

**GALVESTON COUNTY COMMISSIONERS COURT
GALVESTON COUNTY COURTHOUSE
722 MOODY (FIRST FLOOR) - GALVESTON
SEPTEMBER 20, 2011 – 1:00 P.M.**

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERISK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE COMMISSIONERS COURT. ANY COMMISSIONERS' COURT MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY. **APPEARANCES:** SHOULD ANYONE WISH TO ADDRESS THE COMMISSIONERS COURT ON A SPECIFIC ITEM, PLEASE ARRIVE PRIOR TO THE MEETING AND SIGN IN WITH THE COUNTY CLERK. COMMENTS ARE LIMITED TO 5 MINUTES.

REGULARLY SCHEDULED MEETING – AGENDA – 1:00 P.M.

Pledge of Allegiance and Invocation

Call to Order Regularly Scheduled Meeting.

- *1. Submitted by County Auditor's Office:
 - a. Approval of Accounts Payable checks dated 9/20/11.
 - b. Orders for payroll period ending 9/14/11 Bi-weekly #19.
 - c. Internal audit report of Justice of the Peace, Precinct 4 for period of 1/20/10 – 12/31/10 with response letter from Honorable Judge Michael Nelson.
 - d. Condensed monthly financial report for May 2011.
- *2. Receive and file a *Letter from Judge Henry to the General Land Office* regarding the addition of an administration cost recovery project for the CIAP program, submitted by the Natural Resource Coordinator.
- *3. Receive and file *Notice pursuant to H.B. 3059, Section 366.005 of Texas-New Mexico Power Company providing utility service to Galveston County.*
- *4. Ratification of a letter to TCEQ for *DACM Program Request for Funds* signed by the County Judge submitted by Community Services Director.
- 5. Consideration of authorizing an appraisal for +/-64.06 acres of vacant land in the unincorporated San Leon/ Bacliff area, and authorize the Parks Director to sign the letter of agreement with Bay Area Real Appraisers & Consultants, Inc. submitted by Parks & Senior Services Director.
- 6. Authorizing the County Judge to sign three contracts for election services: Bacliff Mud, WCID #12 and Tiki Island submitted by the County Clerk.
- 7. Consideration of acceptance of the Violence Against Women Act (VAWA) Grant from

the Criminal Justice Division of the State of Texas submitted by the Grants Manager.

8. Consideration of authorizing the County Judge to sign the following contracts, to provide services to abused and neglected children of Galveston County, submitted by the Community Services Director:
 - a. Agreement between Galveston County, The Galveston County Children's Services Board and Advocacy Center for Children of Galveston County for intervening in cases of suspected child abuse/neglect and to coordinating the various governmental entities.
 - b. Agreement between Galveston County, The Galveston County Children's Services Board and University of Texas Medical Branch at Galveston to provide the services of a Nurse Practitioner/Physicians Assistant to assist The Department of Family Protective Services (DFPS) in the investigation of child abuse.
9. Consideration of appointing submitted nominations to the Children Services Board submitted by the Community Services Director.
10. Consideration of authorizing County Judge to sign Inter-local Agreement for Emergency Services to Bolivar Peninsula with Galveston County Health District, submitted by the Community Services Director.
11. Consideration of authorizing the County Judge to renew the Economic Development Contract with Bay Area Houston Economic Partnership for FY2012 submitted by the Community Services Director.
12. Authorize County Judge to sign Contract Amendment #3, contract number 713-10, with H-GAC for Hurricane Ike Services submitted by the Community Services Director.
13. Consideration of a professional engineering agreement with Cobb, Fendley & Associates, Inc. for the Hurricane Ike damage repairs at Ft. Travis Seashore Park on Bolivar Peninsula project submitted by the County Engineer.
14. Consideration of a professional services engineering agreement with Dannenbaum Engineering Corp. for traffic counting on the FM 646 Pass Thru Toll project submitted by the County Engineer.
15. Consideration to reimburse Dannenbaum Engineering Corp. for services rendered at SH 87 Project on Bolivar Peninsula submitted by the County Judge.
16. Consideration of lifting hiring freeze on county employees imposed July 19, 2011 submitted by the County Judge.
17. Consideration of appointment of Toni Randall to the HGAC Gulf Coast Workforce

Development Board submitted by the County Judge.

18. Consideration of capping Vacation Payout at 120 hours upon retirement or separation from the county for all new hires effective September 20, 2011 submitted by the County Judge.
19. Consideration of eliminating Sick Leave Payout upon retirement or separation from the county for all new hires effective September 20, 2011 submitted by the County Judge.
20. Consideration of execution of Modification and Ratification of Lease Agreement with Buzbee Properties, Inc. for Justice of the Peace, Pct. 8-2 submitted by County Legal.
21. Consideration of an order setting Civil Citation fees to be charged by the Galveston County Sheriff and Constables for calendar year 2012 submitted by County Legal.
22. Consideration of approval of the following requests to reclassify and/or fill certain positions as exemptions to the hiring freeze and 4 pay period mandatory vacancy submitted by the Human Resources Director:
 - a. Veteran Service Office – Asst. Veterans Service Officer – New Position
 - b. Community Services – Museum Director
 - c. County Clerk – Deputy County Clerk (Misdemeanor CC#3)
 - d. County Clerk – Deputy County Clerk (Misdemeanor File Clerk)
 - e. Sheriff – Entry Level Deputy (7 positions)
 - f. Sheriff – Part-Time Deputy (5 positions)
23. Consideration of Budget Amendments submitted by the Budget Officer:

Fiscal Year	Amendment #	Description
2011	11-142-0920-A	Sheriff's Office - Budget request to transfer funds from Corrections – Jail Food Service Contract to Administration – Auto Maintenance and Warrants – Prisoner Extradition Travel.

24. Consideration of authorizing the County Judge to sign Galveston County Cooperative Evacuation Plan submitted by the Emergency Management Coordinator.
25. Consideration of Hurricane Ike items:
 - a. Receive and file final environmental review documents for Round One CDBG

disaster recovery projects.

- b. Consideration of authorizing execution of Revised Contracts for Sale under the Hazard Mitigation Grant Program.
- c. Update on the housing program presented by the Housing Director.

**WORKSHOP WILL BEGIN IMMEDIATELY AFTER COMMISSIONERS
COURT ADJOURNS**

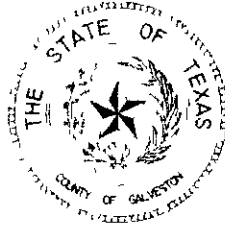
WORKSHOP AGENDA

- 1. Discuss Galveston Economic Development Partnership submitted by Commissioner Pct. 2.
- 2. Discuss SB 1 (82nd Legislature), which relates to the change in the reimbursement rate for jury service after the second day of service presented by the District Clerk.
- 3. Discuss Erosion Response Plan presented by John Lee.

AGENDA

ITEM

#1



THE COUNTY OF GALVESTON
COUNTY AUDITOR'S OFFICE
P O Box 1418
GALVESTON, TEXAS 77553

Cliff Billingsley, CPA
County Auditor

Ron Chapa, CPA
First Assistant, Director of Auditing

Jeff Modzelewski, CPA
First Assistant, Director of Accounting

First Assistant, IT Systems
La Foya Jordan

Honorable Judge Mark Henry
And Members of the Commissioners' Court
Galveston County Courthouse
Galveston, Texas

September 13, 2011

I hand you the following items for action at the meeting of Commissioners' Court on Tuesday,

Submitted by Cliff Billingsley, County Auditor

Approval of Accounts Payable checks dated 9/20/11

Orders for Payroll period ending 9/14/11 Bi-Weekly #19

Internal audit report of Justice of the Peace, Precinct 4 for period of 1/20/10 - 12/31/10 with response letter from
Honorable Judge Michael Nelson

Condensed monthly financial report for May 2011

AGENDA

ITEM

#1a

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
FUND: 1101 General Fund		
Warrant #: VW 00000271	Payee Name: BAKER, STEPHEN W	
9/6-9/11/11	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	1,107.25
	Warrant Total:	1,107.25
Warrant #: VW 00000272	Payee Name: BOB PAGAN FORD INC	
227059	1101172111 - 5423110 Fleet Mgmt-Galveston - Auto Maintenance	39.75
228050	1101211101 - 5423110 Administration Sheriff Dept - Auto Maintenance	45.08
228059	1101211101 - 5423110 Administration Sheriff Dept - Auto Maintenance	39.75
	Warrant Total:	124.58
Warrant #: VW 00000273	Payee Name: GALVESTON NEWSPAPERS INC	
418303 083111	1101151500 - 5493100 Tax Assessor Collector - Advertising	13,733.64
	Warrant Total:	13,733.64
Warrant #: VW 00000274	Payee Name: LONE STAR UNIFORMS INC	
222572	1101211143 - 5310000 Patrol Division - Supplies and Materials	300.00
	Warrant Total:	300.00
Warrant #: VW 00347496	Payee Name: ABL MANAGEMENT INC	
183278	1101211133 - 5481200 Sheriff-Corrections - Jail Food Service Contract	19,189.70
	Warrant Total:	19,189.70
Warrant #: VW 00347497	Payee Name: ACCENT ENERGY TEXAS LP	
10092423	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200.00
	Warrant Total:	200.00
Warrant #: VW 00347498	Payee Name: ACCURINT	
124849120110831	1101159100 - 5481000 Information Technology - Contract Service	1,141.75
	Warrant Total:	1,141.75
Warrant #: VW 00347502	Payee Name: AGUILLON, M FRANCIS	
8/24/11 MLG	1101153020 - 5496100 Trial Expense - Travel	62.16
	Warrant Total:	62.16
Warrant #: VW 00347503	Payee Name: AIRGAS - SOUTHWEST INC.	
107391313	1101522020 - 5310000 Parks Department - Supplies and Materials	31.93
107659090	1101522020 - 5310000 Parks Department - Supplies and Materials	31.93
107804248	1101522020 - 5310000 Parks Department - Supplies and Materials	31.93
107835487	1101522020 - 5310000 Parks Department - Supplies and Materials	2.00
	Warrant Total:	97.79
Warrant #: VW 00347504	Payee Name: ALANIZ, SELINA A	
314839 091311	1101122100 - 5431221 County Court #1 - Grady - Defense Atty Co Ct	282.75
	Warrant Total:	282.75
Warrant #: VW 00347505	Payee Name: ALDRIDGE & ASSOCIATES	
313880 090711	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	455.00
	Warrant Total:	455.00
Warrant #: VW 00347507	Payee Name: ALERT ALARM BURG AND FIRE PROT INC	

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
686274	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	10 00
686355	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	10 00
686432	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	250 00
688309	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	155 00
689219	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	50 00
689220	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	50 00
689221	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	50 00
689227	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	50 00
689634	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	155 00
689667	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	155 00
689700	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	130 00
689718	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	130 00
689731	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	155 00
689766	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	150 00
689773	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	100 00
689781	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	75 00
689782	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	75 00
689820	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	250 00
689830	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	85 00
689836	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	200 00
689845	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	255 00
689850	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	150 00
689856	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	120 00
689881	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	225 00
689887	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	150 00
689889	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	90 00
689902	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	150 00
689903	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	160 00
689915	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	100 00
689918	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	70 00
689923	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	110 00
689935	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	165 00
689972	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	150 00
689975	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	50 00
689980	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	230 00
689983	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	50 00
690018	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	240 00
690048	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	40 00
690082	1101170100 - 5481000 Facilities Svcs & Maintenance - Contract Service	50 00
Warrant Total:		4,840.00

Warrant #: VW 00347511

Payee Name: AMBIT ENERGY LP

A2129280	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
A2346641	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
A2723819	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
A2741934	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
A2760357	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
A2822889	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	96 20
Warrant Total:		896.20

Warrant #: VW 00347512

Payee Name: AMERICAN FENCE AND SUPPLY CO

000136920	1101522020 - 5424000 Parks Department - Maint & Repairs Buildings	982 14
Warrant Total:		982 14

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
Warrant #: VW 00347515	Payee Name: AMERSON, RODGER DAN	
10FD1490 021111	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	450 00
11CP0063 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	400 00
11FD0236 031611	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	400 00
	Warrant Total:	1,250.00
Warrant #: VW 00347516	Payee Name: ANSWERING SPECIALISTS INC	
110900106	1101159100 - 5481000 Information Technology - Contract Service	192 92
	Warrant Total:	192.92
Warrant #: VW 00347517	Payee Name: ATTAWAY, ANGELA	
9/3-4/11	1101127100 - 5481000 District Attorney - Contract Service	200 00
	Warrant Total:	200 00
Warrant #: VW 00347518	Payee Name: AULTIMATE ENTERTAINMENT	
20110907	1101291010 - 5423000 Emergency Management - Maint/Repairs Equipment	680 00
	Warrant Total:	680.00
Warrant #: VW 00347531	Payee Name: BECK, JAMES	
08CP0088	1101000000 - 2291104 General Fund - DC-Refunds of Fees	4 50
	Warrant Total:	4.50
Warrant #: VW 00347533	Payee Name: BENNETT, JAMES M	
10CP2624 090811	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	536 25
11CR1015 091311	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	877 50
	Warrant Total:	1,413 75
Warrant #: VW 00347538	Payee Name: BLIND DESIGNS	
20110232	1101126100 - 5310000 District Clerk - Supplies and Materials	638 00
	Warrant Total:	638.00
Warrant #: VW 00347541	Payee Name: BONO, JONI	
07CR1130 091311	1101121000 - 5411102 Justice Administration - Prof Serv Transcripts	1,026 00
	Warrant Total:	1,026.00
Warrant #: VW 00347543	Payee Name: BOORSTEIN, BARRY	
308429 091311	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	1,088 75
313266 083011	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	276 25
313970 083011	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	455 00
	Warrant Total:	1,820.00
Warrant #: VW 00347544	Payee Name: BRAMS & ASSOCIATES INC	
93CR0995 091311	1101121000 - 5431237 Justice Administration - Crt Appt Attorney-Capital Cases	3,987 50
	Warrant Total:	3,987.50
Warrant #: VW 00347546	Payee Name: BRIGGS, LYNETTE	
09CR3445 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	266 50
10CP0001 091311	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	643 50
10CP0038 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	396 50
10CP0063 091211	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	240 50
10CP0075 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	130 00
10CP0085 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	234 00

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
10CP0093 091211	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	429 00
10CP0099 091211	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	344 50
11CP0022 091311	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	695 70
11CP0023 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	585 00
11CP0027 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	52 00
312901 090911	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	195 00
Warrant Total:		4,212 20
Warrant #: VW 00347547	Payee Name: BROOKSIDE EQUIP SALES INC	
IL26250	1101170100 - 5423000 Facilities Srvs & Maintenance - Maint/Repairs Equipment	713 80
Warrant Total:		713.80
Warrant #: VW 00347548	Payee Name: BROWN, WENDY	
AUG 2011 MLG	1101443100 - 5496301 Indigent Care & Medication - Auto Mileage	397 94
Warrant Total:		397.94
Warrant #: VW 00347550	Payee Name: BURTS AIR CONDITIONING & HEATING	
15501	1101170100 - 5424000 Facilities Srvs & Maintenance - Maint & Repairs Buildings	8,500 00
15514	1101170100 - 5424000 Facilities Srvs & Maintenance - Maint & Repairs Buildings	1,220 00
Warrant Total:		9,720 00
Warrant #: VW 00347551	Payee Name: C JOHNNY ON THE SPOT INC	
72351	1101522020 - 5426181 Parks Department - Rental Porta Cans	150 00
Warrant Total:		150.00
Warrant #: VW 00347554	Payee Name: CASTILLO, CAROL N	
090611 CRT RPTR	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	253 28
090711 CRT RPTR	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	506 56
Warrant Total:		759.84
Warrant #: VW 00347555	Payee Name: CEASER, KENDRIC	
10CR2039 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	260 00
11CR1645 090211	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	455 00
Warrant Total:		715.00
Warrant #: VW 00347556	Payee Name: CENTERPOINT ENERGY	
46936837 091411	1101170100 - 5421300 Facilities Srvs & Maintenance - Gas	159 47
47972211 091311	1101170100 - 5421300 Facilities Srvs & Maintenance - Gas	14 26
48318612 091411	1101170100 - 5421300 Facilities Srvs & Maintenance - Gas	35 21
Warrant Total:		208.94
Warrant #: VW 00347557	Payee Name: CENTERPOINT ENERGY	
47111653 0911	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	54 42
47161955	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	22 64
Warrant Total:		77.06
Warrant #: VW 00347559	Payee Name: CHAIR TAI CHI	
BSC0911	1101451110 - 5481000 Senior Citizens - Contract Service	120 00
DSC0911	1101451110 - 5481000 Senior Citizens - Contract Service	120 00
LSC0911	1101451110 - 5481000 Senior Citizens - Contract Service	180 00
Warrant Total:		420.00

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

<u>Invoice Number</u>	<u>Account Info</u>	<u>Amount</u>
Warrant #: VW 00347562		
	Payee Name: CHILDRENS CENTER INC, THE	
FCC083111	1101440100 - 5449101 Community Services - Childrens Counseling Serv	9,420 00
GCSOP083111	1101440100 - 5449101 Community Services - Childrens Counseling Serv	3,318 50
	Warrant Total:	12,738.50
Warrant #: VW 00347563		
	Payee Name: CITY OF GALVESTON	
S0015821	1101172111 - 5322010 Fleet Mgmt-Galveston - Auto Fuel Expense	14,406 65
	Warrant Total:	14,406.65
Warrant #: VW 00347564		
	Payee Name: CITY OF GALVESTON	
441990	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
571530	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
600680	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	80 74
	Warrant Total:	380.74
Warrant #: VW 00347565		
	Payee Name: CITY OF LA MARQUE	
0250011475007	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
110003415 090111	1101170100 - 5421100 Facilities Srvs & Maintenance - Water	185 12
160010852 090111	1101170100 - 5421100 Facilities Srvs & Maintenance - Water	47 55
160010853 082211	1101170100 - 5421100 Facilities Srvs & Maintenance - Water	156 45
160010854 082211	1101170100 - 5421100 Facilities Srvs & Maintenance - Water	74 70
	Warrant Total:	663.82
Warrant #: VW 00347566		
	Payee Name: CITY OF TEXAS CITY	
1078351551	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	73 34
1421460478	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	85 40
1518864621	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	127 51
1777570254	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	72 97
2142477837	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
2419684077	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	188 02
	Warrant Total:	647.24
Warrant #: VW 00347567		
	Payee Name: CLARK, DIANE	
10CP0053 090711	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	253 50
10CP0075 090711	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	91 00
10CP0095 090711	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	110 50
10CP0099 090711	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	136 50
10CP0117 090711	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	110 50
11CP0004 090711	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	52 00
11CP0033 090711	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	123 50
11CP0063 090811	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	305 50
	Warrant Total:	1,183.00
Warrant #: VW 00347571		
	Payee Name: COBURN SUPPLY COMPANY INC	
314209601	1101170100 - 5310000 Facilities Srvs & Maintenance - Supplies and Materials	27 78
314209880	1101170100 - 5310000 Facilities Srvs & Maintenance - Supplies and Materials	194 00
314211741	1101170100 - 5310000 Facilities Srvs & Maintenance - Supplies and Materials	25 50
	Warrant Total:	247.28
Warrant #: VW 00347572		
	Payee Name: COLTZER, ROBERT G	
07CR2984 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	289 25
	Warrant Total:	289 25

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

<u>Invoice Number</u>	<u>Account Info</u>	<u>Amount</u>
Warrant #: VW 00347573	Payee Name: CONCIERGE	
301 N WESLEY DR	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
	Warrant Total:	200.00
Warrant #: VW 00347576	Payee Name: COOK, DAVID	
10JV0031 090811	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	87 75
	Warrant Total:	87.75
Warrant #: VW 00347580	Payee Name: COX, ELAINE	
AUG 2011 MLG	1101443100 - 5496301 Indigent Care & Medication - Auto Mileage	178 71
	Warrant Total:	178.71
Warrant #: VW 00347583	Payee Name: DAHLENBURG, MICHAEL L	
10CP0018 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	242 17
10CP0122 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	139 50
11CP0017 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	188 50
11CP0054 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	524 07
11CP0056 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	84 50
	Warrant Total:	1,178.74
Warrant #: VW 00347584	Payee Name: DE HAY & ELLISTON LLP	
04CV1256	1101000000 - 2291104 General Fund - DC-Refunds of Fees	21 00
	Warrant Total:	21.00
Warrant #: VW 00347585	Payee Name: DIAZ, DEBBIE	
8/2-12/11 MLG	1101122300 - 5496301 Probate Court - Sullivan - Auto Mileage	32 19
	Warrant Total:	32.19
Warrant #: VW 00347587	Payee Name: DIRECT ENERGY LP	
3966902 0911	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
	Warrant Total:	200.00
Warrant #: VW 00347589	Payee Name: DK CONSTRUCTION	
3820 AVE S 2 UP	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
	Warrant Total:	200 00
Warrant #: VW 00347590	Payee Name: DOLPHIN CHEMICAL & SUPPLY COMPANY LLC	
9277	1101211133 - 5310000 Sheriff-Corrections - Supplies and Materials	962 50
9280	1101211101 - 5423110 Administration Sheriff Dept - Auto Maintenance	580 70
9292	1101211133 - 5310000 Sheriff-Corrections - Supplies and Materials	197 50
	Warrant Total:	1,740.70
Warrant #: VW 00347591	Payee Name: DONNA BROWN INVESTIGATION & RESEARCH	
07CR0260 090911	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	487 50
	Warrant Total:	487.50
Warrant #: VW 00347592	Payee Name: DONNA BROWN INVESTIGATION & RESEARCH	
11060	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	1,321 00
	Warrant Total:	1,321.00
Warrant #: VW 00347594	Payee Name: DUPUY, CHRISTOPHER	
6/26-28/11 TRVL	1101121000 - 5495100 Justice Administration - Education	127 62

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
7/11-13/11 TRVL	1101121000 - 5495100 Justice Administration - Education	364.20
7/31-8/3/11 TRVL	1101121000 - 5495100 Justice Administration - Education	449.62
Warrant Total:		941.44
Warrant #: VW 00347596	Payee Name: EAN HOLDINGS LLC	
116551421	1101211150 - 5496156 Warrants-Sheriff's Department - Prisoner Extradition Trav	74.98
118383091	1101211150 - 5496156 Warrants-Sheriff's Department - Prisoner Extradition Trav	67.17
118436581	1101211150 - 5496156 Warrants-Sheriff's Department - Prisoner Extradition Trav	56.70
Warrant Total:		198.85
Warrant #: VW 00347597	Payee Name: EAN HOLDINGS LLC	
117924798	1101211150 - 5496156 Warrants-Sheriff's Department - Prisoner Extradition Trav	54.12
Warrant Total:		54.12
Warrant #: VW 00347598	Payee Name: EAST VALLEY ADULT RESOURCES	
NCOA 090611	1101451110 - 5700000 Senior Citizens - Capital Outlay	644.83
Warrant Total:		644.83
Warrant #: VW 00347599	Payee Name: EDWARDS, JOSEPHINE	
2905 AVE P 4	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200.00
Warrant Total:		200.00
Warrant #: VW 00347601	Payee Name: EMILY A FISHER PLLC	
301747 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	490.70
Warrant Total:		490.70
Warrant #: VW 00347602	Payee Name: EVANS, KATHY	
8054	1101000050 - 4473025 Culture and Recreation - Rental Fee Dickson Sr Center	135.00
Warrant Total:		135.00
Warrant #: VW 00347604	Payee Name: FANNING AND FANNING PLLC	
11CR1270 090211	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	260.00
Warrant Total:		260.00
Warrant #: VW 00347607	Payee Name: FAUS, SALVADOR	
02FD2925 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	314.16
Warrant Total:		314.16
Warrant #: VW 00347610	Payee Name: FIRST CHOICE POWER	
655002000828935	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200.00
655002001632275	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200.00
Warrant Total:		400.00
Warrant #: VW 00347613	Payee Name: FORT PC, M. BRUCE	
11CR1411 090811	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	468.00
Warrant Total:		468.00
Warrant #: VW 00347614	Payee Name: FOWLER, JANA K	
090111 CRT RPTR	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	126.64
Warrant Total:		126.64
Warrant #: VW 00347615	Payee Name: FULK, GEORGE BYRON	

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
11CR2255 083011	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	585 00
Warrant Total:		585.00
Warrant #: VW 00347616	Payee Name: FURLEIGH, FRANCIS W	
AUG 2011 MLG	1101117500 - 5496301 Veteran's Services - Auto Mileage	147 69
JUL 2011 MLG	1101117500 - 5496301 Veteran's Services - Auto Mileage	120 55
JUN 2011 MLG	1101117500 - 5496100 Veteran's Services - Travel	76 81
Warrant Total:		345.05
Warrant #: VW 00347617	Payee Name: GALVESTON COUNTY WCID #1	
120050039 091211	1101170100 - 5421100 Facilities Srvs & Maintenance - Water	53 67
Warrant Total:		53 67
Warrant #: VW 00347618	Payee Name: GARCIA, CHERI	
AUG 2011 SRVC	1101122300 - 5120001 Probate Court - Sullivan - Temporary Help	300 00
Warrant Total:		300.00
Warrant #: VW 00347619	Payee Name: GELB, JEFFREY	
05CR3175C 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	227 50
10CR3836 090211	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	942 50
Warrant Total:		1,170.00
Warrant #: VW 00347622	Payee Name: GRABER FAMILY PARTNERSHIP	
1614 41ST ST	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
Warrant Total:		200.00
Warrant #: VW 00347623	Payee Name: GRADY, PATRICIA V	
AUG 2011 MLG	1101111000 - 5496100 County Judge - Travel	101 01
Warrant Total:		101.01
Warrant #: VW 00347624	Payee Name: GRAHAM, CARMEN A	
09CP0033 90611	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	123 50
10CP0064 090611	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	195 00
10CP0080 041311B	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	32 50
10CP0093 090611	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	247 00
10CP0098 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	766 09
10CP0115 090611	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	78 00
11CP0016 090611	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	172 25
11CP0027 090611	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	295 75
11CP0036 090611	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	143 00
PR72428	1101443100 - 5413000 Indigent Care & Medication - Prof Serv Legal Fees	647 50
Warrant Total:		2,700.59
Warrant #: VW 00347626	Payee Name: GREEN MOUNTAIN ENERGY CO	
40216541	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
40412761	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
Warrant Total:		400.00
Warrant #: VW 00347627	Payee Name: GUCWA, CHRISTINA MARIE	
09CP0054 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	539 50
10CP0001 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	1,079 00
10CP0058 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	247 00

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
10CP0074 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	591 50
10CP0078 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	383 50
10CP0093 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	832 00
10CP0106 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	253 50
11CP0007 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	396 50
11CP0051 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	611 00
Warrant Total:		4,933.50
Warrant #: VW 00347629	Payee Name: GULF COAST AEROBIC SERVICES	
5499208	1101522020 - 5499208 Parks Department - Licenses/Permits/Registration	800 00
Warrant Total:		800.00
Warrant #: VW 00347631	Payee Name: GULF COAST CENTURY	
84163	1101223110 - 5310000 Constable Pct #1 - Cherry - Supplies and Materials	60 00
84167	1101123700 - 5310000 Justice Court Pct #7 - Supplies and Materials	250 00
Warrant Total:		310.00
Warrant #: VW 00347633	Payee Name: HALFF ASSOCIATES	
H154912	1101522020 - 5410000 Parks Department - Professional Services	2,596 11
Warrant Total:		2,596.11
Warrant #: VW 00347635	Payee Name: HENRY, MARK	
8/25-26/11 TRVL	1101111000 - 5496100 County Judge - Travel	311 09
Warrant Total:		311.09
Warrant #: VW 00347636	Payee Name: HINDMAN, MARGARET	
MH3982 082611	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	100 00
MH3983 081011	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	100 00
MH3985 082611	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	100 00
MH3986 082611	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	300 00
MH3987 093111	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	225 00
MH3987A 083111	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	50 00
Warrant Total:		875.00
Warrant #: VW 00347637	Payee Name: HINDMAN, MARGARET	
MH3991 082911	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	175 00
Warrant Total:		175.00
Warrant #: VW 00347639	Payee Name: HVAC MECHANICAL SERVICES OF TEXAS LTD	
000055960	1101170100 - 5481000 Facilities Srvs & Maintenance - Contract Service	10,769 70
Warrant Total:		10,769.70
Warrant #: VW 00347640	Payee Name: IBRAHIM & ELLIOTT LLP	
10CR2736 090611	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	211 25
11CR1166 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	260 00
Warrant Total:		471.25
Warrant #: VW 00347643	Payee Name: JACKSON, CALVIN C	
09CR0281 090811	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	585 00
11CR2059 090811	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	520 00
Warrant Total:		1,105.00

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
Warrant #: VW 00347646		
Payee Name: JP MORGAN CHASE		
SEPTEMBER 11 STM 1101000000 - 1800005	General Fund - P Crd #1504	1,297 80
SEPTEMBER 11 STM 1101000000 - 1800009	General Fund - P Crd #5147	67 04
SEPTEMBER 11 STM 1101000000 - 1800016	General Fund - P Crd #7241	331 22
SEPTEMBER 11 STM 1101000000 - 1800022	General Fund - P Crd #7436	1,027 05
SEPTEMBER 11 STM 1101000000 - 1800029	General Fund - P Crd #5264	153 68
SEPTEMBER 11 STM 1101000000 - 1800030	General Fund - P Crd #5256	170 00
SEPTEMBER 11 STM 1101000000 - 1800033	General Fund - P Crd #8334	905 22
SEPTEMBER 11 STM 1101000000 - 1800036	General Fund - P Crd #7247	375 83
SEPTEMBER 11 STM 1101000000 - 1800038	General Fund - P Crd #7221	474 70
SEPTEMBER 11 STM 1101000000 - 1800039	General Fund - P Crd #7388	11,146 78
SEPTEMBER 11 STM 1101000000 - 1800051	General Fund - P Crd #5647	7,050 46
SEPTEMBER 11 STM 1101000000 - 1800052	General Fund - P Crd #4517	385 37
SEPTEMBER 11 STM 1101000000 - 1800054	General Fund - P Crd #4491	302 66
SEPTEMBER 11 STM 1101000000 - 1800055	General Fund - P Crd #4475	585 90
SEPTEMBER 11 STM 1101000000 - 1800056	General Fund - P Crd #4509	1 007 04
SEPTEMBER 11 STM 1101000000 - 1800071	General Fund - P Card #4653	66 79
SEPTEMBER 11 STM 1101000000 - 1800074	General Fund - P Card #6539	205 00
SEPTEMBER 11 STM 1101000000 - 1800086	General Fund - P Card #3427	65 42
SEPTEMBER 11 STM 1101000000 - 1800087	General Fund - P Card #2192	445 13
SEPTEMBER 11 STM 1101000000 - 1800089	General Fund - P Card #1245	483 72
SEPTEMBER 11 STM 1101000000 - 1800090	General Fund - P Card #1421	739 39
SEPTEMBER 11 STM 1101000000 - 1800094	General Fund - P Card #6304	4,913 84
SEPTEMBER 11 STM 1101000000 - 1800095	General Fund - P Card #6129	627 49
SEPTEMBER 11 STM 1101000000 - 1800097	General Fund - P Card #6650	11,686 41
SEPTEMBER 11 STM 1101000000 - 1800101	General Fund - P Card #5468	72,303 41
SEPTEMBER 11 STM 1101000000 - 1800105	General Fund - P Card #1173	1,181 47
SEPTEMBER 11 STM 1101000000 - 1800106	General Fund - P Card #1199	206 59
SEPTEMBER 11 STM 1101000000 - 1800111	General Fund - P Card #4246	40 63
SEPTEMBER 11 STM 1101000000 - 1800112	General Fund - P Card #6880	286 63
SEPTEMBER 11 STM 1101000000 - 1800115	General Fund - P Card #5749	1,272 62
SEPTEMBER 11 STM 1101000000 - 1800116	General Fund - P Card #1705	240 00
SEPTEMBER 11 STM 1101000000 - 1800117	General Fund - P Card #4746	1,496 86
SEPTEMBER 11 STM 1101000000 - 1800118	General Fund - P Card #1326	269 00
SEPTEMBER 11 STM 1101000000 - 1800122	General Fund - P Crd #2830	4,158 42
SEPTEMBER 11 STM 1101000000 - 1800123	General Fund - P Crd #6093	1,231 87
SEPTEMBER 11 STM 1101000000 - 1800125	General Fund - P Card #1972	20 00
SEPTEMBER 11 STM 1101000000 - 1800128	General Fund - P Card #6407	2,522 47
SEPTEMBER 11 STM 1101000000 - 1800132	General Fund - P Card #3474	1,319 41
SEPTEMBER 11 STM 1101000000 - 1800138	General Fund - P Card #0858	60 92
SEPTEMBER 11 STM 1101000000 - 1800139	General Fund - P Card #9373	1,746 49
SEPTEMBER 11 STM 1101000000 - 1800141	General Fund - P Card #7980	855 00
SEPTEMBER 11 STM 1101000000 - 1800142	General Fund - P Card #7253	1,321 70
SEPTEMBER 11 STM 1101000000 - 1800143	General Fund - P Card #7937	1,356 45
SEPTEMBER 11 STM 1101000000 - 1800144	General Fund - P Card #0081	1,984 95
SEPTEMBER 11 STM 1101000000 - 1800146	General Fund - P Card #0040	149 97
SEPTEMBER 11 STM 1101000000 - 1800147	General Fund - P Card #0057	192 30
SEPTEMBER 11 STM 1101000000 - 1800148	General Fund - P Card #2350	3,424 20
SEPTEMBER 11 STM 1101000000 - 1800149	General Fund - P Card #2202	637 78
SEPTEMBER 11 STM 1101000000 - 1800150	General Fund - P Card #2269	1,244 17
SEPTEMBER 11 STM 1101000000 - 1800151	General Fund - P Card #2285	3,491 94
SEPTEMBER 11 STM 1101000000 - 1800152	General Fund - P Card #2301	285 00
SEPTEMBER 11 STM 1101000000 - 1800154	General Fund - P Card #0045	277 50

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
SEPTEMBER 11 STM 1101000000 - 1800158	General Fund - P Card #3896	785 00
SEPTEMBER 11 STM 1101000000 - 1800159	General Fund - P Card #3888	1,159 58
SEPTEMBER 11 STM 1101000000 - 1800160	General Fund - P Card #3862	677 69
SEPTEMBER 11 STM 1101000000 - 1800162	General Fund - P Card #3813	136 13
SEPTEMBER 11 STM 1101000000 - 1800163	General Fund - P Card #3516	1,397 26
SEPTEMBER 11 STM 1101000000 - 1800164	General Fund - P Card #3512	141 38
SEPTEMBER 11 STM 1101000000 - 1800166	General Fund - P Card #7064	1,223 58
SEPTEMBER 11 STM 1101000000 - 1801006	General Fund - P Crd #9482	238 60
SEPTEMBER 11 STM 1101000000 - 1801014	General Fund - P Crd #1661	47 78
SEPTEMBER 11 STM 1101000000 - 1801028	General Fund - P Crd #4344	1,451 48
SEPTEMBER 11 STM 1101000000 - 1801029	General Fund - P Crd #8024	472 81
SEPTEMBER 11 STM 1101000000 - 1801030	General Fund - P Crd #0043	572 83
SEPTEMBER 11 STM 1101000000 - 1801033	General Fund - P Crd #8097	69 79
SEPTEMBER 11 STM 1101000000 - 1801034	General Fund - P Crd #7451	115 65
SEPTEMBER 11 STM 1101000000 - 1801049	General Fund - P Crd #3391	305 82
SEPTEMBER 11 STM 1101000000 - 1801051	General Fund - P Crd #0876	24 99
SEPTEMBER 11 STM 1101000000 - 1801074	General Fund - P Crd #9714	178 10
SEPTEMBER 11 STM 1101000000 - 1801105	General Fund - P Card #0712	31 80
SEPTEMBER 11 STM 1101000000 - 1801115	General Fund - P Card #0861	275 00
SEPTEMBER 11 STM 1101000000 - 1801120	General Fund - P Card #0308	1,975 68
SEPTEMBER 11 STM 1101000000 - 1801121	General Fund - P Card #0316	74 65
SEPTEMBER 11 STM 1101000000 - 1801126	General Fund - P Card #4212	969 28
SEPTEMBER 11 STM 1101000000 - 1801127	General Fund - P Card #4121	90 86
SEPTEMBER 11 STM 1101000000 - 1801129	General Fund - P Card #4188	3,795 89
SEPTEMBER 11 STM 1101000000 - 1801133	General Fund - P Card #8613	387 31
SEPTEMBER 11 STM 1101000000 - 1801139	General Fund - P Crd #0135	213 43
SEPTEMBER 11 STM 1101000000 - 1801142	General Fund - P Crd #7877	425 90
SEPTEMBER 11 STM 1101000000 - 1801144	General Fund - P Card #1982	167 99
SEPTEMBER 11 STM 1101000000 - 1801174	General Fund - P Card #0066	1,163 42
SEPTEMBER 11 STM 1101000000 - 1801178	General Fund - P Card #0832	1,373 00
SEPTEMBER 11 STM 1101000000 - 1801180	General Fund - P Card #4116	2,099 11
SEPTEMBER 11 STM 1101000000 - 1803015	General Fund - P Card #2319	446 86
SEPTEMBER 11 STM 1101000000 - 1803017	General Fund - P Card #2522	478 39
SEPTEMBER 11 STM 1101000000 - 1809003	General Fund - P Card #0640	343 78
SEPTEMBER 11 STM 1101000000 - 1809006	General Fund - P Card #9362	264 75
SEPTEMBER 11 STM 1101000000 - 1809007	General Fund - P Crd #2175	1,144 21
SEPTEMBER 11 STM 1101000000 - 1809008	General Fund - P Card #3636	29 47

Warrant Total: 172,840.94

Warrant #: VW 00347647

Payee Name: JPMORGAN CHASE BANK NA

2011037009	1101000010 - 4414012	General Government - County Clerk Refund of Fees	11 75
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Warrant Total: 11.75

Warrant #: VW 00347649

Payee Name: KAUFMANN, CHARLES R

11CR1926 090611	1101122200 - 5431222	County Court #2 - Roberts - Defense Atty Co Ct #2	390 00
PR0072382 081511	1101122300 - 5431223	Probate Court - Sullivan - Defense Atty Prob/Co Ct	300 00

Warrant Total: 690.00

Warrant #: VW 00347650

Payee Name: KLEEN JANITORIAL SUPPLY COMPANY

1639	1101211133 - 5310000	Sheriff-Corrections - Supplies and Materials	1,548 30
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Warrant Total: 1,548.30

Warrant #: VW 00347652

Payee Name: KONE INC

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
220708953	1101170100 - 5423701 Facilities Srvs & Maintenance - Maintenance Contracts	1,335 00
Warrant Total:		1,335 00
Warrant #: VW 00347653	Payee Name: KVL INVESTMENTS	
7	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
Warrant Total:		200 00
Warrant #: VW 00347654	Payee Name: LAW OFFICE OF CHRISTOPHER JOHNSEN	
MH3968 081711	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	100.00
MH3969 081011	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	175 00
MH3970 081011	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	175 00
MH3971 081011	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	175 00
MH3972 081011	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	175 00
MH3976 081011	1101122300 - 5431223 Probate Court - Sullivan - Defense Atty Prob/Co Ct	175 00
Warrant Total:		975.00
Warrant #: VW 00347655	Payee Name: LAW OFFICE OF CS HALL PLLC	
11CR0707 081011	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	682 50
Warrant Total:		682.50
Warrant #: VW 00347656	Payee Name: LAW OFFICE OF MICHAEL RUSSO PLLC	
11CR1293 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	292 50
Warrant Total:		292.50
Warrant #: VW 00347657	Payee Name: LAW OFFICE OF MICHELE BASSETT	
10JV0215 082611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	292 50
11JV0052 082611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	102 75
Warrant Total:		395.25
Warrant #: VW 00347658	Payee Name: LAW OFFICES OF MARCUS J. FLEMING	
11CR0306 090811	1101121000 - 5431230 Justice Administration - Court Apptd Atty Dist Courts	520 00
11CR1871 090811	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	227 50
Warrant Total:		747.50
Warrant #: VW 00347659	Payee Name: LIBERTY TIRE RECYCLING LLC	
0000023261	1101110000 - 5429301 General Government - Nuisance Abatement	3,250 00
Warrant Total:		3,250.00
Warrant #: VW 00347660	Payee Name: LINEBARGER GOGGAN BLAIR & SAMPSON LLP	
AUG 11 JP5 FEES	1101000000 - 2291011 General Fund - Due to Collection Agency	2,617 00
Warrant Total:		2,617.00
Warrant #: VW 00347662	Payee Name: LOS CABOS APTS.	
1113	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
Warrant Total:		100.00
Warrant #: VW 00347664	Payee Name: LOVE, PAUL	
10CR2165 082511	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	7,182 50
11CR1859 090211	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	130 00
Warrant Total:		7,312.50
Warrant #: VW 00347665	Payee Name: MAHONEY, KAREN A	

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
010CP0066 072611	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	26 00
010CP0093 072111	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	611.00
011CP0029 032111	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	403 00
04CP0063 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	305 50
09CP0047 051011	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	5,060 25
09CP0077 101209	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	871 00
09CP0078 101209	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	1,270 75
101CP0118 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	188 50
10CP0068 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	65 00
Warrant Total:		8,801.00
Warrant #: VW 00347667	Payee Name: MAINLAND PHARMACY	
015675 083111	1101443100 - 5447400 Indigent Care & Medication - Drugs & Medicine	52 79
015700 083111	1101443100 - 5447400 Indigent Care & Medication - Drugs & Medicine	70 50
015934 083111	1101443100 - 5447400 Indigent Care & Medication - Drugs & Medicine	215 07
022702 083111	1101443100 - 5447400 Indigent Care & Medication - Drugs & Medicine	120.07
Warrant Total:		458.43
Warrant #: VW 00347671	Payee Name: MALELO AND COMPANY OHIO	
32524	1101211121 - 5310000 Sheriff-Criminal Investigation - Supplies and Materials	114 00
Warrant Total:		114.00
Warrant #: VW 00347672	Payee Name: MARION, WILLIAM DAVID	
10CP0027 082211	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	286 00
11CP0012 090611	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	455 00
Warrant Total:		741.00
Warrant #: VW 00347673	Payee Name: MARK 1 PLUMBING INC	
955	1101522020 - 5424000 Parks Department - Maint & Repairs Buildings	275.00
963	1101522020 - 5424000 Parks Department - Maint & Repairs Buildings	575 00
Warrant Total:		850.00
Warrant #: VW 00347675	Payee Name: MARTY'S CITY AUTO INC	
3618	1101211142 - 5423000 Bolivar Summer Program - Maint/Repairs Equipment	95 00
Warrant Total:		95.00
Warrant #: VW 00347676	Payee Name: MATHESON TRI-GAS INC	
03021175	1101211133 - 5310000 Sheriff-Corrections - Supplies and Materials	148 70
Warrant Total:		148.70
Warrant #: VW 00347677	Payee Name: MAUZY, BRUCE	
11CR1557 090711	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	292 50
314760 090211	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	65 00
Warrant Total:		357.50
Warrant #: VW 00347678	Payee Name: MCDONALD, RANDY	
10CR3693 051211	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	4,095 00
Warrant Total:		4,095.00
Warrant # VW 00347679	Payee Name: MCLEOD ALEXANDER POWEL & APFFEL	
11CP0049 073111	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	813 24
11CP0055 073111	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	331 50

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
Warrant Total:		1,144.74
Warrant #: VW 00347681	Payee Name: MCQUAGE PC, THOMAS W	
7/19-8/31/11	1101000000 - 2460023 General Fund - District Clerk Tax Master	4,222.75
Warrant Total:		4,222.75
Warrant #: VW 00347683	Payee Name: MCWHIRTER, LORI	
091311 SEMINAR	1101151300 - 5496100 County Auditor - Travel	8.00
091311 SEMINAR	1101151300 - 5496301 County Auditor - Auto Mileage	48.84
Warrant Total:		56.84
Warrant #: VW 00347684	Payee Name: MEIER, SHARON K	
05JV0343 083011	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	10,192.00
Warrant Total:		10,192.00
Warrant #: VW 00347689	Payee Name: MILLER, ROBERT DAVID	
309286 090211	1101122200 - 5431222 County Court #2 - Roberts - Defense Atty Co Ct #2	325.00
Warrant Total:		325.00
Warrant #: VW 00347691	Payee Name: MORA JR, J T	
AUG 2011 MLG	1101127100 - 5496301 District Attorney - Auto Mileage	411.26
Warrant Total:		411.26
Warrant #: VW 00347692	Payee Name: MORRIS, PHILLIP W	
11CR2233 082511	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	195.00
310824 082511	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	422.50
Warrant Total:		617.50
Warrant #: VW 00347693	Payee Name: MUELLER, DINAH J	
10CP0103 090211	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	201.50
11CP0026 090211	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	162.50
Warrant Total:		364.00
Warrant #: VW 00347694	Payee Name: MURRAY, JASON	
8/11/11 MLG	1101126100 - 5496301 District Clerk - Auto Mileage	217.56
Warrant Total:		217.56
Warrant #: VW 00347695	Payee Name: MURRAY, JASON	
AUG 11 CRIM CST	1101000000 - 2291012 General Fund - Due to District Clerk	8,135.97
Warrant Total:		8,135.97
Warrant #: VW 00347696	Payee Name: NADEM, MOHAMMAD	
92FD1586	1101000000 - 2291104 General Fund - DC-Refunds of Fees	15.00
Warrant Total:		15.00
Warrant #: VW 00347697	Payee Name: NELSON, PERRI	
95992	1101000010 - 4412010 General Government - Pre-Trial Release Agency	10.00
Warrant Total:		10.00
Warrant #: VW 00347699	Payee Name: NRG ENERGY INC	
12359410	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100.00
263681	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100.00

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
27650639	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
3045961 4	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	196 44
31618457	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
36449148	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	124 11
36902559	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	95 30
46987533 0911	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
59838227	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	227 41
69895985	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	116 60
700225535	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
Warrant Total:		1,459.86
Warrant #: VW 00347700	Payee Name: ONE OAKELAKE IV LLC	
2220 CORNADO WAY	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
Warrant Total:		200.00
Warrant #: VW 00347702	Payee Name: ORTIZ, TERESA	
AUG-SEP 2011 TRV	1101451110 - 5496301 Senior Citizens - Auto Mileage	34 10
Warrant Total:		34 10
Warrant #: VW 00347703	Payee Name: OUR ENERGY LLC	
1023090002	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	205 73
Warrant Total:		205.73
Warrant #: VW 00347704	Payee Name: OZARKA NATURAL SPRING WATER	
01HO123283145	1101114000 - 5310000 County Clerk - Supplies and Materials	183 51
Warrant Total:		183.51
Warrant #: VW 00347707	Payee Name: PENINSULA SANITATION SERVICE INC	
57779	1101110000 - 5429301 General Government - Nuisance Abatement	450 00
Warrant Total:		450.00
Warrant #: VW 00347708	Payee Name: PINE FOREST APARTMENTS	
152	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
D07 ELECTRIC	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
Warrant Total:		400.00
Warrant #: VW 00347709	Payee Name: PINE FOREST APARTMENTS	
25 UTIL	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
Warrant Total:		100.00
Warrant #: VW 00347710	Payee Name: PIPE MASTER PLUMBING LLC	
1726	1101170100 - 5424000 Facilities Srvs & Maintenance - Maint & Repairs Buildings	478 00
1803	1101170100 - 5424000 Facilities Srvs & Maintenance - Maint & Repairs Buildings	448 00
Warrant Total:		926.00
Warrant #: VW 00347713	Payee Name: RED WING INDUSTRIAL	
2590000000856	1101451110 - 5312101 Senior Citizens - Uniform Expense	340 00
2590000000856	1101522020 - 5312101 Parks Department - Uniform Expense	2,040 00
2590000000869	1101451110 - 5312101 Senior Citizens - Uniform Expense	170 00
Warrant Total:		2,550.00
Warrant #: VW 00347716	Payee Name: ROMERO LAW FIRM PC	

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
11CP0054 082511	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	192 00
Warrant Total:		192 00
Warrant #: VW 00347718	Payee Name: RUIZ, RUDY	
521 13TH ST	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
Warrant Total:		200.00
Warrant #: VW 00347722	Payee Name: SAN LEON MUNICIPAL UTILITY DIST	
035109002 711	1101170100 - 5421100 Facilities Srvs & Maintenance - Water	328 38
Warrant Total:		328.38
Warrant #: VW 00347723	Payee Name: SAN LEON MUNICIPAL UTILITY DIST	
1015068003	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	124 38
Warrant Total:		124 38
Warrant #: VW 00347724	Payee Name: SANTA FE AUTO PARTS INC	
38490	1101172111 - 5423110 Fleet Mgmt-Galveston - Auto Maintenance	566 91
61848	1101172111 - 5423110 Fleet Mgmt-Galveston - Auto Maintenance	54 20
63976	1101172111 - 5423110 Fleet Mgmt-Galveston - Auto Maintenance	13 72
Warrant Total:		634.83
Warrant #: VW 00347725	Payee Name: SARGENT, CRYSTAL	
8/25-26/11 MLG	1101443100 - 5496301 Indigent Care & Medication - Auto Mileage	257 52
Warrant Total:		257.52
Warrant #: VW 00347726	Payee Name: SCANLAN JR, JAMES E	
MO2011036 081011	1101122300 - 5431302 Probate Court - Sullivan - Fees & Expenses Relief Judges	653 26
Warrant Total:		653.26
Warrant #: VW 00347728	Payee Name: SHI GOVT SOLUTIONS	
GB00041812	1101159100 - 5481000 Information Technology - Contract Service	4,654 81
GB00042086	1101159100 - 5423500 Information Technology - Maintenance of Software	777 00
Warrant Total:		5,431.81
Warrant #: VW 00347735	Payee Name: STARTER ELECTRICITY LLC	
5697192	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
Warrant Total:		200.00
Warrant #: VW 00347736	Payee Name: STREAM ENERGY	
1123735437	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
1134644445	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	181 86
1152802565	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	81 04
Warrant Total:		362.90
Warrant #: VW 00347739	Payee Name: SUNDANCE APARTMENTS	
901	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
Warrant Total:		200.00
Warrant #: VW 00347740	Payee Name: SUNFLOWER FOODS LTD	
13000	1101190100 - 5481000 County Engineer - Contract Service	238 60
Warrant Total:		238.60

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
Warrant #: VW 00347743	Payee Name: TEXAS ASSOCIATION OF COUNTIES	
231814 11/2011	1101111000 - 5499231 County Judge - Meeting Expense	100 00
	Warrant Total:	100.00
Warrant #: VW 00347746	Payee Name: TEXAS WORKFORCE COMMISSION	
PC1954	1101159100 - 5481000 Information Technology - Contract Service	2,000 00
	Warrant Total:	2,000.00
Warrant #: VW 00347747	Payee Name: THE CARRIGAN LAW FIRM LLP	
11FD0441	1101000000 - 2291104 General Fund - DC-Refunds of Fees	8 00
	Warrant Total:	8.00
Warrant #: VW 00347748	Payee Name: THE HAVEN AT SOUTH SHORE LP	
2800 E R18	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
	Warrant Total:	200.00
Warrant #: VW 00347749	Payee Name: THOMA, JOHN	
090211 JAIL DKT	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	950 00
317532 082911	1101122400 - 5431221 County Court #3 - Dupuy - Defense Atty Co Ct	433 33
	Warrant Total:	1,383.33
Warrant #: VW 00347751	Payee Name: TOVAR, GUADALUPE	
5510 AVE O 1/2 1	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
	Warrant Total:	200.00
Warrant #: VW 00347752	Payee Name: TPM INC	
2002 CHURCH 4	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	125 00
	Warrant Total:	125.00
Warrant #: VW 00347753	Payee Name: TRAVIS COUNTY	
C1MH11001904	1101122300 - 5432212 Probate Court - Sullivan - Cost Bill Commitment	370 00
C1MH11001905	1101122300 - 5432212 Probate Court - Sullivan - Cost Bill Commitment	370 00
C1MH11001908	1101122300 - 5432212 Probate Court - Sullivan - Cost Bill Commitment	370 00
C1MH11001973	1101122300 - 5432212 Probate Court - Sullivan - Cost Bill Commitment	370 00
	Warrant Total:	1,480.00
Warrant #: VW 00347756	Payee Name: TXU ENERGY RETAIL COMPANY LP	
100000169876	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	159 16
100004274934	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	102 00
100015690153	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
100016141209	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
100016970831	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
100017976953	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 20
900001013115	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	135 31
900004265935	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00
900006680591	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
	Warrant Total:	1,196.67
Warrant #: VW 00347758	Payee Name: U.S. ENERGY SAVINGS CORP.	
4262800	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
4390130	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
4434598	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	100 00

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
4563675	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
	Warrant Total:	700 00
Warrant #: VW 00347759	Payee Name: UNITED PARCEL SERVICE	
000014217W351	1101159100 - 5481000 Information Technology - Contract Service	31 57
	Warrant Total:	31 57
Warrant #: VW 00347763	Payee Name: UTHSCSA CONTINUING MEDICAL EDUCATION	
9/29-3/11 BRANSO	1101443100 - 5496100 Indigent Care & Medication - Travel	150 00
9/29-30/11 SARGE	1101443100 - 5496100 Indigent Care & Medication - Travel	150 00
9/29-30/11 SULLI	1101443100 - 5496100 Indigent Care & Medication - Travel	150 00
9/29-30/11 WILSO	1101443100 - 5496100 Indigent Care & Medication - Travel	150 00
	Warrant Total:	600.00
Warrant #: VW 00347766	Payee Name: VAN SCOYOC ASSOCIATES INC	
40082	1101190100 - 5481000 County Engineer - Contract Service	3,825 00
	Warrant Total:	3,825.00
Warrant #: VW 00347767	Payee Name: VERANDA APTS LLC	
537	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	167 00
	Warrant Total:	167.00
Warrant #: VW 00347768	Payee Name: VILLA MARINA APARTMENTS	
1005	1101443100 - 5447200 Indigent Care & Medication - Emergency Assistance	200 00
	Warrant Total:	200.00
Warrant #: VW 00347771	Payee Name: WELSH, MATTHEW SEAN	
9/20-23/11 MLS	1101190100 - 5496100 County Engineer - Travel	100 00
	Warrant Total:	100.00
Warrant #: VW 00347772	Payee Name: XEROX CORPORATION	
COG2001H1	1101159100 - 5426100 Information Technology - Equipment Rental/Lease	65,770 97
	Warrant Total:	65,770.97
	FUND 1101 TOTAL:	468,432.10
FUND: 2102 Co Clerk Rec Mgt & Pres Fund		
Warrant #: VW 00347578	Payee Name: COUNTY AND DISTRICT CLERKS	
6/2011-6/2012	2102114020 - 5495100 County Clerk Records Mangement - Education	110 00
	Warrant Total:	110.00
Warrant #: VW 00347579	Payee Name: COUNTY AND DISTRICT CLERKS	
CHAPMAN,B	2102114020 - 5495100 County Clerk Records Mangement - Education	20 00
NGUYEN,J	2102114020 - 5495100 County Clerk Records Mangement - Education	20 00
	Warrant Total:	40.00
	FUND 2102 TOTAL:	150.00
FUND: 2111 Tx Assess/Coll Sp Inv Tx Fund		

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
Warrant #: VW 00347773	Payee Name: YELTON, KATHRYN A	
7/31-8/3/11 TRVL	2111151551 - 5496100 Special Inventory Tax - Travel	302.63
	Warrant Total:	302.63
	FUND 2111 TOTAL:	302.63
FUND: 2131 DA Seized Funds Afte Aft 10/89		
Warrant #: VW 00347663	Payee Name: LOUNDS, DONALD	
SEP 08 2011 MEAL	2131127132 - 5495112 DA Seized Funds Afte Aft 10/89 - Training	45.00
	Warrant Total:	45.00
	FUND 2131 TOTAL:	45.00
FUND: 2212 Mediation Services Prog Fund		
Warrant #: VW 00347515	Payee Name: AMERSON, RODGER DAN	
10FD1998 091311	2212125300 - 5432011 Mediation Services - Mediation Services	125.00
10FD3201 091411	2212125300 - 5432011 Mediation Services - Mediation Services	200.00
	Warrant Total:	325.00
	FUND 2212 TOTAL:	325.00
FUND: 2216 Probate Court Contributions Fd		
Warrant #: VW 00347618	Payee Name: GARCIA, CHERI	
8/8-31/11	2216122320 - 5481000 Probate Court Contributions - Contract Service	1,620.00
AUG 2011 SRVC	2216122320 - 5481000 Probate Court Contributions - Contract Service	30.00
	Warrant Total:	1,650.00
Warrant #: VW 00347704	Payee Name: OZARKA NATURAL SPRING WATER	
01HO123056533	2216122320 - 5310000 Probate Court Contributions - Supplies and Materials	21.07
	Warrant Total:	21.07
	FUND 2216 TOTAL:	1,671.07
FUND: 2220 Adult Probation Fund		
Warrant #: VW 00347553	Payee Name: CARLISLE, AMIS	
AUG 2011 MLG	2220255101 - 5496100 Adult Probation - Travel	113.22
	Warrant Total:	113.22
Warrant #: VW 00347586	Payee Name: DICKEY, ROCHELL	
AUG 2011 MLG	2220255101 - 5496100 Adult Probation - Travel	196.86
	Warrant Total:	196.86
Warrant #: VW 00347595	Payee Name: EAGLIN, JOSEPH	
AUG 2011 MLG	2220255101 - 5496100 Adult Probation - Travel	148.41

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
Warrant Total:		148.41
Warrant #: VW 00347608	Payee Name: FEATHERLY, CHRISTINA	
AUG 2011 MLG	2220255101 - 5496100 Adult Probation - Travel	165.24
Warrant Total:		165.24
Warrant #: VW 00347645	Payee Name: JONES, CHARLOTTE	
AUG 2011 MLG	2220255101 - 5496100 Adult Probation - Travel	104.55
Warrant Total:		104.55
Warrant #: VW 00347680	Payee Name: MCNAIR, COREY	
AUG 2011 MLG	2220255101 - 5496100 Adult Probation - Travel	68.85
Warrant Total:		68.85
Warrant #: VW 00347717	Payee Name: ROSEMON, VANESSA R	
AUG 2011 MLG	2220255101 - 5496100 Adult Probation - Travel	160.14
Warrant Total:		160.14
Warrant #: VW 00347762	Payee Name: USA MOBILITY WIRELESS INC	
U79777381	2220255101 - 5492220 Adult Probation - Equipment - Adult Probation	36.60
Warrant Total:		36.60
Warrant #: VW 00347770	Payee Name: WATERWALL, CHASE	
AUG 2011 MLG	2220255101 - 5496100 Adult Probation - Travel	98.43
Warrant Total:		98.43
FUND 2220 TOTAL:		1,092.30
FUND: 2230 Juvenile Justice Fund		
Warrant #: VW 00347496	Payee Name: ABL MANAGEMENT INC	
188308	2230256118 - 5481199 Detention - Food Service Contract	1,766.26
188308	2230256119 - 5481199 Post Program - Food Service Contract	674.64
188308	2230256155 - 5481199 Juv Justice Alt Ed Program - Food Service Contract	164.37
188309	2230256118 - 5314301 Detention - Kitchen Supplies	50.52
188309	2230256118 - 5481199 Detention - Food Service Contract	1,751.54
188309	2230256119 - 5481199 Post Program - Food Service Contract	627.78
188309	2230256155 - 5481199 Juv Justice Alt Ed Program - Food Service Contract	140.12
Warrant Total:		5,175.23
Warrant #: VW 00347600	Payee Name: EFFINGER, ERIKA	
AUG 2011 MLG	2230256100 - 5496301 Juvenile Justice - Auto Mileage	61.05
Warrant Total:		61.05
Warrant #: VW 00347611	Payee Name: FLEETCOR TECHNOLOGIES DBA CHEVRON	
31346001	2230256105 - 5423112 Juv Justice - Administration - Auto Credit Card Exp	193.74
Warrant Total:		193.74
Warrant #: VW 00347632	Payee Name: GULF COAST TRADES CENTER	
5157	2230256100 - 5441301 Juvenile Justice - Placement Services	2,395.42
Warrant Total:		2,395.42

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

<u>Invoice Number</u>	<u>Account Info</u>	<u>Amount</u>
Warrant #: VW 00347634	Payee Name: HARDY, CHARLOTTE L	
AUG 2011 MLG	2230256100 - 5496301 Juvenile Justice - Auto Mileage	201.47
	Warrant Total:	201.47
Warrant #: VW 00347642	Payee Name: INTERVENTION RESOURCES	
AUG 2011 SRVC	2230256100 - 5412114 Juvenile Justice - Psychological Evaluations/Cert	700.00
	Warrant Total:	700.00
Warrant #: VW 00347646	Payee Name: JP MORGAN CHASE	
SEPTEMBER 11 STM	2230000000 - 1801040 Juvenile Justice Fund - P Crd #8253	1,848.86
	Warrant Total:	1,848.86
Warrant #: VW 00347715	Payee Name: ROBINSON TEXTILES INC	
105368	2230256119 - 5312100 Post Program - Clothing Expense	55.95
	Warrant Total:	55.95
Warrant #: VW 00347719	Payee Name: RUSCELLI, VINCENT	
090911 SRVC	2230256105 - 5412114 Juv Justice - Administration - Psychological Evaluations/	200.00
	Warrant Total:	200.00
Warrant #: VW 00347720	Payee Name: RUSCELLI, VINCENT	
090111 SRVC	2230256105 - 5412114 Juv Justice - Administration - Psychological Evaluations/	200.00
	Warrant Total:	200.00
FUND 2230 TOTAL:		11,031.72
FUND: 2240 Sheriff's Commissary Fund		
Warrant #: VW 00347646	Payee Name: JP MORGAN CHASE	
SEPTEMBER 11 STM	2240000000 - 1801114 Sheriff Commissary Fund - P Card #0419	1,309.10
SEPTEMBER 11 STM	2240000000 - 1801175 Sheriff Commissary Fund - P Card #0065	14,650.27
	Warrant Total:	15,959.37
FUND 2240 TOTAL:		15,959.37
FUND: 2242 Sheriff's Seizure Aft 10/89		
Warrant #: VW 00347577	Payee Name: COPSHOP.COM INC	
50262	2242211124 - 5310000 Sheriff's Seizure Aft 10/89 - Supplies and Materials	3,276.00
	Warrant Total:	3,276.00
Warrant #: VW 00347745	Payee Name: TEXAS POLICE CHIEFS ASSOCIATION	
263	2242211124 - 5481000 Sheriff's Seizure Aft 10/89 - Contract Service	1,500.00
	Warrant Total:	1,500.00
FUND 2242 TOTAL:		4,776.00
FUND: 2301 Road & Bridge Fund		

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

<u>Invoice Number</u>	<u>Account Info</u>	<u>Amount</u>
Warrant #: VW 00347508	Payee Name: ALLIGARE LLC	
14240	2301312120 - 5310000 FM & Lateral Road - Supplies and Materials	2,499.21
	Warrant Total:	2,499.21
Warrant #: VW 00347509	Payee Name: ALVIN EQUIPMENT CO INC	
1V47605	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	381.12
	Warrant Total:	381.12
Warrant #: VW 00347520	Payee Name: B & B ICE INC	
3716532	2301312120 - 5310000 FM & Lateral Road - Supplies and Materials	50.00
	Warrant Total:	50.00
Warrant #: VW 00347534	Payee Name: BETA TECHNOLOGY INC	
563496	2301312120 - 5310000 FM & Lateral Road - Supplies and Materials	1,350.00
	Warrant Total:	1,350.00
Warrant #: VW 00347535	Payee Name: BFI WASTE SERVICES OF TEXAS LP	
310916	2301312120 - 5421411 FM & Lateral Road - Garbage/Landfill Services	546.04
	Warrant Total:	546.04
Warrant #: VW 00347547	Payee Name: BROOKSIDE EQUIP SALES INC	
IH99156	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	144.55
	Warrant Total:	144.55
Warrant #: VW 00347558	Payee Name: CENTURY ASPHALT LTD	
146291	2301312120 - 5353015 FM & Lateral Road - Materials Asphalt Surface	3,257.96
	Warrant Total:	3,257.96
Warrant #: VW 00347561	Payee Name: CHERRY CRUSHED CONCRETE	
137634	2301312120 - 5353014 FM & Lateral Road - Materials Flexible Base	1,119.57
137692	2301312120 - 5353014 FM & Lateral Road - Materials Flexible Base	462.66
138243	2301312120 - 5353014 FM & Lateral Road - Materials Flexible Base	1,650.13
138557	2301312120 - 5353014 FM & Lateral Road - Materials Flexible Base	897.96
138587	2301312120 - 5353014 FM & Lateral Road - Materials Flexible Base	1,333.48
138649	2301312120 - 5353014 FM & Lateral Road - Materials Flexible Base	1,772.27
138927	2301312120 - 5353014 FM & Lateral Road - Materials Flexible Base	3,871.72
139018	2301312120 - 5353014 FM & Lateral Road - Materials Flexible Base	3,864.86
139143	2301312120 - 5353014 FM & Lateral Road - Materials Flexible Base	923.92
	Warrant Total:	15,896.57
Warrant #: VW 00347569	Payee Name: CLEVELAND ASPHALT PRODUCTS INC	
9555	2301312120 - 5353011 FM & Lateral Road - Road Oils & Emulsions	11,329.31
9595	2301312120 - 5353011 FM & Lateral Road - Road Oils & Emulsions	11,202.97
9616	2301312120 - 5353011 FM & Lateral Road - Road Oils & Emulsions	10,484.55
9621	2301312120 - 5353011 FM & Lateral Road - Road Oils & Emulsions	11,399.08
9633	2301312120 - 5353011 FM & Lateral Road - Road Oils & Emulsions	11,815.82
	Warrant Total:	56,231.73
Warrant #: VW 00347581	Payee Name: CRESCENT ENGINEERING COMPANY INC	
L2874	2301312110 - 5424000 Administration - Maint & Repairs Buildings	2,020.58
	Warrant Total:	2,020.58

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

<u>Invoice Number</u>	<u>Account Info</u>	<u>Amount</u>
Warrant #: VW 00347646		
	Payee Name: JP MORGAN CHASE	
SEPTEMBER 11 STM 2301000000 - 1802002	Road and Bridge Fund - P Crd #9522	1,684 95
SEPTEMBER 11 STM 2301000000 - 1802004	Road and Bridge Fund - P Crd #7301	460 48
	Warrant Total:	2,145 43
Warrant #: VW 00347670		
	Payee Name: MAINLAND TOOL AND SUPPLY INC	
0137727201	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	858 90
	Warrant Total:	858.90
Warrant #: VW 00347674		
	Payee Name: MARTIN RESOURCE MANAGEMENT	
287640	2301312120 - 5353011 FM & Lateral Road - Road Oils & Emulsions	3,276 00
	Warrant Total:	3,276.00
Warrant #: VW 00347682		
	Payee Name: MCREE FORD INC	
348247	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	6 84
350687	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	69 39
350749	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	1,010 00
	Warrant Total:	1,086.23
Warrant #: VW 00347698		
	Payee Name: NORTHERN TOOL EQUIPMENT COMPANY	
24493595	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	237 12
24493604	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	756 61
3100115	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	-499 98
32100412	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	-199 99
	Warrant Total:	293.76
Warrant #: VW 00347705		
	Payee Name: PAT'S	
00027577	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	40 00
	Warrant Total:	40.00
Warrant #: VW 00347712		
	Payee Name: R B EVERETT & CO	
SI40463	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	796 48
	Warrant Total:	796.48
Warrant #: VW 00347724		
	Payee Name: SANTA FE AUTO PARTS INC	
62035	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	209 95
62849	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	137 70
63933	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	605 96
64205	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	2 52
64909	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	7 95
65090	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	178 02
65115	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	72 77
65131	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	40 18
65187	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	31 80
65241	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	13 73
65395	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	29 22
65412	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	32 42
65413	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	11 09
65467	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	259 50
65552	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	79 90
65561	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	24 72
65729	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	159 42

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
65776	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	159 90
65847	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	67 35
65869	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	13 76
66093	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	54 90
66102	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	5 08
66129	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	55 80
66144	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	45.31
66451	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	200 47
66896	2301312120 - 5423000 FM & Lateral Road - Maint/Repairs Equipment	16 33

Warrant Total: 2,515 75

Warrant #: VW 00347738

Payee Name: SUN COAST RESOURCES INC

91006852	2301312120 - 5322010 FM & Lateral Road - Auto Fuel Expense	11,343 83
91019549	2301312120 - 5322010 FM & Lateral Road - Auto Fuel Expense	8,079 52
91022895	2301312120 - 5322010 FM & Lateral Road - Auto Fuel Expense	9,716 65

Warrant Total: 29,140.00

Warrant #: VW 00347769

Payee Name: VULCAN INCORPORATED

206274	2301312120 - 5319222 FM & Lateral Road - Materials Traffic Signs	826 50
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Warrant Total: 826.50

FUND 2301 TOTAL: 123,356.81

FUND: 2370 Flood Control Fund

Warrant #: VW 00347510

Payee Name: AM-MEX RESTAURANT INC

9039	2370190100 - 5498003 County Engineer - Dickinson Bayou Steer Comm Dues	272 80
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Warrant Total: 272.80

Warrant #: VW 00347530

Payee Name: BAYSHORE SURVEYING INSTRUMENT CO INC

10581	2370296100 - 5481000 Flood Control - Contract Service	150 00
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Warrant Total: 150.00

Warrant #: VW 00347730

Payee Name: SOUTHERN CRUSHED CONCRETE LLC

201115813	2370296100 - 5353013 Flood Control - Materials Culverts/Bridges	6,827 14
201115814	2370296100 - 5353013 Flood Control - Materials Culverts/Bridges	2,783 38

Warrant Total: 9,610.52

FUND 2370 TOTAL: 10,033.32

FUND: 2410 Mosquito Control District Fund

Warrant #: VW 00347500

Payee Name: ADAPCO INC

86509	2410411100 - 5313301 Mosquito Control District - Insecticides	38,148 00
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Warrant Total: 38,148.00

Warrant #: VW 00347519

Payee Name: AUTOZONE INC

1579495598	2410411100 - 5310000 Mosquito Control District - Supplies and Materials	21 99
1579500550	2410411100 - 5310000 Mosquito Control District - Supplies and Materials	11 99
1579500956	2410411100 - 5310000 Mosquito Control District - Supplies and Materials	54 99
1579501106	2410411100 - 5310000 Mosquito Control District - Supplies and Materials	23 92

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

<u>Invoice Number</u>	<u>Account Info</u>	<u>Amount</u>
1579504979	2410411100 - 5310000 Mosquito Control District - Supplies and Materials	4 99
Warrant Total:		117.88
Warrant #: VW 00347609	Payee Name: FIELD DATA SOLUTIONS INC	
31979	2410411100 - 5700003 Mosquito Control District - Capital Outlay-Cap Improvmts	650 00
Warrant Total:		650.00
Warrant #: VW 00347646	Payee Name: JP MORGAN CHASE	
SEPTEMBER 11 STM	2410000000 - 1803007 Mosquito Control District - P Card #3257	2,886 36
Warrant Total:		2,886.36
FUND 2410 TOTAL:		41,802.24
FUND: 2420 Indigent Health Care Fund		
Warrant #: VW 00347499	Payee Name: ACHARYA MD PA,SID	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	314 30
Warrant Total:		314.30
Warrant #: VW 00347522	Payee Name: BAHEC LLC	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	361 03
Warrant Total:		361 03
Warrant #: VW 00347523	Payee Name: BARRIER REEF EMERGENCY PHYSICIANS	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	580 14
Warrant Total:		580.14
Warrant #: VW 00347524	Payee Name: BAY AREA ANESTHESIA SERVICES PA	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	31 88
Warrant Total:		31.88
Warrant #: VW 00347525	Payee Name: BAY AREA ANESTHESIA SERVICES PA	
AUG 2011 CAMP	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	108 31
Warrant Total:		108.31
Warrant #: VW 00347526	Payee Name: BAY AREA HOUSTON ENDOSCOPY LP	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	2,347 20
Warrant Total:		2,347.20
Warrant #: VW 00347527	Payee Name: BAY AREA HOUSTON GASTROENTEROLOGY	
AUG 2011 WARNEKE	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	33 27
Warrant Total:		33.27
Warrant #: VW 00347528	Payee Name: BAY AREA HOUSTON GASTROENTEROLOGY	
AUG 2011 MARCUM	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	641 29
Warrant Total:		641.29
Warrant #: VW 00347529	Payee Name: BAY AREA HOUSTON GASTROENTEROLOGY	
AUG 2011 ZAMIL	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	1,168 38
Warrant Total:		1,168.38

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

<u>Invoice Number</u>	<u>Account Info</u>	<u>Amount</u>
Warrant #: VW 00347532	Payee Name: BEELER MANSKE CLINIC LLP	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	13.36
	Warrant Total:	13.36
Warrant #: VW 00347542	Payee Name: BOON CHAPMAN BENEFIT ADMINISTRATORS	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	14,396.25
	Warrant Total:	14,396.25
Warrant #: VW 00347560	Payee Name: CHANG MD PA, BILL K	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	655.70
	Warrant Total:	655.70
Warrant #: VW 00347568	Payee Name: CLEAR LAKE SURGICARE LTD	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	1,856.00
	Warrant Total:	1,856.00
Warrant #: VW 00347570	Payee Name: CLINICAL PATHOLOGY LABORATORIES INC	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	99.76
	Warrant Total:	99.76
Warrant #: VW 00347605	Payee Name: FARRELL, ROBERT	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	93.25
	Warrant Total:	93.25
Warrant #: VW 00347606	Payee Name: FASULLO JR MD PA, FRANK J	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	137.72
	Warrant Total:	137.72
Warrant #: VW 00347620	Payee Name: GERIATRIC PHYSICIANS CARE PA	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	98.84
	Warrant Total:	98.84
Warrant #: VW 00347621	Payee Name: GI PATHOLOGY PLLC	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	1,038.97
	Warrant Total:	1,038.97
Warrant #: VW 00347625	Payee Name: GREATER HOUSTON EMERGENCY PHYSICIANS	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	1,546.28
	Warrant Total:	1,546.28
Warrant #: VW 00347628	Payee Name: GULDE MD PA, JANIS	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	233.02
	Warrant Total:	233.02
Warrant #: VW 00347638	Payee Name: HORNDESKI MD, GARY M	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	41.63
	Warrant Total:	41.63
Warrant #: VW 00347641	Payee Name: INPATIENT CONSULTANTS OF TEXAS PLLC	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	548.89
	Warrant Total:	548.89

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
Warrant #: VW 00347651	Payee Name: KOCUREK MD, ALBERT T	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	115.60
	Warrant Total:	115.60
Warrant #: VW 00347666	Payee Name: MAINLAND PATHOLOGY ASSOCIATES	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	175.21
	Warrant Total:	175.21
Warrant #: VW 00347668	Payee Name: MAINLAND PULMONARY ASSOCIATES	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	46.73
	Warrant Total:	46.73
Warrant #: VW 00347669	Payee Name: MAINLAND RADIOLOGICAL ASSOCIATION	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	1,222.07
	Warrant Total:	1,222.07
Warrant #: VW 00347685	Payee Name: MEMORIAL HERMANN HOSPITAL SYSTEM	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	2,834.13
	Warrant Total:	2,834.13
Warrant #: VW 00347686	Payee Name: MEMORIAL PATHOLOGY CONSULTANTS PA	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	127.24
	Warrant Total:	127.24
Warrant #: VW 00347690	Payee Name: MJ BABA MD PA	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	388.58
	Warrant Total:	388.58
Warrant #: VW 00347701	Payee Name: ORTHOPEDIC CLINIC OF GALVESTON COUNTY	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	320.33
	Warrant Total:	320.33
Warrant #: VW 00347706	Payee Name: PATIENT'S ANESTHESIA GROUP PA, THE	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	866.47
	Warrant Total:	866.47
Warrant #: VW 00347711	Payee Name: QUEST DIAGNOSTICS CLINICAL	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	821.63
	Warrant Total:	821.63
Warrant #: VW 00347731	Payee Name: SOUTHPATH LTD	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	22.10
	Warrant Total:	22.10
Warrant #: VW 00347732	Payee Name: SOUTHWEST RADIOLOGY ASSN	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	125.90
	Warrant Total:	125.90
Warrant #: VW 00347733	Payee Name: SPACE CITY ANESTHESIA	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	830.38
	Warrant Total:	830.38

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
Warrant #: VW 00347734	Payee Name: ST LUKE'S EPISCOPAL HOSPITAL	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	31.10
	Warrant Total:	31.10
Warrant #: VW 00347741	Payee Name: SURGICAL SPECIALISTS OF CLEAR LAKE PLLC	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	377.62
	Warrant Total:	377.62
Warrant #: VW 00347744	Payee Name: TEXAS GULF COAST MEDICAL GROUP	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	718.12
	Warrant Total:	718.12
Warrant #: VW 00347750	Payee Name: TMC ORTHOPEDIC LP	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	14.50
	Warrant Total:	14.50
Warrant #: VW 00347755	Payee Name: TSA - TEXAS SURGICAL ASSOCIATES	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	233.26
	Warrant Total:	233.26
Warrant #: VW 00347760	Payee Name: UPRIGHT MRI OF CLEAR LAKE LLC	
AUG 2011	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	1,281.58
	Warrant Total:	1,281.58
Warrant #: VW 00347764	Payee Name: UTMB	
AUG 2011 INDG	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	41,574.17
	Warrant Total:	41,574.17
Warrant #: VW 00347765	Payee Name: UTMB	
AUG 2011 FGP	2420440110 - 5481022 Indigent Health Care Fund - Indigent Health Care Srv	2,024.06
	Warrant Total:	2,024.06
FUND 2420 TOTAL:		80,496.25
FUND: 2501 Child Welfare Fund		
Warrant #: VW 00347501	Payee Name: ADVOCACY CENTER FOR CHILDREN OF	
AUG 2011	2501443300 - 5449105 Child Welfare - Child Advocacy Project	982.84
	Warrant Total:	982.84
FUND 2501 TOTAL:		982.84
FUND: 2601 Beach & Parks Fund		
Warrant #: VW 00347588	Payee Name: DIXEQUIP INC	
24010	2601544042 - 5423000 Beach Maintenance-Rd & Bridge - Maint/Repairs Equipment	328.27
	Warrant Total:	328.27
Warrant #: VW 00347648	Payee Name: JRL SERVICES LLC	
100612	2601544042 - 5481000 Beach Maintenance-Rd & Bridge - Contract Service	2,050.00

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
100613	2601544042 - 5481000 Beach Maintenance-Rd & Bridge - Contract Service	2,050 00
100614	2601544042 - 5481000 Beach Maintenance-Rd & Bridge - Contract Service	2,050 00
100615	2601544042 - 5481000 Beach Maintenance-Rd & Bridge - Contract Service	2,050 00
100616	2601544042 - 5481000 Beach Maintenance-Rd & Bridge - Contract Service	2,050 00
100617	2601544042 - 5481000 Beach Maintenance-Rd & Bridge - Contract Service	2,050 00
Warrant Total:		12,300.00
Warrant #: VW 00347682	Payee Name: MCREE FORD INC	
350695	2601544042 - 5423000 Beach Maintenance-Rd & Bridge - Maint/Repairs Equipment	91 94
Warrant Total:		91.94
Warrant #: VW 00347707	Payee Name: PENINSULA SANITATION SERVICE INC	
57690	2601544042 - 5421400 Beach Maintenance-Rd & Bridge - Refuse Disposal	450 00
Warrant Total:		450.00
FUND 2601 TOTAL:		13,170.21
FUND: 2824 Adult Probation Community		
Warrant #: VW 00347545	Payee Name: BRAZORIA COUNTY ALCOHOLIC RECOVERY	
1109	2824255111 - 5481000 Special Substance Abuse - Contract Service	1,298 00
Warrant Total:		1,298.00
Warrant #: VW 00347582	Payee Name: D'AMBRA, LINDA	
AUG 2011 MLG	2824255111 - 5496301 Special Substance Abuse - Auto Mileage	110 16
Warrant Total:		110.16
Warrant #: VW 00347630	Payee Name: GULF COAST CENTER	
G1060	2824255111 - 5481000 Special Substance Abuse - Contract Service	50 00
Warrant Total:		50.00
Warrant #: VW 00347688	Payee Name: MILLER, JARVIS	
AUG 2011 MLG	2824255111 - 5496301 Special Substance Abuse - Auto Mileage	199 41
Warrant Total:		199.41
Warrant #: VW 00347729	Payee Name: SKUFCA, RICHARD	
AUG 2011 MLG	2824255111 - 5496301 Special Substance Abuse - Auto Mileage	110 67
Warrant Total:		110.67
FUND 2824 TOTAL:		1,768.24
FUND: 2842 Community Corrections		
Warrant #: VW 00347715	Payee Name: ROBINSON TEXTILES INC	
105368	2842256177 - 5312100 Community Corr "Y" Grant - Clothing Expense	130 55
Warrant Total:		130.55
FUND 2842 TOTAL:		130.55

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info		Amount
FUND: 2864 Auto Crimes Task Force Grant			
Warrant #: VW 00347603	Payee Name: EXXON CREDIT CARD CENTER		
26943844	2864211127 - 5322010 Auto Task Force - Auto Fuel Expense		355.89
	Warrant Total:		355.89
Warrant #: VW 00347646	Payee Name: JP MORGAN CHASE		
SEPTEMBER 11 STM 2864000000 - 1801055	Galv Co Auto Crimes Task Force - P Crd #4408		219.84
SEPTEMBER 11 STM 2864000000 - 1801058	Galv Co Auto Crimes Task Force - P Card #3523		658.12
SEPTEMBER 11 STM 2864000000 - 1801060	Galv Co Auto Crimes Task Force - P Crd #4067		89.95
SEPTEMBER 11 STM 2864000000 - 1801061	Galv Co Auto Crimes Task Force - P Crd #4034		1,174.25
SEPTEMBER 11 STM 2864000000 - 1801150	Galv Co Auto Crimes Task Force - P Card #7753		203.00
SEPTEMBER 11 STM 2864000000 - 1801151	Galv Co Auto Crimes Task Force - P Card #7787		1,194.96
	Warrant Total:		3,540.12
FUND 2864 TOTAL:			3,896.01
FUND: 2893 HMGP - IKE			
Warrant #: VW 00347495	Payee Name: A.L.E. INVESTMENTS LLC.		
R177916/R177917	2893289010 - 5481000 HMGP Home Buy-out Program - Contract Service		44,387.68
	Warrant Total:		44,387.68
FUND 2893 TOTAL:			44,387.68
FUND: 2914 CDBG Housing Program			
Warrant #: VW 00347513	Payee Name: AMERICAN HOME BUILDERS INC.		
AL1219802	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-4,043.27
AL1219802	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		40,432.67
DD1222502	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-3,775.73
DD1222502	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		37,757.27
DE1199801	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-3,161.67
DE1199801	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		31,616.65
GS1074001	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-3,366.06
GS1074001	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		33,660.60
JC1235603	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-4,631.02
JC1235603	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		46,310.19
JG1273903	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-3,507.22
JG1273903	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		35,072.26
LW10957RET	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		10,097.70
MA1067103	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-4,775.79
MA1067103	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		47,757.91
MK1102903	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-5,564.54
MK1102903	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		55,645.40
MP1106203	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-3,627.56
MP1106203	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		36,275.60
SB1194402	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-4,628.33
SB1194402	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		46,283.27
SC1183803	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage		-3,361.63
SC1183803	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction		33,616.26

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info		Amount
Warrant Total:			410,082.96
Warrant #: VW 00347514	Payee Name: AMERICAN HOMESTAR CORPORATION		
1020B	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	9,524 00
1029B	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	10,746 18
1032B	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	4,870 90
Warrant Total:			25,141.08
Warrant #: VW 00347521	Payee Name: B&MS CONSTRUCTION INC		
BMSHCGC02	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	-1,185 39
BMSHCGC02	2914152511 - 5519010	Ownr-Occupied Rehab - Contractor - Construction	11,853 92
BMSHCGC05	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	-1,353 99
BMSHCGC05	2914152511 - 5519010	Ownr-Occupied Rehab - Contractor - Construction	13,539 87
Warrant Total:			22,854.41
Warrant #: VW 00347536	Payee Name: BGB INTERESTS LP		
107004	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	12,535 85
Warrant Total:			12,535.85
Warrant #: VW 00347549	Payee Name: BURGLI HOMES PROMENADE HOMES JV		
1147710R	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	10,503 54
12099100	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	-3,281 70
12099100	2914152512 - 5519010	Ownr-Occupied Reconstruction - Contractor - Construction	32,817 00
1218533	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	-3,251 11
1218533	2914152512 - 5519010	Ownr-Occupied Reconstruction - Contractor - Construction	32,511 13
Warrant Total:			69,298.86
Warrant #: VW 00347593	Payee Name: DSW HOMES LLC		
111946	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	-3,745 85
111946	2914152512 - 5519010	Ownr-Occupied Reconstruction - Contractor - Construction	37,458 53
112266	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	-4,131 15
112266	2914152512 - 5519010	Ownr-Occupied Reconstruction - Contractor - Construction	41,311 53
112353	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	-4,316.85
112353	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	25,168 53
112353	2914152514 - 5519010	Ownr-Occupied Elevation - Contractor - Construction	18,000 00
212160	2914000000 - 2070001	CDBG Housing Program - Contract Payable Retainage	-3,560 63
212160	2914152512 - 5519010	Ownr-Occupied Reconstruction - Contractor - Construction	35,606 33
Warrant Total:			141,790.44
Warrant #: VW 00347644	Payee Name: JAHN-GALVESTON INSURANCE AGENCY INC		
22242 091511	2914152511 - 5519020	Ownr-Occupied Rehab - Vendor - 1st Yr Ins Cst	1,371 00
22248 091511	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	1,175 00
22333 091511	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	137.00
22442 091211	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	906 00
22444 091211	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	948 00
22446 091311	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	1,165 00
22447 091211	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	1,161 00
22449 091411	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	954 00
22450 091211	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	992 00
22455 091411	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	1,472 00
22456 091211	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	2,405 00
22463 091311	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	1,511 00
22464 091211	2914152512 - 5519020	Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	992 00

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
22481 091311	2914152512 - 5519020 Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	1,002 00
22487 091511	2914152512 - 5519020 Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	903 00
22490 091211	2914152512 - 5519020 Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	1,145 00
22491 091411	2914152512 - 5519020 Ownr-Occupied Reconstruction - Vendor - 1st Yr Ins Cst	1,002 00
Warrant Total:		19,241.00
Warrant #: VW 00347646 Payee Name: JP MORGAN CHASE		
SEPTEMBER 11 STM	2914000000 - 1800127 CDBG Housing Program - P Card #5212	380 92
Warrant Total:		380.92
Warrant #: VW 00347727 Payee Name: SHELMARK ENGINEERING L.L.C.		
4667	2914152500 - 5481000 Administration - Contract Service	1,500 00
Warrant Total:		1,500.00
Warrant #: VW 00347737 Payee Name: SULLIVAN LAND SERVICES LTD		
2011502	2914000000 - 2070001 CDBG Housing Program - Contract Payable Retainage	-5,539 37
2011502	2914152512 - 5519010 Ownr-Occupied Reconstruction - Contractor - Construction	46,907 33
2011502	2914152514 - 5519010 Ownr-Occupied Elevation - Contractor - Construction	8,486 40
Warrant Total:		49,854.36
FUND 2914 TOTAL:		752,679.88
FUND: 3100 County Capital Projects Fund		
Warrant #: VW 00347757 Payee Name: TYLER TECHNOLOGIES - THE SOFTWARE		
181703	3100159126 - 5754103 IT Capital Projects - JLE Project	2,000 00
Warrant Total:		2,000.00
FUND 3100 TOTAL:		2,000.00
FUND: 3120 Limited Tax Cnty Bldg Bds Sr09		
Warrant #: VW 00347540 Payee Name: BOEDEKER CONSTRUCTION INC		
9 070511	3120000000 - 2070001 Limited Tax Cnty Bldg Bds Sr09 - Contract Payable Retaina	-14 75
9 070511	3120179119 - 5722000 Ag Ext Svc at Carbide Park - Construction Bldg Capital Ou	295 00
Warrant Total:		280.25
Warrant #: VW 00347575 Payee Name: CONTRACT RESOURCE GROUP LLC		
94490	3120179135 - 5746010 Mid-County Annex - Capitalized Furn,Fix,& Equip	350 00
Warrant Total:		350.00
Warrant #: VW 00347714 Payee Name: RENEGADE FIRE SYSTEM LLC		
10 072211	3120000000 - 2070001 Limited Tax Cnty Bldg Bds Sr09 - Contract Payable Retaina	-98 62
10 072211	3120179119 - 5722000 Ag Ext Svc at Carbide Park - Construction Bldg Capital Ou	1,972 38
Warrant Total:		1,873.76
Warrant #: VW 00347742 Payee Name: TAS COMMERCIAL CONCRETE CONSTRUCTION		
4REV2 080511	3120000000 - 2070001 Limited Tax Cnty Bldg Bds Sr09 - Contract Payable Retaina	-328 25
4REV2 080511	3120179119 - 5722000 Ag Ext Svc at Carbide Park - Construction Bldg Capital Ou	6,565 00
Warrant Total:		6,236.75

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
Warrant #: VW 00347754	Payee Name: TREADWELL ELECTRIC CONTRACTORS INC	
8 073111	3120000000 - 2070001 Limited Tax Cnty Bldg Bds Sr09 - Contract Payable Retaina	-466 01
8 073111	3120179119 - 5722000 Ag Ext Svc at Carbide Park - Construction Bldg Capital Ou	9,320 20
	Warrant Total:	8,854.19
Warrant #: VW 00347761	Payee Name: URBAN CONCRETE CONTRACTORS LTD	
7 082011	3120000000 - 2070001 Limited Tax Cnty Bldg Bds Sr09 - Contract Payable Retaina	-229 46
7 082011	3120179135 - 5722000 Mid-County Annex - Construction Bldg Capital Outl	4,589 20
	Warrant Total:	4,359.74
FUND 3120 TOTAL:		21,954.69
FUND: 3312 Unltd Tax Road Bonds Sr 2009		
Warrant #: VW 00347537	Payee Name: BINKLEY & BARFIELD INC	
16422	3312312111 - 5731134 Non-County Roads - Stewart Rd Re-Aligned	12,987 18
16423	3312312111 - 5731133 Non-County Roads - Stewart Rd-Cove View to 7mi	9,252 77
	Warrant Total:	22,239.95
Warrant #: VW 00347574	Payee Name: CONRAD CONSTRUCTION CO LTD	
S 083111	3312000000 - 2070001 Unltd Tax Road Bonds Sr 2009 - Contract Payable Retainage	-19,420 91
S 083111	3312312111 - 5731128 Non-County Roads - Melody Lane	388,418 24
	Warrant Total:	368,997.33
Warrant #: VW 00347633	Payee Name: HALFF ASSOCIATES	
H154114 BAL	3312312111 - 5731132 Non-County Roads - Stewart Rd-75th to Cove View	180 00
	Warrant Total:	180.00
Warrant #: VW 00347661	Payee Name: LJA ENGINEERING & SURVEYING INC	
20113801	3312312112 - 5731011 County Road - Roads-Pct #1	3,437 22
	Warrant Total:	3,437.22
Warrant #: VW 00347687	Payee Name: METRO CITY CONSTRUCTION LP	
2421	3312000000 - 2070001 Unltd Tax Road Bonds Sr 2009 - Contract Payable Retainage	-21,466 76
2421	3312312111 - 5731126 Non-County Roads - Owens Drive	429,335 24
	Warrant Total:	407,868.48
FUND 3312 TOTAL:		802,722.98
FUND: 3315 Galv Causeway RR Bridge Proj		
Warrant #: VW 00347539	Payee Name: BNSF RAILWAY COMPANY	
90034081	3315313200 - 5730002 Causeway Railroad Bridge Prj - Construction Management	9,536 75
90034224	3315313200 - 5732200 Causeway Railroad Bridge Prj - Inspection and Testing	21,364 27
	Warrant Total:	30,901.02
FUND 3315 TOTAL:		30,901.02

FUND: 6123 Group,Wrks'Comp,Unemplmnt Ins

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Invoice Number	Account Info	Amount
Warrant #: VW 00347552		
	Payee Name: CAREHERE LLC	
6093	6123155021 - 5417207 Group Insurance - CareHere Program Fee	24,940 00
6177	6123155021 - 5417208 Group Insurance - CareHere Supplemental Fee	27,333 13
6256	6123155021 - 5417207 Group Insurance - CareHere Program Fee	23,757 50
6316	6123155021 - 5417208 Group Insurance - CareHere Supplemental Fee	20,113 01
	Warrant Total:	96,143.64
	FUND 6123 TOTAL:	96,143.64
FUND: 6130 Self Insurance Reserve Fund		
Warrant #: VW 00347721		
	Payee Name: RUST EWING WATT & HANEY INC	
324997	6130151431 - 5491701 General Self Insurance - Insurance Emp Blanket Bonds	53 00
324998	6130151431 - 5491701 General Self Insurance - Insurance Emp Blanket Bonds	50 00
325001	6130151431 - 5491701 General Self Insurance - Insurance Emp Blanket Bonds	123 00
325005	6130151431 - 5491701 General Self Insurance - Insurance Emp Blanket Bonds	192 00
325012	6130151431 - 5491701 General Self Insurance - Insurance Emp Blanket Bonds	70 00
325014	6130151431 - 5491701 General Self Insurance - Insurance Emp Blanket Bonds	70 00
325016	6130151431 - 5491701 General Self Insurance - Insurance Emp Blanket Bonds	123 00
325018	6130151431 - 5491701 General Self Insurance - Insurance Emp Blanket Bonds	210 00
325022	6130151431 - 5491701 General Self Insurance - Insurance Emp Blanket Bonds	1,325 00
	Warrant Total:	2,216.00
	FUND 6130 TOTAL:	2,216.00
FUND: 7605 Escrow Fund		
Warrant #: VW 00347612		
	Payee Name: FORRESTER, KAY	
96373	7605000000 - 2473030 Escrow Fund - CO Crt Restit-Due to Victims	250 00
	Warrant Total	250.00
	FUND 7605 TOTAL:	250.00

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

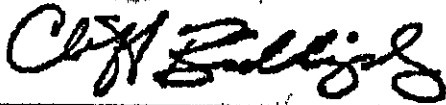
Summary of All Funds

<u>Fund</u>	<u>Amount</u>
1101 General Fund	468,432 10
2102 Co Clerk Rec Mgt & Pres Fund	150 00
2111 Tx Assess/Coll Sp Inv Tx Fund	302 63
2131 DA Seized Funds Afte Aft 10/89	45 00
2212 Mediation Services Prog Fund	325 00
2216 Probate Court Contributions Fd	1,671 07
2220 Adult Probation Fund	1,092 30
2230 Juvenile Justice Fund	11,031 72
2240 Sheriff's Commissary Fund	15,959 37
2242 Sheriff's Seizure Aft 10/89	4,776 00
2301 Road & Bridge Fund	123,356 81
2370 Flood Control Fund	10,033 32
2410 Mosquito Control District Fund	41,802 24
2420 Indigent Health Care Fund	80,496 25
2501 Child Welfare Fund	982 84
2601 Beach & Parks Fund	13,170 21
2824 Adult Probation Community	1,768 24
2842 Community Corrections	130 55
2864 Auto Crimes Task Force Grant	3,896 01
2893 HMGP - IKE	44,387 68
2914 CDBG Housing Program	752,679 88
3100 County Capital Projects Fund	2,000 00
3120 Limited Tax Cnty Bldg Bds Sr09	21,954 69
3312 Unltd Tax Road Bonds Sr 2009	802,722 98
3315 Galv Causeway RR Bridge Proj	30,901 02
6123 Group,Wrks'Comp,Unemplmnt Ins	96,143 64
6130 Self Insurance Reserve Fund	2,216 00
7605 Escrow Fund	250 00
Grand Total:	<u>2,532,677.55</u>

Galveston County, Texas

List of County Auditor's Approved Claims For Voucher Warrants Dated 09/20/2011

Approved Order to pay by Commissioners Court this day September 20, 2011.



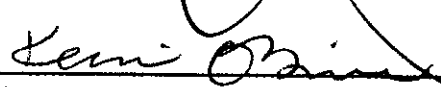
Cliff Billingsley, County Auditor

Absent

Mark A. Henry, Galveston County Judge



Patrick Doyle, Galveston County Commissioner, Pct 1



Kevin D. O'Brien, Galveston County Commissioner, Pct 2

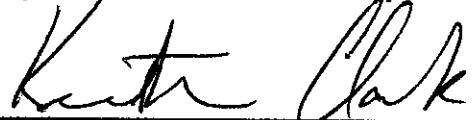


Stephen D. Holmes, Galveston County Commissioner, Pct 3

ATTEST:



Dwight D. Sullivan, County Clerk



Kenneth Clark, Galveston County Commissioner, Pct 4

Check	Payee ID	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00347495	712581	A L E INVESTMENTS LLC	09/20/11	44,387.68	MW	OH	
AP00347496	702471	ABL MANAGEMENT INC	09/20/11	24,364.93	MW	OH	
AP00347497	713074	ACCENT ENERGY TEXAS LP	09/20/11	200.00	MW	OH	
AP00347498	705457	ACCURINT	09/20/11	1,141.75	MW	OH	
AP00347499	706405	ACHARYA MD PA,SID	09/20/11	314.30	MW	OH	
AP00347500	405005	ADAPCO INC	09/20/11	38,148.00	MW	OH	
AP00347501	409165	ADVOCACY CENTER FOR CHILDREN	09/20/11	982.84	MW	OH	
AP00347502	701427	AGUILLO, M FRANCIS	09/20/11	62.16	MW	OH	
AP00347503	707348	AIRGAS - SOUTHWEST INC	09/20/11	97.79	MW	OH	
AP00347504	712322	ALANIZ, SELINA A	09/20/11	282.75	MW	OH	B7
AP00347505	711542	ALDRIDGE & ASSOCIATES	09/20/11	455.00	MW	OH	B7
AP00347506	VOID CONTINU	Void - Continued stub	09/20/11	0.00	VM	OH	VOID
AP00347507	013524	ALERT ALARM BURG AND FIRE PRO	09/20/11	4,840.00	MW	OH	
AP00347508	710243	ALLIGARE LLC	09/20/11	2,499.21	MW	OH	
AP00347509	013177	ALVIN EQUIPMENT CO INC	09/20/11	381.12	MW	OH	
AP00347510	708154	AM-MEX RESTAURANT INC	09/20/11	272.80	MW	OH	
AP00347511	709623	AMBIT ENERGY LP	09/20/11	896.20	MW	OH	
AP00347512	013037	AMERICAN FENCE AND SUPPLY CO	09/20/11	982.14	MW	OH	
AP00347513	711832	AMERICAN HOME BUILDERS INC	09/20/11	410,082.96	MW	OH	
AP00347514	711548	AMERICAN HOMESTAR CORPORATION	09/20/11	25,141.08	MW	OH	
AP00347515	702478	AMERSON, RODGER DAN	09/20/11	1,575.00	MW	OH	B7
AP00347516	703690	ANSWERING SPECIALISTS INC	09/20/11	192.92	MW	OH	
AP00347517	713566	ATTAWAY, ANGELA	09/20/11	200.00	MW	OH	
AP00347518	713751	AULTIMATE ENTERTAINMENT	09/20/11	680.00	MW	OH	
AP00347519	712485	AUTOZONE INC	09/20/11	117.88	MW	OH	
AP00347520	709331	B & B ICE INC	09/20/11	50.00	MW	OH	

Check	Payee ID	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00347521	712112	B&MS CONSTRUCTION INC	09/20/11	22,854.41	MW	OH	
AP00347522	712386	BAHEC LLC	09/20/11	361.03	MW	OH	
AP00347523	711300	BARRIER REEF EMERGENCY PHYSIC	09/20/11	580.14	MW	OH	
AP00347524	710853	BAY AREA ANESTHESIA SERVICES	09/20/11	31.88	MW	OH	
AP00347525	710853	BAY AREA ANESTHESIA SERVICES	09/20/11	108.31	MW	OH	
AP00347526	710828	BAY AREA HOUSTON ENDOSCOPY LP	09/20/11	2,347.20	MW	OH	
AP00347527	710831	BAY AREA HOUSTON GASTROENTERO	09/20/11	33.27	MW	OH	
AP00347528	710831	BAY AREA HOUSTON GASTROENTERO	09/20/11	641.29	MW	OH	
AP00347529	710831	BAY AREA HOUSTON GASTROENTERO	09/20/11	1,168.38	MW	OH	
AP00347530	021204	BAYSHORE SURVEYING INSTRUMENT	09/20/11	150.00	MW	OH	
AP00347531	713681	BECK JAMES	09/20/11	4.50	MW	OH	
AP00347532	431686	BEELER MANSKE CLINIC LLP	09/20/11	13.36	MW	OH	
AP00347533	401969	BENNETT, JAMES M	09/20/11	1,413.75	MW	OH	B7
AP00347534	406081	BETA TECHNOLOGY INC	09/20/11	1,350.00	MW	OH	
AP00347535	700686	BFI WASTE SERVICES OF TEXAS L	09/20/11	546.04	MW	OH	
AP00347536	711795	BGB INTERESTS LP	09/20/11	12,535.85	MW	OH	
AP00347537	711556	BINKLEY & BARFIELD INC	09/20/11	22,239.95	MW	OH	
AP00347538	709468	BLIND DESIGNS	09/20/11	638.00	MW	OH	
AP00347539	712358	BNSF RAILWAY COMPANY	09/20/11	30,901.02	MW	OH	
AP00347540	703001	BOEDEKER CONSTRUCTION INC	09/20/11	280.25	MW	OH	
AP00347541	408363	BCNO, JONI	09/20/11	1,026.00	MW	OH	B7
AP00347542	709220	BOON CHAPMAN BENEFIT ADMINIST	09/20/11	14,396.25	MW	OH	
AP00347543	704349	BOORSTEIN, BARRY	09/20/11	1,820.00	MW	OH	B7
AP00347544	711441	BRAMS & ASSOCIATES INC	09/20/11	3,987.50	MW	OH	B7
AP00347545	432175	BRAZORIA COUNTY ALCOHOLIC REC	09/20/11	1,298.00	MW	OH	
AP00347546	702559	BRIGGS LYNETTE	09/20/11	4,212.20	MW	OH	B7

Check	Payee ID	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00347547	024240	BROOKSIDE EQUIP SALES INC	09/20/11	858 35	MW	OH	
AP00347548	713231	BROWN, WENDY	09/20/11	397 94	MW	OH	
AP00347549	712308	BURGLI HOMES PROMENADE HOMES	09/20/11	69,298 86	MW	OH	
AP00347550	408267	BURTS AIR CONDITIONING & HEAT	09/20/11	9,720 00	MW	OH	
AP00347551	701322	C JOHNNY ON THE SPOT INC	09/20/11	150 00	MW	OH	
AP00347552	708822	CAREHERE LLC	09/20/11	96 143 64	MW	OH	
AP00347553	713148	CARLISLE, AMIS	09/20/11	113 22	MW	OH	
AP00347554	706332	CASTILLO CAROL N	09/20/11	759 84	MW	OH	B7
AP00347555	702081	CEASER, KENDRIC	09/20/11	715 00	MW	OH	B7
AP00347556	407782	CENTERPOINT ENERGY	09/20/11	208 94	MW	OH	
AP00347557	407782	CENTERPOINT ENERGY	09/20/11	77 06	MW	OH	
AP00347558	708965	CENTURY ASPHALT LTD	09/20/11	3,257 96	MW	OH	
AP00347559	702429	CHAIR TAI CHI	09/20/11	420 00	MW	OH	
AP00347560	712288	CHANG MD PA, BILL K	09/20/11	655 70	MW	OH	
AP00347561	712596	CHERRY CRUSHED CONCRETE	09/20/11	15,896 57	MW	OH	
AP00347562	032326	CHILDRENS CENTER INC THE	09/20/11	12,738 50	MW	OH	
AP00347563	033985	CITY OF GALVESTON	09/20/11	14,406 65	MW	OH	
AP00347564	033985	CITY OF GALVESTON	09/20/11	380 74	MW	OH	
AP00347565	033209	CITY OF LA MARQUE	09/20/11	663 82	MW	OH	
AP00347566	403085	CITY OF TEXAS CITY	09/20/11	647 24	MW	OH	
AP00347567	033290	CLARK DIANE	09/20/11	1 183 00	MW	OH	B7
AP00347568	710741	CLEAR LAKE SURGICARE LTD	09/20/11	1,856 00	MW	OH	
AP00347569	710180	CLEVELAND ASPHALT PRODUCTS IN	09/20/11	56,231 73	MW	OH	
AP00347570	713147	CLINICAL PATHOLOGY LABORATORI	09/20/11	99 76	MW	OH	
AP00347571	709399	COBURN SUPPLY COMPANY INC	09/20/11	247 48	MW	OH	
AP00347572	034223	COLTZER, ROBERT G	09/20/11	289 25	MW	OH	B7

Check	Payee ID	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00347573	704498	CONCIERGE	09/20/11	200 00	MW	OH	RE
AP00347574	704229	CONRAD CONSTRUCTION CO LTD	09/20/11	368,997 33	MW	OH	
AP00347575	712269	CONTRACT RESOURCE GROUP LLC	09/20/11	350 00	MW	OH	
AP00347576	400896	COOK, DAVID	09/20/11	87 75	MW	OH	B7
AP00347577	712094	COPSHOP COM INC	09/20/11	3,276 00	MW	OH	
AP00347578	407051	COUNTY AND DISTRICT CLERKS	09/20/11	110 00	MW	OH	
AP00347579	407051	COUNTY AND DISTRICT CLERKS	09/20/11	40 00	MW	OH	
AP00347580	404940	COX, ELAINE	09/20/11	178 71	MW	OH	
AP00347581	709896	CRESCENT ENGINEERING COMPANY	09/20/11	2,020 58	MW	OH	
AP00347582	708051	D'AMBERA, LINDA	09/20/11	110 16	MW	OH	
AP00347583	704992	DAHLENBURG MICHAEL L	09/20/11	1,178 74	MW	OH	B7
AP00347584	713682	DE HAY & ELLISTON LLP	09/20/11	21 00	MW	OH	
AP00347585	713177	DIAZ, DEBEIE	09/20/11	32 19	MW	OH	
AP00347586	710088	DICKEY, ROCHELL	09/20/11	196 86	MW	OH	
AP00347587	704331	DIRECT ENERGY LP	09/20/11	200 00	MW	OH	
AP00347588	707389	DIXEQUIP INC	09/20/11	328 27	MW	OH	
AP00347589	705273	DK CONSTRUCTION	09/20/11	200 00	MW	OH	
AP00347590	706718	DOLPHIN CHEMICAL & SUPPLY COM	09/20/11	1,740 70	MW	OH	
AP00347591	700879	DONNA BROWN INVESTIGATION & R	09/20/11	487 50	MW	OH	B7
AP00347592	700879	DONNA BROWN INVESTIGATION & R	09/20/11	1,321 00	MW	OH	B7
AP00347593	711931	DSW HOMES LLC	09/20/11	141,790 44	MW	OH	
AP00347594	713387	DUPUY, CHRISTOPHER	09/20/11	941 44	MW	OH	
AP00347595	706844	EAGLIN, JOSEPH	09/20/11	148 41	MW	OH	
AP00347596	711426	EAN HOLDINGS LLC	09/20/11	198 85	MW	OH	
AP00347597	711426	EAN HOLDINGS LLC	09/20/11	54 12	MW	OH	
AP00347598	713787	EAST VALLEY ADULT RESOURCES	09/20/11	644 83	MW	OH	

Check	Payee ID	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00347599	713768	EDWARDS JOSEPHINE	09/20/11	200 00	MW	OH	
AP00347600	707318	EFFINGER ERIKA	09/20/11	61 05	MW	OH	
AP00347601	710066	EMILY A FISHER PLLC	09/20/11	490 70	MW	OH	B7
AP00347602	713759	EVANS, KATHY	09/20/11	135 00	MW	OH	
AP00347603	403437	EXXON CREDIT CARD CENTER	09/20/11	355 89	MW	OH	
AP00347604	711189	FANNING AND FANNING PLLC	09/20/11	260 00	MW	OH	B7
AP00347605	713688	FARRELL, ROBERT	09/20/11	93 25	MW	OH	
AP00347606	713629	FASULLO JR MD PA FRANK J	09/20/11	137 72	MW	OH	
AP00347607	410365	FAUS, SALVADOR	09/20/11	314 16	MW	OH	B7
AP00347608	704666	FEATHERLY CHRISTINA	09/20/11	165 24	MW	OH	
AP00347609	713400	FIELD DATA SOLUTIONS INC	09/20/11	650 00	MW	OH	
AP00347610	703810	FIRST CHOICE POWER	09/20/11	400 00	MW	OH	
AP00347611	710210	FLEETCOR TECHNOLOGIES DBA CHE	09/20/11	193 74	MW	OH	
AP00347612	713752	FORRESTER, KAY	09/20/11	250 00	MW	OH	
AP00347613	711912	FORT PC M BRUCE	09/20/11	468 00	MW	OH	B7
AP00347614	710682	FOWLER, JANA K	09/20/11	126 64	MW	OH	B7
AP00347615	704440	FULK, GEORGE BYRON	09/20/11	585 00	MW	OH	B7
AP00347616	709287	FURLEIGH, FRANCIS W	09/20/11	345 05	MW	OH	
AP00347617	071175	GALVESTON COUNTY WCID #1	09/20/11	53 67	MW	OH	
AP00347618	713717	GARCIA, CHERI	09/20/11	1,950 00	MW	OH	B7
AP00347619	701571	GELB, JEFFREY	09/20/11	1,170 00	MW	OH	B7
AP00347620	713466	GERIATRIC PHYSICIANS CARE PA	09/20/11	98 84	MW	OH	
AP00347621	711006	GI PATHOLOGY PLLC	09/20/11	1 038 97	MW	OH	
AP00347622	707234	GRABER FAMILY PARTNERSHIP	09/20/11	200 00	MW	OH	RE
AP00347623	713574	GRADY, PATRICIA V	09/20/11	101 01	MW	OH	
AP00347624	709134	GRAHAM CARMEN A	09/20/11	2,700 59	MW	OH	B7

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**Galv Cnty Production**      09/19/11      O H      C H E C K      R E G I S T E R      CHECKA REGISTER      Page 6
MON, SEP 19, 2011, 5 07 PM ---req DELEON_A---leg GL JL---loc AUDITOR---job 3469463 #S045---pgm BK200 <1 19>      1pt 1d      CKREG---

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Check	Payee ID	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00347625	706411	GREATER HOUSTON EMERGENCY PHY	09/20/11	1,546 28	MW	OH	
AP00347626	704287	GREEN MOUNTAIN ENERGY CO	09/20/11	400 00	MW	OH	
AP00347627	711411	GUCWA CHRISTINA MARIE	09/20/11	4 933 50	MW	OH	B7
AP00347628	710392	GULDE MD PA JANIS	09/20/11	233 02	MW	OH	
AP00347629	703785	GULF COAST AEROBIC SERVICES	09/20/11	800 00	MW	OH	
AP00347630	400782	GULF COAST CENTER	09/20/11	50 00	MW	OH	
AP00347631	701592	GULF COAST CENTURY	09/20/11	310 00	MW	OH	
AP00347632	075101	GULF COAST TRADES CENTER	09/20/11	2,395 42	MW	OH	
AP00347633	700466	HALFF ASSOCIATES	09/20/11	2,776 11	MW	OH	
AP00347634	701961	HARDY, CHARLOTTE L	09/20/11	201 47	MW	OH	
AP00347635	712993	HENRY, MARK	09/20/11	311 09	MW	OH	
AP00347636	083501	HINDMAN, MARGARET	09/20/11	875 00	MW	OH	B7
AP00347637	083501	HINDMAN, MARGARET	09/20/11	175 00	MW	OH	B7
AP00347638	706416	HORDESKI MD, GARY M	09/20/11	41 63	MW	OH	
AP00347639	706976	HVAC MECHANICAL SERVICES OF T	09/20/11	10,769 70	MW	OH	
AP00347640	707488	IBRAHIM & ELLIOTT LLP	09/20/11	471 25	MW	OH	B7
AP00347641	706409	INPATIENT CONSULTANTS OF TEXA	09/20/11	548 89	MW	OH	
AP00347642	707874	INTERVENTION RESOURCES	09/20/11	700 00	MW	OH	
AP00347643	407630	JACKSON, CALVIN C	09/20/11	1,105 00	MW	OH	B7
AP00347644	409049	JAHN-GALVESTON INSURANCE AGEN	09/20/11	19,241 00	MW	OH	
AP00347645	705849	JONES, CHARLOTTE	09/20/11	104 55	MW	OH	
AP00347646	410476	JP MORGAN CHASE	09/20/11	199,602 00	MW	OH	
AP00347647	713650	JPMORGAN CHASE BANK NA	09/20/11	11 75	MW	OH	
AP00347648	708663	JRL SERVICES LLC	09/20/11	12,300 00	MW	OH	
AP00347649	704638	KAUFMAN CHARLES R	09/20/11	690 00	MW	OH	B7
AP00347650	402386	KLEEN JANITORIAL SUPPLY COMPA	09/20/11	1 548 30	MW	OH	

Galv Cnty Production 09/19/11 0 M C H E C K R E G I S T E R CHECK REGISTER Page 7
MON, SEP 19, 2011 5 07 PM ---req DELEON_A---leg GL JL---loc AUDITOR---job 3469463 #S045---pgm BK200 <1 19> rpt id CKREG---

Check	Payee ID	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00347651	709556	KOCUREK MD, ALBERT T	09/20/11	115 60	MW	OH	
AP00347652	713306	KONE INC	09/20/11	1,335 00	MW	OH	
AP00347653	713503	KVL INVESTMENTS	09/20/11	200 00	MW	OH	RE
AP00347654	711352	LAW OFFICE OF CHRISTOPHER JOH	09/20/11	975 00	MW	OH	B7
AP00347655	711176	LAW OFFICE OF CS HALL PLLC	09/20/11	692 50	MW	OH	B7
AP00347656	711543	LAW OFFICE OF MICHAEL RUSSO P	09/20/11	292 50	MW	OH	B7
AP00347657	706605	LAW OFFICE OF MICHELE BASSETT	09/20/11	395 25	MW	OH	B7
AP00347658	712917	LAW OFFICES OF MARCUS J FLEM	09/20/11	747 50	MW	OH	B7
AP00347659	709067	LIBERTY TIRE RECYCLING LLC	09/20/11	3 250 00	MW	OH	
AP00347660	707090	LINEBARGER GORGAN BLAIR & SAM	09/20/11	2 617 00	MW	OH	
AP00347661	703141	LJA ENGINEERING & SURVEYING I	09/20/11	3,437 22	MW	OH	
AP00347662	710033	LOS CABOS APTS	09/20/11	100 00	MW	OH	RE
AP00347663	708744	LOUNDS, DONALD	09/20/11	45 00	MW	OH	
AP00347664	705152	LOVE, PAUL	09/20/11	7,312 50	MW	OH	B7
AP00347665	700160	MARONEY, KAREN A	09/20/11	8,801 00	MW	OH	B7
AP00347666	706407	MAINLAND PATHOLOGY ASSOCIATES	09/20/11	175 21	MW	OH	
AP00347667	131540	MAINLAND PHARMACY	09/20/11	458 43	MW	OH	
AP00347668	706284	MAINLAND PULMONARY ASSOCIATES	09/20/11	46 73	MW	OH	
AP00347669	706406	MAINLAND RADIOLOGICAL ASSOCIA	09/20/11	1,222 07	MW	OH	
AP00347670	136192	MAINLAND TOOL AND SUPPLY INC	09/20/11	858 90	MW	OH	
AP00347671	712820	MALELO AND COMPANY OHIO	09/20/11	114 00	MW	OH	
AP00347672	407300	MARION, WILLIAM DAVID	09/20/11	741 00	MW	OH	B7
AP00347673	409490	MARK 1 PLUMBING INC	09/20/11	850 00	MW	OH	
AP00347674	710378	MARTIN RESOURCE MANAGEMENT CO	09/20/11	3,276 00	MW	OH	
AP00347675	705312	MARTY'S CITY AUTO INC	09/20/11	95 00	MW	OH	
AP00347676	407317	MATHESON TRI-GAS INC	09/20/11	148 70	MW	OH	

Check	Payee ID	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00347677	705485	MAUZY BRUCE	09/20/11	357 50	MW	OH	B7
AP00347678	713760	MCDONALD, RANDY	09/20/11	4,095 00	MW	OH	B7
AP00347679	136689	MCLEOD ALEXANDER POWEL & APPE	09/20/11	1 144 74	MW	OH	B7
AP00347680	708527	MCNAIR, COREY	09/20/11	68 85	MW	OH	
AP00347681	707872	MCQUAGE PC, THOMAS W	09/20/11	4,222 75	MW	OH	
AP00347682	131029	MCREE FORD INC	09/20/11	1 178 17	MW	OH	
AP00347683	711289	MCWHIRTER, LORI	09/20/11	56 84	MW	OH	
AP00347684	709045	MEIER, SHARON K	09/20/11	10 192 00	MW	OH	B7
AP00347685	711185	MEMORIAL HERMANN HOSPITAL SYS	09/20/11	2,834 13	MW	OH	
AP00347686	713385	MEMORIAL PATHOLOGY CONSULTANT	09/20/11	127 24	MW	OH	
AP00347687	712341	METRO CITY CONSTRUCTION LP	09/20/11	407,868 48	MW	OH	
AP00347688	705354	MILLER, JARVIS	09/20/11	199 41	MW	OH	
AP00347689	711805	MILLER, ROBERT DAVID	09/20/11	325 00	MW	OH	B7
AP00347690	711531	WJ BABA MD PA	09/20/11	388 58	MW	OH	
AP00347691	134270	MORA JR J T	09/23/11	411 26	MW	OH	
AP00347692	710357	MORRIS, PHILLIP W	09/20/11	617 59	MW	OH	B7
AP00347693	405987	MUELLER, DINAH J	09/20/11	364 00	MW	OH	B7
AP00347694	713139	MURRAY, JASON	09/20/11	217 50	MW	Oh	
AP00347695	712950	MURRAY, JASON	09/20/11	8 135 97	MW	OH	
AP00347696	713686	NADEM MOHAMMAD	09/20/11	15 00	MW	OH	
AP00347697	713774	NELSON, PERRI	09/20/11	10 00	MW	OH	
AP00347698	409667	NORTHERN TOOL EQUIPMENT COMPA	09/20/11	293 76	MW	OH	
AP00347699	711213	NRG ENERGY INC	09/20/11	1 459 86	MW	Ch	
AP00347700	709568	ONE OAKELAKE IV LLC	09/20/11	200 00	MW	OH	RE
AP00347701	706281	ORTHOPEDIC CLINIC OF GALVESTO	09/20/11	320 33	MW	OH	
AP00347702	410478	ORTIZ, TERESA	09/20/11	34 10	MW	OH	

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**Galv Cnty Production**      09/19/11      O H C P E C K      R E G I S T E R      CHECK REGISTER      Page 9
MON, SEP 19 2011, 5 07 PM ---req DELEOV_A---leg GL JL---loc AUDITOR---Job 3469463 #S045---pgm BK200 <1 19>      ipt id CREG---

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Check	Payee ID	Payee Name	Date	Check Amount	Type	Subs	Rel To Note
AP00347703	713762	OUR ENERGY LLC	09/20/11	205 73	MW	OH	
AP00347704	155036	OZARKA NATURAL SPRING WATER	09/20/11	204 58	MW	OH	
AP00347705	409788	PAT'S	09/20/11	40 00	MW	OH	
AP00347706	706418	PATIENT'S ANESTHESIA GROUP PA	09/20/11	866 47	MW	OH	
AP00347707	705136	PENINSULA SANITATION SERVICE	09/20/11	900 00	MW	OH	
AP00347708	163014	PINE FOREST APARTMENTS	09/20/11	400 00	MW	OH	RE
AP00347709	163014	PINE FOREST APARTMENTS	09/20/11	100 00	MW	OH	
AP00347710	712782	PIPE MASTER PLUMBING LLC	09/20/11	926 00	MW	OH	
AP00347711	711312	QUEST DIAGNOSTICS CLINICAL LA	09/20/11	821 63	MW	OH	
AP00347712	055012	R B EVERETT & CO	09/20/11	796 48	MW	OH	
AP00347713	713572	RED WING INDUSTRIAL	09/20/11	2 550 00	MW	OH	
AP00347714	712396	RENEGADE FIRE SYSTEM LLC	09/20/11	1,873 76	MW	OH	
AP00347715	184358	ROBINSON TEXTILES INC	09/20/11	186 50	MW	OH	
AP00347716	712827	ROMERO LAW FIRM PC	09/20/11	192 00	MW	OH	
AP00347717	706328	ROSEMON, VANESSA R	09/20/11	160 14	MW	OH	
AP00347718	704247	RUIZ, RUDY	09/20/11	200 00	MW	OH	RE
AP00347719	410635	RUSCELLI, VINCENT	09/20/11	200 00	MW	OH	
AP00347720	410635	RUSCELLI VINCENT	09/20/11	200 00	MW	OH	
AP00347721	185017	RUST EWING WATT & HANEY INC	09/20/11	2,216 00	MW	OH	
AP00347722	191106	SAN LEON MUNICIPAL UTILITY DI	09/20/11	328 38	MW	OH	
AP00347723	191106	SAN LEON MUNICIPAL UTILITY DI	09/20/11	124 38	MW	OH	
AP00347724	191023	SANTA FE AUTO PARTS INC	09/20/11	3,150 58	MW	OH	
AP00347725	710051	SARGENT, CRYSTAL	09/20/11	257 52	MW	OH	
AP00347726	700995	SCANLAN JR, JAMES E	09/20/11	653 26	MW	OH	EX
AP00347727	711193	SHELMARK ENGINEERING L L C	09/20/11	1,500 00	MW	OH	
AP00347728	703308	SHI GOVT SOLUTIONS	09/20/11	5 431 81	MW	OH	


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**Galv Cnty Production**      09/19/11      O H      C H E C K      R E G I S T E R      CHECK REGISTER      page 10
MCN SEP 19, 2011, 5 07 PM ---req DELEON_A---leg GL JL---loc AUDITOR---job 3469463 #S045---pgm BK200 <1 19> rpt id CAREG---
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Check      Payee ID      Payee Name      Date      Check Amount      Type      Subs      Rel To      Note
=====
AP00347729 706313      SKUFCA, RICHARD      09/20/11      110 67      MW      OH
AP00347730 408831      SOUTHERN CRUSHED CONCRETE LLC      09/20/11      9,610 52      MW      OH
AP00347731 706392      SOUTHPATH LTD      09/20/11      22 10      MW      OH
AP00347732 194837      SOUTHWEST RADIOLOGY ASSN      09/20/11      125 90      MW      OH
AP00347733 712259      SPACE CITY ANESTHESIA      09/20/11      830 38      MW      OH
AP00347734 713181      ST LUKE'S EPISCOPAL HOSPITAL      09/20/11      31 10      MW      OH
AP00347735 708844      STARTER ELECTRICITY LLC      09/20/11      200 00      MW      OH
AP00347736 708715      STREAM ENERGY      09/20/11      362 90      MW      OH
AP00347737 711234      SULLIVAN LAND SERVICES LTD      09/20/11      49,854 36      MW      OH
AP00347738 405722      SUN COAST RESOURCES INC      09/20/11      29,140 00      MW      OH
AP00347739 195024      SUNDANCE APARTMENTS      09/20/11      200 00      MW      OH
AP00347740 712883      SUNFLOWER FOODS LTD      09/20/11      238 60      MW      OH
AP00347741 713223      SURGICAL SPECIALISTS OF CLEAR      09/20/11      377 62      MW      OH
AP00347742 712318      TAS COMMERCIAL CONCRETE CONST      09/20/11      6 236 75      MW      OH
AP00347743 202671      TEXAS ASSOCIATION OF COUNTIES      09/20/11      100 00      MW      OH
AP00347744 710920      TEXAS GULF COAST MEDICAL GROU      09/20/11      718 12      MW      OH
AP00347745 711423      TEXAS POLICE CHIEFS ASSOCIATI      09/20/11      1,500 00      MW      OH
AP00347746 708759      TEXAS WORKFORCE COMMISSION      09/20/11      2 000 00      MW      OH
AP00347747 713680      THE CARRIGAN LAW FIRM LLP      09/20/11      8 00      MW      OH
AP00347748 713767      THE HAVEN AT SOUTH SHORE LP      09/20/11      200 00      MW      OH
AP00347749 406147      THOMA JOHN      09/20/11      1 383 33      MW      OH      B7
AP00347750 713422      TMC ORTHOPEDIC LP      09/20/11      14 50      MW      OH
AP00347751 713763      TOVAR, GUADALUPE      09/20/11      200 00      MW      OH      RE
AP00347752 710399      TPM INC      09/20/11      125 30      MW      OH      RE
AP00347753 700925      TRAVIS COUNTY      09/20/11      1,480 00      MW      OH
AP00347754 705465      TREADWELL ELECTRIC CONTRACTOR      09/20/11      8,854 19      MW      OH

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Galv Cnty Production
 MON SEP 19 2011, 5 07 PM ---req DELEON_A---leg O H C H E C K R E G I S T E R CHECK REGISTER
 09/19/11
 AUDITOR---JOB 3469463 #S045---pgm BK200 <1 19> rpt id CKREG--- Page 11
 =====
 Check Payee ID Payee Name Date Check Amount Type Subs Rel To Note
 =====
 AP00347755 711781 TSA - TEXAS SURGICAL ASSOCIAT 09/20/11 233 26 MW OH
 =====
 AP00347756 703929 TXU ENERGY RETAIL COMPANY LP 09/20/11 1,196 67 MW OH
 AP00347757 710045 TYLER TECHNOLOGIES - THE SOFT 09/20/11 2 000 00 MW OH
 AP00347758 710003 U S ENERGY SAVINGS CORP 09/20/11 700 00 MW OH
 AP00347759 701538 UNITED PARCEL SERVICE 09/20/11 31 57 MW OH
 AP00347760 713134 UPRIGHT MRI OF CLEAR LAKE LLC 09/20/11 1 281 58 MW OH
 AP00347761 712314 URBAN CONCRETE CONTRACTORS LT 09/20/11 4,359 74 MW OH
 AP00347762 709761 USA MOBILITY WIRELESS INC 09/20/11 36 60 MW OH
 AP00347763 407652 UTHSCSA CONTINUING MEDICAL ED 09/20/11 600 00 MW OH
 AP00347764 402812 UTMB 09/20/11 41,574 17 MW OH
 AP00347765 402812 UTMB 09/20/11 2,024 06 MW OH
 AP00347766 710733 VAN SCOYOC ASSOCIATES INC 09/20/11 3 825 00 MW OH
 AP00347767 711763 VERANDA APTS LLC 09/20/11 167 00 MW OH RE
 AP00347768 712572 VILLA MARINA APARTMENTS 09/20/11 200 00 MW OH RE
 AP00347769 700362 VULCAN INCORPORATED 09/20/11 826 50 MW OH
 AP00347770 713777 WATERWALL, CHASE 09/20/11 98 43 MW OH
 AP00347771 700273 WELSH, MATTHEW SEAN 09/20/11 100 00 MW OH
 AP00347772 242016 XEROX CORPORATION 09/20/11 65 770 97 MW OH
 AP00347773 713731 YELTON, KATHRYN A 09/20/11 302 63 MW OH

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**Galv Cnty Production**      09/19/11      O H C H E C K R E G I S T E R      CHECK REGISTER      Page 12
MON, SEP 19, 2011, 5 07 PM ---req DELSON_A---leg GL JL---loc AUDITOR---job 3469403 #S045---pgm BK200 <1 19> rpt id UKREG---
Check Payee ID Payee Name Date Check Amount Type Subs Rel To Note
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SUB TOTALS
Total Void Machine Written 0 00 Number of Checks Processed 1
Total Void Hand Written 0 00 Number of Checks Processed 0
Total Machine Written 2517 412 08 Number of Checks Processed 278
Total Hand Written 0 00 Number of Checks Processed 0
Total Reversals 0 00 Number of Checks Processed 0
Total Cancelled 0 00 Number of Checks Processed 0
SUB TOTAL 2517,412 08

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Galv Cnty Production					
MON SEP 19 2011, 5 07 PM ---req DELEON_A---leg O H C H E C K R E G I S T E R CHECK REGISTER					
AUDITOR---Job 3469463 #8045---Pgm BA200 <1 19> rpt id CRREG---					
Check	Payee ID	Payee Name	Date	Check Amount	Type Subs Rel To Note
FT00000271	404603	BAKER STEPHEN W	09/20/11	1,107 25	CX OH B7
FT00000272	161059	BOB PAGAN FORD INC	09/20/11	124 58	CX OH
FT00000273	071118	GALVESTON NEWSPAPERS INC	09/20/11	13,733 64	CX OH
FT00000274	705097	LONE STAR UNIFORMS INC	09/26/11	300 00	CX OH
S U B T O T A L S					
Total Void Machine Written				0 00	Number of Checks Processed
Total Void Hand Written				0 00	Number of Cnecks Processed
Total Machine Written				0 00	Number of Checks Processed
Total Hand Written				0 00	Number of Checks Processed
Total Reversals				0 00	Number of Check's Processed
Total Cancelled				15 265 47	Number of Checks Processed
S U B T O T A L				15,265 47	

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**Galv Cnty Production**
MON, SEP 19, 2011 5 07 PM ---leq DELEON_A---leg O H C H E C K R E G I S T E R CHECK REGISTER Page 14
                                09/19/11                                3459463 #S045---pgm BX200 <1 19> rpt id CKREG---
Check Payee ID Payee Name Date Check Amount Type Subs Rel To Note
=====
G R A N D T O T A L S
Total Void Machine Written 0 00 Number of Checks Processed 1
Total Void Hand Written 0 00 Number of Checks Processed 0
Total Machine Written 2517 412 08 Number of Checks Processed 278
Total Hand Written 0 00 Number of Checks Processed 0
Total Reversals 0 00 Number of Checks Processed 0
Total Cancelled 15,265 47 Number of Checks Processed 4
G R A N D T O T A L 2532,677 55

```

AGENDA

ITEM

#1b

ORDER

On this the 20th day of September 2011, the Commissioners Court of Galveston County, Texas convened in a regularly scheduled meeting with the following members thereof present

Mark A Henry, County Judge **absent**
Patrick Doyle, Commissioner, Precinct No 1
Kevin D. O'Brien, Commissioner, Precinct No 2
Stephen Holmes, Commissioner, Precinct No 3
Ken Clark, Commissioner, Precinct No 4 and
Dwight D Sullivan, County Clerk

when the following proceedings, among others, were had to-wit

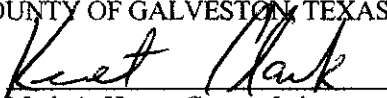
Upon recommendation being received by the County Auditor, IT IS ORDERED that the County Clerk enter this ORDER in the minutes of the Commissioner's Court approving the biweekly payrolls of GALVESTON COUNTY, GALVESTON COUNTY HEALTH DISTRICT, AND GALVESTON COUNTY ROAD DISTRICT NO. 1 as are shown on the payroll lists attached hereto and made a part hereof for all intents and purposes for the period ending Sept 14th, 2011 and being salary warrant numbers **PY0332713 through PY0332724 and EFT90311028 through EFT90312345**. The gross amount of such warrants are estimated **\$2,939,681.70 for Biweekly Payroll #19, 2011.**

UPON MOTION OF COUNTY COMMISSIONER O'BRIEN AND SECONDED

BY COMMISSIONER DOYLE THE ABOVE ORDER WAS PASSED THIS 20TH DAY

OF SEP., 2011 with 4 votes cast in favor thereof and 0 votes cast against

COUNTY OF GALVESTON, TEXAS



~~Mark A. Henry, County Judge~~

Kenneth Clark, Acting County Judge

ATTEST:


Dwight D. Sullivan
County Clerk

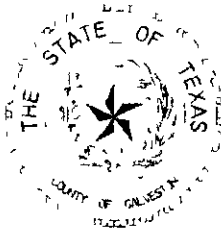
RECOMMENDED


Cliff Billingsley, CPA
County Auditor

AGENDA

ITEM

#1c



THE COUNTY OF GALVESTON
COUNTY AUDITOR'S OFFICE
P O Box 1418
GALVESTON, TEXAS 77553

Cliff Billingsley, CPA
County Auditor

Ron Chapa, CPA
First Assistant, Director of Auditing

Jeff Modlewski, CPA
First Assistant, Director of Accounting

LaToya Jordan
First Assistant, IT System

September 20, 2011

Honorable Judge Mark A Henry and
Members of the Commissioners' Court

Honorable Judge and Members of the Court

Attached for your consideration is the internal audit report of Justice of the Peace, Precinct 4 as required by Local Government Code (LGC) §115. The audit covered the period January 1, 2010 to December 31, 2010. Also attached is Honorable Judge Michael W Nelson response letter dated September 6, 2011.

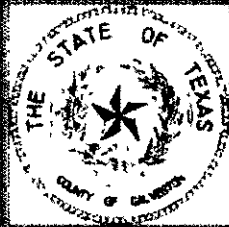
Sincerely,

A handwritten signature in black ink, appearing to read "Cliff Billingsley", is written over a faint, larger version of the same signature.

Cliff Billingsley, CPA
County Auditor

cc Honorable Judge Michael W Nelson

Attachments Justice of the Peace, Precinct 4 Audit Report
Response Letter, Judge Michael W Nelson



Justice of the Peace, Precinct 4 Audit

June 16, 2011

Galveston County
Internal Audit
Division

Cliff Billingsley, CPA
County Auditor

Executive Summary 1-2
Introduction 3
Detailed Information 4-8
General Information 9-10

Executive Summary

Reliability and Integrity of Information (page 4)

- Nothing came to our attention during the audit to cause us to doubt the overall reliability and integrity of the information. However, internal controls over dismissed cases can be improved if the Judge notes and signs on the case jacket that the duplicate case has been dismissed.

Safeguarding of Assets (pages 5-6)

- Safeguarding of assets can be improved as follows
 - Secure the collections in a safe place at all times
 - Clerks' change funds should be counted as well as their collections during close-out.
 - Ensure all clerks' drawers have locks to secure the funds
 - Properly prepare bank reconciliations monthly with adequate support and submit to the Auditor's Office by the 15th of the following month
 - Replenish the shortage of \$191.40 in the bond account to meet the balance of the outstanding bonds
 - Bonds should be deposited in a non-interest bearing account
 - Transfer \$400.45 of accrued interest to the County Treasurer as miscellaneous income
 - Escheat outstanding checks over three years old to the State Comptroller if the amount of the check is over \$100.00; escheat the checks to the County Treasurer if the amount of the check is less than \$100.00.
 - Forfeit bonds that have met the bond forfeiture conditions, refund bonds to defendants, transfer bonds to other courts, and correct the erroneous bond entries

Compliance with Statutes, Policies, and Procedures (pages 7-8)

- The Court should comply with the statutes by implementing the following recommendations
 - Utilize the Net Data "Re-calculate Private Collection Fee" feature when adjusting fines and fees. Additionally, submit purchase requests by the 15th of the following month for the PC 30 fee collections
 - When deferring disposition, the Court should not assess a fine when the defendant complies with the Judge's requirement and credit a fine with community service only when the defendant performs community service work
 - Upon granting jail time credits, the Judge should sign the case jackets before the credits are recorded in Net Data. Additionally, to confirm the validity of the jail time credits, the Judge should periodically review the Net Data jail time receipt journal report and sign the report
 - Acquire written pleas from defendants prior to granting and crediting jail time
 - Collect time payment fees only on payments that are made on or after 31 days from the judgment date

Executive Summary (continued)

General Information (pages 9-10)

- The County's portion of Justice of the Peace, Precinct 4's total annual collections has slightly increased from \$364,525 in 2006 to \$374,816 in 2010. The increase in collections is due to the increase in the number of cases collected.
- Case filings were increasing prior to Hurricane Ike but have been declining since Hurricane Ike. The total cases collected increased in 2007 but began to decline in 2008 due to the effects of Hurricane Ike. However, in 2010, case payments have increased over the Hurricane Ike level.

Introduction

The Internal Audit Division conducted an internal audit of the Justice of the Peace, Precinct 4, as required by Local Government Code §115.0035. The internal audit covered the period January 01, 2010 through December 31, 2010. The audit was performed from February 08, 2011 through June 16, 2011.

The primary objectives of the internal audit are to provide reasonable assurance concerning

- The reliability and integrity of the information
- The safeguarding of assets
- Compliance with laws, regulations, contracts, policies, plans, and procedures
- The economical and efficient use of resources

The scope of the internal audit encompassed the financial records and administrative procedures related to the Justice of the Peace, Precinct 4. The internal audit included, but was not limited to, the books, accounts, reports, dockets, and records of the Justice of the Peace, Precinct 4.

The internal audit included examining transactions on a test basis, and required exercising judgment in the selection of such tests. As the internal audit was not a detailed examination of all transactions, there is a risk that errors or fraud were not detected during the internal audit. The official therefore retains the responsibility for the accuracy and completeness of the financial information.

Because of certain statutory duties required of the County Auditor, we are not independent with regard to the Justice of the Peace as defined by the AICPA professional standards. However, our internal audit was performed with objectivity and due professional care.

Yun Yap, Internal Auditor II, performed the audit.

Reliability and Integrity of Information

Separation of Duties

One of the most important controls is to have proper separation of duties. No one person should authorize a transaction, record the transaction, and have custody of the assets.

Citations

The auditor examined the accuracy of the information of the citations submitted by the Sheriff's Deputies that were entered in the Net Data system and found no material errors.

Dismissals

The Court's policy for dismissals requires the Judge to sign the case jackets, authorizing the dismissed cases. In addition, the Judge authorizes the clerks to dismiss certain cases that can be dismissed with proof of remedy and payment of the administrative dismissal fees. The auditor examined both dismissals to verify the validity of the dismissals.

Finding: Dismissed cases caused by duplicate entry did not have proper authorization. This was a finding from a prior audit.

Recommendation JP4-09-01: For dismissed cases caused by duplicate entry, the Judge should note and sign the case jackets that the duplicate case has been dismissed.

Voids

To void a receipt, the Court's procedure requires the clerk who receives the payment to void the receipt, write the reason for the void, and sign on the voided receipt. It also requires a second clerk to review the void for validity and sign the voided receipt. The auditor examined the voided receipts to verify the validity of the voids. All clerks have diligently followed the procedure.

Safeguarding of Assets

Physical Security

Physical security encompasses any method to physically secure the assets from loss. Assets not being used should be kept in a locked drawer or safe until they are needed.

As part of the audit, the auditor conducted a surprise cash count at the beginning of the audit. All collections were accounted for at the time of the audit. However, the auditor noticed the following concerns in regards to securing the assets. These concerns have been addressed to the Chief Clerk.

Finding: The Chief Clerk left collections unattended while she was away from her desk during the cash count. The change funds were not counted during close-out and one clerk's drawer did not have a lock to secure the collections.

Recommendation JP4-11-01: To improve physical security over assets, the Court should implement the following recommendations:

- The Chief Clerk should secure the collections in a safe place at all times. This recommendation was implemented after being brought to the Court's attention.
- Clerks' change funds should be counted as well as the clerks' collections during close-out. The Court has since modified their close-out procedure to concur with the recommendation.
- Ensure all clerks' drawers have locks to secure the collections.

Minimizing Exposure to Loss

Daily depositing is one of the best methods of minimizing the cash's exposure to loss. Daily depositing also provides the County with the maximum benefit of the cash and brings the office into compliance with applicable statutes governing depositing of county funds.

The Court deposits the collections on the next business day. Deposits are delivered to the bank by a Constable Deputy.

Managing the Assets

A properly prepared and adequately supported bank reconciliation is one of the best methods of cash management available to any official.

Finding: After reviewing the bank reconciliations and the outstanding bonds, the auditor found the following:

- The bond bank reconciliations were not properly prepared and submitted in a timely manner.
- The bond bank balance was short by \$191.40. This shortage was caused by a duplicate refund to a defendant in the amount of \$117.00 and a shortage of \$74.40.
- Bonds are deposited in the interest bearing account which accrues interest. The Court has earned interest from June 2006 to May 2011 totaling \$400.45.
- Outstanding checks over three years old totaling \$ 3,238.21 need to be escheated.

Safeguarding of Assets (continued)

- Approximately \$32,504 00 of the outstanding bonds posted from 2005 to April 2011 need to be forfeited, refunded to the defendants, or transferred to other courts
- \$ 857 00 of the outstanding bonds needs to be corrected in Net Data

Recommendation JP4-11-02: To provide better management over the bond account, the Court should apply the following recommendations

- Properly prepare bank reconciliations on a monthly basis with adequate support and submit to the Auditor's Office by the 15th of the following month
- The Court should replenish the shortage of \$191 40 to meet the balance of the outstanding bonds
- Bonds should be deposited in a non-interest bearing account. In addition, the Court should transfer the accrued interest totaling \$400.45 to the County Treasurer as miscellaneous income (GL account. 1101-00-4801001)
- Escheat outstanding checks over three years old to the State Comptroller if the amount of the check is over \$100 00; escheat the checks to the County Treasurer if the amount of the check is less than \$100 00
- Forfeit bonds that have met the bond forfeiture conditions, refund bonds to defendants, transfer bonds to other courts, and correct the erroneous bond entries

Compliance with Statutes, Policies, and Procedures

Except for the following, no instances were found in which the Court was not in compliance with the applicable laws, policies, contracts, and procedures

Collection Contract (PC 30 Fees)

The County has agreed to pay the contracted collection agency 30% of the total unpaid fines and fees of adjudicated cases occurring on or after June 18, 2003. The County shall pay the agency by the 20th of each month all compensation earned by the firm for the previous month. To meet the payment date, the Court must submit a purchase request for PC 30 fees collected by the 15th of the following month.

Finding: PC 30 fees were not calculated correctly. The reason was due to the clerks' failure to utilize the Net Data "Re-calculate Private Collection Fee" feature when adjusting the fines and fees. In addition, the Court was inconsistent submitting purchase requests in a timely manner.

Recommendation JP4-11-03: To meet the County's agreement with the contracted collection agency on collecting PC 30 fees, the clerks should utilize the Net Data "Re-calculate Private Collection Fee" feature when adjusting the fines and fees. In addition, the Court should submit a purchase request by the 15th of the following month for the fee collections.

Deferred Disposition (CCP §45.051)

The Judge, in issuing the order of deferral, may require a special expense (deferral) fee on the defendant in an amount not to exceed the amount of the fine that could be imposed on the defendant as punishment for the offense. If the Judge orders the collection of a deferral fee, the Judge shall require that the amount of the deferral fee be credited toward the payment of the amount of the fine imposed by the Judge. Upon the defendant's compliance with the Judge's requirement(s), the Judge shall dismiss the complaint. If the defendant does not comply with the Judge's requirement(s) at the end of the deferral period, the Judge may impose the fine assessed or a lesser fine. The imposition of the fine or lesser fine constitutes a final conviction of the defendant.

Finding: Approximately 16% of the dismissed deferral cases tested were assessed a fine when the defendant complied with the Judge's requirement and credited a fine with community service when the defendant did not perform community service work. This procedure is not in conformance with CCP §45.051 nor CCP §45.049 (Community Service).

Recommendation JP4-11-04: To comply with both statutes, when deferring a disposition, the Court should not assess a fine when the defendant complies with the Judge's requirement and credit it with community service only when the defendant performs community service work. The Court can impose a fine when the defendant does not comply with the Judge's requirement.

Compliance with Statutes, Policies, and Procedures (continued)

Jail Time Credits

The Court's policy for jail time credits requires the Judge to sign the case jacket, granting the jail time credits, have a statement from the jail, and a written plea from the defendant requesting jail time credits. The written plea is required by Code of the Criminal Procedure (CCP) §27 10. The auditor verified the validity of the jail time credits.

Finding: Approximately 23% of the jail time credits tested did not have the Judge's signature.

Recommendation JP4-11-05: Upon granting the jail time credits, the Judge should sign the case jackets before the jail time credits are recorded in Net Data. Additionally, to confirm the validity of the jail time credits, the Judge should periodically review the Net Data jail time receipt journal report and sign the report.

Finding: The Court was inconsistent in acquiring written pleas from the defendants who requested jail time credits.

Recommendation JP4-11-06: To comply with CCP §27 10, acquire a written plea from the defendant prior to granting and crediting jail time.

Time Payment (TP) Fee Assessment

Local Government Code (LGC) §133 103 (a) states "A person convicted of an offense shall pay, in addition to all other costs, a fee of \$25 if the person (1) has been convicted of a felony or misdemeanor; and (2) pays any part of a fine, court costs, or restitution on or after the 31st day after the date on which a judgment is entered assessing the fine, court costs, or restitution."

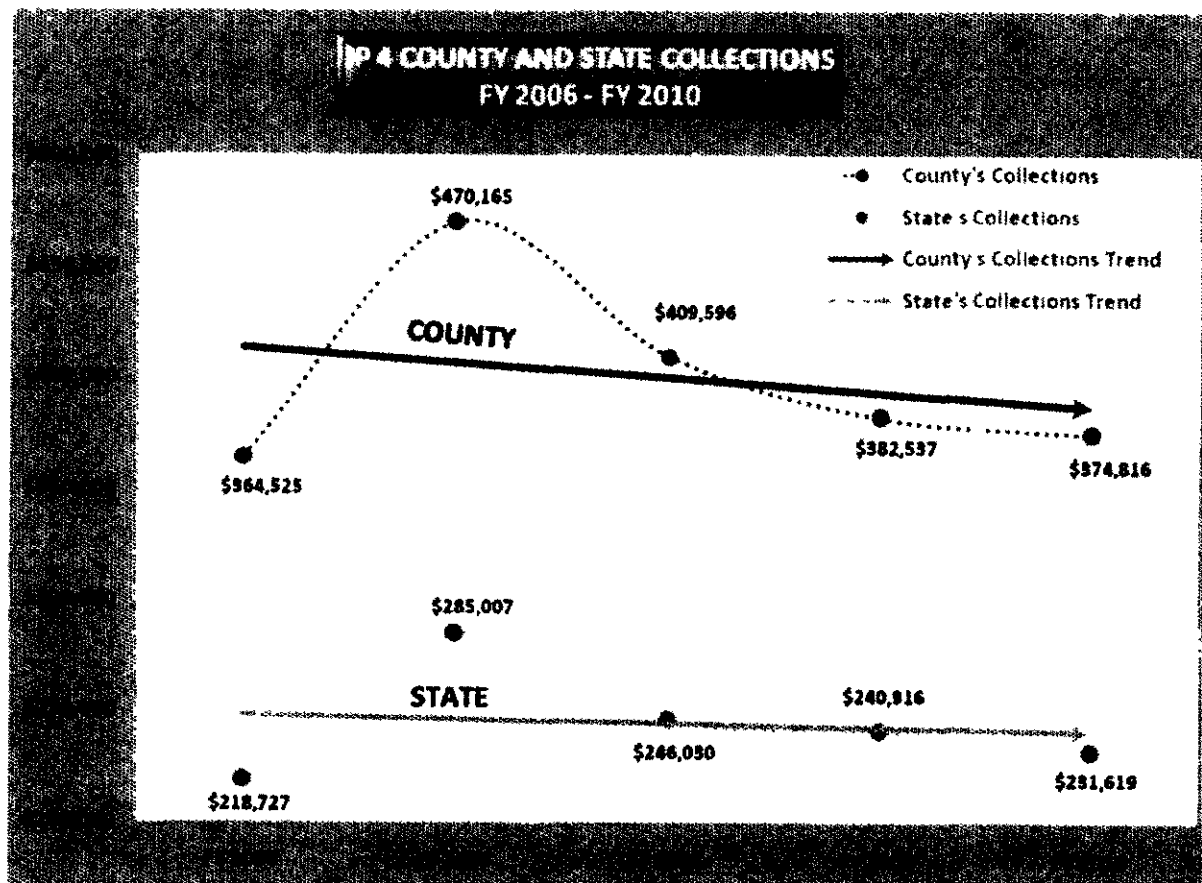
The auditor reviewed the collections of the time payment fees and determined the Court is not in compliance with LGC §133 103 (a) (2).

Finding: Time Payment fees were erroneously collected before 31 days after the judgment date. The error was due to time payment fees being assessed prematurely and mostly on the date when the defendants signed the Time Payment Agreement forms. Time payments are to be collected before fines, as they are part of the court costs assessed. Miscalculating the Time Payment fees assessment creates an error in the allocation of partial payments which will result in an incorrect amount paid to the State by the County.

Recommendation JP4-11-07: To comply with LGC §133 103 (a) (2), the Court should not collect a time payment fee on a payment that is made before 31 days after the judgment date.

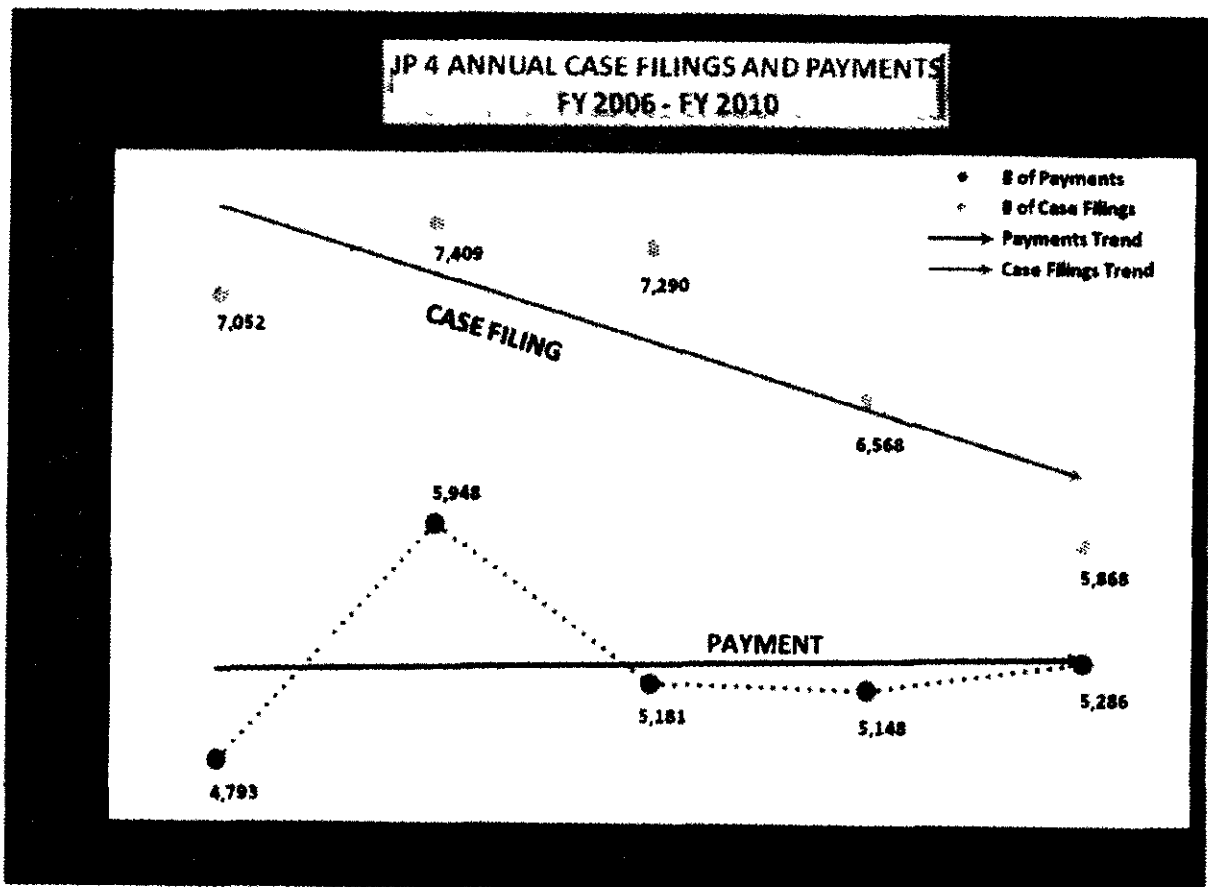
General Information

The County's portion of Justice of the Peace, Precinct 4's total annual collections has slightly increased over the last five years, going from \$364,525 in 2006 to \$374,816 in 2010. The increase in collections is due to the increase in the number of cases collected. The chart below illustrates the total annual County and State collections of this Court over the last five years.



General Information (continued)

The chart below illustrates the total number of cases filed and the total number of cases collected (payments) in this Court during the fiscal years 2006-2010. Case filings were increasing prior to Hurricane Ike but have been declining since then. The filings that have decreased are primarily criminal, hot checks, and juvenile. The case payments have increased in 2007 but began to decline in 2008 due to the effects of Hurricane Ike. However, in 2010, the case payments have risen above the Hurricane Ike level.





**JUDGE M. W. NELSON
JUSTICE COURT FOUR
GALVESTON COUNTY TEXAS**

**11730 Hwy 6/PO Drawer B
Santa Fe, Texas 77510**

**Office Number: 409-770-5484
Fax Number: 409-925-8290**

September 6, 2011

Cliff Billingsley, CPA
County Auditor
County of Galveston
P O Box 1418
Galveston, Texas 77553

Re: Justice of the Peace, Precinct 4 2011 Audit

Dear Mr. Cliff Billingsley,

The letter is in response to the internal audit report on this Office covering January 1, 2010 through December 31, 2010. First of all I would like to thank you and your staff for the diligence with which the audit has been conducted. As always I welcome and look forward to the internal audits performed by your office.

The responses within this letter will address the findings and recommendations following the audit report outline in which it is presented.

Reliability and Integrity of Information

The recommendation, for dismissed cases caused by duplicate entry be noted and signed by the Judge on the case jackets that are dismissed, has been implemented.

Safeguarding of Assets:

To improve physical security over assets collections are secured in a safe place at all times, Clerk's change funds as well as collections are counted during closeout by Clerk performing closeout, and all Clerk's have a drawer which locks to secure the collections.

To provide better management over the bond account the Bond account is now current with reconciliations as well as being deposited in a non-interest bearing account. The interest accrued is being recalculated and a check will be remitted to the County Treasurer.

The shortage of \$191.40 has been reduced to \$117.00 which is awaiting resolution in Court at this time.

Escheatment of outstanding checks to the State Comptroller and the County Treasurer is being processed at this time.

Bond forfeitures, refunds, transfers to other courts and corrections to erroneous bond entries has been completed.

Compliance with Statutes, Policies and Procedures:

Collection Contract (PC30 Fees) any and all amount changes are now recalculated to comply with the Collection contract.

Deferred Disposition (CCP§45.051) no monies or credits are receipted to the FINE fee code in which a case is being deferred.

Jail Time Credits all cases being given jail time credit will have a written plea on or within the case file and will be signed off on by the Judge. There is also a monthly report being submitted with Monthly Closeout Report with an attached letter of submission signed by the Judge.

Time Payment (TP) Fee Assessment. a procedure has been implemented to insure that no part of the TP Fee is paid prior to the 31st day after the judgment date as to comply with LGC §133.103 (a)(2).

If you have any questions or concerns regarding these responses please do not hesitate to make contact.

Sincerely,



M W Nelson
Justice of the Peace
Pct 4

AGENDA

ITEM

#1d

GALVESTON COUNTY, TEXAS

**CONDENSED CONDITION OF FUNDS STATEMENT
AT May 31, 2011 (in 000's)**

	Annually-Budgeted Funds		All Other
	General Fund	Other Funds	Funds
Assets and Other Debits			
Cash and Equivalents	\$ 47,228	\$ 71,222	\$ 116,302
Investments	-	7,378	-
Receivables, Net	12,023	2,639	14,089
Capital Assets	-	-	266,698
Other Assets	5,378	2,331	144,479
Other Debits	-	-	363,283
Total Assets and Other Debits	<u>\$ 64,629</u>	<u>\$ 83,570</u>	<u>\$ 904,851</u>
Liabilities, Equity and Other Credits			
Liabilities			
Accounts and Other Payables	\$ 2,171	\$ 3,104	\$ 5,985
Other Liabilities	10,812	3,270	14,817
Payable - Restricted Assets	338	17,284	467
Bonds and Long-Term Payables	-	-	363,283
Total Liabilities	<u>13,321</u>	<u>23,659</u>	<u>384,553</u>
Equity	51,308	59,911	109,240
Other Credits	-	-	411,058
Total Liabilities, Equity and Other Credits	<u>\$ 64,629</u>	<u>\$ 83,570</u>	<u>\$ 904,851</u>

**CONDENSED BUDGET STATEMENT
AT May 31, 2011 (in 000's)**

	Annually-Budgeted Funds				All Other
	General Fund		Other Funds		Funds
	Budget	Actuals	Budget	Actuals	Actuals
Revenues and Sources	\$ 111,230	\$ 100,249	\$ 64,479	\$ 56,435	\$ 59,303
Expenditures and Uses	134,103	79,323	116,613	48,460	89,402
Net	(22,873)	20,926	(52,134)	7,975	(30,099)
Equity & Other Credits, Beginning of Year	30,381	30,381	51,936	51,936	550,397
Residual Equity Transfers In	-	-	-	-	-
Residual Equity Transfers Out	-	-	-	-	-
Equity & Other Credits, End of Year	<u>\$ 7,508</u>	<u>\$ 51,308</u>	<u>\$ (198)</u>	<u>\$ 59,911</u>	<u>\$ 520,298</u>

Amounts are expressed in thousands of dollars

This data is unaudited and is presented pursuant to Texas Local Government Code §114.023

Cliff Billingsley, CPA, Galveston County Auditor, P O Box 1418, Galveston, Texas 77553-1418

Detailed financial information is available on our Internet web site

<http://www.co.galveston.tx.us/auditor/auditorsoffice>

at the County Auditor's Office at 722 Moody 4th Floor, Galveston, Texas, 77550

Chapman, Brandy

From: Trigo, Jennifer

Sent: Friday, September 09, 2011 10:33 AM

To: Andree, Debbie, barbara_schott@co harris tx us, Billingsley, Cliff, Black, Susan, Bock, Brenda, Chapa, Ron, Chapman, Brandy, Cherry, Jane, Clark, Ken, Cox, Lonnie, Criss, Susan, Doyle, Patrick, Ellisor, John, Garner, David, Gilliam, Cindy, Henry, Mark, Holmes, Stephen, ktemple1@swbell net, louispaulsjr@sbcglobal net, Mallia, Wayne, Manning, Diane, maryp@friendswood lib tx us, mneale@sbcglobal net, Modzelewski, Jeff, Ortiz, Mindi, Sanchez, John, Seidl-Smith, Katherine, steve murray@fitchratings com, Trammell, Mel, Walsh, Kevin, Yarbrough, Jan, Yearnd, Denise

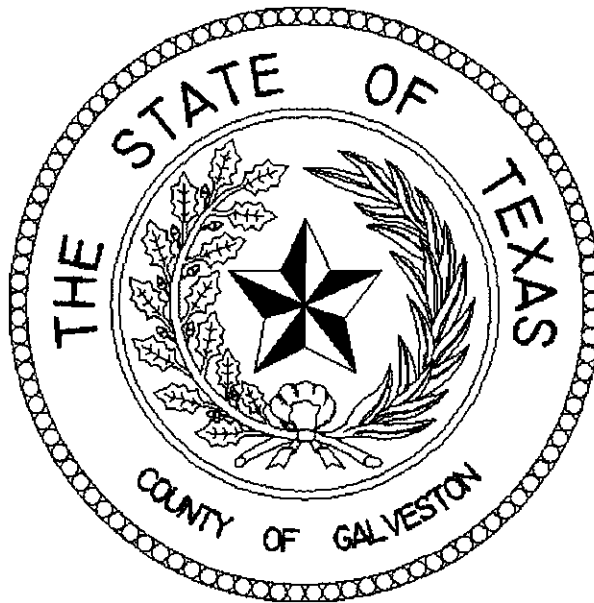
Subject: Monthly unaudited report for May 2011

Good morning Please note the attached monthly unaudited report for May 2011 Let me know if there are any questions. Thank you

*Jennifer Trigo
Galveston County Auditor's Office
Accounting Technician
Phone 409-770-5420*

9/12/2011

GALVESTON COUNTY, TEXAS
MONTHLY UNAUDITED FINANCIAL REPORT
May 31, 2017



Prepared By
County Auditor's Office

Cliff Billingsley, C.P.A.
County Auditor

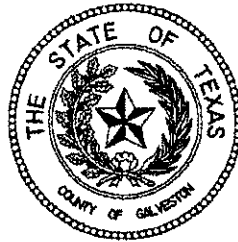
Ron Chapa, CPA
First Assistant, Director of Auditing

Jeff Modzelewski, CPA
First Assistant, Director of Accounting

MEMBERS OF GOVERNMENT FINANCE OFFICERS ASSOCIATION OF THE UNITED STATES AND CANADA
THIS REPORT IS AVAILABLE ON THE INTERNET <http://www.co.galveston.tx.us/auditor/auditorsoffice/>

GALVESTON COUNTY, TEXAS
UNAUDITED MONTHLY FINANCIAL REPORT
May 31, 2011
TABLE OF CONTENTS

DESCRIPTION	PAGE NUMBER
County Auditor's Letter of Transmittal	I
Financial Statements.	
• Combined Balance Sheet – All Fund Types	8 – 11
• Combined Statement of Revenues, Expenditures And Changes in Fund Balance / Equity	12 – 13
• General Fund Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual	14
• Internal Service Funds – Combining Statement of Revenues, Expenditures And Changes in Fund Net Assets – Budget and Actual	15 – 16
Schedules	
• Schedule of Long Term Bonds and Certificates of Obligation	19
• Combined Statement of Cash Receipts and Disbursements As of May 31, 2011	20 – 23
• Schedule of Operating Transfers	24 – 26
Budget Status.	
• General Fund by Department	28 – 31
• All Other County Funds	32 – 33
• Footnotes Rounding of cents to whole dollars can cause a slight difference between sums of detail lines and totals Some revenues and expenditures may not be included in the monthly report totals as these amounts did not meet the deadline for month-end reporting	



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**GALVESTON COUNTY, TEXAS
COUNTY AUDITOR'S OFFICE
P.O. BOX 1418
GALVESTON, TEXAS 77553**

September 1, 2011

**The Honorable District Judges and the Honorable Members
of the Commissioners' Court:**

The unaudited and unadjusted financial report of Galveston County, Texas, for the month ended May 31, 2011, is hereby submitted as required by Local Governmental Code §114 023 and §114 025

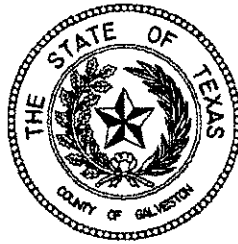
This report is presented in three sections, namely Financial Statements, Schedules and Budget Status

Although this report is self explanatory, please do not hesitate to call the County Auditor's office for more information at (409) 770-5304 This report can be seen on the Internet at <http://www.co.galveston.tx.us/auditor/auditorsoffice/>

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cliff Billingsley". The signature is stylized with a large, looped "C" and "B".

**Cliff Billingsley, C.P.A.
County Auditor**



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FINANCIAL STATEMENTS

GALVESTON COUNTY, TEXAS
MONTHLY COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
05/31/2011
WITH PRIOR YEAR TOTALS FOR THE SAME MONTH
(Amounts in Dollars)
(Unaudited)

	GOVERNMENTAL FUND TYPES			PROPRTRY FIDUCIARY FUND TYPES			ACCOUNT		GROUPS	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	INTERNAL SERVICE	AGENCY	CAPITAL ASSETS	LONG-TERM DEBT		
ASSETS AND OTHER DEBITS										
Cash and Investments	47,227,742	44,932,611	15,246,492	108,453,406	9,220,731	9,670,470	0	0		
Cash and Cash Equivalents	0	0	0	0	0	7,377,656	0	0		
Investments										
Receivables (Net of Allowances for Uncollectibles)	464	0	0	0	0	0	0	0		
Interest	10,345,450	585,819	2,099,912	0	0	0	0	0		
Taxes (Note 1)	1,631,706	1,737,712	0	11,057,560	14,809	16,229	0	0		
Accounts	110,133	1,191,475	8,164	0	0	15,728	0	0		
Other	5,313,166	632,560	0	0	48,361	0	0	0		
Due From Other Funds	0	630,056	0	0	0	0	0	0		
Inventory at Cost	0	4,378	0	0	218,885	0	0	0		
Prepaid Expenditures	0	0	0	0	0	0	0	0		
Restricted Assets	0	2,324	0	0	0	0	0	0		
Cash and Cash Equivalents	0	0	0	0	0	914,304	0	0		
Guardianship Assets	0	0	0	0	0	0	0	0		
Capital Assets	0	0	0	0	0	0	32,770,530	0		
Land	0	0	0	0	0	0	0	0		
Infrastructure	0	0	0	0	0	0	144,359,661	0		
Buildings	0	0	0	0	0	0	192,825,614	0		
Improvements Other Than Bldgs	0	0	0	0	0	0	1,321,254	0		
Equipment	0	0	0	0	0	0	33,140,188	0		
Construction in Progress	0	0	0	0	0	0	6,640,656	0		
Amount Avail - Debt Serv Funds	0	0	0	0	0	0	0	15,411,656		
Amount to be Provided For	0	0	0	0	0	0	0	0		
Retirement of Gen L-T Debt	0	0	0	0	0	0	0	338,496,767		
Compensated Absences	0	0	0	0	0	0	0	4,374,619		
Notes Payable	0	0	0	0	0	0	0	5,000,000		
TTL ASSETS & OTHER DEBITS	64,628,660	49,716,935	17,354,568	119,510,967	9,502,787	17,994,387	411,057,903	363,283,041		

Note 1 "Receivables - Taxes" includes amounts both current and delinquent that remain to be collected

Note 2 "Undistr Taxes" (if any) is recent collections

The numbers presented herein might change as a result of the work of the independent auditors

Rounding of cents to whole dollars can cause a slight difference between sums of detail lines and totals

GALVESTON COUNTY, TEXAS
MONTHLY COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
05/31/2011
WITH PRIOR YEAR TOTALS FOR THE SAME MONTH
(Amounts in Dollars)
(Unaudited)

	TOTALS (MEMO ONLY) 2011	TOTALS (MEMO ONLY) PRIOR YEAR
=====		
ASSETS AND OTHER DEBITS		
Cash and Investments		
Cash and Cash Equivalents	234,751,452	304,763,469
Investments	7,377,656	9,553,762
Receivables (Net of Allowances for Uncollectibles)		
Interest	464	0
Taxes (Note 1)	13,031,181	14,628,655
Accounts	14,458,018	9,530,066
Other	1,325,501	694,678
Due From Other Funds	5,994,086	22,328,960
Inventory at Cost	630,956	621,726
Prepaid Expenditures	223,263	204,191
Restricted Assets		
Cash and Cash Equivalents	2,324	2,217
Guardianship Assets	914,304	1,577,088
Capital Assets		
Land	32,770,530	27,822,267
Infrastructure	144,359,661	141,492,104
Buildings	192,825,614	188,271,012
Improvements Other Than Bldgs	1,321,254	1,321,254
Equipment	33,140,188	32,502,545
Construction in Progress	6,640,656	3,548,894
Amount Avail - Debt Serv Funds	15,411,656	14,938,386
Amount to be Provided For		
Retirement of Gen L-T Debt	338,496,767	349,380,036
Compensated Absences	4,374,619	4,307,965
Notes Payable	5,000,000	0
TTL ASSETS & OTHER DEBITS	1053049,248	1127489,274
=====		

Note 1 "Receivables - Taxes" includes amounts both current and delinquent that remain to be collected

Note 2 "Undistr Taxes" (if any) is recent collections

The numbers presented herein might change as a result of the work of the independent auditors

Rounding of cents to whole dollars can cause a slight difference between sums of detail lines and totals

GALVESTON COUNTY, TEXAS
MONTHLY COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
05/31/2011
WITH PRIOR YEAR TOTALS FOR THE SAME MONTH
(Amounts in Dollars)
(Unaudited)

	GOVERNMENTAL FUND TYPES			PROPERTY FIDUCIARY FUND TYPES			ACCOUNT GROUPS	
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	INTERNAL SERVICE	AGENCY	CAPITAL ASSETS	GENERAL LONG-TERM DEBT
LIABILITIES, EQUITY AND OTHER CREDITS								
Liabilities	2,170,744	535,653	0	6,970	8,195	24,913	0	0
Accounts Payable	0	0	0	0	0	0	0	0
Compensated Absences Payable	175	3,387,211	0	2,342,044	0	0	0	0
Retainage Payable	0	35,149	0	0	2,749,500	0	0	0
Est Liab-Claims/Jdgmts Pyble	621,098	86,700	78,164	59	0	687,654	0	0
Due to Others								
Payable From Restr Assets	0	0	0	0	0	15,387,845	0	0
Due to Other Entities	337,860	500,810	0	0	0	1,863,238	0	0
Escrow Deposits/Deposits Held	627,772	5,335,578	0	0	0	30,736	0	0
Due to Other Funds	0	0	0	0	0	0	0	0
Deferred Revenues (Note 3)	9,563,265	10,003,874	1,864,748	0	0	0	0	0
Bonds/Other Long-Term Payables	0	0	0	0	0	0	0	363,283,041
Total Liabilities	13,320,914	15,884,975	1,942,913	2,349,073	2,757,695	17,994,387	0	363,283,041
Equity and Other Credits	0	0	0	0	0	0	411,057,903	0
Investment in Gen Fixed Assets	0	0	0	0	0	0	0	0
Net Assets - Restricted	51,307,746	29,831,960	15,411,656	117,161,894	201,917	0	0	0
Net Assets - Unrestricted					6,543,174	0	0	0
Fund Balances								
Reserved								
Unreserved	51,307,746	29,831,960	15,411,656	117,161,894	6,745,092	0	411,057,903	0
Ttl Equity & Other Credits								
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	64,628,660	49,716,935	17,354,568	119,510,967	9,502,787	17,994,387	411,057,903	363,283,041

Note 3 "Deferred Revenues" includes taxes receivable, a Mainland Center Hospital judgment, and miscellaneous revenues

The numbers presented herein might change as a result of the work of the independent auditors

Rounding of cents to whole dollars can cause a slight difference between sums of detail lines and totals

GALVESTON COUNTY, TEXAS
MONTHLY COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
05/31/2011
WITH PRIOR YEAR TOTALS FOR THE SAME MONTH
(Amounts in Dollars)
(Unaudited)

	TOTALS	TOTALS
	(MEMO ONLY)	(MEMO ONLY)
	2011	PRIOR YEAR
	=====	=====
LIABILITIES, EQUITY AND		
OTHER CREDITS		
Liabilities		
Accounts Payable	2,746,475	4,743,396
Compensated Absences Payable	0	0
Retainage Payable	5,729,430	5,672,965
Est Liab-Claims/Jdgmts Pyble	2,784,649	3,278,930
Due to Others	1,473,675	2,305,659
Payable From Restr Assets		
Due to Other Entities	15,387,845	16,459,035
Escrow Deposits/Deposits Held	2,701,908	3,426,488
Due to Other Funds	5,994,086	22,328,960
Deferred Revenues (Note 3)	21,431,887	15,424,490
Bonds/Other Long-Term Payables	363,283,041	368,626,387
Total Liabilities	<u>421,532,998</u>	<u>442,266,311</u>

Equity and Other Credits	
Investment in Gen Fixed Assets	411,057,903
Net Assets - Restricted	201,917
Net Assets - Unrestricted	220,256,430
Fund Balances	
Reserved	
Unreserved	
Ttl Equity & Other Credits	<u>631,516,250</u>
	<u>685,222,963</u>

TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	<u>1053049,248</u>
	<u>1127489,274</u>

Note 3 "Deferred Revenues" includes taxes receivable, a Mainland Center Hospital judgment, and miscellaneous revenues

The numbers presented herein might change as a result of the work of the independent auditors

Rounding of cents to whole dollars can cause a slight difference between sums of detail lines and totals

GALVESTON COUNTY, TEXAS
MONTHLY COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
YEAR TO DATE AT 05/31/2011
WITH PRIOR YEAR TOTALS FOR THE SAME MONTH
(Unaudited)

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	TOTALS (MEMO ONLY) 2011	TOTALS (MEMO ONLY) PRIOR YEAR
REVENUES						
Taxes (Note 4)	\$86,510,105	\$4,080,196	\$26,865,514	\$0	\$117,455,815	\$115,918,903
Licenses and Permits	1,013	1,559,168	0	0	1,560,181	1,588,920
Intergovernmental	2,821,511	25,938,216	2,107,118	26,264,683	57,131,527	32,457,897
Charges for Services	4,713,226	1,822,139	0	0	6,535,365	5,896,126
Fines and Forfeitures	1,558,380	510,598	0	0	2,068,978	2,208,424
Investment Revenue	1,081,697	154,650	119,797	226,654	1,582,798	1,841,780
Other	2,569,793	135,976	0	0	2,705,769	3,701,485
TOTAL REVENUES	99,255,725	34,200,943	29,092,429	26,491,337	189,040,434	163,613,537
EXPENDITURES						
Current Operating						
General Government	30,325,288	10,282,626	0	176,508	40,784,423	33,993,399
Public Safety	22,313,578	25,602,006	0	0	47,915,584	33,679,898
Sanitation	0	0	0	0	0	7,800
Health and Social Services	3,134,957	3,213,503	0	0	6,348,460	7,315,620
Culture and Recreation	1,487,761	315,441	0	0	1,803,202	1,842,244
Conservation	275,465	0	0	0	275,465	289,531
Roads, Bridges, Right-of-Way	0	4,116,307	0	0	4,116,307	3,013,130
Capital Outlay	708,724	5,978,031	0	52,640,857	59,327,612	19,816,216
Bond Issuance Costs	0	0	0	0	0	0
Debt Service						
Principal	0	0	15,620,000	0	15,620,000	10,410,000
Interest and Fiscal Charges	0	0	7,535,377	0	7,535,377	7,965,306
Advance Refunding Escrow	0	0	0	0	0	0
TOTAL EXPENDITURES	58,245,773	49,507,914	23,155,377	52,817,366	183,726,429	118,333,145
Excess (Deficiency) of Revenues Over (Under) Expenditures	41,009,953	(15,306,971)	5,937,052	(26,326,029)	5,314,005	45,280,392
OTHER FINANCING SOURCES (USES)						
Operating Transfers In		8,021,100	0	6,822,808	15,796,208	21,428,213
Operating Transfers Out	(16,093,908)	(2,429,400)	0	0	(18,523,308)	(23,050,538)
Op Trsfers Out-Component Unit	(4,585,025)	0	0	0	(4,585,025)	(5,088,553)
Bond Discount	0	0	0	0	0	0
Loan Proceeds	0	0	0	0	0	0
Sale of Capital Assets	41,342	220	0	0	41,562	113,668
Face Value-LongTerm Debt Issue	0	0	0	0	0	0
Premium-Long Term Debt Issued	0	0	0	0	0	0
Reserves and Other	(398,211)	0	0	0	(398,211)	(116,444)
TTL OTHR FINCING SRCS (USES)	(20,083,502)	5,591,920	0	6,822,808	(7,668,774)	(6,713,654)

(Continued)

GALVESTON COUNTY, TEXAS
MONTHLY COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
YEAR TO DATE AT 05/31/2011
WITH PRIOR YEAR TOTALS FOR THE SAME MONTH
(Unaudited)

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	TOTALS (MEMO ONLY) 2011	TOTALS (MEMO ONLY) PRIOR YEAR
Excess (Deficiency) of Revenues and Other Financing Sources						
Over (Under) Expenditures and Other Financing Uses	20,926,451	(9,715,051)	5,937,052	(19,503,221)	(2,354,769)	38,566,738
FUND BALANCES BEGINNING OF YEAR	30,381,296	39,547,011	9,474,603	136,665,115	216,068,025	246,028,596
Residual Equity Transfers In	0	0	0	0	0	0
Residual Equity Transfers Out	0	0	0	0	0	0
FUND BALANCES, END OF YEAR	<u>\$51,307,746</u>	<u>\$29,831,960</u>	<u>\$15,411,656</u>	<u>\$117,161,894</u>	<u>\$213,713,256</u>	<u>\$284,595,333</u>

Note 4 "Taxes" is primarily current and delinquent taxes with penalties and interest received to date
Tax revenues were estimated based on prior year actual collections

The numbers presented herein might change as a result of the work of the independent auditors

Rounding of cents to whole dollars can cause a slight difference between sums of detail lines and totals

GALVESTON COUNTY, TEXAS
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
Year to Date at May 31, 2011
With Actual Amounts for the Year to Date at May 31, 2010
(UNAUDITED)

	FY 2011			
	Budget	Actual	Variance Favorable (Unfavorable)	FY 2010 Actual
REVENUES				
Taxes	\$88,951,429	\$86,510,105	\$ (2,441,324)	\$93,661,871
Licenses and Permits	74,000	1,013	(72,987)	101,228
Intergovernmental	5,740,825	2,821,511	(2,919,314)	3,119,864
Charges for Services	6,985,125	4,713,226	(2,271,899)	4,065,168
Fines and Forfeitures	2,553,600	1,558,380	(995,220)	1,687,400
Investment	1,451,000	1,081,697	(369,303)	1,099,032
Miscellaneous	4,395,330	2,569,793	(1,825,537)	2,917,966
TOTAL REVENUES	110,151,309	\$99,255,725	(10,895,584)	\$106,652,529
EXPENDITURES				
Current Operating				
General Government	52,298,400	30,325,288	21,973,112	30,926,448
Public Safety	34,784,488	22,313,578	12,470,910	21,973,597
Health and Social Services	5,135,900	3,134,957	2,000,943	3,219,358
Culture and Recreation	2,853,230	1,487,761	1,365,469	1,576,330
Conservation	484,700	275,465	209,235	289,531
Capital Outlay	1,350,916	708,724	642,192	1,005,643
TOTAL EXPENDITURES	96,907,634	58,245,773	38,661,861	58,990,907
Excess (Deficiency) of Revenues Over (Under) Expenditures	13,243,675	41,009,952	27,766,277	47,661,622
OTHER FINANCING SOURCES (USES)				
Transfers In	957,200	952,300	(4,900)	1,653,200
Transfers Out	(16,093,908)	(16,093,908)	-	(19,320,900)
Transfers Out Component Unit	(6,222,900)	(4,585,025)	1,637,875	(5,088,553)
Sale of Capital Assets	121,000	41,342	(79,658)	51,009
Loan Proceeds	-	-	-	-
Reserves and Other	(14,878,452)	(398,211)	14,480,241	(116,444)
TOTAL OTHER FIN SOURCES (USES)	(36,117,060)	(20,083,502)	16,033,558	(22,821,688)
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(22,873,385)	20,926,450	43,799,835	24,839,935
Fund Balance, Beginning of Year	30,381,296	30,381,296	-	29,861,707
Fund Balance, End of Month	\$ 7,507,911	\$ 51,307,746	\$ 43,799,835	\$ 54,701,642

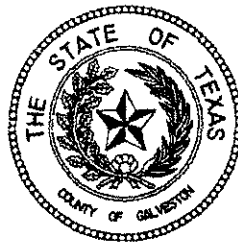
GALVESTON COUNTY, TEXAS
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND NET ASSETS - BUDGET AND ACTUAL
Year to Date at May 31, 2011
With Actual Amounts for the Year to Date at May 31, 2010
(UNAUDITED)

	GROUP INSURANCE FUND				WORKERS' COMPENSATION FUND				SELF INSURANCE RESERVE FUND			
	FY 2011		FY 2010		FY 2011		FY 2010		FY 2011		FY 2010	
	Budget	Actual	Variance (Unfavorable)	Actual	Budget	Actual	Variance (Unfavorable)	Actual	Budget	Actual	Variance (Unfavorable)	Actual
REVENUES												
Charges for Services	\$10,784,300	\$7,428,417	\$ (3,355,883)	\$7,257,200	\$0	\$0	\$ -	\$0	\$0	\$0	\$ -	\$0
Insurance Recovery - County	\$0	\$0	\$ -	\$0	\$ -	\$0	\$ -	\$0	6,000	12,055	6,055	5,066
Reimbursements	\$555,000	\$886,013	331,013	\$124,223	12,000	11,000	(1,000)	11,000	-	-	-	-
Miscellaneous	-	\$0	\$ -	\$0	1,000	6,000	5,000	15,408	20,000	16,268	(3,732)	17,812
TOTAL REVENUES	11,339,300	8,314,430	(3,024,870)	7,381,423	13,000	17,000	4,000	26,408	26,000	28,323	2,323	22,818
EXPENDITURES												
Personal Services	-	-	\$ -	\$ -	-	-	\$ -	\$ -	325,500	159,933	165,567	125,803
Contract Services	1,826,600	1,038,827	787,773	806,955	120,000	36,628	83,372	44,187	10,000	-	10,000	-
Insurance	805,900	465,301	340,599	862,594	-	-	\$ -	-	2,608,500	2,327,723	280,777	2,313,073
Claims Paid	9,439,000	5,594,178	3,844,822	6,394,045	594,600	330,070	264,530	578,420	-	-	-	-
Other Services and Charges	2,508,000	-	2,508,000	-	696,000	-	696,000	-	631,500	-	631,500	-
TOTAL EXPENDITURES	14,579,500	7,098,305	7,481,195	8,063,594	1,410,600	366,698	1,043,902	622,607	3,575,500	2,487,656	1,087,844	2,438,876
Net Income (Loss)	(3,240,200)	1,216,125	4,456,325	(482,170)	(1,397,600)	(349,698)	1,047,902	(596,199)	(3,549,500)	(2,459,333)	1,090,167	(2,416,058)
NON-OPERATING REVENUES (EXPENSES)												
Investment Income	6,000	880	(5,120)	1,870	400	254	(146)	171	-	-	-	-
Net Income (Loss) Before Transfers	(3,234,200)	1,217,005	4,451,205	(480,300)	(1,397,200)	(349,444)	1,047,756	(596,028)	(3,549,500)	(2,455,333)	1,090,167	(2,416,058)
TRANSFERS												
Transfers In	-	-	\$ -	\$ -	527,600	527,600	\$ -	527,600	2,221,000	2,221,000	\$ -	2,045,400
Net Income (Loss)	(3,234,200)	1,217,005	4,451,205	(480,300)	(869,600)	178,156	1,047,756	(68,428)	(1,328,500)	(238,333)	1,090,167	(370,658)
TOTAL NET ASSETS - BEGINNING	3,017,398	3,017,398	-	2,995,479	914,378	914,378	-	1,336,959	1,656,488	1,656,488	-	2,256,503
TOTAL NET ASSETS - ENDING	\$ (216,802)	\$ 4,234,403	\$ 4,451,205	\$ 2,515,179	\$ 44,778	\$ 1,092,534	\$ 1,047,756	\$ 1,268,531	\$ 327,988	\$ 1,418,155	\$ 1,090,167	\$ 1,885,845

GALVESTON COUNTY, TEXAS
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND NET ASSETS - BUDGET AND ACTUAL
Year to Date at May 31, 2011
With Actual Amounts for the Year to Date at May 31, 2010
(UNAUDITED)

	FY 2011		Variance		FY 2010		Variance	
	TOTAL	TOTAL	Favorable	(Unfavorable)	Budget	Actual	Favorable	(Unfavorable)
	Budget	Actual						
REVENUES								
Charges for Services	\$ 10,784,300	7,428,417	\$ (3,355,883)		\$ 11,308,800	\$ 7,257,200	\$ (4,051,600)	
Insurance Recovery - County	6,000	12,055	6,055		10,100	5,006	(5,094)	
Reimbursements	567,000	897,013	330,013		1,397,000	335,223	(1,061,777)	
Miscellaneous	21,000	22,268	1,268		20,000	33,220	13,220	
TOTAL REVENUES	11,378,300	8,359,753	(3,018,547)		12,735,900	7,630,649	(5,105,251)	
EXPENDITURES								
Personal Services	325,500	159,933	165,567		282,810	125,803	157,007	
Contract Services	1,956,600	1,075,455	881,145		1,934,600	851,141	1,083,459	
Insurance	3,414,400	2,793,024	621,376		3,857,100	3,175,668	681,432	
Claims Paid	10,033,600	5,924,247	4,109,353		10,519,000	6,972,464	3,546,536	
Other Services and Charges	3,835,500	-	3,835,500		210,000	-	210,000	
TOTAL EXPENDITURES	19,565,600	9,952,659	9,612,941		16,803,510	11,125,076	5,678,434	
Net Income (Loss)	(8,187,300)	(1,592,906)	6,594,394		(4,067,610)	(3,494,427)	573,183	
NON-OPERATING REVENUES								
(EXPENSES)								
Investment Income	6,400	1,134	(5,266)		7,500	2,041	(5,459)	
Net Income (Loss) Before Transfers	(8,180,900)	(1,591,772)	6,589,128		(4,060,110)	(3,492,386)	567,724	
TRANSFERS								
Transfers In	2,748,600	2,748,600	-		3,267,000	2,573,000	(694,000)	
Net Income (Loss)	(5,432,300)	1,156,828	6,589,128		(793,110)	(919,386)	(126,276)	
TOTAL NET ASSETS - BEGINNING	5,588,263	5,588,263	-		6,588,941	6,588,941	-	
TOTAL NET ASSETS - ENDING	\$ 155,963	\$ 6,745,092	\$ 6,589,128		\$ 5,795,831	\$ 5,669,555	\$ (126,276)	

SCHEDULES



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GALVESTON COUNTY, TEXAS

BONDED DEBT SERVICE REQUIREMENTS TO MATURITY, BY TYPE AND ISSUE

At May 31, 2011

	REMAINING, INTEREST RATES	PRINCIPAL	INTEREST	ACCRETION	TOTAL
Constitutional Bonds					
Tax and Revenue Certificates 1999	5 3/8 5 5/8	\$ 650,000	\$ 73,923	\$ -	\$ 723,923
Limited Tax Justice Center Bonds 2001	4 4/8 3 8/8 4 5/8 5 5/8				
	5 5/8 5 60/5 62 5 63 5 65 5 66	15,202,062	155,687	27,262,938	42,620,687
Comb Tax & Revn CO 2002	1 3/8 5/4 5 4 6/4 7 4 8	2,670,000	323,751		2,993,751
Comb Tax & Revn CO 2002A	4 3/8 5/4 5 4 6/4 7 4 8	1,915,000	232,514		2,147,514
Limited Tax Forward Refunding Bonds 2003	4 0/5 0				-
Limited Tax Criminal Justice Bonds 2003A	4 0/4 2/5	5,375,000	339,956		5,714,956
Comb Tax & Revn CO 2003C	3 7/8 4 0/4 2/5 4 5/5 2/5	6,475,000	1,320,088		7,795,088
General Obligation 1997/01 Refunding 2004	4 0/4 2/5 5 00/5 2/5 5 50	19,450,000	3,414,863		22,864,863
Pass Through Toll Revenue and Limited Tax Bonds 2007	4 1/8 4 2/5 4 3/8 5/4 6 2/5 4 7/5	47,905,000	26,351,397	-	74,256,397
General Obligation Refunding Bonds Series 2007	3 5/8 4 0/4 1/2 5/4 2/5 4 3/8 5/4 5	86,080,000	41,502,525	-	127,582,525
Combination Tax and Revenue Certificates of Obligation Series 2008	2 8/10 2/22	4,200,000	177,031	-	4,377,031
Limited Tax County Building Bonds 2009B	1 2/8 1 8/6 5/2 3/6 5/3 007/3 407/3 9/4	45,000,000	29,791,078	-	74,791,078
	2/4 508/4 708/5 905	5,785,000	977,963	-	6,762,963
Limited Tax Flood Control Bonds 2009C-1	2 0/2 5/3 0 3 5	9,215,000	8,821,623		18,036,623
Limited Tax Flood Control Bonds 2009C-2	6 20/5				
Total Constitutional Bonds		113,482,220.62	27,262,938	390,667,399	
Road Bonds					
Unlimited Tax Road Bonds 2001	4 4/8 3 8/8 4 5/8 5 5/8				
	5 5/8 5 60/5 62 5/5 63 5/5 65 5/5 66	11,421,373	116,628	20,493,628	32,031,629
Unlimited Tax Road Bonds 2003B	3 7/8 4 00/4 2/5 4 50/4 625/4 75/5	8,030,000	4,026,925		12,056,925
Unlimited Tax Road Refunding Bonds 2004A	3 50/3 625/4 05/4 50/5 50	9,534,988	2,597,565	740,012	12,872,565
Limited Tax Road Bonds 2009A	1 2/8 1 8/6 5/2 3/6 5/3 407/3 9/4 2/4 50				
	8/4 708/4 908/5 108/5 308/5 408/6 20 5	75,000,000	49,758,187	-	124,758,187
Total Road Bonds		56,406,361	21,233,640	181,719,306	
Total Bonded Debt		\$ 353,908,423	\$ 169,981,704	\$ 572,386,705	\$

GALVESTON COUNTY, TEXAS

BONDED DEBT SERVICE REQUIREMENTS TO MATURITY, BY YEAR

At May 31, 2011

FISCAL YEAR	PRINCIPAL	INTEREST	ACCRETION	TOTAL
2011	15,620,000	14,815,671	-	30,435,671
2012	16,539,988	14,289,247	740,012	31,569,247
2013	17,820,000	13,679,662	-	31,499,662
2014	17,060,000	13,001,519	-	30,061,519
2015	17,770,000	12,263,964	-	30,033,964
2016	18,580,000	11,455,798	-	30,035,798
2017	15,462,138	10,780,665	3,872,862	30,115,665
2018	15,732,087	10,238,713	4,097,913	30,068,712
2019	16,070,489	9,661,972	4,309,511	30,041,972
2020	16,584,273	9,037,359	4,525,727	30,147,359
2021	17,065,965	8,347,940	4,719,035	30,132,940
2022	17,591,822	7,611,004	4,903,178	30,106,004
2023	18,201,620	6,830,041	5,078,380	30,110,041
2024	18,855,406	5,991,020	5,244,594	30,091,020
2025	19,565,544	5,088,667	5,419,456	30,073,667
2026	20,349,091	4,131,104	5,585,909	30,066,104
2027	26,990,000	3,015,437	-	30,005,437
2028	28,275,000	1,739,458	-	30,014,458
2029	14,450,000	669,290	-	15,119,290
2030	2,600,000	191,188	-	2,791,188
2031	2,725,000	64,719	-	2,789,719
Total	353,908,423	162,904,436	56,830,618	

GALVESTON COUNTY, TEXAS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
As of May 31, 2011
(UNAUDITED)

Fund Balance Number	Fund Title	Beginning Fiscal Year 2011	Receipts	Disbursements	Ending Balance As of May 31, 2011
1101	TOTAL GENERAL FUND	\$ 109,552,698,267	\$ 87,823,132	\$ 47,227,742	
2101	Cnty Records Mgt & Preservation	121,665	191,736	175,636	137,766
2102	Co Clerk Rec Mgt & Pres Fund	2,227,992	519,027	924,438	1,822,581
2103	Election Svcs Contract Fund	1,313,698	76,376	970,295	419,779
2105	Distr Clerk Child Support IV-D	114,710	4,122	-	118,833
2106	Distr Clerk Records Mgmt Fund	87,774	48,297	40,005	96,067
2111	Tx Assess/Col Sp Inv Tx Fund	40,690	8,348	5,638	43,400
2121	Donations To Galveston County	870	-	4,985	(4,115)
2131	DA Seized Funds Afte Aft 10/89	57,715	18,844	21,168	55,391
2132	DA Check Collection Fees	57,025	3,997	6,985	54,037
2148	Unclaimed Property Fund	190,438	109,553	105,466	194,525
2205	Courthouse Security Fund	326,044	133,644	167,696	291,991
2211	Law Library	300,160	174,608	294,864	179,905
2212	Mediation Services Prog Fund	749,590	102,690	27,650	824,630
2215	Justice Court Technology Fund	111,520	45,581	105,000	52,101
2216	Probate Court Contributions Fd	310,059	40,488	37,342	313,205
2220	Adult Probation Fund	675,289	1,376,195	1,359,535	691,949
2230	Juvenile Justice Fund	2,100,510	5,181,519	3,095,602	4,186,427
2240	Sheriff's Commissary Fund	1,037,593	173,979	180,838	1,030,734
2242	Sheriff's Seizure Aft 10/89	297,007	185,414	27,428	454,993
2245	Task Force Seizure Pre 10/89	36,942	231	25	37,148
2246	CID Seizure After 10/89	5,919	-	-	5,919
2250	Law Enforcement Education Fund	138,593	36,192	17,495	157,290
2255	Constables' Seizures	3,500	-	-	3,500
2260	Emergency Management Fund	7,273,648	102,433	12,259	7,363,821
2301	Road & Bridge Fund	5,240,328	4,068,239	5,616,672	3,691,895
2303	Farm to Market Lateral Road	1,727,657	93,667	328,460	1,492,864
2341	Road District #1	566,364	313,885	675,530	204,719
2370	Flood Control Fund	2,665,764	1,941,759	1,543,705	3,063,819
2401	Public Health Fund	-	111,461	603,202	(491,742)
2410	Mosquito Control District Fund	451,924	1,021,537	722,229	751,232

GALVESTON COUNTY, TEXAS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
As of May 31, 2011
(UNAUDITED)

Fund Balance Number	Fund Title	Beginning Fiscal Year 2011	Receipts	Disbursements	Ending Balance As of May 31, 2011
2420	Indigent Health Care Fund	11,297,026	2,053,811	1,726,445	11,624,392
2501	Child Welfare Fund	416,723	400,152	250,450	566,425
2601	Beach & Parks Fund	903,967	623,441	434,498	1,092,910
2621	Galveston County Museum	19,960	238	2,271	17,927
2816	Low Inc Rpr,Retfit,Acc Veh Rpl	15,830	2,004,942	2,004,456	16,315
2817	LIRAP-Local Initiative Project	2,263	19	924	1,357
2824	Adult Probation Community	97,402	208,595	291,597	14,400
2840	Criminal Justice Div-Juvenile	4,227	21,506	58,295	(32,562)
2841	Juvenile Probation-State Aid	195,879	447,779	613,997	29,661
2842	Community Corrections	127,858	338,568	359,101	107,326
2843	ICBP Regional Grant X	23,429	60,234	74,826	8,837
2848	Juv Jst Alt Education Program	70,432	231,781	282,459	19,753
2861	Organized Crime Control Grant	1,824	-	-	1,824
2864	Auto Crimes Task Force Grant	-	469,732	335,335	134,398
2867	SCAAP Program Grant	-	89,823	19,761	70,062
2870	Texas Vine Grant	-	26,333	26,333	0
2874	Crime Victim Assistance Prog	3,621	26,733	37,724	(7,371)
2876	NCVRW CAP Grant	0	-	-	0
2877	Violence Against Women Act	2,991	37,826	70,407	(29,589)
2885	Children's Justice Act Proj	1,685	-	-	1,685
2891	Office of Emergency Mgt Grants	-	44,921	225	44,696
2892	State Homeland Security Grant	-	123,252	121,768	1,484
2893	HMGP - IKE	9,484,292	24,221,513	27,655,361	6,050,444
2911	HUD Community Developmnt Grants	195,785	89,299	89,458	195,626
2914	CDBG Housing Program	-	7,391,428	10,014,832	(2,623,404)
2915	CDBG Infrastructure Program	369,911	228,864	883,320	(284,544)
2921	Senior Citizens Grant Prog	-	449,043	386,837	62,206
2923	Texas Feeding Texans	-	163,595	73,121	90,474
2962	Parks/Beaches Project Grants f	7,646	84,130	11,568	80,208
2974	2009 Recovery Act Justice Asst	-	247,902	188,696	59,206
2975	Just Dept Loc Law Enf Blk Grt	1,029	133,184	131,776	2,437

GALVESTON COUNTY, TEXAS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
As of May 31, 2011
(UNAUDITED)

Fund Balance Number	Fund Title	Beginning Fiscal Year 2011	Receipts	Disbursements	Ending Balance As of May 31, 2011
2976	COPS Grants Program	-	425,301	356,207	69,095
2985	Moody Foundation Grants	7	-	-	7
2993	Hurricane Ike Grants	-	88,486	88,486	0
2994	Disaster Recovery - Ike	14,767,711	2,096,955	16,562,401	302,264
	TOTAL SPECIAL REVENUE FUNDS	58,913,206,242,486	80,223,081	44,932,611	
3100	County Capital Projects Fund	1,607,170	1,785,000	376,349	3,015,821
3101	Capital Replenishment	-	300,000	-	300,000
3120	Limited Tax Cnty Bldg Bds Sr09	35,498,033	10,657,540	22,123,725	24,031,849
3206	Comb Tax/Revenue COB Sr 2003C	1,310,935	31	50,019	1,260,947
3222	Ltd Tax Crim Jst Bds Sr 2003A	84	1,622	1,614	92
3271	Parks Dept Capital Projects	-	4,237,808	-	4,237,808
3306	Road Capital Project Fund-1987	539,152	1,461	491,272	49,341
3307	Unltd Tax Road Bonds Sr 2003B	6,165,301	785,956	1,629,566	5,321,691
3308	Unlimited Tax Rd Bds Ser 2001	1,341,489	19,735	16,579	1,344,645
3310	Pass Thru Toll Rv Lt Tx BdSr07	20,445,292	4,255,449	10,174,525	14,526,216
3312	Unltd Tax Road Bonds Sr 2009	58,619,278	25,353,304	37,913,669	46,058,914
3315	Galv Causeway RR Bridge Proj	257,931	18,637,720	24,310,436	(5,414,785)
3316	Cnty Road & Bridge Projects	111,705	1,072	-	112,777
3370	Ltd Tax Flood Control Bds Sr09	14,075,715	147,911	1,608,030	12,615,595
3373	Gal Cnty Cert of Oblig Sr 2008	4,390,840	3,401,656	6,800,000	992,496
	TOTAL CAPITAL PROJECT FUNDS	69,586,244,362,926	105,495,784	108,453,406	
4020	Gen Oblig Refnd Bd Sr 07	1,183,633	3,740,370	2,169,967	2,754,035
4021	Ltd Tx Cnty Bld Bd Series 2009	827,326	3,770,197	2,717,645	1,879,878
4205	Constr/Imprv Tax/Rev COB 99	240,868	127,524	170,280	198,112
4214	Comb Tax/Rev COB Sr 2003	442,934	939,668	953,176	429,426
4215	Limited Tax Jst Cntr Bds 2001	683,830	1,281,293	1,854,310	110,813
4216	Lmtld Tax Criminal Jst Sr 03A	570,639	1,843,597	1,838,949	575,286
4230	COB 2002A Prk Rds/Pking Lois	239,376	402,555	395,468	246,462
4284	GOblig Refunding '99-01 Bnds'04	892,069	2,658,463	1,931,551	1,618,980
4358	Pass Thru Toll Rv-Ltd TxBdSr07	539,254	2,255,389	1,462,790	1,331,853
4362	COB 2002 San Luis Pass Bridge	404,547	445,006	553,597	295,957

GALVESTON COUNTY, TEXAS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
As of May 31, 2011
(UNAUDITED)

Fund Balance Number	Fund Title	Beginning Fiscal Year 2011	Receipts	Disbursements	Ending Balance As of May 31, 2011
4368	Unlimited Tax Rd Bds Ser 2001	557,007	987,621	1,388,000	156,629
4369	Unlimited Tax Road Bd Sr 2003B	424,605	510,202	486,607	448,200
4370	Unlimited Tax Rd Ref Sr 2004A	367,588	694,269	322,262	739,595
4371	Unltd Tax Road Bonds Sr 2009	1,396,181	6,268,525	4,548,479	3,116,227
4390	Ltd Tx Fl Ctr BAB Sr 09C-1	129,914	902,554	660,152	372,317
4392	Gal Cnty Cert of Oblig Sr 2008	574,442	1,400,908	1,460,799	514,551
4393	Ltd Tx Fl Ctr BAB Sr 09C-2	107,810	636,523	286,161	458,172
	TOTAL DEBT SERVICE FUNDS	28,864,662,582,023	23,200,193	15,246,492	
6123	Group, Wrks/Comp, Unemplmnt Ins	4,597,068	14,498,373	13,241,463	5,853,978
6124	Workers Compensation Fund	2,021,450	1,146,150	1,005,200	2,162,399
6130	Self Insurance Reserve Fund	1,579,735	2,250,888	2,626,269	1,204,354
	TOTAL INTERNAL SERVICE FUNDS	17,895,418,198,253	16,872,933	9,220,731	
7601	Payroll Fund	721,650	101,037,134	101,048,512	710,273
7605	Escrow Fund	1,286,132	2,785,195	3,186,980	884,346
7606	Debt Service Agency Fund	36,047	-	-	36,047
7611	Tax Assess/Coll Undist Coll Fd	3,731,537	-	-	3,731,537
7621	Appellate Judicial Sys Fees Fd	50,084	25,480	5	75,559
7631	County Clerk Trust Fund	1,403,406	3,310	3,310	1,403,406
7641	District Clerk Trust Fund	2,782,393	-	-	2,782,393
7652	Inmate Trust Fund	36,687	-	-	36,687
7671	Children Prot Serv Escrow Fd	10,223	-	-	10,223
	TOTAL AGENCY FUNDS	103,851,309,58,158	104,238,807		9,670,470
	GRAND TOTAL	\$ 388,662,392,113	\$ 417,853,930		234,751,452

GALVESTON COUNTY, TEXAS
OPERATING TRANSFERS IN AND OUT
As of May 31, 2011

	Transfers In	Transfers Out
<u>PRIMARY GOVERNMENT</u>		
General Fund		
1101 General Fund		
4912102 Transfer frm Cnty Crk Rrds Mgm	\$ 451,000	\$ -
4912106 Transfer from Dist Clk Mgmt Fd	40,000	-
4912205 Transfer Frm Courthse Security	6,200	-
4912211 Trsf from Law Library	1,600	-
4912216 Trnsf from Probate Crt Fund	35,000	-
4912230 Transfer from Juvenile Justice	93,400	-
4912301 Trsf frm Road & Brdg Fund	87,200	-
4912303 Transfer from Frm to Market	75,000	-
4912341 Transfer from Road Dist #1	100,000	-
4912370 Trsf from Flood Control	33,700	-
4912401 Trsf from Public Health Fund	21,500	-
4912601 Trsf from Beach & Parks Fund	7,700	-
1101 General Fund		
5910008 Trsf to Four C's		2,218,500
5912101 Trf to Records Management		100,000
5912230 Trf to Juv Justice		5,006,800
5912260 Transfer to Emerg Mgmt Fund		100,000
5912401 Trf to Public Health Reimb		2,366,525
5912420 Transfer To Indigent HealthCar		2,000,000
5912501 Trf to Child Welfare Fund		354,300
5912601 Trf to Parks		460,000
5913100 Trsf to County Cap Prjcts Fnd		1,785,000
5913120 Trsf to Cnty Builds Bonds Sr09		500,000
5913271 Trf to Bch & Parks Cap Proj		4,237,808
5916124 Trf to Worker's Comp Fund		50,000
5916130 Trf to Self-Insured Ins Fund		1,500,000
	<hr/>	<hr/>
Total for General Fund	952,300	20,678,933
Special Revenue Funds		
2101 Cnty Records Mgt and Pres Fund		
4911101 Transfer from General Fund	100,000	-
2230 Juvenile Justice Fnd		
4911101 Transfer from General Fund	5,006,800	-
2260 Emergency Mgmt Fnd		
4911101 Transfer from General Fund	100,000	-
2420 Indigent Health Care Fund		
4911101 Transfer from General Fund	2,000,000	-
2501 Child Welfare Fnd		
4911101 Transfer from General Fund	354,300	-
2601 Beach & Parks Fund		
4911101 Transfer from General Fund	460,000	-
2101 County Records Mgt and Pres Fund		
5911101 Transfer to General Fund	-	-
5916124 Transfer to Worker's Compensation Fund	-	1,500
5916130 Transfer to Self-Insured Ins Fund	-	1,500
2102 County Clerk Records Mgt & Pres Fund		
5911101 Transfer to General Fund	-	451,000
5916124 Transfer to Worker's Comp Fnd	-	3,600
5916130 Transfer to Self-Insured Ins Fnd	-	23,000
2106 District Clerk Records Management Fund		
5911101 Transfer to General Fund	-	40,000

GALVESTON COUNTY, TEXAS
OPERATING TRANSFERS IN AND OUT
As of May 31, 2011

	Transfers In	Transfers Out
2205 Courthouse Security Fund		
5911101 Transfer to General Fund	-	6,200
5916124 Transfer to Worker's Comp Fnd	-	2,000
5916130 Transfer to Self-Insured Ins Fnd	-	2,000
2211 Law Library		
5911101 Transfer to General Fund	-	1,600
5913100 Transfer to Capital Replenishment	-	10,000
5916124 Transfer to Worker's Comp Fnd	-	600
5916130 Transfer to Self-Insured Ins Fnd	-	600
2216 Probate Court Contributions Fund		
5911101 Transfer to General Fund	-	35,000
2220 Adult Probation Fund		
5912824 Transfer to Sex Offender Adult Prob	-	-
2230 Juvenile Justice Fund		
5911101 Transfer to General Fund	-	93,400
5916124 Transfer to Worker's Comp Fnd	-	37,000
5916130 Transfer to Self-Insured Ins Fnd	-	37,000
2301 Road and Bridge Fund		
5911101 Transfer to General Fund	-	87,200
5913100 Transfer to Capital Replenishment	-	75,000
5916124 Transfer to Worker's Comp Fnd	-	365,000
5916130 Transfer to Self-Insured Ins Fnd	-	575,000
2303 Farm to Market Lateral Road		
5911101 Transfer to General Fund	-	75,000
5913100 Transfer to Capital Replenishment	-	100,000
5916124 Transfer to Worker's Comp Fnd	-	25,000
5916130 Transfer to Self-Insured Ins Fnd	-	39,000
2341 Road District #1		
5911101 Transfer to General Fund	-	100,000
5916124 Transfer to Worker's Comp Fnd	-	6,900
5916130 Transfer to Self-Insured Ins Fnd	-	6,900
2370 Flood Control Fund		
5911101 Transfer to General Fund	-	33,700
5913100 Transfer to Capital Replenishment	-	75,000
5916124 Transfer to Worker's Comp Fnd	-	25,000
5916130 Transfer to Self-Insured Ins Fnd	-	25,000
2401 Public Health Fund		
5911101 Transfer to General Fund	-	21,500
2410 Mosquito Control District Fund		
5913100 Transfer to Capital Replenishment	-	40,000
5916124 Transfer to Worker's Comp Fnd	-	8,500
5916130 Transfer to Self-Insured Ins Fnd	-	8,500
2601 Beach & Parks Fund		
5911101 Transfer to General Fund	-	7,700
5916124 Transfer to Worker's Comp Fnd	-	2,500
5916130 Transfer to Self-Insured Ins Fnd	-	2,500
	<hr/>	<hr/>
Total for Special Revenue Funds	8,021,100	2,450,900
	<hr/>	<hr/>
Capital Projects Funds		
3100 County Capital Projects Fund		
4911101 Transfer from General Fund	1,785,000	-
3101 Capital Replenishment		
4912211 Transfer from Law Library	10,000	-
4912301 Transfer from Road & Bridge	75,000	-

**GALVESTON COUNTY, TEXAS
OPERATING TRANSFERS IN AND OUT
As of May 31, 2011**

	Transfers In	Transfers Out
4912303 Transfer from Farm to Market	100,000	-
4912340 Transfer from Flood Control	75,000	-
4912410 Transfer from Mosquito Control	40,000	-
3120 Limited Tax Cnty Bldg Bds Sr09		
4911101 Transfer from General Fund	500,000	-
3271 Parks Department Capital Projects		
4911101 Transfer from General Fund	4,237,808	-
	<hr/>	<hr/>
Total for Capital Projects Funds	6,822,808	-
	<hr/>	<hr/>
Total, Primary Government	15,796,208	23,129,833
	<hr/>	<hr/>
Internal Service Funds		
6124 Worker's Comp Fnd		
4911101 Transfer from General Fund	50,000	-
4912101 Trsf from Records Management	1,500	-
4912102 Transfer frm Cnty Crk Rrds Mgm	3,600	-
4912205 Transfer Frm Courthse Security	2,000	-
4912211 Trsf from Law Library	600	-
4912230 Transfer from Juvenile Justice	37,000	-
4912301 Trsf frm Road & Brdg Fund	365,000	-
4912303 Transfer from Frm to Market	25,000	-
4912341 Transfer from Road Dist #1	6,900	-
4912370 Trsf from Flood Control	25,000	-
4912410 Transfer from Mosquito Control	8,500	-
4912601 Trsf from Beach & Parks Fund	2,500	-
6130 Self Insurance Reserve Fnd		
4911101 Transfer from General Fund	1,500,000	-
4912101 Trsf from Records Management	1,500	-
4912102 Transfer frm Cnty Crk Rrds Mgm	23,000	-
4912205 Transfer Frm Courthse Security	2,000	-
4912211 Trsf from Law Library	600	-
4912230 Transfer from Juvenile Justice	37,000	-
4912301 Trsf frm Road & Brdg Fund	575,000	-
4912303 Transfer from Frm to Market	39,000	-
4912341 Transfer from Road Dist #1	6,900	-
4912370 Trsf from Flood Control	25,000	-
4912410 Transfer from Mosquito Control	8,500	-
4912601 Trsf from Beach & Parks Fund	2,500	-
	<hr/>	<hr/>
Total, Internal Service Funds	2,748,600	-
	<hr/>	<hr/>
<u>COMPONENT UNIT - PUBLIC HEALTH</u>		
4911101 Transfer from General Fund	4,585,025	-
Total, Component Unit - Public Health	4,585,025	-
	<hr/>	<hr/>
GRAND TOTAL	<u>\$ 23,129,833</u>	<u>\$</u>

BUDGET STATUS

GALVESTON COUNTY, TEXAS
GENERAL FUND
BUDGET STATUS BY DIVISIONS WITHIN A FUNCTION

	FY 2011 BUDGET AS ADOPTED	FY 2010 ENCMBRANCE CARRYFRWD	BDGT AMDMT INCREASE/ (DECREASE)	FY 2011 BUDGET AS AMENDED	CURRENT MONTH EXPNDTRES	YEAR-TO- DATE EXPNDTRES	ENCMBRANCE	AVAILABLE BALANCE
General Government								
General Administration								
110000 General Government	\$5,037,100	\$162,500	\$(217,854)	\$4,981,746	\$461,108	\$2,738,269	\$528,548	\$1,714,929
111000 County Judge	319,500	0	11,839	331,339	26,233	204,764	0	126,575
111100 Commissioners' Court	0	0	0	0	0	0	0	0
111101 Cnty Commissioner-Pct 1	185,200	0	2,400	187,600	14,192	119,730	0	67,870
111102 Cnty Commissioner-Pct 2	185,200	0	2,400	187,600	14,264	120,465	0	67,135
111103 Cnty Commissioner-Pct 3	182,600	0	2,400	185,000	14,159	120,017	189	64,794
111104 Cnty Commissioner-Pct 4	182,900	0	9,300	192,200	14,814	121,267	0	70,933
114000 County Clerk	2,138,600	0	31,230	2,169,830	152,228	1,271,813	3,888	894,128
114030 Election Expense	760,100	0	2,570	762,670	60,845	558,955	18,676	185,038
117500 War Veteran Service Off	99,700	0	1,200	100,900	7,759	62,424	663	37,813
117600 Bail Bond Board	700	0	0	700	0	0	0	700
Total General Administration	9,091,600	162,500	(154,515)	9,099,585	765,602	5,317,704	551,965	3,229,916
District Courts								
121000 District Courts	2,973,400	0	15,900	2,989,300	323,031	2,106,726	80,170	802,404
121100 10th District Court	178,400	0	2,400	180,800	13,748	116,670	0	64,130
121200 56th District Court	165,800	0	2,200	168,000	12,777	108,452	0	59,548
121300 122nd District Court	214,400	0	2,900	217,300	16,525	140,274	0	77,026
121400 212th District Court	163,300	0	4,100	167,400	12,779	107,813	0	59,587
121500 306th District Court	175,300	0	2,400	177,700	13,516	114,703	0	62,997
121600 405th District Court	178,400	0	2,400	180,800	13,688	116,165	0	64,635
Total District Courts	4,049,000	0	32,300	4,081,300	406,065	2,810,802	80,170	1,190,327
County Courts								
122100 County Court #1	514,800	0	(22,200)	492,600	34,925	306,138	293	186,169
122200 County Court #2	502,400	0	(25,000)	477,400	37,359	280,338	715	196,347
122300 Probate Court	659,700	0	7,000	666,700	50,654	389,116	300	277,284
122400 County Court #3	470,000	0	4,600	474,600	30,615	292,051	950	181,599
Total County Courts	2,146,900	0	(35,600)	2,111,300	153,552	1,267,643	2,258	841,399
Justice Courts								
123110 Justice Court Pct #1	171,900	0	27,700	199,600	15,275	126,297	292	73,011
123200 Justice Court Pct #2	166,500	0	2,200	168,700	12,725	108,896	0	59,804
123300 Justice Court Pct #3	278,000	0	3,500	281,500	20,637	172,268	0	109,232
123400 Justice Court Pct #4	290,400	0	3,800	294,200	22,015	186,744	0	107,456
123500 Justice Court Pct #5	253,900	0	3,300	257,200	19,428	165,625	0	91,575
123600 Justice Court Pct #6	318,400	0	4,100	322,500	23,995	205,265	0	117,235
123700 Justice Court Pct #7	251,300	0	3,200	254,500	18,931	161,463	500	92,537
123800 Justice Court Pct #8	200,100	0	2,300	202,400	17,712	131,267	5,323	65,810
123900 Justice Court Pct #9	242,200	0	3,100	245,300	15,568	132,374	0	112,926
Total Justice Courts	2,172,700	0	53,200	2,225,900	166,287	1,390,199	6,115	829,587

GALVESTON COUNTY, TEXAS

GENERAL FUND

BUDGET STATUS BY DIVISIONS WITHIN A FUNCTION

	FY 2011 BUDGET AS ADOPTED	FY 2010 ENCMBRANCE CARRYFRWD	BDGT AMDMT INCREASE/ (DECREASE)	FY 2011 BUDGET AS AMENDED	CURRENT MONTH EXPNDTRES	YEAR-TO- DATE EXPNDTRES	ENCMBRANCE	AVAILABLE BALANCE
Financial Admin /Other								
125100 Jury and Trial Expense	74,500	0	400	74,900	3,729	40,145	0	34,755
126100 District Clerk	3,604,700	18,700	336,655	3,960,055	276,127	1,986,810	6,700	1,966,545
127100 District Attorney	5,516,200	0	80,380	5,596,580	379,640	3,334,668	17,527	2,244,385
128100 Pre-Trial Release	381,800	0	4,900	386,700	28,204	242,042	0	144,658
151300 County Auditor	2,455,700	0	48,400	2,504,100	163,985	1,462,546	9,832	1,031,722
151400 Professional Services	381,700	0	8,100	389,800	28,619	232,788	0	157,012
151480 Prof Svcs - Rd Dist #1	325,200	0	4,000	329,200	22,190	185,653	0	143,547
151500 Tax Assessor-Collector	2,544,900	0	43,700	2,588,600	175,595	1,557,966	0	1,030,634
151600 County Treasurer	494,700	0	6,100	500,800	31,451	268,980	0	231,820
151800 Purchasing Agent	510,400	0	57,700	568,100	33,478	349,844	4	218,252
153000 Legal Department	642,100	0	8,800	650,900	49,830	413,160	155	237,585
153020 Trial Expense	187,200	0	0	187,200	0	8,846	0	178,354
155000 Human Resources	404,600	0	7,100	411,700	31,685	219,369	0	192,331
159100 Information Technology	8,484,400	0	48,900	8,533,300	557,374	4,933,944	680,527	2,918,829
170100 Facilities Services	6,528,700	0	10,681	6,539,381	273,327	3,515,024	1,861,183	1,163,174
Maintenance/Repair of -								
Combined Services for -								
172111 Galveston	815,600	0	0	815,600	58,876	373,645	240,780	201,175
190100 County Engineer	701,600	1,612	40,187	743,399	47,122	413,510	42,739	287,150
Total Financial Admin /Other	34,054,000	20,312	706,003	34,780,315	2,161,231	19,538,940	2,859,446	12,381,929
Total General Government	51,514,200	182,812	601,388	52,298,400	3,652,737	30,325,288	3,499,954	18,473,158

GALVESTON COUNTY, TEXAS

GENERAL FUND

BUDGET STATUS BY DIVISIONS WITHIN A FUNCTION

	FY 2011 BUDGET AS ADOPTED	FY 2010 ENCMBRANCE CARRYFRWD	BDGT AMDT INCREASE/ (DECREASE)	FY 2011 BUDGET AS AMENDED	CURRENT MONTH EXPNTURES	YEAR-TO- DATE EXPNTURES	ENCMBRANCE	AVAILABLE BALANCE
Public Safety								
Sheriff -								
211101 Administration	1,594,400	0	222,900	1,817,300	136,019	1,090,902	151,946	574,452
211121 Criminal Investigation	1,016,000	0	72,700	1,088,700	90,348	743,032	1,551	344,117
211131 Identification Division	509,600	0	6,600	516,200	39,364	330,368	5,815	180,017
211132 M H M R	431,800	0	7,700	439,500	33,658	279,557	375	159,568
211133 Corrections	19,986,200	0	321,750	20,307,950	1,511,144	12,883,658	1,321,163	6,103,129
211142 Bolivar Summer Program	202,500	0	3,000	205,500	8,294	62,331	0	143,169
211143 Patrol Division	2,844,500	0	56,550	2,901,050	213,526	1,923,274	2,567	975,208
211150 Warrants	1,255,900	0	36,900	1,292,800	96,963	846,942	4,959	440,899
211160 Training	120,800	0	1,000	121,800	7,397	58,332	12,798	50,670
211163 Clear Creek I S D	1,890,900	0	34,800	1,925,700	152,814	1,295,386	0	630,314
211165 Marine Division	0	0	0	0	0	0	0	0
211171 Communications	775,300	4,788	70,900	850,988	50,312	565,963	217	284,808
211181 Reserves	0	0	0	0	0	0	0	0
211189 Bailiffs	0	0	0	0	0	0	0	0
Total Sheriff	30,627,900	4,788	834,800	31,467,488	2,339,840	20,079,744	1,501,391	9,886,353
Constables -								
223110 Constable - Precinct #1	260,800	0	2,900	263,700	20,328	170,038	0	93,662
223200 Constable - Precinct #2	257,000	0	3,000	260,000	20,074	167,700	598	91,703
223300 Constable - Precinct #3	355,600	0	4,000	359,600	28,155	231,808	300	127,492
223400 Constable - Precinct #4	278,800	0	3,100	281,900	21,227	176,054	122	105,725
223500 Constable - Precinct #5	270,900	0	3,000	273,900	21,180	174,977	448	98,474
223700 Constable - Precinct #7	369,300	0	4,300	373,600	27,232	242,046	0	131,554
223800 Constable - Precinct #8	454,300	0	5,000	459,300	34,962	289,313	295	169,692
223900 Constable - Precinct #9	209,700	0	2,400	212,100	16,508	136,184	0	75,916
Total Constables	2,456,400	0	27,700	2,484,100	189,667	1,588,120	1,763	894,218
Other -								
291010 Emergency Management	828,000	0	4,900	832,900	25,307	645,714	4,312	182,874
Total Other	828,000	0	4,900	832,900	25,307	645,714	4,312	182,874
Total Public Safety	33,912,300	4,788	867,400	34,784,488	2,554,815	22,313,578	1,507,466	10,963,445

GALVESTON COUNTY, TEXAS

GENERAL FUND

BUDGET STATUS BY DIVISIONS WITHIN A FUNCTION

05/31/2011

	FY 2011 BUDGET AS ADOPTED	FY 2010 ENCMBRANCE CARRYFRWD	BDGT AMDMT INCREASE/ (DECREASE)	FY 2011 BUDGET AS AMENDED	CURRENT MONTH EXPNDTURES	YEAR-TO- DATE EXPNDTURES	ENCMBRANCE	AVAILABLE BALANCE
Health/Social Services								
440100 Community Services	3,260,000	0	103,600	3,363,600	40,558	2,148,679	970,608	244,313
443100 Indigent Care/Medication	965,200	0	(200)	965,000	63,112	541,568	19,708	403,723
451110 Senior Citizens	790,700	0	16,600	807,300	48,789	444,709	28,667	333,923
Total Health/Soc Svcs	5,015,900	0	120,000	5,135,900	152,459	3,134,957	1,018,983	981,960
Culture and Recreation								
513200 Galv County Museum	183,600	0	1,600	185,200	3,975	75,121	14,680	95,399
522020 Parks Department	2,403,800	216,730	47,500	2,668,030	164,579	1,412,640	103,177	1,152,213
Total Culture and Recreation	2,587,400	216,730	49,100	2,853,230	168,555	1,487,761	117,857	1,247,612
Conservation								
610200 County Extension	479,400	0	5,300	484,700	36,446	275,465	6,061	203,174
Total Conservation	479,400	0	5,300	484,700	36,446	275,465	6,061	203,174
Capital Outlay								
720100 Buildings	55,000	64,835	0	119,835	(1,253)	12,835	28,835	78,165
730100 Imprvmt Other Than Bldgs	124,600	92,561	0	217,161	13,426	56,618	12,575	147,968
740100 Furniture/Fixtures/Equip	130,000	72,000	0	202,000	0	56,128	0	145,872
740101 Vehicles	511,000	0	140,000	651,000	10,387	574,432	37,120	39,448
750100 Technology	75,000	85,920	0	160,920	400	8,711	225	151,984
Total Capital Outlay	895,600	315,316	140,000	1,350,916	22,961	708,724	78,755	563,437
Total Expenditures	94,404,800	719,646	1,783,188	96,907,634	6,587,972	58,245,773	6,229,076	32,432,786
Other Financing Uses								
921010 Transfers and Reserves	38,505,100	0	(1,309,840)	37,195,260	4,084,718	21,077,144	0	16,118,116
Total Other Financing Uses	38,505,100	0	(1,309,840)	37,195,260	4,084,718	21,077,144	0	16,118,116
Total Expenditures and Other Financing Uses	132,909,900	719,646	473,348	134,102,894	10,672,689	79,322,917	6,229,076	48,550,902
Total Expenditures, Other Financing Uses, and Residual Equity Transfers Out (Note 5)	\$132,909,900	\$719,646	\$473,348	\$134,102,894	\$10,672,689	\$79,322,917	\$6,229,076	\$48,550,902

Note 5 Authority to increase the budget lies with the Commissioners' Court

GALVESTON COUNTY, TEXAS
OTHER COUNTY FUNDS
BUDGET STATUS BY FUND

FUND NUMBER AND NAME	FY 2011 BUDGET		FY 2010 ENCUMBRANCE		BUDGET AMOUNT INCREASE/ (DECREASE)		FY 2011 BUDGET		CUR MO EXPS /OTHR		YEAR-TO-DATE EXPS /OTHR		ENCUMBRANCE		AVAILABLE BALANCE	
	AS ADOPTED	ENCUMBRANCE	CARRYFRWD	ENCUMBRANCE					DEBITS	DEBITS	DEBITS	DEBITS				
Budgeted Special Revenue Funds																
2101 County Records Management	\$383,800		\$0	\$0	\$0	\$383,800		\$36,575		\$172,192		\$15,000		\$196,608		
2102 Cty Clk Mgmt /Prsrv Fee	2,981,500		596,211	0	50,300	160,300		175,380		915,962		43,377		2,618,373		
2105 D C Child Support IV-D	110,000		0	0	(50,300)	52,000		2,772		2,772		0		157,528		
2106 Distr Clerk Records Mgmt	90,300		12,000	0	5,000	5,000		10,000		40,000		0		12,000		
2121 Donations to Galv County	800		0	0	0	0		4,985		4,985		15		800		
2205 Courthouse Security	442,800		0	0	0	442,800		21,200		167,574		1,485		273,741		
2211 Law Library	478,400		0	0	0	478,400		42,813		245,805		57,952		174,643		
2212 Mediation Services Program	750,000		0	0	0	750,000		4,400		23,621		200		726,180		
2215 Justice Court Technology	165,000		0	0	0	165,000		26,250		105,000		0		60,000		
2230 Juvenile Justice	6,346,900		23,300	110,600	0	6,480,800		565,722		3,188,848		310,572		2,981,380		
2260 Emergency Management	1,700,000		0	(30,120)	0	1,669,880		2,080		12,278		0		1,657,602		
2301 Road and Bridge	7,734,700		140,000	284,400	0	8,139,100		753,002		5,033,342		891,917		2,213,841		
2303 Farm-to-Market Lateral Rd	1,710,100		0	0	0	1,710,100		70,662		328,116		989		1,380,995		
2341 Road District #1	1,118,900		0	0	0	1,118,900		395,850		671,125		29,114		418,661		
2370 Flood Control	3,255,000		910,045	22,100	0	4,165,045		373,168		1,430,978		163,264		2,570,803		
2410 Mosquito Control District	1,438,400		8,000	0	0	1,468,500		85,673		699,511		115,310		653,679		
2420 Indigent Health Care Fund	12,600,000		12,354,301	0	0	24,954,301		249,230		1,678,370		320,811		22,955,119		
2501 Child Welfare	680,200		0	0	0	680,200		14,556		230,646		110,648		338,906		
2601 Beach and Parks	1,446,000		50	0	0	1,446,050		127,700		398,974		181,051		866,025		
2621 Galveston County Museum	20,000		0	0	0	20,000		0		2,264		0		17,736		
Subtotal, Special Revenue	43,452,800	14,043,907	0	371,980	0	57,868,687	2,962,017	15,352,363	2,241,704	40,274,620						
Budgeted Debt Service Funds																
4020 Gen Oblig Refnd Bd Sr 07	4,849,600		0	0	0	4,849,600		0		2,165,688		0		2,683,912		
4021 Ltd Tx Cnty Bld Bd Series	4,802,200		0	0	0	4,802,200		0		2,717,545		0		2,084,655		
4205 1999 Tax/Revenue C O B	349,000		0	0	0	349,000		0		168,143		0		180,858		
4214 Comb Tax/Rev C O B 2003C	1,399,000		0	0	0	1,399,000		0		948,988		0		450,013		
4215 Jstc Ctr/Pub Sfty Ser 2001	1,982,400		0	0	0	1,982,400		0		1,849,820		0		132,580		
4216 Ltd Tx Crim Jstc Bds 2003A	2,432,800		0	0	0	2,432,800		0		1,830,131		0		602,669		
4230 Pk Rds/Lot Imprv COB 2002A	618,100		0	0	0	618,100		0		394,289		0		223,811		
4282 Ltd Tax Frwd Rfdg Bds 2003	0		0	0	0	0		0		0		0		0		
4284 GO 1999/2001 Rfdg Bds 2004	3,397,800		0	0	0	3,397,800		0		1,922,136		0		1,475,664		
4358 Pass Thru Toll Rv LtrxBdSr	3,409,400		0	0	0	3,409,400		0		1,462,747		0		1,946,653		
4362 SanluisPass Bridge COB 2002	824,800		0	0	0	824,800		0		551,666		0		273,134		
4368 Unltd Tax Rd Bnd Ser 2001	1,507,400		0	0	0	1,507,400		0		1,384,810		0		122,590		
4369 Unltd Tax Road Bonds 2003B	911,300		0	0	0	911,300		0		484,938		0		426,363		
4370 Unltd Tx Rd Rfdg Bds 2004A	1,031,700		0	0	0	1,031,700		0		320,883		0		710,817		
4371 Unltd Tx Rd Bds Sr09	7,941,900		0	0	0	7,941,900		0		4,548,314		0		3,393,586		
4390 Ltd Tx Fl Ctr BAB Sr09C-1	1,001,500		0	0	0	1,001,500		0		660,125		0		341,375		
4392 Gal Cnty Cert Oblig Sr2008	1,925,900		0	0	0	1,925,900		0		1,459,010		0		466,890		
4393 Ltd Tx Fld Ctrl BAB Sr 09C	794,300		0	0	0	794,300		0		286,145		0		508,155		
Subtotal, Debt Service	39,179,100	0	0	0	0	39,179,100	0	23,155,377	0	16,023,723						

GALVESTON COUNTY, TEXAS
OTHER COUNTY FUNDS
BUDGET STATUS BY FUND

	FY 2011 BUDGET AS ADOPTED	FY 2010 ENCUMBRANCE CARRYFORWARD	BDGT AMDMT INCREASE/ (DECREASE)	FY 2011 BUDGET AS AMENDED	CUR MO EXPS /OTHR DEBITS	YEAR-TO-DATE EXPS /OTHR DEBITS	ENCUMBRANCE	AVAILABLE BALANCE
Budgeted Internal Service Funds								
6123 Group Insurance	14,579,500	0	0	14,579,500	972,599	7,098,305	503,974	6,977,220
6124 Workers' Compensation	1,916,000	0	(505,400)	1,410,600	32,523	366,698	0	1,043,902
6130 Self-Insurance Reserve	3,575,500	0	0	3,575,500	65,363	2,487,656	19,011	1,068,834
Subtotal, Internal Service	20,071,000	0	(505,400)	19,565,600	1,070,486	9,952,659	522,985	9,089,956
Grand Total (Note 6)	\$102,702,900	\$14,043,907	\$ (133,420)	\$116,613,387	\$4,032,503	\$48,460,398	\$2,764,689	\$65,388,299

AGENDA

ITEM

#2



Mark Henry

County Judge
County of Galveston

Galveston County Courthouse
722 Moody Avenue, Galveston, Texas 77550

Freeman Mendell
Chief of Staff

Patricia Grady
Legal Liaison

Roxann Lewis
Executive Assistant

September 8, 2011

Ms Martha Zottarelli
County CIAP Coordinator
Texas General Land Office
Stephen F Austin Building
1700 N Congress Avenue
Austin, Texas 78701-1495

Via Email: martha.zottarelli@glo.state.tx.us

RE: Galveston County FY2009 and FY2010 CIAP Additional Administration Project

Dear Ms Zottarelli

I am writing in follow-up to conversations you have had with a member of my staff regarding the addition of an "administration" project to the Galveston County Coastal Impact Assistance Program (CIAP) project list for federal fiscal years FY2009 and FY2010, otherwise known as CIAP year 3 and CIAP year 4. We greatly appreciate the opportunity to add an administrative project for each of these fiscal years as these projects will help offset costs incurred to manage the implementation of the individual projects and the overall program.

Along with this letter are three (3) brief project summary descriptions that reflect the projects previously approved by Commissioners Court and the addition of the administrative project that would allow Galveston County the opportunity to recoup expenses incurred as a result of the CIAP program. For your convenience, I am including a breakdown of the revised project totals for the three projects including the administration project. The CIAP program has an allowable maximum of up to 23%, the Galveston County administration project is approximately 20% of the FY2009 and FY2010 individual allocations.

As you know Galveston County is eligible for a total federal allocation (reimbursement) of \$1,114,088.57 for federal fiscal year 2009, and \$1,102,646.46 for federal fiscal year 2010 pending approval of the State of Texas combined plan for 2009 and 2010.

Name	FY2009	FY2010	CIAP Total (FY2009 & FY2010)	Project Total (Includes Other Sources)
Bolivar Beach & Dune Restoration	\$739,088.57	\$527,646.46	\$1,266,735.03	\$20,137,647.00
Fort Travis Wetland Restoration	\$150,000.00	\$350,000.00	\$500,000.00	\$2,500,000.00
CIAP Administration PM / PA (~20%)	\$225,000.00	\$225,000.00	\$450,000.00	\$450,000.00
Federal FY Total	\$1,114,088.57	\$1,102,646.46		

Ms Martha Zottarelli
Texas General Land Office
FY2009 / FY2010 Administration Project
September 8, 2011
Page Two

As indicated on the CIAP table on the first page please note our FY2009 and FY2010 revised project amounts total the individual eligible CIAP allocations for each of the two federal program fiscal years

Should you have any questions, please do not hesitate to contact John Lee Jr on my staff, as he is my point person regarding these projects Mr Lee's office number is 409 770 5357 and cell number is 409 682 1529

Again, I would like to thank you for the assistance you have provided to Galveston County and the opportunity we now have to help offset these program costs

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Henry". The signature is fluid and cursive, with the first name "Mark" being more prominent.

Mark A Henry
Galveston County Judge

Galveston County CIAP Administration
Project Management and Program Administration (PM / PA)

1. Designated County Contact

Entity Galveston County
Contact Name Mr. John Lee Jr.
Address 722 Moody, 3rd Floor, Room 316, Galveston, TX 77550
Telephone (409) 770-5357
Fax (409) 766-4553
E-mail john.lee@co.galveston.tx.us

2. Project Title **Galveston County CIAP Administration PM / PA FY 2009 & FY2010**

3. Contact Information

Project Manager Contact

Contact Name Mr. John Lee Jr.
Address 722 Moody, 3rd Floor, Room 316, Galveston, TX 77550
Telephone (409) 770-5357
Fax (409) 766-4553
E-mail john.lee@co.galveston.tx.us

Application Contact

Contact Name Mr. John Lee Jr.
Address 722 Moody, 3rd Floor, Room 316, Galveston, TX 77550
Telephone (409) 770-5357
Fax (409) 766-4553
E-mail john.lee@co.galveston.tx.us

Sub-grantee Contact

N/A

4. Project Summary

Total Project Cost. **\$450,000.00**
Total CIAP Cost **\$450,000.00** (FY2009 & FY2010 Allocation)
Total CIAP Cost by Funding Year **\$225,000** (FY 2009 Allocation)
(Approximate 20% of allocation) **\$225,000** (FY 2010 Allocation)

Project Locations Bolivar Peninsula in eastern Galveston County
Eastern Boundary 29 550279 N, -94 381024 W, High Island
Western Boundary 29 363042 N, 94 762345 W, Port Bolivar

Duration in months. 42 months

Project Goals: To fund costs of administering the Galveston County 2009 and 2010 CIAP projects

Measurable Objectives

To ensure that all program activities are monitored to comply with program requirements, to make sure all program costs are allowable, and to coordinate and evaluate the program results against stated objectives

Measurable Objectives (continued)

This project will fund the administrative costs of all Galveston County 2009 and 2010 CIAP projects located in Galveston County, Texas. Administration of the Galveston County CIAP projects will include a number of tasks prior to, during, and following the implementation of actual CIAP projects

Administrative costs will include plan implementation and oversight, travel associated with plan development and implementation, copying and publication costs and costs incurred for public meetings, notices, and other coordination efforts. Administrative costs also involve the dispersal of CIAP funds and include budget management, staff supervision, facilitation of communications, preparation and review of documents and other tasks associated with the project. Planning assistance and administrative costs are needed to ensure that all program activities are monitored to assure compliance with program requirements, to make sure all program costs are allowable, and to coordinate and evaluate the program results against stated objectives.

No CIAP funds relative to this project will be used for federal cost sharing or matching purposes.

5. Authorized Use Number

Authorized Use #3 The project will provide financial assistance for planning and the administrative costs of CIAP compliance.

This project will help to offset the administrative costs incurred in developing and administering the CIAP plan and managing the actual implementation of the respective CIAP projects.

Bolivar Peninsula Beach and Dune Restoration

1. Designated County Contact

Entity Galveston County
Contact Name Mr John Lee Jr
Address 722 Moody, 3rd Floor, Room 316, Galveston, TX 77550
Telephone (409) 770-5357
Fax (409) 766-4553
E-mail john.lee@co.galveston.tx.us

2. Project Title **Bolivar Peninsula Beach and Dune Restoration**

3. Contact Information

Project Manager Contact

Contact Name Mr John Lee Jr
Address 722 Moody, 3rd Floor, Room 316, Galveston, TX 77550
Telephone (409) 770-5357
Fax (409) 766-4553
E-mail john.lee@co.galveston.tx.us

Application Contact

Contact Name Mr John Lee Jr
Address 722 Moody, 3rd Floor, Room 316, Galveston, TX 77550
Telephone (409) 770-5357
Fax (409) 766-4553
E-mail john.lee@co.galveston.tx.us

Sub-grantee Contact

N/A

4. Project Summary

Total Project Cost \$20,137,647 (From other potential state and federal funds)
Total CIAP Cost **\$1,266,735.03** (FY2009 & FY2010 Allocation)
Total CIAP Cost by Funding Year **\$739,088.57** (FY 2009 Allocation)
\$527,646.46 (FY 2010 Allocation)

Project Location Eastern Boundary 29 550279 N, -94.381024 W, High Island
Western Boundary 29 433493 N, -94 665176 W, Port Bolivar

Duration in months 36 months

Project Goals To restore the Gulf beach and dune system along approximately 14 miles of Bolivar Peninsula through the placement of sand from multiple sand sources

Measurable Objectives

- 1) Construction of the Gulf beach and dune system,
- 2) Vegetation planted in the restored dunes,
- 3) Project oversight/construction administration,
- 4) Development and implementation of performance monitoring plan, and
- 5) Project closeout

The shoreline of Bolivar Peninsula has typically been erosional, with shoreline recession rates of about 5 to 15 feet per year. Recent storms, such as Hurricane Claudette in 2003 and Hurricane Rita in 2005, the unnamed October 2006 weather event, and, most recently, Hurricane Ike, have caused increased erosion to the beach and dune system. This loss of habitat affects nesting marine turtles, which typically lay their eggs on the beach at the base of the dune. The beach and dune project will widen the existing beach and restore dune habitat. The project will also provide increased storm protection for infrastructure, dunes, and evacuation routes along the Bolivar Peninsula.

This project will span 22 miles of Bolivar Peninsula, from the western limits of Crystal Beach to the eastern side of the town of High Island. Within the 22-mile project area, 14 miles will involve construction. No construction will occur on 8 miles of beaches located within designated Coastal Boundary Resource Areas (CBRA). Of the 14 miles involving construction, 8.8 miles will include dune restoration with a beach nourishment component provided adequate funding is available. The remaining 5.2 miles of the project area would contain restored dunes. It is anticipated the beach re-nourishment coupled with dune restoration would be located in the eastern portions of the project area that experienced the most severe beach erosion as a result of Hurricane Ike in September 2008. The dune restoration areas without the beach nourishment component are anticipated to be located in the western portion of the project area adjacent to Crystal Beach, where the beaches were less severely eroded by Hurricane Ike. The desired outcome for this project is to rebuild the dune system along this 14-mile area. The project will provide a vegetated dune system that will also provide shelter and food for a variety of animals and shorebirds, including many endangered species. Vegetation plays a major role in dune stabilization and growth. The deep root systems of sea oats and other native coastal plants help anchor the dune and minimize erosion. Dunes in this area were severely impacted by Hurricane Ike in 2008. The entire dune complex was destroyed, leaving much of this area with no dune system.

No CIAP funds relative to this project will be used for federal cost sharing or matching purposes.

5. Authorized Use Number

Authorized Use #1 Projects and activities for the conservation, protection, or restoration of coastal areas, including wetland.

This project is to restore and protect coastal areas, including dunes and beaches along Bolivar Peninsula. Sand dunes and beaches conserve and protect the natural coastline. Dune restoration projects are important for the upper Texas coast, which is sand-starved. Restoration of these dunes will provide habitat for a wide variety of wildlife, including shorebirds, invertebrates (crabs, insects, and mollusks), and small mammals. Additionally, the endangered Kemp Ridley sea turtle builds its nests at the base of sand dunes. Other natural resources that will be restored are three species of grass appropriate for dune vegetation projects on the Texas coast: bitter panicum (*Panicum amarum*), sea oats (*Uniola paniculata*), and marshhay cordgrass (*Spartina patens*). Imported sand will be similar in color, grain size, and mineral content to the sand at the beach and dune building site. The restored dunes should be of the same general height, slope, width, and shape as the dunes that existed in the past in the vicinity. Restored sand dunes must have public access every one-half mile by means of a dune walkover or vehicular access. As a part of all dune restoration projects, environmental education signs are included in the project cost estimate. The informational signs are placed throughout the project area and explain in detail the importance of natural resources including dunes and endangered species.

GALVESTON COUNTY

GOALS AND OBJECTIVES

Galveston County CIAP Program Goals and Objectives

- Implement, support, and accelerate effective and timely coastal response activities that give priority to Gulf shoreline erosion impacts
- Advance, support, and maintain the mission statement of the Galveston County Beach Erosion Task Force
- Seek to mitigate against the impacts of coastal erosion and environmental pollution while improving public recreation in the coastal zone
- Develop projects that can be implemented and completed in the near term, with projects realizing long-term benefits being given added weight
- Coordinate and leverage project funding with resource agencies and partners to maximize available grant award

MANAGEMENT OF THE PROGRAM

Galveston County will oversee and monitor its CIAP program through the County Engineers Office and the Natural Resource Coordinator. Monthly meetings to review the progress and overall process are coordinated through the Beach Erosion Task Force, which meets on the first Wednesday of each month. Additional meetings can be scheduled to facilitate changing conditions as necessary. Galveston County has previously had its regularly scheduled Commissioners Court meetings on Wednesday morning at 9.30 a.m. For future meetings beginning February 15, 2011 meetings will be held at 1:00 p.m. on Tuesday afternoons. Commissioners Court has approved the submission of prior CIAP project summaries.

All county CIAP projects will be coordinated within Galveston County's Purchasing Procedures and Guidelines Manual that establishes county policy and governs how county funds can be expended to comply with state and federal law. All projects will be coordinated with Galveston County's Auditor's Office, Purchasing Department, Legal Department, and Budget Office. Projects that require the payment of a local match to the county will have a governing memorandum of understanding, contract bid, or inter-local agreement to clarify the terms of the project responsibilities.

PUBLIC PARTICIPATION

Since the passage of the Energy Policy Act of 2005 that established the basis of funding for the CIAP program, Galveston County has maintained a public input/participation process. Galveston County has worked to coordinate the CIAP program through both the Commissioners Court and Beach Erosion Task Force.

Galveston County Commissioners Court (CC):-

Commissioners Court conducts meetings on both the Action agenda and in a Workshop setting. All Court meetings are held at the old Galveston County Courthouse, located at 722 Moody (21st street) in Galveston. The action agenda consists of items that must have a specific Court action taken -- approval/disapproval/defer. The Workshop is an information exchange with an open dialogue between commissioners, the audience, and the respective department making the presentation. No action is taken during the Workshop. It is commonly used for reporting progress or clarifying direction. All meetings -- action and workshop -- are open to the public, unless otherwise posted for executive session. The meetings are posted at the County Courthouse, at separate annex buildings around the County, and are available online at the county webpage and other news service web pages.

The Commissioners Court has been very supportive of the CIAP program. All projects developed and submitted through the CIAP program have been discussed and approved in public Commissioners Court meetings, the projects have been listed on the Court agenda, with meeting discussion, including input from members of the public. Most recently the CIAP grant projects were discussed and approved for submission to the GLO at the Court meeting on November 3, 2010.

Galveston County Beach Erosion Task Force (BETF)-

The BETF meets monthly at the old Galveston County Courthouse, in the Commissioners Workshop Room immediately behind the Commissioners Court, on the first Wednesday afternoon of the month at 1:30 p.m. to review and discuss the entire coastal program of Galveston County. If the Workshop room is not available, the meeting is held in a public meeting room in an adjacent public building. Previously, that has included the City of Galveston, City Council Workroom (room 204) in City Hall located at 823 Rosenberg in Galveston, and, the Galveston Park Board of Trustees Administrative office, first floor Board room. The Park Board offices were located at 601 Tremont Street, (corner of 23rd and Church Street) in Galveston.

The CIAP program has a dedicated recurring place on the BETF meeting agenda. The BETF specifically focuses on programs and activities, such as the state's CEPRP Program, CIAP, the federal feasibility study, other federal legislative issues, state lobbyists, the American Shore and Beach Preservation Association, its Texas Chapter of ASBPA, and local issues of concern in the coastal area. All BETF meetings are open to the public, and meeting packets, agendas and other meeting information is included on the Galveston County webpage at www.co.galveston.tx.us. All input is appreciated and considered. Many subdivisions on West Galveston Island and residents of the Bolivar Peninsula attend the meetings and participate in the decision-making process. Membership of the Task Force consists of Galveston County, City of Galveston, Galveston Park Board, Jamaica Beach, West Galveston Island Property Owners Association, Pirates Property Owners Association, Bolivar Peninsula Chamber of Commerce, and the Gilchrist Community Association. The Galveston District of the Corp of Engineers is a regular attendee at the meetings and often provides guidance regarding compliance and regulatory issues. The BETF meeting agenda is emailed and distributed to many coastal interests as well as being posted on the Galveston County website.

Process-

The 2009-2010 CIAP projects were developed, based on the planned approach for each of the CIAP program fiscal years. The second through fourth year (FY2008, FY2009, FY2010) CIAP program funding is based on facilitating a large beach nourishment project on both sides of the ferry on Galveston Island and the Bolivar peninsula. For example, during the spring and early summer of 2007, the Galveston County Beach Erosion Task Force developed a Coastal Erosion Planning Response Act (CEPRP) grant application to be submitted to the GLO for a beach nourishment / dune restoration project on West Galveston Island. This project entailed the use of \$1.28M of Galveston County's second year (2008) CIAP funds along with another grant application to the GLO for \$6M from the State portion of CIAP. The total value of this initial project application, including other matching sources was \$13.5M, it was the single largest project of its kind in the history of Texas. As part of the process to develop this application, both the Commissioners Court and the BETF considered a continuation of the long range approach for the future use of CIAP funding.

This approach developed into two ongoing parallel paths regarding the CIAP program, Path 1 was the use of the first year (2007) funding to develop smaller multiple projects that would spread the funding across as broad a group of recipients as possible. Applications were solicited and 29 total applications were received for first year funding. Of that total by Commissioners Court action, 10 projects were determined to be Tier I and 4 were Tier II projects. The end result of these Tier I and Tier II projects will provide funding to many different organizations including Homeowner Associations, non-profit environmental and non-government organizations, and the City and County of

Galveston Many public meetings were held to reach that goal Path 2 was the development of a plan to construct a large beach nourishment dune restoration project on Galveston Island at the west end of the seawall, that could be followed by a similar large project for the Bolivar Peninsula the following year The final two years of the program were to be directed at the continued implementation of a project on the Bolivar Peninsula that could be matched or leveraged with CEPRA funds through the phased use of the 3rd and 4th (FY2009 & FY2010) FY CIAP funds Each of the above named jurisdiction and entity representatives approved this plan

Approximately 20 people per month attended the Beach Erosion Task Force meetings that included federal, state, city, and local governments, professional service providers, resource agencies, and HOA representatives Meetings were held on January 9, 2008, February 6, 2008, March 5, 2008, April 2, 2008, May 7, 2008; June 4, 2008, July 2, 2008, and August 13, 2008 The September 2008 through December 2008 meeting of the BETF were cancelled due to the increase in tropical activity and the landfall of Hurricane Ike on September 12-13, 2008 During 2009 BETF meetings were held on January 14th; September 16th, October 8th, November 12th; and December 9th. The meeting number was reduced as a direct result of the availability of members due to the displacement that occurred following Hurricane Ike During 2010, the meetings returned to their historic pattern of meeting at 1 30 p m on the first Wednesday of each month

Galveston Park Board of Trustees- (Park Board)-

The Park Board is very active in the development of potential CIAP projects and is a funding partner in the large West Galveston Island beach nourishment habitat restoration project. the Park Board has submitted applications to the State for potential CIAP projects, and the CIAP program is a regular topic of discussion and input at their respective monthly meetings

West Galveston Island Property Owners Association -- (WGIPOA)-

WGIPOA represents over 10,000 individual property owners on West Galveston Island and is involved in many public service / public interest programs WGIPOA meets on the second Saturday morning of each month, the meetings are open to the public and potential project issues are discussed and input is accepted WGIPOA has been very active in the development of the Galveston Island Greenprint Plan, the Geo-hazards Plan, and the West Galveston Land Use Plan

COMPLIANCE WITH RELEVANT RULES AND REGULATIONS

The County will comply with all applicable federal, state, and local laws, and will work with the GLO on the initial environmental review process for all projects, including compliance with the NEPA and the CMP

Fort Travis Area Wetland Restoration

1. Designated County Contact

Entity Galveston County
Contact Name John Lee Jr
Address 722 Moody, 3rd Floor, Room 316, Galveston, TX 77550
Telephone (409) 770-5357
Fax. (409) 766-4553
E-mail john.lee@co.galveston.tx.us

2. Project Title Fort Travis Area Wetland Restoration

3. Contact Information

Project Manager Contact

Contact Name Mr. John Lee Jr
Address 722 Moody, 3rd Floor, Room 316, Galveston, TX 77550
Telephone (409) 770-5357
Fax (409) 766-4553
E-mail john.lee@co.galveston.tx.us

Application Contact

Contact Name Mr. John Lee Jr
Address 722 Moody, 3rd Floor, Room 316, Galveston TX 77550
Telephone (409) 770-5357
Fax (409) 766-4553
E-mail. john.lee@co.galveston.tx.us

Sub-Grantee Contact

N/A

4. Project Summary

Total Project Cost \$2,500,000 (From other potential state and federal funds)
Total CIAP Cost **\$500,000** (FY2009 & FY2010 Allocation)
Total CIAP Cost by Funding Year **\$150,000** (FY 2009 Allocation),
\$350,000 (FY 2010 Allocation)

Project Location 29 363042 N, 94 762345 W, Port Bolivar

Duration in months 36 months

Project Goals To restore approximately 15 acres of coastal wetlands near Fort Travis Park on Bolivar Peninsula.

Measurable Objectives

- 1) Secure an engineering firm,
- 2) Complete site surveys / design and monitoring plan,
- 3) Obtain permits, conduct bidding, award the project and issue NTP,
- 4) Project oversight / admin, vegetation, construction completion,
- 5) Implement monitoring plan, closeout project

Fort Travis Seashore County Park is located near the western tip of the Bolivar Peninsula and was constructed in response to the Spanish American war in the early 1890's to protect the Galveston harbor. Since then, the area around Fort Travis has suffered significant erosion and loss of existing wetlands due to salt water intrusion and historical subsidence. Hurricane Ike in 2008 exacerbated this problem by causing sediment loss and erosion of the existing wetland areas adjacent to and flanking the northwest corner of Fort Travis.

This proposed project would restore approximately 15 acres of coastal wetlands adjacent to Fort Travis that has been lost over time. The rate of wetland loss was recently accelerated due to subsidence, sea level rise, and severe tropical storms. Additionally, part of the project will include a rock breakwater to be constructed adjacent to the northwest corner of the park to offset and absorb wave energy that comes between the north and south jetties and around the corner of the seawall at Fort Travis. The material used to build the wetlands would be obtained from a borrow source adjacent to the north jetty on the east side of Fort Travis. Part of the proposed borrow source is permitted through the Corps, however, an amendment would be sought to expand the borrow area limits to account for the quantity of material needed for marsh creation.

No CIAP funds relative to this project will be used for federal cost sharing or matching purposes.

5. Authorized Use Number

Authorized Use #1: Projects and activities for the conservation, protection, or restoration of coastal areas, including wetland

This project is to restore a coastal wetland that will provide habitat for a wide variety of wildlife, including shorebirds and small mammals, and invertebrates, in addition to helping stabilize the Bolivar Peninsula shoreline. This project will also provide educational benefits, because informational signage on the importance of wetlands is already present and adjacent to the scenic overlook at the Park. A long-term monitoring plan will also be developed for the project.

AGENDA

ITEM

#3



STACY WHITEHURST
SUPERVISOR, REGULATORY POLICY

RECEIVED
SEP 13 2011

577 N. Garden Ridge Blvd
Lewisville, TX 75067-2691

GALVESTON COUNTY JUDGE

September 7, 2011

Honorable Judge James D Yarbrough
722 Moody
Galveston, Texas 77550
Galveston County

Honorable Judge Yarbrough.

As required in House Bill 3059, Section 366 005, Texas-New Mexico Power Company is providing new utility service connections for counties you represent

Any questions please contact Kendall Evans at 469-484-8585

Sincerely,

Stacy R Whitehurst

SRW/ps
Enclosure

cc Kendall Evans

BACU1090
Date 07-SEP-2011

Texas New Mexico Power Company
New Premise Turn-Ons
577 N Garden Ridge Blvd
Lewisville, Texas 75067
Phone 972-420-4189

County GALVESTON

Service Address	City/State/Zip	Established Date	Prem Code
406 OLD ORCHARD WAY	DICKINSON TX 77539	02-SEP-2011	532089
134 MUSTANG STAMPEDE DR	LA MARQUE TX 77568	07-SEP-2011	532599
209 GULF FWY	LA MARQUE TX 77568	01-SEP-2011	532029
3417 AVENUE D	DICKINSON TX 77539	01-SEP-2011	532061
424 SPRING GULLY DR	DICKINSON TX 77539	19-AUG-2011	530649
1138 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530439
1140 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530440
1142 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530441
942 MARESCA LN	LEAGUE CITY TX 77573	18-AUG-2011	530499
1144 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530530
1146 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530531
1148 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530532
1149 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530533
1147 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530534
1145 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530535
1141 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530536
1139 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530537
1137 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	18-AUG-2011	530538
2324 WAGONER BRANCH CT	FRIENDSWOOD TX 77546	18-AUG-2011	530539
2326 WAGONER BRANCH CT	FRIENDSWOOD TX 77546	18-AUG-2011	530540
2328 WAGONER BRANCH CT	FRIENDSWOOD TX 77546	18-AUG-2011	530541
2330 WAGONER BRANCH CT	FRIENDSWOOD TX 77546	18-AUG-2011	530542
2329 WAGONER BRANCH CT	FRIENDSWOOD TX 77546	18-AUG-2011	530543
2327 WAGONER BRANCH CT	FRIENDSWOOD TX 77546	18-AUG-2011	530544
2325 WAGONER BRANCH CT	FRIENDSWOOD TX 77546	18-AUG-2011	530545
S 3010 GULF FWY STE I	LEAGUE CITY TX 77573	18-AUG-2011	530559
2809 WYOMING AVE	DICKINSON TX 77539	07-SEP-2011	532659
1551 MAPLE LEAF DR	LEAGUE CITY TX 77573	06-SEP-2011	532269

County GALVESTON

Service Address	City/State/Zip	Established Date	Prem Code
1553 MAPLE LEAF DR	LEAGUE CITY TX 77573	06-SEP-2011	532270
1113 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529809
1111 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529810
1109 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529811
1107 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529899
1105 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529929
1103 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529930
1101 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529931
2307 FARRIS VALLEY LN	FRIENDSWOOD TX 77546	16-AUG-2011	529932
2305 FARRIS VALLEY LN	FRIENDSWOOD TX 77546	16-AUG-2011	529933
2303 FARRIS VALLEY LN	FRIENDSWOOD TX 77546	16-AUG-2011	529934
2301 FARRIS VALLEY LN	FRIENDSWOOD TX 77546	16-AUG-2011	529935
1100 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529959
1102 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529960
1103 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529961
1104 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529962
1105 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529963
1106 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529964
1107 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529965
1108 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529989
1109 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529990
1110 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529991
1111 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529992
1113 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529993
1114 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529994
1115 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529995
1116 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529996
N 6 HERITAGE OAK DR	TEXAS CITY TX 77591	11-AUG-2011	529479

BACU1090
Date 07-SEP-2011

Texas New Mexico Power Company
New Premise Turn-Ons
577 N Garden Ridge Blvd
Lewisville, Texas 75067
Phone 972-420-4189

County GALVESTON

Service Address	City/State/Zip	Established Date	Prem Code
1117 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529997
1118 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529998
1119 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	529999
1120 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	530000
1122 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	530001
1124 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	530002
1126 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	530003
1128 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	530004
1130 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	530005
1132 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	530019
1134 RYMERS SWITCH LN	FRIENDSWOOD TX 77546	16-AUG-2011	530020
2315 RYMERS SWITCH CIR	FRIENDSWOOD TX 77546	16-AUG-2011	530021
2317 RYMERS SWITCH CIR	FRIENDSWOOD TX 77546	16-AUG-2011	530022
2319 RYMERS SWITCH CIR	FRIENDSWOOD TX 77546	16-AUG-2011	530023
2321 RYMERS SWITCH CIR	FRIENDSWOOD TX 77546	16-AUG-2011	530024
4032 BASSWOOD DR	DICKINSON TX 77539	02-SEP-2011	532119
4042 BASSWOOD DR	DICKINSON TX 77539	02-SEP-2011	532120
3902 HIGHWAY 3	LA MARQUE TX 77568	02-SEP-2011	532209
222 SHOSHONE RIDGE DR	LA MARQUE TX 77568	25-AUG-2011	531189
2401 25TH AVN UNIT CAGES	TEXAS CITY TX 77590	29-AUG-2011	531459
3508 19TH STN	TEXAS CITY TX 77590	29-AUG-2011	531489
132 SANDSTONE BEND LN	LEAGUE CITY TX 77573	24-AUG-2011	531129
1102 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	15-AUG-2011	529599
1104 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	15-AUG-2011	529600
1106 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	15-AUG-2011	529601
1108 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	15-AUG-2011	529629
1110 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	15-AUG-2011	529630
1112 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	15-AUG-2011	529631

BACU1090
Date 07-SEP-2011

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577 N Garden Ridge Blvd
Lewisville, Texas 75067
Phone 972-420-4189

County GALVESTON

Service Address	City/State/Zip	Established		Prem Code
		Date		
1114 HACKBERRY BRANCH LN	FRIENDSWOOD TX 77546	15-AUG-2011		529632
E 301 1/2 EDGEWOOD DR UNIT TRAF L	FRIENDSWOOD TX 77546	29-AUG-2011		531520
904 PEACH ST	LEAGUE CITY TX 77573	29-AUG-2011		531579

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Date 07-SEP-2011

Texas New Mexico Power Company
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Lewisville, Texas 75067
Phone 972-420-4189

Page 10

County GRAYSON

Service Address

S 112 1/2 BRITTON ST UNIT B

City/State/Zip

TOM BEAN TX 75489

Established
Date

25-AUG-2011

Prem Code

531309

AGENDA

ITEM

#4



Mark Henry

County Judge
County of Galveston

Galveston County Courthouse
722 Moody Avenue, Galveston, Texas 77550

Freeman Mendell
Chief of Staff

Patricia Grady
Legal Liaison

Roxann Lewis
Executive Assistant

September 13, 2011

DACM Program Request for Funds

Texas Commission on Environmental Quality
Mobile Source Section
P O Box 13087, MC 206
Austin, TX 78711-3087

Dear Sir or Madam.

On behalf of Galveston County, the authorized party as signed below, hereby requests that grant activity funds in the amount of \$125,815.00 be dispersed to Galveston County by the Texas Commission on Environmental Quality (TCEQ) for the Low Income Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP).

These funds will be appropriated to LIRAP for the period between September 1, 2011 and August 31, 2012.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Henry", is written over a horizontal line.

Mark Henry

AGENDA

ITEM

#5

Dennis J. Harris, Sr.
Director



Galveston County Department of Parks & Senior Services

www.galvestonparks-seniors.org

September 14, 2011

To: Hon Mark Henry, County Judge
Members of Commissioner's Court

From: Dennis J Harris, Director
Department of Parks & Senior Services

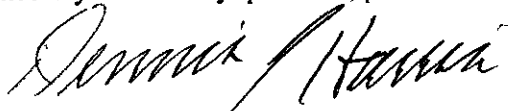
Subject: Agenda Item- Appraisal

Please place the following item on Commissioner's Court agenda for Tuesday, September 20, 2011

"Consideration of authorizing an appraisal for +/-64.06 acres of vacant land in the unincorporated San Leon/Bacliff area, and authorize the Parks Director to sign the letter of agreement with Bay Area Real Property Appraisers & Consultants, Inc Submitted by Parks & Senior Services Director"

Attached please find a letter of agreement from Bay Area appraisers identifying the scope of work to be performed. As you know the purpose of this project is to create a regional park in the San Leon/ Bacliff Communities

Should you have any questions, please let me know


DENNIS J HARRIS

Attachments.

Our Mission

To provide comprehensive and diverse recreational and senior services opportunities for Galveston County citizens and visitors through the stewardship of our resources

BAY AREA
REAL PROPERTY APPRAISERS & CONSULTANTS, INC.

Bayapp10@aol.com

September 13, 2011

Mr. Dennis Harris
Galveston County

Re: Appraisal bid for +/-64.06 acre vacant
land property, Galveston County, Texas

Dear Mr. Harris,

This letter is in response to your request for an appraisal of +/-64.06 acres of vacant land in the San Leon/Bacliff area of unincorporated Galveston County. You have requested this office to appraise said property for a planned acquisition.

The purpose of this appraisal would be to estimate the Market Value of the fee simple estate of the larger parcel-whole property before the acquisition and also the remainder property after the acquisition in accordance with the *Uniform Appraisal Standards for Federal Land Acquisitions*, also known as a "Yellow Book" appraisal.

As discussed, our total fee for a self-contained appraisal will be \$7,500, with all work for this fee to be completed within 8 weeks after the authority to proceed. The subject tract has been reported to the appraiser to be unimproved, flat vacant land and our fee is based on this being true. Should this not be the case, I reserve the right to amend my fee.

The Uniform Standards of Professional Appraisal Practice, 2010-11 Edition, Scope of Work Rules states:

"For each appraisal, appraisal review and appraisal consulting assignment, the appraiser must:

1. identify the problem to be solved,
2. determine and perform the scope of work necessary to develop credible assignment results; and
3. disclose the scope of work in the report "

STEVE W. HUGHES, STATE CERTIFIED GENERAL APPRAISER

1802 BROADWAY, SUITE 212, GALVESTON, TEXAS 77550 (409) 762-8453 or FAX (409) 762-9056

In this assignment, the appraiser

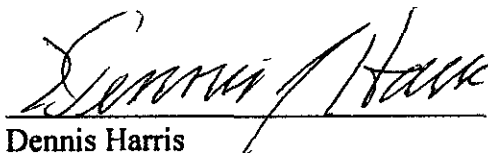
- a. will inspect the subject property to note the characteristics of the property that is relevant to its valuation. In this process, the property owner(s) or their representative will be given an opportunity to accompany the appraiser on said site inspection(s);
- b. will investigate available market data with respect to relevant location and neighborhood influences and trends, perform a Highest and Best Use Analysis, determine the appropriate approaches to value, investigate, verify and analyze all pertinent data and report the findings and conclusions to the client in a self-contained format;
- c. will rely upon visual inspection of the property, appraisal district assessment records, surveys, studies and plat maps and the appropriate municipal regulations with respect to easements, zoning and restrictions under the stated limitations of the appraisal unless otherwise provided by the client; and
- d. will prepare the self-contained appraisal in compliance with the *Uniform Appraisal Standards for Federal Land Acquisitions*.

To engage the appraiser for this assignment with these terms, please sign below and fax back to 409-762-9056 or scan/email to bayapp10@aol.com. We appreciate the opportunity to be of service to you in this matter.

Bay Area Real Property Appraisers &
Consultants



By: Steve W. Hughes
State Certification Number: TX-1322002-G
Expires: January 31, 2012



Dennis Harris

AGENDA ITEM

#6

Contract for Election Services

This Contract is made and entered into this 9 day of September, 2011 by and between Hon. Dwight D. Sullivan, County Clerk and County Election Officer for Galveston County("Contracting Officer") and Steven Don Carlos on behalf of Bacliff MUD ("Contracting Authority").

This Contract is being entered into pursuant to Texas Election Code, Chapter 31, Subchapter D for the purpose of ensuring that the Contracting Officer and the Contracting Authority understand the tasks each is to perform in connection with the following election and any subsequent runoff election, to-wit:

Purpose of Election: Bond Election

November 8, 2011
Election Date

N/A
Runoff Election Date

1. Duties and Services of the Contracting Officer.

The Contracting Officer shall be responsible for performing the following duties and furnishing the following services and equipment in connection with the election and any subsequent runoff election.

1.1 Program, or arrange to have programmed, the ballot.

[Cost: Based upon the number of contests on the ballot. See attached Fee Schedule]

1.2 Arrange to have published the legal notices of the first test of the electronic tabulating equipment as provided in Texas Election Code §127.096 and conduct all required tests of the electronic tabulating equipment under Texas Election Code §§127.096-127.098 and §§129.021-129.023. The first test shall be conducted at least five days prior to the election. In addition, it will be performed during normal business hours and be open to the public.

[Cost: The cost for publishing the notice will be split equally between all the entities involved. See attached Fee Schedule]

1.3 Provide technical and equipment support for the voting machines and equipment being provided to the Contracting Authority. In the event there is a failure of a voting machine the Contracting Officer shall try to remedy the problem over the phone. If he is unable so to do he will dispatch to locations within Galveston County the appropriate technical support personnel and equipment to correct the failure.

[Cost: Included in the 10% election fee]

1.4 On behalf of the Contracting Authority, obtain voter registration lists/polling books from the Voter Registrar to be used during Early Voting and on Election Day.
[See Section 2.3 below]

For additional Duties of the Contracting Officer see the table below.

2. Duties and Services of the Contracting Authority.

The Contracting Authority will be responsible for performing the duties and services set forth in this section.

2.1 Prepare and submit all required submissions to the U.S. Department of Justice under the Federal Voting Rights Act of 1965 for its election and runoff election.

2.2 Publish notices in accordance with Section 4.003(a) of the Texas Election Code.

2.3 Provide the Contracting Officer with the Contracting Authority's requirements for voter registration lists and poll books for Early Voting and Election Day.

2.4 Establish uniform hours for early voting in accordance with Texas Election Code §85.005. With multiple entities holding elections it is the goal to have uniform hours for polling places across the county thereby reducing the cost of the elections. Texas Election Code §85.005 (d) requires cities to have at least two days of early voting be for 12 hours duration at the main early voting location.

2.5 In accordance with Texas Election Code §4.008 as amended, deliver written notice of the election to the Contracting Officer no later than 71 days prior to the Election Day.

2.6 If the polling locations are different from previous elections the Contracting Authority, in accordance with Texas Election Code §43.062, shall notify prospective voters of the new location by placing a notice at the old polling location and a notice at the new polling location.

2.7 Provide to the Contracting Officer the language for any ballot propositions, the names of election contests, the names of candidates as they are to appear on the ballot, a copy of a sample ballot, ballot draw information and a completed "Requirements to Program the Ballot" form. Said materials to be provided in an electronic form to the Contracting Officer by **no later than September 8, 2011**. All language on the ballot must be provided in both English and Spanish.

2.8 Return to the Contracting Officer, by **noon on September 21, 2011**, confirmation that the sample ballots the Contracting Officer has prepared and provided to the Contracting Authority are satisfactory or provide changes that need to be made.

2.9 The Contracting Officer will be conducting elections for numerous Contracting Authorities on the same day. The parties understand that each election has its own challenges and requirement and that failure to provide the information in paragraphs 2.5, 2.7 and 2.8 by the above dates will place an undue burden on the Contracting Officer that may prevent him from being able to provide his services to

the Contracting Authority in a timely and accurate manner. **Should the Contracting Authority miss said deadlines, and should the Contracting Officer be unable to provide his services in a timely and accurate manner the Contracting Authority shall hold the Contracting Officer and his employees harmless from any election errors and corresponding liability and/or damages that may result, including but not limited to the costs incurred related to an election contest and/or the need to conduct a subsequent election.**

2.10 As required by § 67.017 (b) and the Secretary of State's Office, make an electronic precinct-by-precinct report to the Secretary of State's Office by no later than the 30th day after Election Day.

2.11 Unless otherwise stipulated, transport, or have its Presiding Election Judges transport on its behalf, the voting machines and equipment to the Contracting Authority's Early Voting and Election Day voting locations.

2.12 Supervise, with the assistance of the Contracting Officer, the overall conduct of its election in Contracting Authority's jurisdiction including the supervision tabulation of results.

2.13 Appoint the Signature Verification Committee and the Early Voting Ballot Board, and the presiding judge of the Central Counting Station. The Contracting Authority shall provide the Contracting Officer with contact information for each of these individuals.

2.14 Pay a \$100 fee per Early Voting and Election Day polling location within its jurisdiction to cover a portion of the Contracting Officer's costs for hiring two election judges to provide the Contracting Authority and its Judges election support services throughout the term of this Contract.

2.15 Pursuant to the provisions of the Help America Vote Act of 2002, provide the appropriate number of bilingual poll workers as determined by guidance provided by the U.S. Department of Justice. If the Contracting Authority is appointing personnel to staff the polling locations Contracting Authority may not impose this duty on Contracting Officer. But, the Contracting Officer will attempt to assist Contracting Authority in finding bilingual poll workers.

Cancellation of Contract: Contracting Authority may cancel this Contract without incurring any expenses by notifying Contracting Officer of its intention to so cancel by no later than forty-eight (48) hours after its candidates filing deadline. Should Contracting Authority desire to cancel this Contract after that time it may do so upon twenty-four (24) notice to Contracting Officer but Contracting Authority will be obligated to pay Contracting Officer for services and equipment rendered up through the date of cancellation.

Special Provision: Bilingual Poll Worker Requirements. Galveston County was a party in Civil Action No. 3:07 CV 377 styled "The United States of America, Plaintiff, v. Galveston County, Texas, Defendant in the United States District Court for the Southern District of Texas, Galveston Division". It entered into a Consent Decree that acknowledged it is covered under both Section 4(f)(4) of the Voting Rights Act as amended and 42 U.S.C. §1973(b)(4)(Section 4(f)(4) to provide Spanish language written materials and assistance to voters. Galveston also has an obligation to ensure that its polling places and poll workers comply with the Help America Vote Act of 2002 ("HAVA"), 42 U.S.C. §§15301 et. seq. Although this Consent Decree expired December 31, 2010, Galveston County agreed that it is permanently enjoined from:

- a) Failing to provide in Spanish "any registration or voting notices, forms, instructions, assistance, or other materials or information relating to the electoral process, including ballots", that they provide in English as required by Section 4(f)(4) of the Voting Rights Act, 43U.S.C.S1973b(f)(4); and
- b) Failing to ensure that poll workers provide and receive adequate training regarding (1) the use of providing provisional ballots under Section 302(a) of HAVA; and (2) the display of all HAVA-required signs under Section 302(b) of HAVA.

Contracting Authority understands that regardless of whether it desires to engage the Contracting Officer's services, it likewise has an obligation to comply fully with the same terms and provisions of the Voting Rights Act and the Help America Vote Act.

Selection of Services:

The Contracting Authority hereby selects the following services which it wants provided by the Contracting Officer and those for which the Contracting Authority shall be responsible. The Contracting Officer will affirm his willingness to perform the services requested by the Contracting Authority by signing this agreement.

Contracting Authority to Perform	Contracting Officer to perform	Service
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Procure and distribute to the Election Judges all necessary election supplies, including but not limited to sample ballots, election kits, and office supplies such as paperclips, and pens. Each kit and unused election supplies are to be returned by the Contracting Authority to the Contracting Officer after the voting polls close on Election Night.

Contracting Authority to Perform	Contracting Officer to perform	Service
		[Cost: \$50 per kit]

Contracting Authority to Perform	Contracting Officer to perform	Service
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Arrange for receiving and checking in the supplies and equipment being returned by the Election Judges after the voting polls close on Election Night.</p> <p>[Cost: Overtime for County employees used to provide this service split between the entities choosing this service]</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Procure all necessary voting machines and equipment for use at early voting and election day locations and prepare them for use.</p> <p>[Cost: \$250 per eSlate or JBC and \$300 per DAU eSlate]</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Transport, or arrange to have transported, the voting machines and equipment to and from the early voting locations</p> <p>[Cost: \$100 delivery per location].</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Arrange for programming of the ballot and the Logic and Accuracy Testing of the counting equipment.</p> <p>[Cost: Determined by the number of contests on the ballot: \$550 for up to ten contests, \$1,100 for up to 20, \$1,650 for up to 30, \$2,450 for up to 40 and \$3,000 for 41 or more contests.]</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Arrange for the use of a central counting station and for the tabulating and supervisory personnel and equipment needed at the counting station. Prepare the testing materials for the tabulation of the ballots to be used with electronic tallying equipment. Prepare the unofficial tabulation of precinct results on Election Night.</p> <p>[Cost: \$350 for use of the equipment plus overtime for county employees doing the tabulation (est. max. \$350)]</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Assist the Contracting Authority in the general overall supervision of the election and any subsequent runoff election and provide advisory services in connection with the decisions to be made and the actions taken by the Contracting Authority who is the convening authority for the election/runoff election.</p> <p>[Cost: Included in the 10% election fee]</p>

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Conduct Early voting, Election Day, and bilingual training with at least two Election Day training sessions being offered during the evening hours beginning at 6 p.m [Cost: \$50 per trainee attending the four hour sessions] (Because WCID is hiring and paying its own workers the cost for training will be \$10 per trainee)
<input type="checkbox"/> Decline Evening Training		Waiver of evening training: The County employee overtime costs associated with conducting training after normal business hours will be shared equally among those entities who have election workers attend these sessions. By checking the Decline box
<input type="checkbox"/> Select this option	<input checked="" type="checkbox"/> Decline this option	ePollBook Option. Based upon the availability of the equipment, the Contracting Authority may choose to use electronic Poll Books instead of hard copy Poll Books. [Cost. to be determined]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Determine the polling locations within their jurisdiction. If the Contracting Authority is performing this task he will inform the Contracting Officer of said selections and provide the facilities contact information for each location.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hire judges, alternate judges, and clerks that, in the opinion of the Contracting Officer, are sufficient for the Contracting Authority's election or as are specified by the Contracting Authority. In order to comply with the Texas Election Code, workers must be registered voters from within the jurisdiction holding the election. [Cost: Base cost of \$10 per hour per worker. If Contracting Officer is unable to locate workers who meet the code requirements he may need to hire County employees who will be paid at their overtime.]
If the Contracting Officer is to hire judges, alternate judges and clerks he will notify the Election Judges of the dates of the election and any subsequent runoff election as required by Texas Election Code §4 007 Otherwise the Contracting Authority shall perform this service. [No additional cost]		
<input type="checkbox"/> Accept	<input checked="" type="checkbox"/> Decline	The Contracting Authority may have an observer present during the tabulation of the votes If Contracting Authority desires an observer it will, prior to Election Day, provide the Contracting Officer with the name and contact information of

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Conduct Early voting, Election Day, and bilingual training with at least two Election Day training sessions being offered during the evening hours beginning at 6 p m [Cost: \$50 per trainee attending the four hour sessions] (Because WCID is hiring and paying its own workers the cost for training will be \$10 per trainee)</p>
<input type="checkbox"/> Decline Evening Training		<p><i>Waiver of evening training:</i> The County employee overtime costs associated with conducting training after normal business hours will be shared equally among those entities who have election workers attend these sessions. By checking the Decline box</p>
		<p>the person who will represent them at the Central Counting Station.</p>

3. Compensation, Billing, and Payment.

Attached to this Contract is a Schedule of Fees for Services rendered by Contracting Officer to Contracting Authority Pursuant to Texas Election Code §31.100 these fees are the actual expenses incurred by Contracting Officer in providing the various services contained herein.

During this election cycle the Contracting Officer will be hiring two part time election judges to assist in preparation for the election, answering inquiries from polling locations, and post election duties. As noted in paragraph 2.14, the Contracting Authority shall pay \$100 per polling location within its jurisdiction to help defray the \$7,400 cost of hiring this part time help.

In addition to the attached Schedule of Fees, Contracting Authority will pay Contracting Officer the greater of Seventy-Five (\$75.00) Dollars or an additional ten percent (10%) for general supervision of the election.

Pursuant to Texas Election Code §31.098, Contracting Officer may contract with third persons for election services and supplies agreed to herein and, subject to reimbursement by Contracting Authority, will pay the claims for those election expenses on Contracting Authority's behalf.

Contracting Officer will invoice Contracting Authority for services rendered under this Contract. Contracting Authority will make payment to Contracting Officer in accordance with the terms and provisions of what is commonly referred to as the Texas Prompt Payment Act.

4. Voting System.

The Hart Intercivic 6.1 E-Slate System owned by Galveston County will be the voting system used by Contracting Officer in providing services under this Contract.

5. Authorized Representatives.

Contracting Officer's Authorized Representative for all purposes of this Contract is its' Chief Deputy Clerk for Elections.

The parties recognize that Contracting Authority may be contracting with Contracting Officer solely for services to be provided for its own election. Alternatively, the parties recognize that Contracting Authority may have contracted with other political subdivisions for the conducting of joint elections and that Contracting Authority is contracting with Contracting Officer for services to be provided for its own election as well as for the elections of other political subdivisions as a result of these separate joint election agreements. Regardless of whether the Contracting Authority is acting solely on behalf of its own election or on

behalf of itself and other political subdivisions as a result of separate joint election agreements, Contracting Authority's Authorized Representative for all purposes of this Contract is Stephen Don Carlos.

In the case of a Joint election, the Contracting Authority makes known that _____ N/A _____ will serve as the party making decisions relating to said Joint election and the Contracting Authority will be bound by decisions made by this person on its behalf.

6. General Provisions.

As specified in Texas Election Code §31.096 this Contract may not change:

- (1) the authority with whom applications of candidates for a place on a ballot are filed;
- (2) the authority with whom documents are filed under Texas Election Code S251.001 et. seq.; or
- (3) the authority to serve as custodian of voted ballots or other election records.

As set forth in Texas Election Code §31.099 not later than the 10th day after the date this Contract is executed the Contracting Officer shall file a copy of this Contract with the County Treasurer and the County Auditor.

9. WAIVER OF DAMAGES. The parties acknowledge that the Hart Intercivic 6.1 E-Slate System and the programming of paper ballots is highly technical and that it is conceivable that despite the efforts of the Contracting Officer it might fail during an election or might contain errors. The Contracting Authority agrees that should the electronic voting system fail, it will not make any claim against the Contracting Officer, the County of Galveston, or any of their full or part-time employees, independent contractors or agents for damages of any kind, including but not limited to any and all costs relating to an election contest and/or costs and damages incurred for having to conduct a second election caused as a result of such failure or error.

The Contracting Authority acknowledges that holding multiple simultaneous elections presents logistical problems and other problems over and above a single election. The Contracting Officer and his employees and agents will attempt to help ensure that these simultaneous elections are conducted without error or mishap, but on occasion, errors or mishaps do occur. Accordingly, the Contracting Authority agrees that should an error or mishap occur that it will not make any claim against the Contracting Officer, the County of Galveston, or their full or part-time employees, independent contractors or agents for damages of any kind including but not limited

to any and all costs relating to an election contest and/or costs and damages incurred by the Contracting Authority for having to conduct a second election, as a result of such error or mishap.

If legal action is filed against the Contracting Authority involving its election and if, the County and/or the Contracting Officer is named as a party to this legal action and the complaint is based solely on allegations made against the Contracting Authority, the Contracting Authority shall be solely responsible for the costs and defense of that suit, shall be authorized to provide counsel of its choice for the County and/or the Contracting Officer and, upon notice to the Contracting Authority shall be entitled to settle such claim or legal action upon terms it deems most advantageous to itself and Contracting Authority.

For purposes of implementing this Contract, the Contracting Officer and the Contracting Authority designate the following individuals, and whenever the Contract requires submissions of information or notice to the Contracting Officer or the Contracting Authority, submissions or notices shall be made to these individuals:

Contracting Officer:

Dwight Sullivan, County Clerk
Attention: William Sargent, Chief Deputy Clerk for Elections
Galveston County Judice Center
600 59th Street, Suite 2001
Galveston, TX 77551-4180
409-770-6005
Email: William.Sargent@co.galveston.tx.us

Contracting Authority:

Bacliff MUD

4303 12th Street

Bacliff, TX 77518

Phone: 281-339-1634

Email: sdoncarlos@rsg-llp.com

Although the parties recognize that pursuant to §31.092 of the Texas Election Code this Contract needs not be submitted to the Galveston County Commissioners' Court to be placed on the Consent Agenda as a Receive and File Item, they find it prudent so to do.

The Rest of This Page has Intentionally Been Left Blank.

Executed this 13th day of September, 2011.

Contracting Officer:

Dwight D. Sullivan
Dwight D. Sullivan

Contracting Authority:

Bacliff MUD
Name: Stephen H. DonCarlos Stephen H. DonCarlos / up
() City Manager () Mayor
() Superintendent () President
() Chair County Executive Committee ☒ Other

Received and Filed:

Galveston County

Mark Henry Kenneth Clark

Hon. Mark Henry Kenneth Clark

Acting County Judge

Attest:

Dwight D. Sullivan

Dwight D. Sullivan
County Clerk

Date: 9/20/2011

Date Copy of Agreement Furnished
to County Treasurer: _____

Date Copy of Agreement Furnished
to County Auditor: _____

Fee Schedule

Service	Charges for Service
Program, or arrange to have programmed, the ballot	1-10 Contests \$550 11-20 Contests \$1,100 21-30 Contests \$1,650 31-40 Contests \$2,450 41+ Contests \$3,000
Arrange to have published legal notices regarding the first Logic and Accuracy test of the tabulating equipment	The actual cost associated with publishing said notice divided by the number of entities included in the notice. [e.g., In the May 2011 election the cost was \$1026.74 / 13 = \$78.98]
Printing of ballots for Ballots by Mail, Sample Ballots, and Test Ballots	\$.25 per ballot
Receiving and checking in supplies and equipment on election night	Non-Election Division County employees are used for this purpose and they are paid their normal rate and any applicable overtime. This expense applies only to those entities that bring their equipment and supplies to us on Election Night. Some prefer to return same to us the next business day, in which case this fee does not apply. Said expense is divided by the number of polling locations returning equipment and supplies on Election Night. [e.g., In the May 2011 election the cost was \$953.10 divided by 18 polling locations for a cost of \$52.95 each.]
Election Kits	Cost of \$50 each (one per polling location for both Early Voting and Election Day)
Training	\$50 per trainee plus overtime for personnel providing this service after normal business hours. Each entity is given the opportunity to opt out of "after hours training" if they wish to avoid the overtime costs. [With the changes in the Election

Service	Charges for Service
Program, or arrange to have programmed, the ballot	1-10 Contests \$550 11-20 Contests \$1,100 21-30 Contests \$1,650 31-40 Contests \$2,450 41+ Contests \$3,000
Arrange to have published legal notices regarding the first Logic and Accuracy test of the tabulating equipment	The actual cost associated with publishing said notice divided by the number of entities included in the notice. [e.g., In the May 2011 election the cost was \$1026.74 / 13 = \$78.98]
	Code, all election workers must attend training unless they are emergency appointments All Judges and Alternate Judges will be required to attend]
Contracting Officer's Personnel transporting of voting machines to and from polling locations	\$100
Providing voting machines and equipment	Rental of eSlates \$250 each; Rental of JBCs \$250 each; Rental of Disabled Access Units \$300 ea For Early Voting we are authorized by statute to charge these rates on a daily basis We have chosen not to do so, so that entity election costs may be made more manageable!
Arrange for the use of a Central Counting Station, personnel, conduct of the 2nd and 3rd L&A tests, tabulation of election results and prep of the unofficial precinct results	\$350 for use of the equipment plus overtime for counting station personnel providing this service after business hours. [Previously this charge was a flat \$700 fee Doing it this way should result in a reduction of costs for most entities]
Technical & equipment support for machines and equipment being provided to the Client.	Charges apply only for services provided by non-Elections Division personnel and are a straight pass through to the entity.
Hire judges, alternate judges and clerks [including members of the Signature Verification Committee, Early Voting Ballot Board and Central Counting Station].	\$10 per hour per person In situations where we are unable to find qualified voters from within the jurisdiction we may hire County employees who qualify under the Texas Election Code Should this occur, these County employees will be paid at their normal rate of pay plus overtime as applicable

Service	Charges for Service
Program, or arrange to have programmed, the ballot	1-10 Contests \$550 11-20 Contests \$1,100 21-30 Contests \$1,650 31-40 Contests \$2,450 41+ Contests \$3,000
Arrange to have published legal notices regarding the first Logic and Accuracy test of the tabulating equipment	The actual cost associated with publishing said notice divided by the number of entities included in the notice. [e.g , In the May 2011 election the cost was \$1026.74 / 13 = \$78.98]
Election Division staff supplementation and enhanced customer service	<p>New Charge. For all local entity elections the Election Division staff will be supplemented by two experienced and qualified election judges who will provide support services for their election and to election workers in the field. The cost associated with this support is \$7,400. The Commissioner's Court requires that we recoup this cost from the local entities. In even-numbered years when the May entity elections overlap with Primary Runoff elections the entities will be charged \$100 per EV and ED polling location within their jurisdiction. The remainder of the \$7,400 will be covered by the County. In odd-numbered years or when the entity's election does not overlap another election cycle, the entire cost will be covered by those contracting with the County for election services. In such cases the cost will be \$7,400 divided by the total number of EV and ED polling locations for all entities contracting with the county for election services, times the number of EV and ED polling locations within each jurisdiction</p>
Electronic Poll Book Option	Assuming the availability of equipment, the Contracting Authority may choose to use electronic poll books which include a netbook, mouse, carrying case, card reader, Brother label printer, printer labels, a magnetic stripe reader, and bar code scanner. The cost will be determined based upon the county's acquisition cost.
Electronic Poll Book Option	Assuming the availability of equipment, the Contracting Authority may choose to use electronic

Service	Charges for Service
Program, or arrange to have programmed, the ballot	1-10 Contests \$550 11-20 Contests \$1,100 21-30 Contests \$1,650 31-40 Contests \$2,450 41+ Contests \$3,000
Arrange to have published legal notices regarding the first Logic and Accuracy test of the tabulating equipment	The actual cost associated with publishing said notice divided by the number of entities included in the notice. [e.g., In the May 2011 election the cost was \$1026 74 / 13 = \$78 98]
	poll books which include a netbook, mouse, carrying case, card reader, Brother label printer, printer labels, a magnetic stripe reader, and bar code scanner. The cost will be determined based upon the county's acquisition cost
Arrange for polling locations & contracting for polling locations	Fees charged by the facilities used will be passed on to the entity. No additional fees will be charged
After normal business hours use of County employees during the election cycle will be billed to the entities.	Regular pay plus overtime for each employee. Said expense, if not directly attributable to a specific entity, will be divided by the number of entities contracting with Galveston County for election services.
Performance of duties and services under the contract.	\$75 or 10% of the cost of the election, whichever is greater, will be charged as provided by the Texas Election Code
Damage to equipment	If not covered under warranty, the County may hold the client responsible for any actual damages for repairs occurring during the time the voting equipment was in their possession

FILED

Contract for Election Services

[May Election Cycle Even Numbered Years]

2011 SEP 13 PM 3:28

This Contract is made and entered into this 9 day of September, 2011 by and between Hon. Dwight D. Sullivan, County Clerk and County Election Officer for Galveston County("Contracting Officer") and WCID #12 ("Contracting Authority").

This Contract is being entered into pursuant to Texas Election Code, Chapter 31, Subchapter D for the purpose of ensuring that the Contracting Officer and the Contracting Authority understand the tasks each is to perform in connection with the following election and any subsequent runoff election, to-wit:

Purpose of Election: Bond and Fire Fighting Services Fee Election

November 8, 2011

Election Date

N/A

Runoff Election Date

1. Duties and Services of the Contracting Officer.

The Contracting Officer shall be responsible for performing the following duties and furnishing the following services and equipment in connection with the election and any subsequent runoff election.

1.1 Program, or arrange to have programmed, the ballot.

[Cost: Based upon the number of contests on the ballot. See attached Fee Schedule]

1.2 Arrange to have published the legal notices of the first test of the electronic tabulating equipment as provided in Texas Election Code §127.096 and conduct all required tests of the electronic tabulating equipment under Texas Election Code §§127.096-127.098 and §§129.021-129.023. The first test shall be conducted at least five days prior to the election. In addition, it will be performed during normal business hours and be open to the public.

[Cost: The cost for publishing the notice will be split equally between all the entities involved See attached Fee Schedule]

1.3 Provide technical and equipment support for the voting machines and equipment being provided to the Contracting Authority. In the event there is a failure of a voting machine the Contracting Officer shall try to remedy the problem over the phone. If he is unable so to do he will dispatch to locations within Galveston County the appropriate technical support personnel and equipment to correct the failure.

[Cost: Included in the 10% election fee]

1.4 On behalf of the Contracting Authority, obtain voter registration lists/polling books from the Voter Registrar to be used during Early Voting and on Election Day.

[See Section 2.3 below]

For additional Duties of the Contracting Officer see the table below.

2. Duties and Services of the Contracting Authority.

The Contracting Authority will be responsible for performing the duties and services set forth in this section.

2.1 Prepare and submit all required submissions to the U.S Department of Justice under the Federal Voting Rights Act of 1965 for its election and runoff election.

2.2 Publish notices in accordance with Section 4.003(a) of the Texas Election Code.

2.3 Provide the Contracting Officer with the Contracting Authority's requirements for voter registration lists and poll books for Early Voting and Election Day.

2.4 Establish uniform hours for early voting in accordance with Texas Election Code §85.005. With multiple entities holding elections it is the goal to have uniform hours for polling places across the county thereby reducing the cost of the elections. Texas Election Code §85.005 (d) requires cities to have at least two days of early voting be for 12 hours duration at the main early voting location.

2.5 In accordance with Texas Election Code §4.008 as amended, deliver written notice of the election to the Contracting Officer no later than 71 days prior to the Election Day.

2.6 If the polling locations are different from previous elections the Contracting Authority , in accordance with Texas Election Code §43.062, shall notify prospective voters of the new location by placing a notice at the old polling location and a notice at the new polling location.

2.7 Provide to the Contracting Officer the language for any ballot propositions, the names of election contests, the names of candidates as they are to appear on the ballot, a copy of a sample ballot, ballot draw information and a completed "Requirements to Program the Ballot" form. Said materials to be provided in an electronic form to the Contracting Officer by **no later than September 8, 2011** All language on the ballot must be provided in both English and Spanish.

2.8 Return to the Contracting Officer, by **noon on September 21, 2011**, confirmation that the sample ballots the Contracting Officer has prepared and provided to the Contracting Authority are satisfactory or provide changes that need to be made.

2.9 The Contracting Officer will be conducting elections for numerous Contracting Authorities on the same day. The parties understand that each election has its own challenges and requirement and that failure to provide the information in paragraphs 2.5, 2.7 and 2.8 by the above dates will place an undue burden on the Contracting Officer that may prevent him from being able to provide his services to the Contracting Authority in a timely and accurate manner. **Should the Contracting Authority miss said deadlines, and should the Contracting**

Officer be unable to provide his services in a timely and accurate manner the Contracting Authority shall hold the Contracting Officer and his employees harmless from any election errors and corresponding liability and/or damages that may result, including but not limited to the costs incurred related to an election contest and/or the need to conduct a subsequent election.

2.10 As required by § 67.017 (b) and the Secretary of State's Office, make an electronic precinct-by-precinct report to the Secretary of State's Office by no later than the 30th day after Election Day.

2.11 Unless otherwise stipulated, transport, or have its Presiding Election Judges transport on its behalf, the voting machines and equipment to the Contracting Authority's Early Voting and Election Day voting locations.

2.12 Supervise, with the assistance of the Contracting Officer, the overall conduct of its election in Contracting Authority's jurisdiction including the supervision tabulation of results

2.13 Appoint the Signature Verification Committee and the Early Voting Ballot Board, and the presiding judge of the Central Counting Station. The Contracting Authority shall provide the Contracting Officer with contact information for each of these individuals

2.14 Pay a \$100 fee per Early Voting and Election Day polling location within its jurisdiction to cover a portion of the Contracting Officer's costs for hiring two election judges to provide the Contracting Authority and its Judges election support services throughout the term of this Contract.

2.15 Pursuant to the provisions of the Help America Vote Act of 2002, provide the appropriate number of bilingual poll workers as determined by guidance provided by the U.S. Department of Justice. If the Contracting Authority is appointing personnel to staff the polling locations Contracting Authority may not impose this duty on Contracting Officer. But, the Contracting Officer will attempt to assist Contracting Authority in finding bilingual poll workers.

Cancellation of Contract: Contracting Authority may cancel this Contract without incurring any expenses by notifying Contracting Officer of its intention to so cancel by no later than forty-eight (48) hours after its candidates filing deadline. Should Contracting Authority desire to cancel this Contract after that time it may do so upon twenty-four (24) notice to Contracting Officer but Contracting Authority will be obligated to pay Contracting Officer for services and equipment rendered up through the date of cancellation

Special Provision: Bilingual Poll Worker Requirements. Galveston County was a party in Civil Action No. 3.07 CV 377 styled "The United States of America, Plaintiff, v. Galveston County, Texas, Defendant in the United States District Court for the Southern District of Texas, Galveston Division". It entered into a Consent

Decree that acknowledged it is covered under both Section 4(f)(4) of the Voting Rights Act as amended and 42 U.S.C. §1973(b)(4)(Section 4(f)(4) to provide Spanish language written materials and assistance to voters. Galveston also has an obligation to ensure that its polling places and poll workers comply with the Help America Vote Act of 2002 ("HAVA"), 42 U.S.C. §§15301 et. seq. Although this Consent Decree expired December 31, 2010, Galveston County agreed that it is permanently enjoined from:

- a) Failing to provide in Spanish "any registration or voting notices, forms, instructions, assistance, or other materials or information relating to the electoral process, including ballots", that they provide in English as required by Section 4(f)(4) of the Voting Rights Act, 43U.S.C.S1973b(f)(4); and
- b) Failing to ensure that poll workers provide and receive adequate training regarding (1) the use of providing provisional ballots under Section 302(a) of HAVA; and (2) the display of all HAVA-required signs under Section 302(b) of HAVA.

Contracting Authority understands that regardless of whether it desires to engage the Contracting Officer's services, it likewise has an obligation to comply fully with the same terms and provisions of the Voting Rights Act and the Help America Vote Act.

Selection of Services:

The Contracting Authority hereby selects the following services which it wants provided by the Contracting Officer and those for which the Contracting Authority shall be responsible. The Contracting Officer will affirm his willingness to perform the services requested by the Contracting Authority by signing this agreement.

Contracting Authority to Perform	Contracting Officer to perform	Service
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Procure and distribute to the Election Judges all necessary election supplies, including but not limited to sample ballots, election kits, and office supplies such as paperclips, and pens. Each kit and unused election supplies are to be returned by the Contracting Authority to the Contracting Officer after the voting polls close on Election Night [Cost. \$50 per kit]

Contracting Authority to Perform	Contracting Officer to perform	Service
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Arrange for receiving and checking in the supplies and equipment being returned by the Election Judges after the voting polls close on Election Night. [Cost: Overtime for County employees used to provide this service split between the entities choosing this service]
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Procure all necessary voting machines and equipment for use at early voting and election day locations and prepare them for use. [Cost: \$250 per eSlate or JBC and \$300 per DAU eSlate]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Transport, or arrange to have transported, the voting machines and equipment to and from the early voting locations. [Cost: \$100 delivery per location].
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Arrange for programming of the ballot and the Logic and Accuracy Testing of the counting equipment. [Cost: Determined by the number of contests on the ballot: \$550 for up to ten contests, \$1,100 for up to 20, \$1,650 for up to 30, \$2,450 for up to 40 and \$3,000 for 41 or more contests.]
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Arrange for the use of a central counting station and for the tabulating and supervisory personnel and equipment needed at the counting station. Prepare the testing materials for the tabulation of the ballots to be used with electronic tallying equipment. Prepare the unofficial tabulation of precinct results on Election Night. [Cost: \$350 for use of the equipment plus overtime for county employees doing the tabulation (est max. \$350)]
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Assist the Contracting Authority in the general overall supervision of the election and any subsequent runoff election and provide advisory services in connection with the decisions to be made and the actions taken by the Contracting Authority who is the convening authority for the election/runoff election [Cost: Included in the 10% election fee]

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Conduct Early voting, Election Day, and bilingual training with at least two Election Day training sessions being offered during the evening hours beginning at 6 p.m. [Cost: \$50 per trainee attending the four hour sessions] (Because WCID is hiring and paying its own workers the cost for training will be \$10 per trainee)
<input checked="" type="checkbox"/> Decline Evening Training		<i>Waiver of evening training:</i> The County employee overtime costs associated with conducting training after normal business hours will be shared equally among those entities who have election workers attend these sessions. By checking the Decline box
<input type="checkbox"/> Select this option	<input checked="" type="checkbox"/> Decline this option	<i>ePollBook Option:</i> Based upon the availability of the equipment, the Contracting Authority may choose to use electronic Poll Books instead of hard copy Poll Books. [Cost. to be determined]
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Determine the polling locations within their jurisdiction. If the Contracting Authority is performing this task he will inform the Contracting Officer of said selections and provide the facilities contact information for each location.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hire judges, alternate judges, and clerks that, in the opinion of the Contracting Officer, are sufficient for the Contracting Authority's election or as are specified by the Contracting Authority. In order to comply with the Texas Election Code, workers must be registered voters from within the jurisdiction holding the election. [Cost. Base cost of \$10 per hour per worker. If Contracting Officer is unable to locate workers who meet the code requirements he may need to hire County employees who will be paid at their overtime.]
If the Contracting Officer is to hire judges, alternate judges and clerks he will notify the Election Judges of the dates of the election and any subsequent runoff election as required by Texas Election Code §4.007. Otherwise the Contracting Authority shall perform this service. [No additional cost]		
<input checked="" type="checkbox"/> Accept	<input type="checkbox"/> Decline	The Contracting Authority may have an observer present during the tabulation of the votes. If Contracting Authority desires an observer it will, prior to Election Day, provide the Contracting Officer with the name and contact information of the person who will represent them at the Central Counting Station.

3. Compensation, Billing, and Payment.

Attached to this Contract is a Schedule of Fees for Services rendered by Contracting Officer to Contracting Authority. Pursuant to Texas Election Code §31.100 these fees are the actual expenses incurred by Contracting Officer in providing the various services contained herein.

During this election cycle the Contracting Officer will be hiring two part time election judges to assist in preparation for the election, answering inquiries from polling locations, and post election duties. As noted in paragraph 2.14, the Contracting Authority shall pay \$100 per polling location within its jurisdiction to help defray the \$7,400 cost of hiring this part time help.

In addition to the attached Schedule of Fees, Contracting Authority will pay Contracting Officer the greater of Seventy-Five (\$75.00) Dollars or an additional ten percent (10%) for general supervision of the election.

Pursuant to Texas Election Code §31.098, Contracting Officer may contract with third persons for election services and supplies agreed to herein and, subject to reimbursement by Contracting Authority, will pay the claims for those election expenses on Contracting Authority's behalf

Contracting Officer will invoice Contracting Authority for services rendered under this Contract. Contracting Authority will make payment to Contracting Officer in accordance with the terms and provisions of what is commonly referred to as the Texas Prompt Payment Act

4. Voting System.

The Hart Intercivic 6.1 E-Slate System owned by Galveston County will be the voting system used by Contracting Officer in providing services under this Contract.

5. Authorized Representatives.

Contracting Officer's Authorized Representative for all purposes of this Contract is its' Chief Deputy Clerk for Elections.

The parties recognize that Contracting Authority may be contracting with Contracting Officer solely for services to be provided for its own election. Alternatively, the parties recognize that Contracting Authority may have contracted with other political subdivisions for the conducting of joint elections and that Contracting Authority is contracting with Contracting Officer for services to be provided for its own election as well as for the elections of other political subdivisions as a result of these separate joint election agreements. Regardless of whether the Contracting Authority is acting solely on behalf of its own election or on behalf of itself and other political subdivisions as a result of separate joint election agreements, Contracting Authority's Authorized Representative for all purposes of this Contract is Strawn & Richardson, PC.

In the case of a Joint election, the Contracting Authority makes known that _____N/A_____ will serve as the party making decisions relating to said Joint election and the Contracting Authority will be bound by decisions made by this person on its behalf

6. General Provisions.

As specified in Texas Election Code §31.096 this Contract may not change:

- (1) the authority with whom applications of candidates for a place on a ballot are filed;
- (2) the authority with whom documents are filed under Texas Election Code §251.001 et. seq.; or
- (3) the authority to serve as custodian of voted ballots or other election records.

As set forth in Texas Election Code §31.099 not later than the 10th day after the date this Contract is executed the Contracting Officer shall file a copy of this Contract with the County Treasurer and the County Auditor.

9. WAIVER OF DAMAGES. The parties acknowledge that the Hart Intercivic 6.1 E-Slate System and the programming of paper ballots is highly technical and that it is conceivable that despite the efforts of the Contracting Officer it might fail during an election or might contain errors. The Contracting Authority agrees that should the electronic voting system fail, it will not make any claim against the Contracting Officer, the County of Galveston, or any of their full or part-time employees, independent contractors or agents for damages of any kind, including but not limited to any and all costs relating to an election contest and/or costs and damages incurred for having to conduct a second election caused as a result of such failure or error.

The Contracting Authority acknowledges that holding multiple simultaneous elections presents logistical problems and other problems over and above a single election. The Contracting Officer and his employees and agents will attempt to help ensure that these simultaneous elections are conducted without error or mishap, but on occasion, errors or mishaps do occur. Accordingly, the Contracting Authority agrees that should an error or mishap occur that it will not make any claim against the Contracting Officer, the County of Galveston, or their full or part-time employees, independent contractors or agents for damages of any kind including but not limited to any and all costs relating to an election contest and/or costs and damages incurred by the Contracting Authority for having to conduct a second election, as a result of such error or mishap.

If legal action is filed against the Contracting Authority involving its election and if, the County and/or the Contracting Officer is named as a party to this legal action and the complaint is based solely on allegations made against the Contracting

Authority, the Contracting Authority shall be solely responsible for the costs and defense of that suit, shall be authorized to provide counsel of its choice for the County and/or the Contracting Officer and, upon notice to the Contracting Authority shall be entitled to settle such claim or legal action upon terms it deems most advantageous to itself and Contracting Authority.

For purposes of implementing this Contract, the Contracting Officer and the Contracting Authority designate the following individuals, and whenever the Contract requires submissions of information or notice to the Contracting Officer or the Contracting Authority, submissions or notices shall be made to these individuals:

Contracting Officer:

Dwight Sullivan, County Clerk
Attention: William Sargent, Chief Deputy Clerk for Elections
Galveston County Judice Center
600 59th Street, Suite 2001
Galveston, TX 77551-4180
409-770-6005
Email: William.Sargent@co.galveston.tx.us

Contracting Authority:

Galveston Co WCID No 12
40 Strawn & Richardson, P.C.
6750 West Loop South, Suite 150
Bellaire, Tx 77401

Phone: 713-864-5466

Email: Chris@srlegal.com

Although the parties recognize that pursuant to §31.092 of the Texas Election Code this Contract needs not be submitted to the Galveston County Commissioners' Court to be placed on the Consent Agenda as a Receive and File Item, they find it prudent so to do.

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Executed this 20th day of September, 2011.

Contracting Officer:

Dwight D. Sullivan
Dwight D. Sullivan

Contracting Authority:

Linda Merryman
Name: LINDA MERRYMAN

() City Manager () Mayor

() Superintendent (☒) President

() Chair County Executive Committee () Other

Received and Filed:

Galveston County

Kenneth Clark

Hon. Mark Henry Kenneth Clark

Acting County Judge

Attest:

Dwight D. Sullivan
Dwight D. Sullivan
County Clerk

Date: 9/20/2011

Date Copy of Agreement Furnished
to County Treasurer: _____

Date Copy of Agreement Furnished
to County Auditor: _____

Fee Schedule

Service	Charges for Service
Program, or arrange to have programmed, the ballot	1-10 Contests \$550 11-20 Contests \$1,100 21-30 Contests \$1,650 31-40 Contests \$2,450 41+ Contests \$3,000
Arrange to have published legal notices regarding the first Logic and Accuracy test of the tabulating equipment	The actual cost associated with publishing said notice divided by the number of entities included in the notice. [e.g., In the May 2011 election the cost was \$1026 74 / 13 = \$78.98]
Printing of ballots for Ballots by Mail, Sample Ballots, and Test Ballots	\$ 25 per ballot
Receiving and checking in supplies and equipment on election night	Non-Election Division County employees are used for this purpose and they are paid their normal rate and any applicable overtime. This expense applies only to those entities that bring their equipment and supplies to us on Election Night. Some prefer to return same to us the next business day, in which case this fee does not apply. Said expense is divided by the number of polling locations returning equipment and supplies on Election Night [e.g , In the May 2011 election the cost was \$953.10 divided by 18 polling locations for a cost of \$52 95 each.]
Election Kits	Cost of \$50 each (one per polling location for both Early Voting and Election Day)
Training	\$50 per trainee plus overtime for personnel providing this service after normal business hours. Each entity is given the opportunity to opt out of "after hours training" if they wish to avoid the overtime costs. [With the changes in the Election Code, all election workers must attend training unless they are emergency appointments. All Judges and Alternate Judges will be required to attend.]
Contracting Officer's Personnel transportating of voting machines to and from polling locations	\$100

Service	Charges for Service
Providing voting machines and equipment	Rental of eSlates \$250 each, Rental of JBCs \$250 each, Rental of Disabled Access Units \$300 ea For Early Voting we are authorized by statute to charge these rates on a daily basis. We have chosen not to do so, so that entity election costs may be made more manageable!
Arrange for the use of a Central Counting Station, personnel, conduct of the 2nd and 3rd L&A tests, tabulation of election results and prep of the unofficial precinct results	\$350 for use of the equipment plus overtime for counting station personnel providing this service after business hours [Previously this charge was a flat \$700 fee Doing it this way should result in a reduction of costs for most entities]
Technical & equipment support for machines and equipment being provided to the Client.	Charges apply only for services provided by non-Elections Division personnel and are a straight pass through to the entity
Hire judges, alternate judges and clerks [including members of the Signature Verification Committee, Early Voting Ballot Board and Central Counting Station].	\$10 per hour per person. In situations where we are unable to find qualified voters from within the jurisdiction we may hire County employees who qualify under the Texas Election Code Should this occur, these County employees will be paid at their normal rate of pay plus overtime as applicable
Election Division staff supplementation and enhanced customer service	New Charge For all local entity elections the Election Division staff will be supplemented by two experienced and qualified election judges who will provide support services for their election and to election workers in the field. The cost associated with this support is \$7,400 The Commissioner's Court requires that we recoup this cost from the local entities In even-numbered years when the May entity elections overlap with Primary Runoff elections the entities will be charged \$100 per EV and ED polling location within their jurisdiction The remainder of the \$7,400 will be covered by the County In odd-numbered years or when the entity's election does not overlap another election cycle, the entire cost will be covered by those contracting with the County for election services In such cases the cost will be \$7,400 divided by the total number of EV and ED polling locations for all entities contracting with the county for election services, times the number of EV and ED polling locations within each jurisdiction
Electronic Poll Book Option	Assuming the availability of equipment, the Contracting Authority may choose to use electronic poll books which include a netbook, mouse, carrying case, card reader, Brother label printer, printer labels, a magnetic stripe reader, and bar code scanner The cost will be determined based upon the county's acquisition cost

Service	Charges for Service
<i>Electronic Poll Book Option</i>	Assuming the availability of equipment, the Contracting Authority may choose to use electronic poll books which include a netbook, mouse, carrying case, card reader, Brother label printer, printer labels, a magnetic stripe reader, and bar code scanner. The cost will be determined based upon the county's acquisition cost
<i>Arrange for polling locations & contracting for polling locations</i>	Fees charged by the facilities used will be passed on to the entity. No additional fees will be charged
<i>After normal business hours use of County employees during the election cycle will be billed to the entities.</i>	Regular pay plus overtime for each employee. Said expense, if not directly attributable to a specific entity, will be divided by the number of entities contracting with Galveston County for election services
<i>Performance of duties and services under the contract.</i>	\$75 or 10% of the cost of the election, whichever is greater, will be charged as provided by the Texas Election Code
<i>Damage to equipment</i>	If not covered under warranty, the County may hold the client responsible for any actual damages for repairs occurring during the time the voting equipment was in their possession

2. Duties and Services of the Contracting Authority.

The Contracting Authority will be responsible for performing the duties and services set forth in this section.

2.1 Prepare and submit all required submissions to the U.S. Department of Justice under the Federal Voting Rights Act of 1965 for its election and runoff election.

2.2 Publish notices in accordance with Section 4.003(a) of the Texas Election Code.

2.3 Within the time frame established by the Contracting Officer, provide the Contracting Officer with the Contracting Authority's requirements for voter registration lists and poll books for Early Voting and Election Day

2.4 Establish uniform hours for early voting in accordance with Texas Election Code §85.005. With multiple entities holding elections it is the goal to have uniform hours for polling places across the county thereby reducing the cost of the elections. Texas Election Code §85.005 (d) requires cities to have at least two days of early voting be for 12 hours duration at the main early voting location.

2.5 In accordance with Texas Election Code §4.008 as amended, deliver written notice of the election to the Contracting Officer no later than 71 days prior to the Election Day.

2.6 If the polling locations are different from previous elections the Contracting Authority, in accordance with Texas Election Code §43.062, shall notify prospective voters of the new location by placing a notice at the old polling location and a notice at the new polling location.

2.7 Provide to the Contracting Officer the language for any ballot propositions, the names of election contests, the names of candidates as they are to appear on the ballot, a copy of a sample ballot, ballot draw information and a completed "Requirements to Program the Ballot" form. Said materials to be provided in an electronic form to the Contracting Officer by no later than SEPTEMBER 8, 2011. All language on the ballot must be provided in both English and Spanish.

2.8 Return to the Contracting Officer, by noon on SEPTEMBER 21, 2011, confirmation that the sample ballots the Contracting Officer has prepared and provided to the Contracting Authority are satisfactory or provide changes that need to be made.

2.9 The Contracting Officer will be conducting elections for numerous Contracting Authorities on the same day. The parties understand that each election has its own challenges and requirement and that failure to provide the information in paragraphs 2.5, 2.7 and 2.8 by the above dates will place an undue burden on the Contracting Officer that may prevent him from being able to provide his services to the Contracting Authority in a timely and accurate manner. **Should the Contracting Authority miss said deadlines, and should the Contracting**

Officer be unable to provide his services in a timely and accurate manner the Contracting Authority shall hold the Contracting Officer and his employees harmless from any election errors and corresponding liability and/or damages that may result, including but not limited to the costs incurred related to an election contest and/or the need to conduct a subsequent election.

2.10 As required by § 67.017 (b) and the Secretary of State's Office, make an electronic precinct-by-precinct report to the Secretary of State's Office by no later than the 30th day after Election Day.

2.11 Unless otherwise stipulated, transport, or have its Presiding Election Judges transport on its behalf, the voting machines and equipment to the Contracting Authority's Early Voting and Election Day voting locations.

2.12 Supervise, with the assistance of the Contracting Officer, the overall conduct of its election in the Contracting Authority's jurisdiction including supervision of tabulation of the results.

2.13 Appoint the Signature Verification Committee and the Early Voting Ballot Board, and the presiding judge of the Central Counting Station. The Contracting Authority shall provide the Contracting Officer with contact information for each of these individuals.

2.14 Pay a \$50 fee per Early Voting and Election Day polling location designated by the Contracting Officer and that is within its jurisdiction to cover a portion of the Contracting Officer's costs for hiring two election judges to provide the Contracting Authority and its Judges election support services throughout the term of this Contract. If the Contracting Authority designates its own or additional polling locations within its jurisdiction a fee of \$100 for each of these polling locations will be assessed.

2.15 Pursuant to the provisions of the Help America Vote Act of 2002, provide the appropriate number of bilingual poll workers as determined by guidance provided by the U.S. Department of Justice. If the Contracting Authority is appointing personnel to staff the polling locations Contracting Authority may not impose this duty on Contracting Officer. But, the Contracting Officer will attempt to assist Contracting Authority in finding bilingual poll workers.

Cancellation of Contract: Contracting Authority may cancel this Contract without incurring any expenses by notifying Contracting Officer of its intention to so cancel by no later than forty-eight (48) hours after its candidates filing deadline. Should Contracting Authority desire to cancel this Contract after that time it may do so upon twenty-four (24) notice to Contracting Officer but Contracting Authority will be obligated to pay Contracting Officer for services and equipment rendered up through the date of cancellation.

Special Provision: Bilingual Poll Worker Requirements. Galveston County was a party in Civil Action No. 3:07 CV 377 styled "The United States of America, Plaintiff, v. Galveston County, Texas, Defendant in the United States District Court

for the Southern District of Texas, Galveston Division". It entered into a Consent Decree that acknowledged it is covered under both Section 4(f)(4) of the Voting Rights Act as amended and 42 U.S.C. §1973(b)(4)(Section 4(f)(4) to provide Spanish language written materials and assistance to voters. Galveston also has an obligation to ensure that its polling places and poll workers comply with the Help America Vote Act of 2002 ("HAVA"), 42 U.S.C. §§15301 et. seq. Although this Consent Decree expired December 31, 2010, Galveston County agreed that it is permanently enjoined from:

- a) Failing to provide in Spanish "any registration or voting notices, forms, instructions, assistance, or other materials or information relating to the electoral process, including ballots", that they provide in English as required by Section 4(f)(4) of the Voting Rights Act, 43U.S.C.S1973b(f)(4); and
- b) Failing to ensure that poll workers provide and receive adequate training regarding (1) the use of providing provisional ballots under Section 302(a) of HAVA, and (2) the display of all HAVA-required signs under Section 302(b) of HAVA.

Contracting Authority understands that regardless of whether it desires to engage the Contracting Officer's services, it likewise has an obligation to comply fully with the same terms and provisions of the Voting Rights Act and the Help America Vote Act.

Selection of Services:

The Contracting Authority hereby selects the following services which it wants provided by the Contracting Officer and those for which the Contracting Authority shall be responsible. The Contracting Officer will affirm his willingness to perform the services requested by the Contracting Authority by signing this agreement.

Contracting Authority to Perform	Contracting Officer to perform	Service
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Procure and distribute to the Election Judges all necessary election supplies, including but not limited to sample ballots, election kits, and office supplies such as paperclips, and pens Each kit and unused election supplies are to be returned by the Contracting Authority to the Contracting Officer after the voting polls close on Election Night [Cost: A fee of \$25 will be charged for each election kit provided to any of the thirty six county wide polling places chosen by the Contracting Officer that located within the Contracting Authority's jurisdiction and which the Contracting Authority shares with the County If the Contracting Authority selects additional polling locations a fee of \$50 per kit will be assessed]

Contracting Authority to Perform	Contracting Officer to perform	Service
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Arrange for receiving and checking in the supplies and equipment being returned by the Election Judges after the voting polls close on Election Night</p> <p>[Cost computation Formula Overtime for County employees used to provide this service <i>divided</i> by the number of polling locations <i>times</i> the number of polling locations within the Contracting Authority's jurisdiction <i>divided</i> by two]</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Procure all necessary voting machines and equipment for use at early voting and election day locations and prepare them for use.</p> <p>[Cost: Normally \$250 per eSlate or JBC and \$300 per DAU eSlate. This cost will be split 50/50 with the Contracting Officer for any pre-existing Vote Center location the Contracting Authority chooses to share within its geographic jurisdiction. If an additional polling location is desired by the Contracting Authority, the normal costs will apply]</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Transport, or arrange to have transported, the voting machines and equipment to and from the early voting locations</p> <p>[Cost: a \$100 delivery fee per location will be assessed if the Contracting Authority desires an additional polling location within its geographic jurisdiction. Otherwise no fee will be charged]</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Arrange for programming of the ballot and the Logic and Accuracy Testing of the counting equipment.</p> <p>[Cost: Determined by the number of contests on the Contracting Authority's ballot: \$550 for up to ten contests, \$1,100 for up to 20, \$1,650 for up to 30, \$2,450 for up to 40 and \$3,000 for 41 or more contests]</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Arrange for the use of a central counting station and for the tabulating and supervisory personnel and equipment needed at the counting station. Prepare the testing materials for the tabulation of the ballots to be used with electronic tallying equipment. Prepare the unofficial tabulation of precinct results on Election Night.</p> <p>[Cost: \$350 for use of the equipment]</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Assist the Contracting Authority in the general overall supervision of the election and any subsequent runoff election and provide advisory services in connection with the decisions to be made and the actions taken by the Contracting Authority who is the convening authority for the election/runoff election</p> <p>[Cost: Included in the 10% election fee]</p>

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Conduct Early voting, Election Day, and bilingual training with at least two Election Day training sessions being offered during the evening hours beginning at 6 p m [Cost. \$50 per trainee attending the four hour sessions This cost will be split 50/50 with the Contracting Officer]
<input checked="" type="checkbox"/> Decline Evening Training		Waiver of evening training: The County employee overtime costs associated with conducting training after normal business hours will be shared equally among those entities who have election workers attend these sessions. By checking the Decline box the Contracting Authority is declining participation in Evening Training
<input checked="" type="checkbox"/> Select this option	<input type="checkbox"/> Decline this option	<i>ePollBook Option.</i> Based upon the availability of the equipment, the Contracting Authority may choose to use <i>electronic Poll Books instead of hard copy Poll Books</i> [Cost: Zero for this election]
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Select additional <u>polling locations</u> within their jurisdiction.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Hire judges, alternate judges, and clerks that, in the opinion of the Contracting Officer, are sufficient for the Contracting Authority's election or as are specified by the Contracting Authority In order to comply with the Texas Election Code, workers must be registered voters from within the jurisdiction holding the election</i> [Cost: Base cost of \$10 per hour per worker If Contracting Officer is unable to locate workers who meet the code requirements he may need to hire County employees who will be paid at their customary overtime rate]
If the Contracting Officer is to hire judges, alternate judges and clerks he will notify the Election Judges of the dates of the election and any subsequent runoff election as required by Texas Election Code §4 007. Otherwise the Contracting Authority shall perform this service [No additional cost]		
<input type="checkbox"/> Accept	<input checked="" type="checkbox"/> Decline	The Contracting Authority may have an observer present during the tabulation of the votes. If Contracting Authority desires an observer it will, prior to Election Day, provide the Contracting Officer with the name and contact information of the person who will represent them at the Central Counting Station.

Throughout this contract you will see references allowing the Contracting Authority to select additional voting locations within its jurisdictions. Since this election will be a countywide Vote Center election an additional location selected by the Contracting Authority will also become a countywide Vote Center and will be required to meet the minimum requirements for such. This includes, but is not limited to, complying with ADA accessibility requirements, having Internet connectivity, and using workers who have attended election worker training.

3. Compensation, Billing, and Payment.

Attached to this Contract is a Schedule of Fees for Services rendered by Contracting Officer to Contracting Authority. Pursuant to Texas Election Code §31.100 these fees are the actual expenses incurred by Contracting Officer in providing the various services contained herein

*During this election cycle the Contracting Officer will be hiring two part time election judges to assist in preparation for the election, answering inquiries from polling locations, and post election duties. As noted in paragraph 2.14, the Contracting Authority shall pay a \$100 fee for any additional polling location it wishes to add to the thirty six countywide Vote Centers selected by the Contracting Officer. within its jurisdiction to help defray the \$7,400 cost of hiring this part time help.
[See para 2 14]*

In addition to the attached Schedule of Fees, Contracting Authority will pay Contracting Officer the greater of Seventy-Five (\$75.00) Dollars or an additional ten percent (10%) for general supervision of the election.

Pursuant to Texas Election Code §31.098, Contracting Officer may contract with third persons for election services and supplies agreed to herein and, subject to reimbursement by Contracting Authority, will pay the claims for those election expenses on Contracting Authority's behalf.

Contracting Officer will invoice Contracting Authority for services rendered under this Contract. Contracting Authority will make payment to Contracting Officer in accordance with the terms and provisions of what is commonly referred to as the Texas Prompt Payment Act.

4. Voting System.

The Hart Intercivic 6.1 E-Slate System owned by Galveston County will be the voting system used by Contracting Officer in providing services under this Contract.

5. Authorized Representatives.

Contracting Officer's Authorized Representative for all purposes of this Contract is its' Chief Deputy Clerk for Elections.

The parties recognize that Contracting Authority may be contracting with Contracting Officer solely for services to be provided for its own election. Alternatively, the parties recognize that Contracting Authority may have contracted with other political subdivisions for the conducting of joint elections and that Contracting Authority is contracting with Contracting Officer for services to be provided for its own election as well as for the elections of other political subdivisions as a result of these separate joint election agreements. Regardless of whether the Contracting Authority is acting solely on behalf of its own election or on behalf of itself and other political subdivisions as a result of separate joint election agreements, Contracting Authority's Authorized Representative for all purposes of this Contract is _____.

In the case of a Joint election, the Contracting Authority makes known that _____ will serve as the party making decisions relating to said Joint election and the Contracting Authority will be bound by decisions made by this person on its behalf

6. General Provisions.

As specified in Texas Election Code §31.096 this Contract may not change:

- (1) the authority with whom applications of candidates for a place on a ballot are filed;*
- (2) the authority with whom documents are filed under Texas Election Code S251.001 et. seq.; or*
- (3) the authority to serve as custodian of voted ballots or other election records.*

As set forth in Texas Election Code §31.099 not later than the 10th day after the date this Contract is executed the Contracting Officer shall file a copy of this Contract with the County Treasurer and the County Auditor.

7. WAIVER OF DAMAGES. *The parties acknowledge that the Hart Intercivic 6.1 E-Slate System and the programming of paper ballots is highly technical and that it is conceivable that despite the efforts of the Contracting Officer it might fail during an election or might contain errors. The Contracting Authority agrees that should the electronic voting system fail, it will not make any claim against the Contracting Officer, the County of Galveston, or any of their full or part-time employees, independent contractors or agents for damages of any kind, including but not limited to any and all costs relating to an election contest and/or costs and damages incurred for having to conduct a second election caused as a result of such failure or error.*

The Contracting Authority acknowledges that holding multiple simultaneous elections presents logistical problems and other problems over and above a single election. The Contracting Officer and his employees and agents will attempt to help ensure that these simultaneous elections are conducted without error or mishap, but on occasion, errors or mishaps do occur. Accordingly, the Contracting Authority agrees that should an error or mishap occur that it will not make any claim against the Contracting Officer, the County of Galveston, or their full or part-time employees, independent contractors or agents for damages of any kind including but not limited to any and all costs relating to an election contest and/or costs and damages incurred by the Contracting Authority for having to conduct a second election, as a result of such error or mishap.

If legal action is filed against the Contracting Authority involving its election and if, the County and/or the Contracting Officer is named as a party to this legal action and the complaint is based solely on allegations made against the Contracting Authority, the Contracting Authority shall be solely responsible for the costs and defense of that suit, shall be authorized to provide counsel of its choice for the County and/or the Contracting Officer and, upon notice to the Contracting Authority

shall be entitled to settle such claim or legal action upon terms it deems most advantageous to itself and Contracting Authority.

For purposes of implementing this Contract, the Contracting Officer and the Contracting Authority designate the following individuals, and whenever the Contract requires submissions of information or notice to the Contracting Officer or the Contracting Authority, submissions or notices shall be made to these individuals

Contracting Officer:

*Dwight Sullivan, County Clerk
Attention: William Sargent, Chief Deputy Clerk for Elections
Galveston County Judice Center
600 59th Street, Suite 2001
Galveston, TX 77551-4180
409-770-6005
Email. William.Sargent@co.galveston.tx.us*

Contracting Authority:

Karen Hageman

802 Tiki Drive

Tiki Island, Texas 77554

Phone: 409-935-1427

Email: Tikiisland@comcast.net

Although the parties recognize that pursuant to §31.092 of the Texas Election Code this Contract needs not be submitted to the Galveston County Commissioners' Court to be placed on the Consent Agenda as a Receive and File Item, they find it prudent so to do.

The Rest of This Page has Intentionally Been Left Blank.

Executed this 1 day of Sept, 2011.

Contracting Officer

Dwight D. Sullivan
Dwight D. Sullivan

Contracting Authority:

Karen Hagerma
Name: Karen Hagerma / City Secretary

() City Manager () Mayor

() Superintendent () President

() Chair County Executive Committee () Other

Received and Filed:

Galveston County

Kenneth Clark

~~Hon. Mark Henry~~ Kenneth Clark

Acting County Judge

Attest:

Dwight D. Sullivan
Dwight D. Sullivan
County Clerk

Date: 9/20/2011

Date Copy of Agreement Furnished
to County Treasurer: _____

Date Copy of Agreement Furnished
to County Auditor: _____

Fee Schedule

[All fees apply to both Early Voting and Election Day Locations]

Service	Charges for Service
Program, or arrange to have programmed, the ballot	1-10 Contests \$550 \$1,100 for up to 20 \$1,650 for up to 30 \$2,450 for up to 40 and \$3,000 for 41 or more contests
Arrange to have published legal notices regarding the first Logic and Accuracy test of the tabulating equipment	The actual cost associated with publishing said notice divided by the number of entities included in the notice
Printing of ballots for Ballots by Mail, Sample Ballots, and Test Ballots	\$ 25 per ballot
Receiving and checking in supplies and equipment on election night	Non-Election Division County employees are used for this purpose and they are paid their normal rate and any applicable overtime <u>Cost computation Formula:</u> Overtime for County employees used to provide this service <i>divided</i> by the number of polling locations <i>times</i> the number of polling locations within the Contracting Authority's jurisdiction <i>divided</i> by two.]
Election Kits	Cost of \$25 for each Election Kit provided to an existing Countywide Vote Center which is shared with the Contracting Officer. A fee of \$50 per kit will be assessed for any additional polling locations the Contracting Officer wants to have. [Please note the requirements for additional polling locations found at the end of Paragraph 2]
Training	\$50 per trainee This fee will be split 50/50 with the Contracting Officer for poll workers staffing any existing Countywide Vote Center the Contracting Authority wishes to share with County The entire fee of \$50 will be assessed for poll workers staffing any additional polling locations the Contracting Officer wishes to have [Please note the requirements for additional polling locations found at the end of Paragraph 2]

Service	Charges for Service
Contracting Officer's Personnel transporting of voting machines to and from polling locations	A \$100 delivery fee per location will be assessed if the Contracting Authority desires an additional polling location within its geographic jurisdiction. Otherwise no fee will be charged.
Providing voting machines and equipment	Normally \$250 per eSlate or JBC and \$300 per DAU eSlate This cost will be split 50/50 with the Contracting Officer for any pre-existing Vote Center location the Contracting Authority chooses to share within its geographic jurisdiction If an additional polling location is desired by the Contracting Authority, the normal costs will apply
Arrange for the use of a Central Counting Station, personnel, conduct of the 2nd and 3rd L&A tests, tabulation of election results and prep of the unofficial precinct results	\$350 for use of the equipment
Technical & equipment support for machines and equipment being provided to the Client	Charges apply only for services provided by non-Elections Division personnel and are a straight pass through to the entity
Hire judges, alternate judges and clerks [including members of the Signature Verification Committee, Early Voting Ballot Board and Central Counting Station]	\$10 per hour per person In situations where we are unable to find qualified workers from within the jurisdiction we may hire County employees who qualify under the Texas Election Code Should this occur, these County employees will be paid at their customary rate of pay plus overtime as applicable
Election Division staff supplementation and enhanced customer service	A \$50 fee per Early Voting and Election Day polling location designated by the Contracting Officer and that is within its jurisdiction to cover a portion of the Contracting Officer's costs for hiring two election judges to provide the Contracting Authority and its Judges election support services throughout the term of this Contract. If the Contracting Authority designates its own or additional polling locations within its jurisdiction a fee of \$100 for each of these polling locations will be assessed
Arrange for polling locations & contracting for polling locations	Fees charged by the facilities used will be passed on to the entity No additional fees will be charged.

Service	Charges for Service
After normal business hours use of County employees during the election cycle will be billed to the entities	Customary pay plus overtime for each employee Said expense, if not directly attributable to a specific entity, will be divided equally between the number of entities contracting for election services
Performance of duties and services under the contract	\$75 or 10% of the cost of the election, whichever is greater, will be charged as provided by the Texas Election Code.
Damage to equipment	If not covered under warranty, the County may hold the Contracting Authority responsible for any actual damages for repairs occurring during the time the voting equipment was in their possession

AGENDA ITEM

#7

From: egrants@governor.state.tx.us [mailto:egrants@governor.state.tx.us]
Sent: Thursday, September 08, 2011 1:05 PM
To: Henry, Mark; Roady, Jack; Billingsley, Cliff
Cc: madeline.mcgallion@h-gac.com; james.mahood@h-gac.com; larry.smith@h-gac.com
Subject: eGrants: Notification of OOG Grant Award for Grant Number: 2002804

It is a pleasure to inform you that your application for funding has been awarded!

The Office of the Governor (OOG) is working to ensure that communities throughout the state receive the resources to make Texas a safer place by creating and supporting programs that protect people from crime, reduce the number of crimes committed, and promote accountability, efficiency, and effectiveness within the criminal justice system. Your project contributes to these efforts.

See the instructions below for specific information about activating your award. Thank you for your work and best wishes for a successful project.

Instructions for Activating Your Grant

To activate your agency's grant, the Authorized Official should log on to eGrants at <https://eGrants.governor.state.tx.us> and go to the 'My Home' page. In the 'Project Status' column, locate the application(s) marked 'Pending Acceptance of Award'. Click on the grant number and proceed to the 'Accept Award' tab. At the bottom of this page you may click the appropriate tab to 'Accept' or 'Decline' the award for your grant.

AGENDA

ITEM

#8a

**Child Advocacy Project Contract
Between
The Galveston County Children's Services Board
And
Advocacy Center for Children of Galveston County**

The Galveston County Children's Services Board, a county child welfare board established under §264.005 of the Texas Family Code and the Advocacy Center for Children of Galveston County, a children's advocacy center established under Chapter 264 Subchapter E of the Texas Family Code desire to develop a team approach to investigating child abuse/neglect and reducing, to the greatest extent possible, the number of interviews required of a victim of child abuse/neglect. Accordingly, the parties mutually agree as follows:

**I
Term of Contract**

The term of this Contract begins effective October 1, 2011 and ends on September 30, 2012.

**II
Purpose of Contract**

The purpose of this contract is to provide partial administrative cost reimbursement of salary and benefits, to help assist the Advocacy Center in the performance of its duties. These duties relate to intervening in cases of suspected child abuse/neglect and to coordinating the various governmental entities that may be involved in investigating or prosecuting a child abuse/neglect case. Specifically, the Children's Advocacy Center, on an ongoing basis:

- 1) assesses victims of child abuse/neglect and their families to determine their need for services relating to the investigation of child abuse/neglect;
- 2) provides services determined to be needed under subdivision (1),
- 3) provides a facility at which a multidisciplinary team appointed under §264.406 of the Texas Family Code can meet to facilitate the efficient and appropriate disposition of child abuse/neglect cases through the civil and criminal justice systems, and
- 4) coordinates the activities of governmental entities relating to child abuse/neglect investigations and delivery of services to child abuse/neglect victims and their families.

III Maximum Amount of Expenditure

The maximum expenditure to be made by The Children's Services Board under this Contract will not exceed \$15,000. Requests for payment will be made monthly by the 7th day following the last day of the month in which the expenditures were made.

Administrative Expenses The requests will be on an administrative cost reimbursement basis, documented by a report of actual administrative expenditures.

Rainbow Room. The requests will be on costs for portable cribs and car seats for the Rainbow Room.

The Children's Services Board will pay each invoice that has been submitted within 45 days of receipt of a request for payment. Payment of questionable invoices may be withheld until the parties mutually resolve the question.

IV Breakdown of Expenditure

The breakdown of expenditures is as follows	Not to Exceed
Rainbow Room	\$5,000.00
Administrative Expenses	(salary) \$5,000 00
Outreach Coordinator	<u>\$5,000 00</u>
	\$15,000 00

V Termination for Lack of Funding

The funding of this Contract is wholly dependent upon Galveston County. If, for any reason, or no reason, such funding is not forthcoming, in whole, this contract will be immediately terminated with no penalty to either party. If, partial funding is forthcoming, the parties will jointly determine how such funds will be utilized.

VI Early Termination

This Contract may be cancelled by mutual consent. This contract may be cancelled by either party for any reason, or no reason, upon 30 days prior written notice being given by the party desiring to cancel to the other party. In addition, this Contract may be immediately cancelled upon the failure of the Advocacy Center to provide the services set forth in Paragraph II.

VII Inspection of Records

Advocacy Center shall maintain the necessary financial records to support the expenditure of the funds paid by the Galveston County Children's Services Board. The Galveston County Auditor's Office on behalf of the Board shall have a right to audit these records for up to three years after the close of the County's fiscal year end (September 30). The County Auditor shall examine these records at Advocacy Center's primary business location or any other location in the County that is more convenient for Advocacy Center. Advocacy Center shall promptly (within ninety days of receipt of any audit report from the County) respond to any discrepancies noted by the County. Access to such records will be permitted during normal business hours of 8:00 a.m. – 5:00 p.m.

VIII Policies

Advocacy Center will adhere to all regulations, policies and procedures prescribed by the Texas Department of Protective and Regulatory Services and The Children's Services Board that relate to the services being provided herein. In the event of a conflict in policies between The Children's Services Board and the State, State regulations will control.

XIX Evaluation

The parties will periodically engage in a joint evaluation of Advocacy Center's programs to help ensure that the needs of victims of child abuse/neglect are being adequately served.

XX Notice

Advocacy Center will immediately notify The Children's Services Board in the event of any significant changes affecting the Advocacy Center and its identity, such as name change, change in governing board membership or pertinent staff changes. Any notice required or permitted between the parties under this contract must be in writing and shall be delivered in person or mailed, certified mail, return receipt requested, or may be transmitted by fax as follows.
to The Children's Services Board at

Chair
Galveston Children's Services Board
722 Moody, Fifth Floor
Galveston, TX 77550
Fax (409)-770-6177

with a copy to

Lanny Brown
Director, Community Services
722 Moody Fifth Floor
Galveston, Texas 77550

and to Advocacy Center at.

Carmen Crabtree
Executive Director
Advocacy Center for Children of Galveston County
5710 S1/2
Galveston, Texas 77551

XXI Independent Relationship.

None of the provisions of this contract are intended to create, nor may be deemed to create, any relationship between the parties other than that of independent entities contracting with each other solely for the purpose of effecting the provisions of this contract. In the performance of work, duties, and obligations under this contract, Advocacy Center is at all times acting and performing as an independent contractor with complete control over the means, manner, and method by which services are rendered. Nothing in this contract shall create any employer/employee or agency relationship between the parties to this contract.

XXII Confidentiality

Except to competent authorities, Advocacy Center agrees not to reveal or disclose any information relating to any case in which services are provided under this contract.

XXIII
Advertising and Solicitation

Advocacy Center may not use the award of this contract or performance of services under this contract as an advertisement or otherwise for the purpose of soliciting or obtaining business from other sources. Advocacy Center may not include any information relating to this contract in business cards, pins, labels, patches, or any other manner that could be construed as advertising, solicitation, or as an official extension of The Children's Services Board.

XXIV
Assignment

Advocacy Center may not assign, sell, or otherwise transfer this contract without written permission of The Children's Services Board.

XXV
Entirety of Agreement and Modification

This contract contains the entire agreement between the parties relating to their rights and obligations under this contract. A prior agreement, promise, negotiation, or representation not expressly set forth in this contract has no force or effect. A subsequent modification to this contract must be in writing, signed by the party to be charged and expressly authorized by the governing body of the party. An official representative, employee, or agent of The Children's Services Board does not have authority to modify or amend this contract except pursuant to specific authority to do so granted by The Children's Services Board acting as a body.

XXVI
Severability; Conformity with Legal Limitations

If a provision contained in this contract is held invalid for any reason, the invalidity does not affect other provisions of the contract that can be given effect without the invalid provision, and to this end the provisions of this contract are severable.

If any current or future legal limitations affect the validity or enforceability of a provision of this contract, then the legal limitations are made a part of this contract and shall operate to amend this contract to the minimum extent necessary to bring this contract into conformity with the requirements of the limitations, and so modified, this contract shall continue in full force and effect.

XXVII
Governing Law: Venue

This contract shall be governed by the laws of the State of Texas. Venue for an action arising under this contract shall be exclusively in Galveston County

XXVII
Benefit

This contract is intended to inure only to the benefit of the parties. This contract is not intended to create, nor shall be deemed or construed to create, any rights in third parties

XXVIII
General Provisions

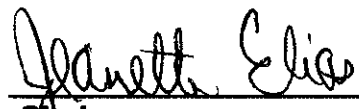
Except as provided otherwise, words shall be given their ordinary meaning. If a word is connected with and used with reference to a particular trade or subject matter or is used as a word of art, the word shall have the meaning given by experts in the particular trade, subject matter, or art

Words in the present or past tense include the future tense. The singular includes the plural and the plural includes the singular unless expressly provided otherwise. Words of one gender include the other genders

The headings at the beginning of the various provisions of this contract have been included only in order to make it easier to locate the subject covered by each provision and are not to be used in construing this contract

For faithful performance of the terms of this agreement, the parties hereto in their capacities as stated, affix their signatures and bind themselves effective the October 1st, 2011.

**Galveston County
Children's Services Board**



Chair

9/27/11

Date of Signature

**Advocacy Center for Children
of Galveston County**



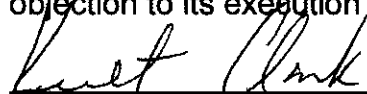
Carmen Crabtree
Executive Director

9/12/11

Date of Signature

Execution by the County of Galveston County

The County of Galveston, acting by and through Mark Henry, County Judge, in accordance with an Order passed by the Commissioners' Court, acknowledges that the foregoing Agreement has been submitted to it and that the Court has no objection to its execution by the Galveston County Children's Services Board.



Mark Henry Kenneth Clark

Acting **County Judge**

September 20, 2011

Date of Signature

Document history

Depts\word\commser\Child Advocacy Project Final Contract
D \WP\CSD\CPS\Advocacy Center Contract\Child Advocacy Project Final Contract.doc
Y \Curtiss\WP\CSD\CPS\Advocacy Center Contract\Child Advocacy Project Final Contract.doc

AGENDA

ITEM

#8b

October 28, 2011

Lanny Brown, Director
Galveston County Community Services
722 Moody, 5th Floor
Galveston Texas 77550

RE. Contract between UTMB and Galveston County Children's Services Board

Dear Mr Brown,

Please find enclosed one fully executed original of the contract between the University of Texas Medical Branch and the Galveston County Children's Services Board

I appreciate your assistance with finalizing the document

Thank you



Sandra Fuentes
Grants Administrator
Departments of Pediatrics and Dermatology
301 University Boulevard
Galveston, Texas 77555-0351

**AGREEMENT BETWEEN
THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON,
THE GALVESTON COUNTY CHILDREN'S SERVICES BOARD, AND GALVESTON
COUNTY FOR SERVICES TO BE PROVIDED FOR THE TEXAS DEPARTMENT OF
FAMILY AND PROTECTIVE SERVICES**

This Agreement is entered into pursuant to Texas Family Code, Chapter 264, by and between **The University of Texas Medical Branch at Galveston** ("UTMB"), an institution of The University of Texas System which is an agency of the State of Texas, on behalf of its Department of Pediatrics, **The Galveston County Children's Services Board** ("Board"), acting on behalf of the Texas Department of Family and Protective Services ("CPS"), and **Galveston County** ("County"), the Board's financial conduit for this Agreement

RECITALS

WHEREAS, Board is authorized by Texas Family Code § 264.005(d) to provide coordinated state and local public welfare services for children and their families on behalf of CPS, and

WHEREAS, Board desires the professional services of a UTMB Physician Assistant ("PA") or Pediatric Nurse Practitioner ("PNP"), as designated by UTMB, to assist Board in addressing such health care needs of CPS clientele as described herein, and

WHEREAS, Board desires to pay for said professional services for the children of Galveston County utilizing funds provided by County, and

WHEREAS, UTMB desires to provide the professional services described herein,

NOW THEREFORE, for and in consideration of the mutual promises and covenants set forth herein, UTMB, Board and County (collectively, the "Parties") agree as follows

I. RESPONSIBILITIES OF UTMB

1.1 Services Provided UTMB shall provide a PA/PNP, as designated by UTMB, from UTMB's Department of Pediatrics to perform the services contained in *Exhibit A, entitled "Services Provided"*, attached hereto and incorporated herein for all purposes

1.2 Availability UTMB shall provide the services of a PA/PNP in accordance with the terms and conditions provided in *Exhibit B, entitled "Availability"*, attached hereto and incorporated herein for all purposes

1 3 Reporting UTMB will report on a monthly basis to CPS, Board and County's Director of Community Services as provided in *Exhibit A, Item (j)*

1 4 Financial Recordkeeping UTMB shall maintain all necessary financial records to support the expenditure of all funds paid by Board utilizing County funds pursuant to Section III of this Agreement

1 4 1 The Board, through the offices of the Galveston County Auditor, shall have the unfettered right to audit these financial records for up to three (3) years after the expiration or early termination of the initial term of this Agreement. In addition, should this Agreement be renewed on an annual basis as provided in Article 4 14 below, the Galveston County Auditor shall have the unfettered right to audit these financial records for up to three (3) years after the expiration or early termination of each annual renewal period

1 4 2 Upon written request, UTMB shall make these financial records available for examination by the Galveston County Auditor at either UTMB's primary business location or any other location in Galveston County that is mutually agreeable to the parties. The County Auditor may receive copies of any records he deems necessary immediately upon request and at no cost to Board or to County

1 4 3 UTMB shall respond to any discrepancies noted by the Galveston County Auditor in its examination of these financial records within ninety (90) days of receiving written notice of such discrepancies. UTMB and the Galveston County Auditor will work together in an attempt to resolve such discrepancies

II. RESPONSIBILITIES OF CPS

2 1 Consent for Examination and Treatment Although it is not a signatory to this Agreement, in accordance with the authority granted Board pursuant to Texas Family Code §264.005(d), the Parties anticipate that CPS shall provide or obtain any legal consent in writing necessary to conduct a physical examination and diagnostic assessment of a child's medical problem, grant UTMB access to information found in CPS's records, allow children or their parents, guardians, or family members to be interviewed by UTMB for the purpose of obtaining a medical or forensic history, and allow UTMB to share any information obtained during such assessments and/or interviews with CPS representatives. In the event CPS cannot provide or obtain consent, the Parties acknowledge a child may be treated by UTMB pursuant to Chapter 264 of the Texas Family Code or other applicable state law

2 2 Notice of Meetings The parties also anticipate that CPS will give UTMB reasonable notice of all meetings, consultations, training sessions, orientation sessions, workshops, or any other events requiring the presence of a representative of UTMB

2 3 Payment The Board, utilizing County funds, shall compensate UTMB as provided in Section III of this Agreement

III. TERMS FOR PAYMENT

3 1 Compensation

3 1 1 Salary and Benefits Portion The Board shall compensate UTMB for fifty-five percent (55%) of the PA/PNP's salary and benefits That amount, FIFTY THREE THOUSAND, THREE HUNDRED EIGHTY-FOUR DOLLARS AND NO CENTS (\$53,384 00), shall be payable in twelve (12) equal installments of FOUR THOUSAND FOUR HUNDRED FORTY-EIGHT DOLLARS AND SIXTY-SIX CENTS (\$4,448 66) per month commencing October 1, 2011, with each installment to be paid on or before the 10th day of each month during the term of this Agreement

3 1 2 Maintenance and Operations Portion In addition to the Salary and Benefits described in Article 3 1 1 above, Board shall provide UTMB TWO THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS (\$2,500 00) for Maintenance and Operations Costs This payment will be paid in twelve (12) equal installments of TWO HUNDRED EIGHT DOLLARS AND THIRTY-THREE CENTS (\$208 33) per month commencing October 1, 2011

3 1 3 Maintenance and Operations Costs The Maintenance and Operations amount described in Section 3 1 2 above shall be used to pay

(a) dues, subscriptions and travel expenses of the PA/PNP, and

(b) colposcope maintenance

3 1 4 Total The total amount of compensation to be received per year by UTMB shall not exceed FIFTY-FIVE THOUSAND, EIGHT HUNDRED EIGHTY-FOUR DOLLARS AND NO CENTS (\$55,884 00)

3 2 CPS, Board and County shall not be invoiced or billed for any services rendered by UTMB as all medical provider bills owed by CPS or Board for all services provided under this Agreement are included and covered by the payments set forth in Articles 3 1 1 and 3 1 2 above Further, UTMB shall not bill any third party payor, including Medicaid, for the services it provides under this Agreement, and CPS, Board and/or County shall be entitled to bill any such third party payors for services provided by UTMB under this Agreement as allowed by law

IV. MUTUAL AGREEMENTS

4 1 Indemnification

4 1 1 To the extent authorized by the Constitution and laws of the State of Texas, Board, to the extent it can bind CPS pursuant to Texas Family Code §264 005(d), and County agree to hold the State of Texas, the Board of Regents of The University of Texas System, UTMB, and their respective officers, employees, and

agents harmless from and indemnify each of them against any and all claims, actions, damages, suits, proceedings, judgments, and liabilities, excluding attorney's fees, for personal injury, death, or property damage resulting from the acts or omissions of CPS, Board, or County or resulting from the acts or omissions of others under the supervision or control of CPS, Board or County

4.1.2 To the extent authorized by the Constitution and laws of the State of Texas, UTMB agrees to hold CPS, Board, County and their respective officers, employees, and agents harmless from and indemnify each against any and all claims, actions, damages, suits, proceedings, judgments, and liabilities, excluding attorney's fees, for personal injury, death, or property damage resulting from the acts or omissions of UTMB, UTMB's PA/PNP, or the acts or omissions of others under UTMB's supervision or control

4.2 Self Insurance As an agency of the State of Texas, liability for the tortious conduct of all other agents and employees of UTMB, including house staff, is provided for solely by the provisions of Chapters 101, 104 and 108 of the Texas Civil Practice and Remedies Code. As a governmental unit established pursuant to Chapter 264 of the Texas Family Code, Board's liability for its tortious conduct as well as the tortious conduct of its agents and employees is provided solely by the provisions of Chapter 101 of the Texas Civil Practice and Remedies Code. As a political subdivision of the State of Texas, County's liability for its tortious conduct as well as the tortious conduct of its agents and employees is similarly provided solely by the provisions of Chapter 101 of the Texas Civil Practice and Remedies Code. All parties are self insured.

4.3 Force Majeure No party shall be required to perform any term, condition, or covenant of this Agreement so long as such performance is delayed or prevented by an Act of God, material or labor restrictions imposed by any governmental authority, civil riot, flood, hurricane, or other natural disaster, or any other cause not reasonably within the control of the party failing to perform.

4.4 Entire Agreement This Agreement constitutes the entire Agreement between the Parties. No agreements, amendments, or modifications, implied or otherwise, shall be binding on any of the parties unless set forth in writing and signed by Parties.

4.5 Governing Law, Venue Board and UTMB agree that this Agreement shall be construed in accordance with the Constitution and laws of the State of Texas and venue shall lie in Galveston County.

4.6 Severability If one or more of the provisions of this Agreement, or the application of any provision to any Party or circumstance, is held invalid, unenforceable, or illegal in any respect, the remainder of this Agreement and the application of the provision to other Parties or circumstances shall remain valid and enforceable.

4 7 Nondiscrimination The Parties agree that in the performance of this Agreement there will be no discrimination against any person or persons on account of race, color, sex, sexual orientation, religion, age, disability, national origin, or veteran status, and that the Parties shall comply with all applicable requirements of the Civil Rights Act of 1964, as amended, the Civil Rights Act of 1991, Executive Order 11246, the Vietnam Era Veterans' Readjustment Act of 1974, the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and all other federal rules and regulations, state laws, and executive orders as applicable

4 8 Notice Any notice required to be given pursuant to the terms and provisions of this Agreement shall be in writing, and shall be mailed by certified or registered mail, return receipt requested, addressed as set forth below or at such other address as may be specified by written notice

UTMB William R Elger, CPA
Executive Vice President and Chief
Business and Finance Officer
The University of Texas Medical Branch at Galveston
301 University Boulevard
Galveston, TX 77555-0126

cc C Joan Richardson, M D
Chair, UTMB Department of Pediatrics
John Sealy Distinguished Chair and Professor
301 University Boulevard
Galveston, TX 77555-1119

Board Melissa Williams
Chair, Board of Directors
The Galveston County Children's Services Board
722 Moody, Fifth Floor
Galveston, TX 77550

County Lanny Brown
Director, Community Services
Galveston County Courthouse
722 Moody, 5th Floor
Galveston, Texas 77550

4 9 Termination Any Party may terminate this Agreement for any reason or no reason or for convenience by giving the other Parties thirty (30) days prior written notice of such intent to terminate

4 10 Waiver The waiver by a Party of a breach of any provision of this Agreement shall not constitute a waiver of any subsequent breach of this Agreement

4 11 Compliance The Parties shall at all times comply with all applicable ordinances, laws, rules and regulations of local, state and federal governments, or any political subdivision of agency, authority or commission thereof, which may have jurisdiction to pass laws, ordinances, or make and enforce rules and regulations with respect to either Party

4 12 Headings Headings have been included in this Agreement for convenience only and shall not affect the interpretation of any terms found herein

4 13 Independent Contractor Each Party is acting herein as an independent contractor Except to the extent that Board is an entity of CPS as permitted by Texas Family Code §264 005(d), nothing contained herein shall constitute or designate any Party or their employees or agents to act on behalf of any other Party

4 14 Effective Dates This initial term of this Agreement shall become effective October 1, 2011, regardless of the date of execution and, unless terminated sooner as provided in Article 4 9 above, shall remain in effect until September 30, 2012 This Agreement may be extended annually by a letter of extension signed by the Parties Such letter of extension must include the amount of funds budgeted by Board in support of each renewal term

V. HIPAA

5 1 Acknowledgment of HIPAA Obligation To the extent UTMB comes into contact with information considered Individually Identifiable Health Information as defined by the Health Insurance Portability and Accountability Act of 1996, 42 U S C § 1320(d), ("HIPAA") as amended by the Health Information Technology for Economic and Clinical Health Act of 2009 ("HITECH Act") and any pertinent regulations issued by the Department of Health and Human Services ("HHS"), Protected Health Information or Electronic Protected Health Information (collectively, "Protected Information") as regulated by HHS through the adoption of standards, 45 C F R Parts 160 and 164 (Privacy Rule) and 45 C F R Parts 160, 162 and 164 (Security Rule), (collectively, "the HIPAA Rules"), UTMB agrees to keep private and to secure any information considered Protected Information in accordance with federal law

5 2 UTMB agrees to use and disclose Protected Information only as required to perform the services outlined in this Agreement UTMB may use and disclose Protected Information for the proper management and administration of UTMB's operations and for data aggregation services to the extent permitted by the HIPAA Rules

5 3 UTMB will not use or further disclose Protected Information other than as permitted or required under this Agreement or by law

5 4 UTMB will use appropriate safeguards to prevent the use or disclosure of Protected Information for any reason other than as provided by this Agreement UTMB shall implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of any Electronic Protected Information UTMB creates, receives, maintains or transmits on behalf of CPS or The Galveston County Children's Services Board

5 5 UTMB agrees to promptly notify CPS and Board of any use or disclosure of Protected Information not provided for in this Agreement of which UTMB becomes aware UTMB shall report to CPS and Board any instances, including security incidents, of which it is aware in which Protected Information is used or disclosed for a purpose that is not otherwise provided for by this Agreement or for a purpose not expressly permitted by the HIPAA Rules

5 6 UTMB shall require any agents or subcontractors who receive Protected Information to be bound by the same restrictions and conditions outlined in this Agreement Additionally, UTMB shall ensure that any agent, including a subcontractor, agrees to implement reasonable and appropriate safeguards to protect the confidentiality, integrity, and availability of Electronic Protected Information that UTMB creates, receives, maintains, or transmits on behalf of CPS or Board

5 7 To the extent it is determined UTMB maintains a Designated Record Set, UTMB agrees to follow 45 C F R §§ 164 524 (Access of Individuals to Protected Health Information (PHI)), 164 526 (Amendment of PHI), and 164 528 (Accounting of Disclosures of PHI) of the HIPAA Rules

5 8 UTMB agrees to make its internal practices, books, and records relating to the use and disclosure of PHI received from CPS or Board available to the Secretary of Health and Human Services or the Secretary's designee for the purpose of determining CPS and Board's compliance with the HIPAA Privacy Regulations

5 9 After termination of this Agreement, UTMB agrees to return or destroy all Protected Information if feasible, and, if not feasible, UTMB agrees to continue to protect the Protected Information from wrongful use and disclosure

5 10 UTMB understands that Board, on its own initiative or at the request of CPS, may terminate this Agreement immediately if CPS or Board determines UTMB violated a material term of this Agreement and UTMB's actions are not successful in remedying the breach If termination is not feasible, Board on its own initiative or at the request of CPS may report the problem to the Secretary of Health and Human Services

5 11 UTMB may use and disclose de-identified Protected Information if the use is disclosed to CPS or Board and CPS advises Board and UTMB it approves of the use of the de-identified Protected Information, and the Protected Information is de-identified in compliance with the HIPAA Rules

5 12 UTMB shall ensure that all uses and disclosures of Protected Information are subject to the principle of "minimum necessary use and disclosure,"—i e , that only Protected Information that is the minimum necessary to accomplish the intended purpose of the use or disclosure is used or disclosed

5 13 UTMB understands that Board has no way of accessing PHI save through the Texas Department of Family and Protective Services ("CPS") in an executive session as provided for in Section 264 005(g) of the Texas Family Code

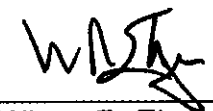
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EXECUTED EFFECTIVE the 1st day of October, 2011, regardless of the date of execution, in triplicate parts, each of which shall be deemed an original

**THE GALVESTON COUNTY
CHILDREN'S SERVICES BOARD**

**THE UNIVERSITY OF TEXAS
MEDICAL BRANCH AT GALVESTON**


~~Jeanette Williams~~ **Jeanette ELIAS**
Chair, Board of Directors

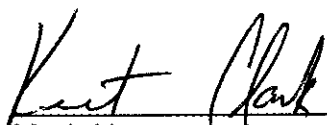

William R. Elger, CPA
Executive Vice President and Chief
Business and Finance Officer


Content reviewed


Date _____

Date 10/19/11

GALVESTON COUNTY


~~Mark Henry~~ **Kenneth Clark**
Acting County Judge


C. Joan Richardson, M.D.
Chair, UTMB Department of Pediatrics
John Sealy Distinguished Chair and
Professor

Date September 20, 2011

Date 10/11/11

Attest:

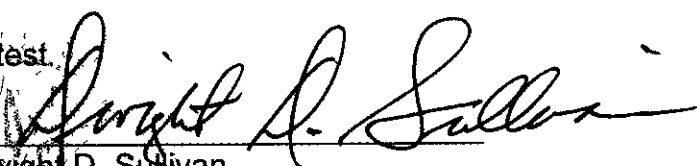

Dwight D. Sullivan
County Clerk

EXHIBIT A
SERVICES PROVIDED

Services to be provided by the PA/PNP to Board as an entity of CPS in Galveston County and the children of Galveston County are as follows

- (a) Provide or assist with child abuse forensic medical evaluations during the five (5) half-day Child Protective Clinic times at either the UTMB ABC Center or the medical facility at the Advocacy Center for Children of Galveston County to facilitate, coordinate, and standardize the work of faculty, residents, nurses, UTMB social workers, and CPS case workers
- (b) Prepare supplies and equipment, including the use of a colposcope for photographs
- (c) Assure that cultures and other laboratory studies are handled correctly
- (d) Assure that UTMB ABC Center child abuse protocols are filled out correctly and reporting letters are submitted in a timely fashion to the police and CPS
- (e) Meet weekly with the Multidisciplinary Case Review Team of the Advocacy Center for Children of Galveston County to review cases seen at UTMB, discuss policies and procedures, and plan educational interventions
- (f) Testify in court, when called, as to the presence or absence of medical findings
- (g) Participate with professionals and community agencies to assure safe, timely, and complete evaluation of child abuse cases at UTMB
- (h) Assist medical personnel in the evaluation of CPS cases that are sent to UTMB during times that the UTMB ABC Center is not officially in session, when time is available in the schedule
- (i) *Not spend any time during the fifty-five percent (55%) paid by Board utilizing County funds on behalf of CPS seeing victims for evaluation of sexual or physical assault in cases in which CPS is not involved*
- (j) Send monthly reports to CPS, Board and County's Director of Community Services containing information detailing the number of children seen, type of abuse noted (physical or sexual), and type of exam each patient was given. At the end of the contract year, the PA/PNP will send a final report to CPS, Board and County's Director of Community Services

EXHIBIT B
AVAILABILITY

For each five-day work week (Monday through Friday) devoted to CPS pursuant to this Agreement, the hours of the PA/PNP per week are to be divided as follows

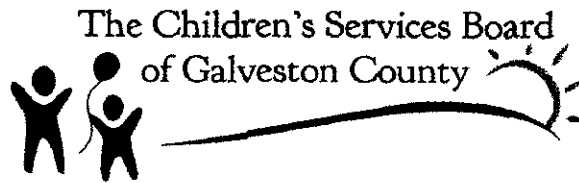
- (a) Five (5) half-days per week at the ABC Center operated by UTMB's Children's Hospital at The Primary Care Pavilion, conducting the following Primary Activities performing forensic medical evaluations, meeting with the Multidisciplinary Case Review Team of the Advocacy Center for Children of Galveston County, and conducting patient follow-up activities, chart reviews, phone calls, or making presentations at court
- (b) Should the PA/PNP employed under this Agreement resign or be terminated, the ABC Clinic Medical Director/Faculty Physician in charge of supervising the PA/PNP will continue to provide the services described in *Exhibit A, Services Provided, Items (d)-(g)* of this Agreement, pending the recruitment of a replacement PA/PNP

In exchange, The Galveston County Children's Services Board shall continue to compensate UTMB both the Salary and Benefits Portion of FOUR THOUSAND FOUR HUNDRED FORTY-EIGHT DOLLARS AND SIXTY-SIX CENTS (\$4,448.66) per month and the Maintenance & Operations Portion of TWO HUNDRED EIGHT DOLLARS AND THIRTY-THREE CENTS (\$208.33) per month, as provided in Section III of this Agreement

AGENDA

ITEM

#9



"Providing resources to help improve the care and welfare of children in Galveston County with special emphasis on foster care and preventing child abuse and neglect"

September 13, 2011

The Honorable Judge Mark Henry
The Honorable Patrick Doyle
The Honorable Kevin O'Brien
The Honorable Stephen Holmes
The Honorable Ken Clark

RE Appointment/Reappointment to the Children Services Board of Directors

Dear Sirs

For my final act as chairman of the Children's Services Board of Galveston County, I am submitting the following names for reappointment/appointment to the Board. The following members of the Children's Services Board of Galveston County are requesting reappointment to the Board. The ByLaws state that 1/3 of the Board shall be reappointed or appointed every year, a new schedule of terms was implemented last year. The Board has agreed on the persons named below and the terms of their service.

Melissa Williams, Resident of Santa Fe, Board Chairman, Principal at K E Little Elementary in Bachliff - 2 Years
Jeanette Elias, Resident of League City, Vice Chairman, Nurse-Veterans Hospital - 2 Years
Cheryl Sawyer, Resident of Santa Fe, PhD-UHCL - 1 Year
Stacey Monroe, Resident of Galveston, Child Development Specialist - 1 Year
Garet Nenninger, Resident of League City, Treasurer - 2 Years
Jackie Peden, Resident of Friendswood, Secretary - 2 Years
(Garet and Jackie were appointed by the Commissioner Court last year for their first 3 year term.)

For a new appointment, we are recommending Charity Eames, a Dickinson resident and Licensed Professional Counselor with DePelchin Children's Center. Charity has a strong background in child abuse prevention programs serving children and families in several Galveston County school districts. Charity's Resume is attached.

Julie Masters has termed out after 10 years of service on the Board. Brenda Gutierrez, Tommye Randolph, Norma Byous and Tammy Schweigert have recently resigned from their positions on the Board. All wish to extend their deepest appreciation to the Commissioner's Court for the opportunity to have served the children of Galveston County for the past several years.

We have 4 additional positions open on the Board and welcome appointments by members of the Commissioner's Court. All new appointees will serve for a 3 year term, renewable at the pleasure of the Court.

Respectfully,

Julie Masters, Chairman

722 Moody Avenue, Fifth Floor, Galveston, TX 77550



Phone (409) 770-5547 Fax (409) 765-3264

Report Child Abuse: 1-800-252-5400

248 Drake Run Lane (281) 534-2969
Dickinson, TX 77539 (281) 728-6709
e-mail ceames@depelchin.org

Charity Eames

CREDENTIALS

Licensed Professional Counselor and Licensed Marriage and Family Therapist, 2006
Licensed Professional Counselor – Supervisor, 2008
Advanced Certified Prevention Specialist 2010

EDUCATION

Supervision Certification Series, 2007

Master of Arts in Marriage and Family Therapy, May 2003
University of Houston – Clear Lake, Houston, TX

Bachelor of Arts, Double Major in Psychology and Spanish, May 2000
Southwestern University, Georgetown, TX
Graduated cum laude

Study Abroad Spanish Program, Fall 1997
Universidad de Cantabria, Santander, Spain

PUBLICATIONS

Zaid, S, Eames, C, Driver, D, & LeGendre, A (2009) Integrating research and clinical practice through collaborative therapeutic assessment *Protecting Children*, 24(3), 50-57

WORK EXPERIENCE

Program Coordinator

August 2010 - Present

DePelchin Children's Center, Houston, Texas

- Supervise Department of Health and Human Services, Administration for Children and Families funded grant for the prevention of child maltreatment
- Oversee determination of eligibility for families participating in *Healthy Solutions* program
- Outreach in communities of Galveston County
- Participation in Galveston County Community Resource Coordination Group
 - Co-chair of Parenting Subcommittee
- Supervision of Staff Clinicians
 - Clinical and administrative training and supervision
 - Teaching program fidelity and assessment tools
- Coordinate with Research and Grants Management to assure project is implemented as proposed

Supervisor

March 2009 – August 2010

DePelchin Children's Center, Houston, Texas

- Supervise Department of State Health Services funded grant for substance abuse prevention
- Coordinate presentations and classes to 26 schools in three school districts
- Outreach in communities of Mainland Galveston County
- Participation in Galveston County Community Resource Coordination Group
- Supervision of Prevention Specialists – Case Managers
 - Clinical and administrative training and supervision
 - Teaching program fidelity and assessment tools
 - Observation of Prevention Specialists in program dissemination

Staff Clinician II

August 2003 – March 2009

DePelchin Children's Center, Houston, Texas

- Family, group, and individual therapy in school and home based settings
- Providing in-home, individualized parenting to clients
- Aid individuals and families in finding community resources
- Supervision of Social Work interns
 - Clinical and administrative training
 - Teaching program fidelity and assessment tools
 - Observation of interns in therapeutic settings

Administrator of Divorce Education Class

August 2005 – July 2007

DePelchin Children's Center, Houston, Texas

- Administering monthly divorce education class
-

Family Therapy Intern

June 2002 - April 2003

DePelchin Children's Center, Houston, Texas

- Family, group, and individual therapy in outpatient, school and home-based setting
- Function as student advocate in dealings with school administration

Family Therapy Intern

January 2001 - July 2001

Psychological Services at University of Houston – Clear Lake, Houston, Texas

- Practicum in family therapy
- Individual and family therapy in outpatient setting

Admissions Representative

August 2000 – March 2002

MTI College of Business and Technology, Houston, TX

- Interview prospective students for admission to school and deal with potential problems
- Provide guidance for current students
- Train and supervise new admissions representatives in admissions procedure

HONORS/AWARDS

ABCD – Employee of the Month, November 2004, DePelchin Children's Center

Phi Kappa Phi Honor Society

Graduate, Inducted April 2003, University of Houston - Clear Lake

Psi Chi National Psychology Honor Society

Graduate, Inducted April 2001, University of Houston – Clear Lake

Sigma Delta Pi National Spanish Honor Society

Undergraduate, Inducted April 1999, Southwestern University

Psi Chi National Psychology Honor Society

Undergraduate, Inducted October 1998, Southwestern University

AGENDA

ITEM

#10

The State of Texas

§

County of Galveston

§

§

Interlocal Agreement for Emergency Medical Services

This Interlocal Agreement is entered into pursuant to Texas Government Code, Chapter 791, commonly called the Texas Interlocal Cooperation Act

The purpose of this agreement is to provide for emergency medical services (first responder services) and occasional medical transport for Bolivar Peninsula, Crystal Beach, Gilchrist, Caplen, and High Island areas, including all area south of the Gulf Intracoastal Waterway from the Bolivar Ferry Landing to the eastern boundary of Galveston County. It is by and between the following political subdivisions of the State of Texas

Galveston County Health District, ("GCHD"), created by and through Chapter 121 Subchapter E of the Texas Health and Safety Code; and

Galveston County ("County").

Preamble

The **Galveston Area Ambulance Authority (Authority)** is a division of **GCHD**. It is not a separate political entity. The **Authority** provides emergency medical services and ambulance transfers for patients to medical and other health care facilities within a specified area within Galveston County. All references to **GCHD** will mean both the **GCHD** and the **Authority**.

The **Interlocal Cooperation Act** provides that local governmental entities may jointly exercise with other local governments the power to provide governmental services for public health and welfare purposes.

It is the opinion of the parties that the services provided through this interlocal agreement are for public health and welfare purposes.

Agreement

Now, Therefore, the **County**, and the **GCHD**, in consideration of the promises, covenants, conditions and payments to be made hereby mutually agree as follows:

Section 1. Authority

This Agreement, being essential to the public health and welfare of citizens of and visitors to the **County**, is authorized by the **Texas Interlocal Cooperation Act**.

Section 2. Term

This Agreement will be effective for all services rendered since October 1, 2011 and will stay in effect until Oct 1, 2012. This agreement is renewable on an annual basis as may be agreed upon by the parties

Any party may terminate its participation in this Agreement by providing the other parties with written notice thirty (30) days prior to withdrawal. Notice by either party ends this agreement in its entirety. No reason for termination of this agreement is necessary other than a party's mere desire to end its participation in this contract.

Section 3 Services

GCHD agrees to operate, furnish and manage a public emergency medical service within the Service Area. This service will be provided for the use and benefit of the parties, their inhabitants, visitors and all others who may have occasion to need and require prompt emergency medical service in connection therewith. For purposes of this Agreement, the term "public emergency medical service" shall mean and include service for the emergency treatment and transportation of persons in medical distress to an appropriate medical facility.

The parties acknowledge that **GCHD** will only be providing first responder services on most occasions. It is anticipated that transportation and other ambulance services will generally be handled by volunteer service providers located in the service area. In case a volunteer service provider is not available **GCHD** will provide ambulance services.

GCHD shall also provide all medical supplies required in connection with furnishing public emergency medical service. The operation or supervision of any hospital, clinic medical center, emergency room or other medical facility shall not be deemed to be included within this Agreement.

GCHD agrees to provide public emergency medical service from Sunday night at midnight until Friday night at midnight for each week during this agreement.

GCHD agrees to have at least two persons scheduled during daytime hours and one person during nighttime hours. All persons hired will be at least DSHS EMT-Paramedic certified.

The **Service Area** for this agreement is the Bolivar Peninsula area to include the Port Bolivar, Crystal Beach, Caplen and High Island communities. This includes all of Galveston County from south of the Intracoastal Waterway between the Bolivar Ferry Landing and the eastern border of Galveston County.

GCHD agrees to follow the acceptable standard of medical care within the medical community for treatment and transportation of its patients. **GCHD** also agrees to abide by all Federal, State and Local laws pertaining to the treatment and transportation patients and the reporting of calls

Section 4. Insurance

GCHD currently maintains third party liability, general liability, workers compensation and medical malpractice insurance through the Texas Municipal League and agrees to maintain the same or similar coverage for the life of this agreement

Section 5. Fees

It is understood by the parties that **GCHD** will not normally transport patients, however, since the parties acknowledge that it may occur, **GCHD** agrees to follow the fee and fiscal management guidelines in this agreement

GCHD shall publish a **Schedule of Fees** for the various services it renders to patients within the service area.

GCHD acknowledges that it must provide its emergency transfer services prior to any demand for payment

For all users of **GCHD** for whom Medicare/Medicaid may be responsible to make payments, **GCHD** shall accept Medicare/Medicaid assignments for medically necessary transports, as determined by Medicare/Medicaid guidelines. **GCHD** shall also use its best efforts to pursue collection of Medicare/Medicaid required co-payments. If Medicare/Medicaid determines that transportation was not medically necessary, the individual transported shall be charged a fee in accordance **GCHD/Authority's Schedule Fees** except to the extent such charges are prohibited by law

GCHD shall invoice for and use its best efforts to collect from any available source (e.g. direct patient pay or insurance) its charges based on its **Schedule of Fees** for all transports performed during the term of this Agreement. **GCHD** will continue to attempt collection of any outstanding invoice based on any service performed while this Agreement is in event even if the billing and collection occurs after termination of this Agreement

The collection of the fees permitted in this section shall be the sole responsibility of **GCHD**. Under no circumstances shall the **County** be responsible for any non-payments from any patients for any reason

Section 6. Fiscal Management

GCHD agrees

- to bill, receive and handle the revenues from all transports,
- to keep and maintain sound fiscal records recording all such transactions and billing,
- to have a fiduciary duty to **County**;
- that in accordance with 42 U.S.C., §1395x(V)(1)(I) (Social Security Act §1861(v)(1)(I) and 42 C.F.R., Part 420, Subpart D, §420.300, et seq., until the expiration of four (4) years after the furnishing of Medicare reimbursable services, upon proper written request, allow the Comptroller General of the United States, the Department of Health and Human Services, and their duly authorized representatives access to this Agreement and to **GCHD** books, documents and records (as such terms are defined in 42 C.F.R., §420.301) necessary to verify the nature and extent of cost of Medicare Reimbursable Services provided under this Agreement, and
- that if Medicare or Medicaid reimbursable services provided by **GCHD** under this Agreement are carried out by the means of a subcontract with an organization related to **GCHD**, and such related organization provides the services at a value or cost of \$10,000 or more over a twelve (12) month period, then the subcontract between **GCHD** and the related organization shall contain a clause comparable to the clause specified in the preceding sentence,
- to comply with all HIPAA rules and regulations, and
- that **County**, through its **County Auditor**, has the unfettered right to audit the financial records of **GCHD** relating to the services provided herein

Section 7. Payments by County

For the services and covenants recited herein, the **County** agrees to pay **GCHD** the amount of \$286,480.00 per each year of this contract

GCHD will bill and the **County** will pay on a quarterly basis. **GCHD** agrees to continue provide the services described in this agreement without additional payment from the County regardless of the amount of funds, or lack thereof, it receives from its revenue collection procedures.

Section 8. Dispute Resolution and Venue

The parties agree that all claims, disputes, and controversies arising out of or in relation to the performance, interpretation, application, or enforcement of this Agreement, including but not limited to an alleged breach thereof, shall be referred to mediation before, and as a condition precedent to, the initiation of any adjudicative action or proceeding

The parties further agree that this Agreement is made, and shall be construed and interpreted under the laws of the State of Texas, unless preempted by an applicable federal law, and that venue for any legal action shall lie in Galveston County, Texas

Section 9. Miscellaneous

In case one or more of the provisions contained in this Agreement shall, for any reason held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision, and this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained in the Agreement

No attorney-client, accountant-client or other legal privilege will be deemed to have been waived by any party by virtue of execution of this Agreement

This Agreement contains the entire Agreement between the parties hereto and may only be amended, altered, or revoked by written instrument signed by the parties hereto

Any notice and/or statement required and permitted to be delivered shall be deemed delivered by depositing the same in the United States mail, certified with return receipt requested, postage prepaid, addressed to the appropriate party at the following addresses, or at such other addresses provided by the parties in writing.

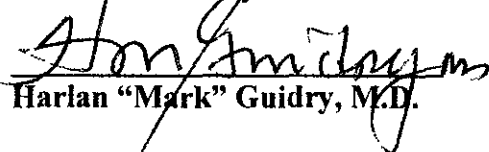
Chief Executive Officer
Galveston County Health District
1207 Oak Street
La Marque, Texas 77568

County Judge
County of Galveston
722 Moody, 2nd Floor
Galveston, Texas 77550

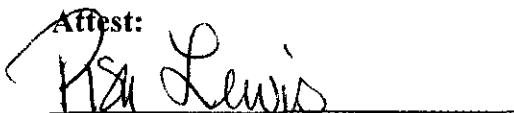
This Agreement may be executed in multiple counterparts, each of which shall be considered an original, but all of which shall constitute one instrument.

Executed this 26 day of September, 2011

Galveston County Health District


Harlan "Mark" Guidry, M.D.

Attest:


Pisa Lewis

County of Galveston County



Mark Henry Kenneth Clark
Acting County Judge

Attest:

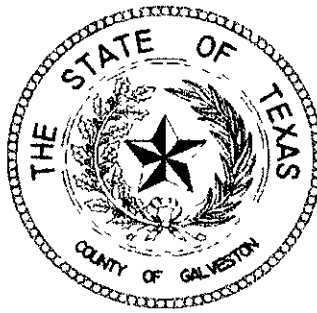

Dwight D. Sullivan
County Clerk

Depts/Health District/Bolivar EMS 2011

AGENDA

ITEM

#11



County of Galveston

Lanny Brown
DIRECTOR, COMMUNITY SERVICES

October 4, 2011

The Honorable Mark Henry, County Judge
and the Honorable Commissioners Court
Galveston County Courthouse
Galveston, Texas

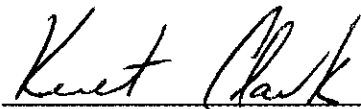
Gentlemen

Our current contract for economic development with Bay Area Houston Economic Partnership is up for renewal. According to the terms, the contract may be extended on a year-to-year basis contingent upon approval of the parties. Please authorize the County Judge to sign as provided in this letter and join with BAHEP in continuing this mutually beneficial agreement.

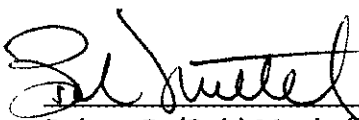
Sincerely,


Lanny Brown
Director, Community Services

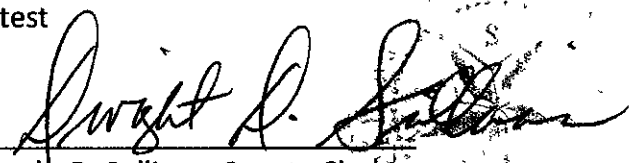
Approved


Mark Henry, County Judge
Kenneth Clark, Acting County Judge

Approved.


Robert D. (Bob) Mitchell
President
Bay Area Houston Economic Partnership

Attest


Dwight D. Sullivan, County Clerk



— INVOICE —

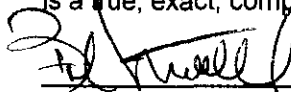
The Honorable Mark Henry
Galveston County
722 Moody, Suite 200
Galveston, TX 77550

Date 10/01/2011
Account # 1479
Invoice # 21553
Amount Due \$35,000 00

Amount Remitted _____

State of Texas, County of Harris

On this 1st day of September, 2011, I, Bob Mitchell, President of the Bay Area Houston Economic Partnership, have reviewed this invoice to ascertain its accuracy and have determined that it is a true, exact, complete and unaltered statement made by me



Bob Mitchell, President

Membership Investment 10/01/2011 - 09/30/2012

	35,000 00
Total	<u>\$35,000 00</u>

ECONOMIC DEVELOPMENT CONTRACT

STATE OF TEXAS }
 }
COUNTY OF GALVESTON } KNOWN ALL MEN BY THESE PRESENTS

THIS CONTRACT is made effective the first day of October 2011, by and between the COUNTY OF GALVESTON (the "County") and the BAY AREA HOUSTON ECONOMIC PARTNERSHIP (the "Provider")

PREAMBLE

County, pursuant to Local Government Code Section 381.001, is empowered to investigate and undertake ways of promoting the prosperous development of business, industry and commerce within the county.

County desires to contract with Provider for the provision of business and industrial development services. In addition, the County desires to promote its flood control efforts and the various ports located within its boundaries. The County also wishes to expand the employment base of the County in order to enhance the health, safety, and welfare of its residents. The County feels that an enhancement of economic development within the county will reduce the burden placed on it by both the justice system and the Indigent Health Care Act.

Provider was formed for the purpose of promoting and encouraging the formation of new business, retention and expansion of existing businesses, and the general diversification of the economy in the entire County.

Provider is willing, for the consideration herein paid, to provide the economic development services desired by the County.

For and in consideration of the premises and mutual covenants herein contained, it is agreed as follows:

ARTICLE I

QUALIFICATIONS OF THE PROVIDER

Section 1 01 – Representation and Warranties of Provider

Provider hereby represents and warrants as follows.

- (a) That it is engaged in an on-going effort to both attract new businesses, and to retain and expand existing businesses to Galveston County
- (b) That it is a not-for-profit economic development organization, the purpose of which is the promotion of economic development in portions of Galveston and Harris counties

ARTICLE II

SCOPE OF SERVICES

Section 2 01 – Services to be Provided

The Provider shall provide two or more economic development services as are described in Exhibit “A” attached hereto

Section 2 02 – Provider Reports

The Provider shall prepare and submit by mail to the Galveston County Commissioners Court quarterly reports and communications describing both the services performed by the Provider pursuant to this Contract as well as other services.

The Provider shall prepare and submit to the County, within 90 days after the end of the Provider’s fiscal year, a written report describing in general the services performed by the Provider pursuant to this contract as well as other services that may have been provided incidental to the Contract during the preceding year

Section 2.03 – Confidentiality

In order to foster and promote competition, assure the integrity of the competitive process and protect proprietary or innovative business strategies, all concepts, information, and data developed, generated, or received by Provider shall remain confidential.

ARTICLE III

TERM OF CONTRACT

Section 3 01 – Term

The Provider shall perform the services described in Article II, for a period of twelve (12) months from October 1, 2011 to September 30, 2012.

Section 3 02 – Renewal

This Contract may be renewed on a year-to-year basis beginning October 1, 2012 upon mutual agreement of the parties

ARTICLE IV

PAYMENT OF SERVICES

Section 4.01 – Fees

For and in consideration of the services to be performed by the Provider specified in Section 2 01 and described in Attachment A and subject to Provider matching County funds hereinafter stated, County agrees to pay the provider for the term of this Contract the amount of \$35,000.00

Section 4 02 – Matching Funds

Provider agrees to match the funds provided by County. Such matching funds will come from private sources and will be spent on such economic development services set forth in Exhibit "A". Time volunteered by Provider's Board Members will not be counted as matching funds.

Section 4 03 – Billings

Billings will be submitted to the County Judge or his designee, for prior approval on an annual basis. Such billings will contain an Affidavit executed by an Officer or Comptroller of Provider which attests to the validity and accuracy of the billing statement. Billings to the County shall not contain duplicate items which are billed to other public or private agencies. Reimbursement for travel will not be permitted under the Contract.

ARTICLE V

TERMINATION

Section 5 01 -- Termination for Cause

A party may terminate its performance under this contract upon default by the other party. Default by a party shall occur if the party fails to perform or observe any of them and condition of this contract required to be performed or observed by that party. Should such a default occur, the party against whom the default has occurred shall have the right to terminate all or part of its duties under this contract upon thirty (30) days notice to the defaulting party. Such termination shall be ineffective if within said thirty-day period the defaulting party cures the default to the satisfaction of the other party.

Section 5 02 -- Termination at Will

This Contract may be terminated with or without cause thirty (30) days notice by the party desiring to terminate to the other party.

ARTICLE VI

Miscellaneous provisions

Section 6 01 -- Independent Contractor

The relationship of the Provider to the County shall be that of an independent contractor. The county shall have no authority to direct the day-to-day business of any of the Provider's personnel decisions, and shall have no other rights to internal working papers or other information or data.

Section 6 02 -- Parties in Interest

This Contract shall bind and benefit the County and the Provider and shall not bestow any rights upon any third parties.

Section 6 03 -- Non-Waiver

Failure of either party to insist on the strict performance of any of the terms or conditions herein or to exercise any rights or remedies accruing upon default shall not be considered a waiver of the right to insist on and to enforce any other obligation hereunder or to exercise any right or remedy occurring as a result of any other default or failure of performance.

Section 6.04 – Applicable Laws

This contract is subject to and shall be construed in accordance with the laws of the State of Texas. This contract is performable in Galveston County, Texas.

Section 6.05 – Notices

All notices required or permitted hereunder shall be in writing. Notices shall be deemed delivered when actually received or, if earlier, on the third day following deposit in a United States Postal Service post office or receptacle. Notices must have proper postage affixed, certified mail, return receipt requested and addressed to the respective other party as the receiving party as may have theretofore been prescribed by notice. For the purposes of this contract addresses are as follows:

County:	County Judge Mark Henry Galveston County Courthouse 722 Moody, 2 nd Floor Galveston, Texas 77550
Provider	Bay Area Houston Economic Partnership 18045 Saturn Lane P.O. Box 58724 Houston, Texas 77258-8724

Section 6.06 – Audits

The Provider shall provide to the County, within ninety (90) days of the close of the Provider's fiscal year or as soon thereafter as practicable, its annual financial statements as prepared for its own Board of Directors. The County, through either its County Auditor or an independent private auditor, shall have the right to audit the books and records and accounts of the Provider for the purpose of satisfying itself that the fees paid pursuant to Article IV have been expended for the purposes contemplated by this contract; provided, that any such audit shall be conducted at the County's expense and in a manner that does not unreasonably disrupt the Provider's business.

Section 6.06 – Ambiguities

In this event if any ambiguity in any of the terms of this contract, it shall not be construed for or against any party hereto on the basis that such party did or did not author the same.

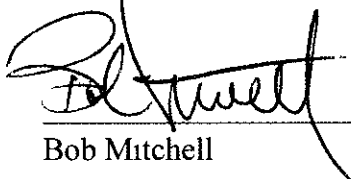
Section 6.08 – Entire Agreement

This contract contains all the agreements of the parties relating to the subject matter hereof and is the full and final expression of the agreement between the parties

IN WITNESS WHEREOF, the parties have made and executed this contract in multiple copies, each of which shall be an original.

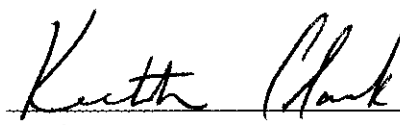
EXECUTED this 20th day of September, 2011

PROVIDER
BAY AREA HOUSTON ECONOMIC
PARTNERSHIP



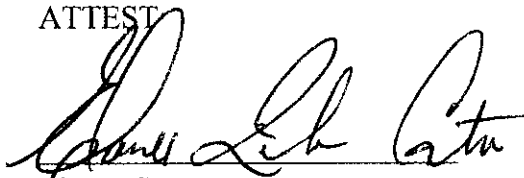
Bob Mitchell
President

COUNTY
GALVESTON COUNTY, TEXAS




~~Mark Henry~~ Kenneth Clark
Acting County Judge

ATTEST



Elaine Cantu,
Notary Public

ATTEST



Dwight D. Sullivan,
County Clerk



EXHIBIT "A"
SERVICES TO BE PROVIDED TO GALVESTON COUNTY

- A Marketing and Sales - organize and conduct a coordinated marketing and sales program to positively influence attitudes among local, national, and international business decision makers by drawing attention to Galveston County's strengths and by overcoming negative attitudes. The marketing and sales program should target groups and senior executives most likely to result in business relocations and expansions in Galveston.
- B Business Assistance Programs - develop programs designed to assist and promote the efforts of local businesses and entrepreneurs to form new business ventures or to expand existing business ventures (SATOP, BayTech, RCIC). This includes working with other non-profit organizations with similar goals.
- C Facilitate the merger of opportunities at the NASA Johnson Space Center and UTMB as related to bio and life science opportunities and partnerships to connect resources at both ends of the county to develop bio and life science employment and capital investment opportunity.
- D Advertising, Public Relations and Media Communications - design programs to encourage the dissemination, on a local, national, and international level, of accurate and detailed information on business opportunities in Galveston County, and on successful businesses and the local business climate.
- E. Public Policy - develop advice on:
 - (1) public policy and programs for action by the State of Texas, Galveston County, local municipalities, and the region that would facilitate and encourage economic growth, and
 - (2) policy and budgetary priorities, tax abatement, desirable regulatory changes, and incentives likely to result in business relocations and expansions in Galveston County.
- F Cooperation with Other Entities - participate in joint projects of mutual benefit with or supply appropriate information requested by other economic development organizations receiving funds from Galveston County and associated chambers of commerce. Specifically, contingent on availability of federal funding, fund the Galveston Economic Development Partnership to market the Space Alliance Technology Outreach Program to its small business community.

Special Services at No Additional Cost

- A BAHEP will work to mitigate the expected economic impact from the retirement of NASA's Space Shuttle Program with work force development initiatives such as BayTech, the Bay Area Houston Advanced Technology Consortium
- B BAHEP's International Maritime Advisory Committee will continue its leadership role in evaluating and advocating for an optimum storm surge suppression solution, like the Ike Dike, to protect Galveston County and the Gulf Coast from another catastrophic storm surge
- C BAHEP's International Maritime Advisory Committee will work with the Clear Creek Independent School District and surrounding districts to continue development of curriculum for new maritime classes to be offered at the high school level. This initiative is the first step in developing an education pipeline that will include Texas A&M University Galveston, San Jacinto College District, and University of Houston – Clear Lake to meet the growing workforce demand by the region's maritime industry
- D BAHEP will collaborate with Galveston County and other regional organizations to market the Ellington International Airport. BAHEP will work with the Houston Airport System to market Ellington International Airport and perform economic development activities to protect and grow assets related to the region's industry clusters. BAHEP through its Ellington Field Task Force will work with local businesses and elected officials in a strategic manner focusing on areas which most substantially benefit the military presence at Ellington Field-Alert fighter aircraft replacement, Predator unmanned aerial vehicles, quality of life for Joint Armed Forces Reserve Base, and Regional Homeland Security Defense Operations Center
- E BAHEP will continue to work to secure space artifacts for display in the region
- F BAHEP will continue to advocate for storm surge suppression solutions for Galveston County and the region

AGENDA

ITEM

#12

HOUSTON-GALVESTON AREA COUNCIL HURRICANE IKE RECOVERY ASSISTANCE CONTRACT

CONTRACTOR	HHSAC
The County of Galveston Fifth Floor-722 Moody Galveston, Texas 77550 409.770.5543 phone 409.621.7989 fax <u>Lanny.Brown@co.galveston.tx.us</u>	Houston-Galveston Area Council Human Services Department 3555 Timmons Lane, Suite 120 PO Box 22777 Houston, Texas 77227-2777 713.627.3200 phone 713.993.4578 fax <u>http://h-gac.com</u>

Hurricane Ike Recovery Assistance Special Services Block Grant Supplemental Funds Contract Number 08-10	
Total Contract Amount	\$237,087
Catalogue of Federal Domestic Assistance Reference Number	93.667
Past Reimbursement Period	September 22, 2008 to September 30, 2009
Contract Period	November 1, 2009 to September 30, 2011

**HOUSTON-GALVESTON AREA COUNCIL
CONTRACT AMENDMENT #3
THE COUNTY OF GALVESTON**

I. PURPOSE

This is an amendment to the contract between H-GAC and The County of Galveston H-GAC contract number 713-10, for Hurricane Ike Services.

This amendment

- A. extends the contract performance period to September 30, 2011,
- B. extends the reimbursement period to September 30, 2009, and
- C. increases the contract amount from \$188,087 to \$ 237,087 for services provided from September 22, 2008 to September 30, 2009

II. REVIEW AND APPROVAL

This amendment requires review and approval by the H-GAC Executive Director

III. SPECIAL CONDITIONS


N/A

IV. ATTACHMENTS

Amended Budget Summary

V. SIGNATURES

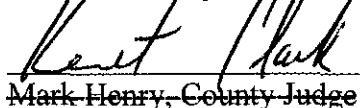
for the Houston-Galveston Area Council



Jack Steele, Executive Director

Date 10-6-11

for The County of Galveston



~~Mark Henry, County Judge~~
Kenneth Clark, Acting County Judge

Date September 20, 2011

The County of Galveston Reimbursement Budget Summary

September 22, 2008 through September 31, 2009

Hurricane Ike SSBG

Amendment #3

Fixed Costs	
Personnel Wages & Salaries	
Facilities (describe rent, utilities, other space or facility related costs)	
Communications (postage,telephones and related costs (please describe))	
Travel (deatil including millege rates, costs for airfare,Per diem, etc.	
Office Supplies(describe desktop, computers/related equipment costing less than \$5,000	
Supplies for customers	
Support services for customers (please detail these expenses)	\$237,087
Other expenses (please detail these expenses)	
Subcontracts (please detail these expenses)	
TOTAL BUDGET	\$237,087

AGENDA

ITEM

#13

AGREEMENT FOR ENGINEERING SERVICES

MADE AND ENTERED INTO by and between the County of Galveston, a political subdivision of the State of Texas, acting by and through its County Commissioners' Court, hereinafter called "Owner" and Cobb, Fendley & Associates, Inc., hereinafter called the "Engineer".

RECITALS

Owner intends to engage the services of Engineer to perform professional engineering services for the construction of Promenade Repairs at Ft. Travis Seashore Park on Bolivar Peninsula.

CONTRACTUAL UNDERTAKINGS

SECTION I EMPLOYMENT OF ENGINEER

The Owner agrees to employ the Engineer and the Engineer agrees to perform professional engineering services in connection with the Project as stated below, and for having rendered such service, the Owner agrees to pay the Engineer such compensation as is stated below:

SECTION II CHARACTER AND EXTENT OF SERVICES

The Engineer shall render professional engineering services necessary for the development of the Project, limited to the following and performed in accordance with existing local, State and Federal regulations.

See proposal attached hereto as Exhibit "A".

The character and extent of services outlined above shall be considered complete upon approval by Owner of the various drawings, data and tasks outlined in Exhibit "A".

All Services shall be of good quality and shall be performed in a professional manner. The standard care for all professional engineering and related Services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by other members of Engineer's profession practicing under similar conditions at the same time and in the same locality. Engineer will re-perform any Services not meeting this standard without additional compensation. **ENGINEER MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, UNDER THIS AGREEMENT OR OTHERWISE, IN CONNECTION WITH ENGINEER'S SERVICES.**

If, after the construction has begun, and engineering error or omission is discovered and the item can still be provided in the sequence of construction without premium to the Owner, the Owner will pay for this item just as if it had been included in the original design documents. If this engineering error or omission is discovered out of sequence with the construction timetable, then the Engineer will pay for the premium to have this item corrected or included, while the Owner will pay for this item as if it has been included in the original documents.

Additional services that may be required after approval of these documents by Owner, or required by State or Federal regulations published in the State or Federal Register after the date of execution of this Agreement, shall not be considered as covered by the maximum amount payable under this Contract as provided in Section V. Compensation for such extra services shall be as provided in Section V except that the maximum amount payable shall be revised by agreement between Owner and Engineer.

SECTION III PERIOD OF SERVICES

This Agreement shall be effective upon execution by Owner and the Engineer and shall remain in force until satisfactory completion of all services described herein or termination under the provisions hereinafter provided in section VIII.

After execution of Agreement, Engineer shall submit a Project Time Schedule to be diligently followed during performance of services. It is understood by the Owner that the Engineer will make every effort to expedite completion of the Project.

SECTION IV COORDINATION WITH THE COUNTY

The Engineer agrees to perform the design services diligently and within 90 days after authorization to proceed. The Engineer agrees to perform all other services diligently and within the agreed upon time schedule.

The Engineer shall hold periodic conferences with the Owner's County Engineer to the end that the Project, as perfected, shall have full benefit of the Owner's experience and knowledge of existing needs and facilities and be consistent with his current policies and construction standards. To implement this coordination, the Owner shall make available to the Engineer for use in the Project, all existing plans, maps, field notes, statistics, computations and other data in its possession relative to the Project. Engineer shall submit a monthly progress report of project status.

SECTION V THE ENGINEER'S COMPENSATION

As set forth in Exhibit "A" attached hereto, the Owner shall compensate the Engineer for services performed under this Agreement per the compensation amounts shown in Exhibit "A" for design and construction phase services.

The maximum amount payable under this Contract is \$235,239.00 including expenses. The maximum amount payable may be revised in the event of changes in extent, complexity, or character of work requiring such revisions. No revisions in the maximum amount payable will be permitted unless previously authorized in writing by the Owner.

Payments to the Engineer for authorized services will be made by the Owner within 45 days upon presentation of monthly statements by the Engineer of such services. Payments shall be due upon receipt by the Owner of any such statement. All remittances shall be mailed or delivered to Engineer's office.

SECTION VI OWNERSHIP OF DOCUMENTS

Original documents, plans, designs and survey notes ("Documents") belong to and remain the property of the Owner, in consideration of which it is mutually agreed that the Owner will use them solely in connection with the Project, save with the express consent of the Engineer. The Engineer may retain copies of such Documents.

County contracts are subject to all legal requirements provided by county, state or federal statutes, rules and regulations.

Contractor acknowledges that Galveston County is a governmental entity which conducts its meetings in accordance with the Texas Open Meetings Act and whose certain records are available to the public under the Texas Open Records Act. In accordance with Title 5, Chapters 551 and 552 of the Texas Government Code, this Agreement is an open record under the Open Records Act and as such, will be discussed and voted upon in a public meeting. Any request made by a member of the public to either inspect or acquire a copy of this Agreement or the Documents produced as a result of this Agreement will not violate the terms of this Agreement.

SECTION VII DISPUTE RESOLUTION

If a dispute arises out of or relates to, the breach thereof and if the dispute cannot be settled through negotiation, then the Engineer and the Owner agree to submit the dispute to mediation. In the event the Engineer or the Owner desires to mediate any dispute, that party shall notify the other party in writing of the dispute desired to be mediated. If the parties are unable to resolve their differences within ten days of the receipt of such notice, such dispute shall be submitted for mediation in accordance with the procedures and rules of the American Arbitration Association (or any successor organization) then in effect. The deadline for submitting the dispute to mediation can be changed if the parties mutually agree in writing to extend the time between receipt of notice and submission of mediation. The expenses of the mediator shall be shared 50 percent by the Engineer and 50 percent by the County. This requirement to seek mediation shall be a condition required before filing an action at law or in equity.

SECTION VIII TERMINATION

The Owner may terminate the Agreement with or without cause, by giving to the Engineer thirty (30) days' notice in writing. Upon receipt or delivery of such notice, the Engineer shall discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement. As soon as practicable after receipt of notice of termination, the Engineer shall submit a statement showing in detail, the services performed under this Agreement to the date of termination.

The Owner shall then pay the Engineer promptly for that portion of the prescribed charges which the services actually performed under this Agreement bear to the total services called for

under the Agreement, less such payments on account of the charges as have been previously made. Copies of all completed or partially completed surveys, reports, designs, plans, specifications and all other documents prepared under this Agreement shall be delivered to the Owner when and if this agreement is terminated, but subject to the restrictions, as to their use, as set forth in Section VI

SECTION IX INSURANCE

The Engineer shall obtain and maintain, throughout the term of the Agreement, insurance of the types and in the minimum amounts set forth below.

The Engineer shall, upon request by the Owner, furnish certificates of insurance to the Owner evidencing compliance with the insurance requirements thereof. Certificates shall indicate name of the Engineer, name of insurance company, policy number, and terms and limits of coverage

The Engineer shall cause its insurance companies to provide the Owner with at least thirty (30) days' prior written notice of any reduction in the limit of liability by endorsement of the policy, cancellation or non-renewal of the insurance coverage required under this Agreement. The Engineer shall obtain such insurance from such companies having a Best's rating of B+/VII or better, licensed or approved to transact business in the state in which the Services shall be performed, and shall obtain such insurance of the following types and minimum limits.

a. Workers' Compensation insurance in accordance with the Laws of the State of Texas , or state of hire/location of Services, and Employer's Liability coverage with a limit of not less than \$500,000 each employee for Occupational Disease; \$500,000 policy limit for Occupational Disease; and Employer's Liability of \$500,000 each accident.

b. Commercial General Liability insurance including coverage for Products/Completed Operations, Blanket Contractual, Contractors' Protective Liability, Broad Form Property Damage, Personal Injury/Advertising Liability, and Bodily Injury and Property Damage with limits of not less than:

\$2,000,000	general aggregate limit
1,000,000	each occurrence, combined single limit
1,000,000	aggregate Products, combined single limit
1,000,000	aggregate Personal Injury/Advertising Liability
50,000	Fire Legal Liability
5,000	Premises Medical

c. Business Automobile Liability coverage applying to owned, non-owned and hired automobiles with limits not less than \$1,000,000 each occurrence combined single limit for Bodily Injury and Property Damage combined.

d. *Umbrella Excess Liability insurance written as excess of Employer's Liability, with limits not less than \$1,000,000 each occurrence combined single limit.*

e. Professional Liability insurance with limits not less than \$1,000,000 each claim/annual aggregate.

The Owner and the Owner's agents and employees shall be added as additional insureds to all coverages required above, except for those requirements in paragraphs "a" and "e". All policies written on behalf of the Engineer shall contain a waiver of subrogation in favor of the Owner and Owner's agents and employees, with the exception of insurance required under paragraph "e".

SECTION X VENUE AND CHOICE OF LAW

This Agreement shall be construed and enforced for all purposes pursuant to the laws of the State of Texas. Venue shall be in Galveston County, Texas.

SECTION XI ADDRESS OF NOTICES AND COMMUNICATIONS

All notices and communications under this Agreement to be mailed or delivered to Engineer shall be to the following address

Brad S Matlock, P.E.
Cobb, Fendley & Associates, Inc.
3027 Marina Bay Drive, Suite 105
League City, TX 77573

All notices and communications under this Agreement to be mailed or delivered to the Owner shall be to the following address:

Mark Henry, County Judge
County of Galveston
Galveston County Courthouse, 2nd Floor
Galveston, Texas 77550

With Copy to:

Mike Fitzgerald, P.E.
County of Galveston
Galveston County Courthouse, 1st Floor
Galveston, Texas 77550

SECTION XII SECTION CAPTIONS

Each section under the contractual undertakings has been supplied with a caption to serve only as a guide to the contents. The caption does not control the meaning of any section or in any way determine its interpretation or application.

SECTION XIII SUCCESSORS AND ASSIGNS

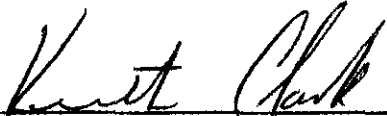
The Owner and the Engineer each binds itself and its successors, and assigns to the other party of this Agreement and to the successors, and assigns of such other party in respect to all

covenants of this Agreement. Except as above, neither the Owner nor the Engineer shall assign, sublet, or transfer their interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party thereto.

Executed in three (3) counterparts (each of which is an original) on behalf of the Engineer by its Principal shown below, and on behalf of Owner by its County Judge.

Galveston County

Cobb, Fendley & Associates, Inc.

By 

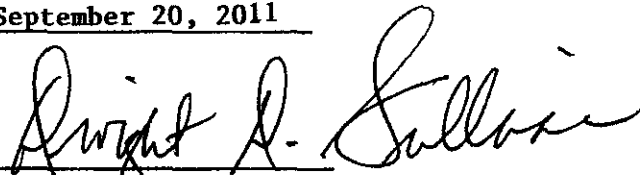
~~Mark Henry~~ Kenneth Clark
Acting County Judge

By 

Allen D. Watson, P.E.
President

Dated: September 20, 2011

Attest:



Dwight Sullivan
County Clerk



September 2, 2011

Exhibit "A"

Mr. Michael Fitzgerald, P E.
County Engineer
Galveston County
722 Moody Ave
Galveston, Texas 77550

Re Proposed Promenade Repairs at Ft Travis Seashore Park on Bolivar Peninsula
(**REVISION No. 2**)
FEMA PW-08497
CobbFendley Project No. 1112-_____

Dear Mr Fitzgerald:

Cobb, Fendley & Associates, Inc will be pleased to provide professional engineering services for the proposed promenade repairs at Ft Travis Seashore Park on Bolivar Peninsula in Galveston County, Texas.

Project Description

On September 13, 2008 Hurricane Ike hit Galveston County causing severe damage to the Ft Travis Seashore Park Promenade along the Seawall in Bolivar. The extreme tidal surges hitting the promenade, ultimately resulted in the foundation below to fail. The proposed repairs of the Ft Travis Seashore Park Promenade project will include the removal and disposal of the existing concrete sidewalks and curbs in areas where damage has occurred. The brick pavers that were relocated after the storm will be removed, salvaged and reused in the reconstruction. Once the damaged pieces are removed, the brick pavers, concrete sidewalks and concrete curbs will be replaced to pre-like condition. It is expected that additional bricks will be needed to replace pavers damaged beyond repair, only then will replacement bricks be used. The damaged areas will also include some additional hardening items like reinforcement in the concrete sidewalks and curbs and cement stabilized sand base material under replacement pavement/brick to help prevent undermining from future storm events. The project also includes repairing cracks that formed in the seawall structure at the northwest corner of the site and repairing existing gravel roads throughout the park.

Sub Consultants

- 1 Geotechnical Investigation – HTS, Inc
2. Materials Testing – HTS, Inc.
- 3 Environmental Services – HTS, Inc.

Construction Estimate

The preliminary construction estimate for this project is \$1,223,352. An itemized estimate is attached.

Schedule

Survey and Design Phase

90 calendar days

Attachments

1. Itemized Construction Estimate
2. Consultant's Billing Rates.

We look forward to this opportunity to work with Galveston County.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC

A handwritten signature in black ink, appearing to read 'B Matlock', is written over the printed name.

Brad Matlock, P E.
Project Manager

Attachments

SCOPE OF WORK & COMPENSATION
Cobb, Fendley & Associates, Inc.
Proposal for Professional Engineering Services
Promenade Repairs at Ft. Travis Seashore Park

Project/Limits

Ft Travis Seashore Park – Is located on the southwestern end of Bolivar Peninsula in Galveston County, Texas. The park is between State Highway 87 and the Gulf of Mexico approximately 1 mile east of the Texas Department of Transportation (TxDOT) ferry service. Inside the 70-acre park, the repairs will be focused mainly along the approximately 3,120-ft long seawall promenade, from the Seawall and Battery locations landward approximately 40-ft.

SCOPE OF SERVICES

General:

Design, Bid, and Construction Phase engineering services necessary to repair the existing Ft. Travis Seashore Park Promenade that was damaged during Hurricane Ike.

BASIC SERVICES

Cobb, Fendley & Associates, Inc. (CobbFendley) will provide the following engineering services as part of its basic service. The specific items of service include:

1. Provide construction cost estimate
2. Provide construction documents with plan drawings, along with any needed cross sections and details, of the proposed promenade reconstruction.
3. Coordinate with SWCA Environmental Consultants regarding historic reconstruction measures for the brick and mortar:
 - a. Salvaging existing bricks and/or the use of replacement bricks if necessary
 - b. Specifying approved mortar lime cement:sand mixture to include in construction plans
4. Provide construction contract documents based on modified TxDOT specifications and Galveston County construction contract documents.
5. Provide construction phase contract administration services, including pre-construction conference, respond to RFI's, prepare change orders, review and process monthly pay estimates, visit and inspect as needed but no less than twice monthly, and manage the work regarding environmental services, inspection and materials testing.

Surveying

CobbFendley, as the project surveyor shall:

1. Establish permanent horizontal and vertical control throughout the site. Horizontal data will be tied to the Texas Coordinate System on 1983, South Central Zone. Vertical data will be tied to North American Vertical Datum of 1988 (NAVD '88).

2. Perform a Category 6, Condition II topographical survey of the site in accordance with the requirements of the Texas Society of Professional Surveyors to locate existing utilities, appurtenances and pavement providing cross sections of the following existing features, natural ground, concrete curbs, brick pavement, concrete sidewalk and top of seawall within the promenade area. Elevations will be obtained at a maximum of 50-ft intervals.
3. Locate and identify areas where the brick pavement has been damaged as to the size, depth, and elevation for design of replacement/repair.
4. Prepare a survey drawing on a plan style sheet at a scale of 1" = 20' horizontally or at the direction of the engineer. The drawing will depict the obtained field information and any record information provided by outside sources.

Geotechnical

1. A geotechnical investigation will be performed by HTS, Inc. in accordance with the attached proposal.

Construction Materials Testing

1. Construction materials testing will be performed by HTS, Inc. in accordance with the attached proposal.

Environmental Services

1. Environmental services will be performed by HTS, Inc. in accordance with the attached proposal.

Construction Inspection:

CobbFendley will provide the following services during the construction period of the project:

1. Provide an onsite part time representative during construction activities to monitor the work for compliance to the contract documents.
2. Check construction Contractor's material certifications.
3. Inspect delivered materials and equipment to verify that they are being stored and installed properly and are in compliance with the contract documents.
4. Provide on-site observation of the progress and quality of the work for the construction contract. Advise the construction contractor of any observed non compliant items from the contract in a timely manner so as to avoid delay in the progress of the work.
5. Inspect and observe the construction contractor's activities to verify that the work complies with the contract documents. Notify the construction contractor if any of the work is not in compliance with the contract documents. Notify of any failure of the construction contractor to take measures to place such work in compliance.
6. Supervise the field testing of construction materials. Coordinate the sampling of construction materials for laboratory analysis by a material testing laboratory.
7. Measure, calculate and verify quantities.
8. Prepare daily work reports.
9. Prepare bid item activity logs.
10. Verify and assist the contractor with maintaining an up-to-date marked set of record drawings.

- 11 Assemble and maintain notes, comments, sketches and supportive data as related to the construction of the project
12. Take photographs of the project before, during, and after construction

BASIS OF COMPENSATION

BASIC SERVICES

The Compensation to be paid to CobbFendley for providing the BASIC SERVICES rendered under this agreement shall be based on Lump sum fees for overall phases of the work as shown below. Reimbursable items and subconsultants will be subject to a 10% administration charge

1.	DESIGN PHASE (Lump Sum Not to Exceed) ..	\$93,856
2.	BID PHASE SERVICES (Lump Sum Not to Exceed)	\$5,866
3.	CONSTRUCTION PHASE – CONSTR. ADMIN (Lump Sum Not to Exceed)	\$17,598
	Subtotal (Not to Exceed)	\$117,320

Reimbursable Expenses

1	Reproduction, mileage, delivery charges, etc.	\$7,500
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ADDITIONAL SERVICES

1.	Surveying - (<i>Lump Sum Not to Exceed</i>)	<u>\$15,000¹</u>
2	Storm Water Pollution Prevention Plan (SW3P) - (<i>Lump Sum Not to Exceed</i>)	<u>\$3,000¹</u>
3	Geotechnical Investigation by HTS (incl 10% markup) - (<i>Not to Exceed</i>)	<u>\$8,000¹</u>
4.	Construction Materials Testing by HTS (incl 10% markup) - (<i>Not to Exceed</i>) ...	<u>\$25,000¹</u>
5	Environmental Services by HTS (incl 10% markup) - (<i>Not to Exceed</i>)	<u>\$39,419²</u>
6.	Field Observation by CobbFendley - (<i>Time & Materials - Not to Exceed</i>)	<u>\$20,000</u>
	Subtotal, Additional Services (Not to Exceed)	\$110,419

TOTAL, Basic & Additional Srvcs Including Reimbursables (Not to Exceed) \$235,239

The Compensation for any other Additional Services which the County desires to be added to the work scope of the project shall be negotiated. Reimbursable items are included. Subconsultant invoices will be subject to a 10% administration charge. Services will be charged according to those personnel directly involved in providing the service, and will be rounded to the nearest half hour

Reimbursable Direct Expenses are included

¹ Cost were approved in FEMA PW-08497 Subgrant Application Scope of Work

²Subject to the Wetlands Determination, Work Items B & C on the attached HTS proposal may not be needed, reducing the fee by \$6,710

Preliminary Opinion of Probable Cost

Ft. Travis Promenade Repairs

Item No	Description	Unit	Quantity Total	Unit Price	Total Price
1	Remove and Dispose Offsite Existing Concrete Sidewalk, Unsalvagable Brick and Concrete Curb, Complete	CY	1126	\$ 36 00	\$ 40,536 00
2	Remove and Dispose Offsite Existing Unsuitable Soil and Base Material, Complete (Avg. Depth = 2') ⁽⁴⁾	CY	6187	\$ 10 00	\$ 61,870 00
3	Imported Fill Material, Complete in Place	CY	3365	\$ 21 00	\$ 70,665 00
4	4 Inch Thick Concrete Sidewalk, Including 1 Foot Cement Stabilized base, Complete in Place	SY	3347	\$ 70 00	\$ 192,360 00
5	Salvage and/or purchase replacement Bricks, including removal of existing Mortar from salvaged bricks, fill Mortar Joints with approved lime cement sand mixture, Including 1-Foot Cement Stabilized base, Complete in Place	SF	56360	\$ 13 00	\$ 732,680 00
6	Concrete Curb, Including 1-Foot Cement Stabilization base, Complete in Place	LF	3197	\$ 15 00	\$ 47,955 00
7	Repairs to Existing Concrete Curb, Complete	LF	597	\$ 6 00	\$ 3,582 00
8	Remove, Dispose and Replace Existing Storm Drains along Seawall, Complete in Place	LF	132	\$ 55 00	\$ 7,260 00
9	Repair Seawall with Epoxy Injection, Complete	LF	12	\$ 300 00	\$ 3,600 00
10	Repair Seawall Concrete Trench and Provide Concrete Slope Protection where Specified, Complete in Place ⁽⁴⁾	EA	2	\$ 3,000 00	\$ 6,000 00
11	1-1/2 Inch Crushed Rock with Fines for Gravel Road at Completion of Construction, Complete in Place	SY	9474	\$ 6 00	\$ 56,844 00
Total Construction Cost				\$	1,223,352 00

Engineering - Basic Services (9.59%)⁽²⁾⁽⁴⁾

Design (Lump Sum) ⁽²⁾	\$	93,855 57
Bid Phase (Lump Sum) ⁽²⁾	\$	5,865 97
Construction Phase (Lump Sum) ⁽²⁾	\$	17,597 92
Subtotal	\$	117,320 00

Engineering - Additional Services (8%)

Surveying (Lump Sum) ⁽²⁾	\$	15,000 00
SWPPP (Lump Sum) ⁽²⁾	\$	3,000 00
Geotechnical Report ⁽²⁾	\$	8,000 00
Material Testing ⁽²⁾	\$	25,000 00
Environmental Services ⁽²⁾⁽⁴⁾	\$	39,419 00
Field Observation ⁽³⁾⁽⁴⁾	\$	20,000 00
Subtotal	\$	110,419 00

Grand Total \$ 1,451,091 00

Notes.

⁽¹⁾ Items highlighted in yellow were approved in FEMA PW (See PW-08497 - Subgrant Application, Scope of Work - Total Approved by FEMA - \$1,206,565 50, Total in Yellow \$1,206,482 00)

⁽²⁾ These items are Not to Exceed Contracted Amount

⁽³⁾ Time & Materials Not to Exceed Contracted Amount

⁽⁴⁾ All items with footnote 4 were not in approved FEMA PW, but are needed to do the project. These items total \$244,609 00

COBB, FENDLEY & ASSOCIATES, INC.

2011 STANDARD RATE SCHEDULE #400

January 1, 2011 – December 31, 2011

Principal	\$235 00/HR
Senior Project Manager	\$170 00/HR
Project Manager	\$155 00/HR
Project Engineer III	\$145.00/HR
Project Engineer II	\$125.00/HR
Project Engineer I	\$100 00/HR
Senior Engineer	\$190.00/HR
Senior Hydrologist	\$175.00/HR
Senior Technician	\$115 00/HR
Technician III	\$95 00/HR
Technician II	\$85 00/HR
Technician I	\$75.00/HR
Licensed State Land Surveyor	\$200.00/HR
Registered Professional Land Surveyor	\$123 00/HR
4- Man Survey Crew	\$148.00/HR
3- Man Survey Crew	\$138 00/HR
2- Man Survey Crew	\$120 00/HR
Construction Manager	\$128 00/HR
Senior Field Construction Observer	\$96 00/HR
Field Construction Observer	\$83.00/HR
Utility Specialist	\$110.00/HR
Telecommunications Designer	\$80.00/HR
Telecommunications Fieldman	\$70.00/HR
GIS Manager	\$125 00/HR
GIS Analyst	\$90 00/HR
Post Processing GPS Data	\$92.00/HR
Right-of-Way Agent	\$100 00/HR
Administrative	\$85 00/HR
Clencal	\$60 00/HR
GPS	\$32 00/HR/Receiver

COBB, FENDLEY & ASSOCIATES, INC.

2011 STANDARD RATE SCHEDULE #400

January 1, 2011 – December 31, 2011

(Continued)

SUBSURFACE UTILITY ENGINEERING

Level C & D (Without Level B)	\$0.42/Foot
Level B – Designation (Without Level C & D)	\$1.39/Foot
Level A – Location (Non-Destructive Excavation)	
➤ Vertical Depth 0 Ft. – 5 Ft.	\$1,095/Hole
5 Ft. – 8 Ft.	\$1,510/Hole
8 Ft. – 13 Ft.	\$1,780/Hole
13 Ft. – 20 Ft.	\$2,420/Hole
> 20 Ft.	\$3,450/Hole
Ground Penetrating Radar	To Be Negotiated
SUE Technician (With Equipment)	\$95/HR
Locating (With Equipment & Two (2) Technicians)	\$315/HR
Traffic Control Officer	@ Cost
Traffic Control (Lane Closures, etc.)	To Be Negotiated
Permits (Local, State, etc.)	@ Cost
Designation & Traffic Control Vehicles	\$3 30/Mile
Location Vehicles	\$6.50/Mile

REIMBURSABLE EXPENSES

Technology Fee (*)	\$3 75/HR
Consultant or Specialty Contractor (Outside Firm)	@ Cost + 10%
Courier, Special Equipment Rental...	@ Cost + 10%
Reasonable Out of Town Travel Expenses (Air, Hotel, Rental, etc.)	@ Cost
Mileage (Standard Car or Truck)	IRS Approved Rate
Per Diem for Out of Town Travel (Per Day/Person)	\$35/Day
Title Plant Charges	@ Cost + 10%
Other Misc. Expenses Related to the Project	@ Cost + 10%
In-House Reproduction	
➤ Copies (Up to 11" x 17")	\$0 15/Each
➤ Color Prints (Up to 11" x 17")	\$1 50/Each
➤ Color Prints (Larger than 11" x 17")	\$3.00/Sq. Ft
➤ Bluelines (All Sizes)	\$1 00/Each
➤ Bond Prints (All Sizes)	\$2.00/Each
➤ Mylar Prints	\$12 00/Each
➤ Vellum Prints	\$9 00/Each

(*) Technology charges added to each billable man-hour



Excellence In Engineering, Consulting, Testing and Inspection

August 3, 2011

**Cobb, Fendley & Associates, Inc.
3027 Marina Bay Drive, Suite 105
League City, Texas 77573**

Attn: Mr. Brad Matlock, P.E.

**Re: Proposal
Geotechnical Investigation
Proposed Fort Travis Promenade Repairs
11th Street
Galveston County, Texas**

HTS Proposal No.: CFA-3098

Dear Mr. Matlock:

1.0 INTRODUCTION

HTS, Inc. Consultants (HTS) appreciates this opportunity to present our proposal to Cobb, Fendley & Associates, Inc. to conduct a geotechnical investigation for the above referenced project. The project site is located off 11th Street on Bolivar Peninsula in Galveston County, Texas (see Key Map 741 Squares Q and R).

The project will include:

- **replacing existing 9' wide sidewalk along seawall with cement stabilized base (recommendations on thickness of base and sidewalk),**
- **replacing brick pavers with mortar filled joints, including cement stabilized base (recommendations on thickness of base),**
- **replace custom concrete curb structures,**
- **excavate unsuitable soils and replace with imported fill material where washouts have occurred (recommendations on suitable fill and compaction requirements), and**
- **repair existing gravel roads throughout park (recommendations on gravel material and sub-base preparation requirements for park traffic).**

The proposal provides HTS' proposed work scope, budget, and schedule to complete the geotechnical investigation for the proposed running track replacement.

2.0 SCOPE OF WORK

We understand that the scope of work for the geotechnical investigation will be as follows:

- Drill and sample 5 geotechnical borings to the depth of 10 feet below the existing ground surface within the areas to be repaired.
- Measure groundwater levels during drilling and after the completion of drilling.
- Backfill the borings with soil cuttings after the completion of groundwater measurements.
- Perform laboratory soil tests on samples obtained during the drilling of the borings in order to determine the engineering properties of the soil.
- Prepare boring logs based upon visual soil classifications and the results of laboratory tests.
- Develop/provide recommendations concerning site preparation (fill/backfill) and subgrade stabilization requirements and recommendations for pavement surface course(s).
- Submit 3 copies of a report that presents the results of the geotechnical investigation.

3.0 COST AND SCHEDULE

HTS' proposed lump sum cost to complete the scope of work as defined in Section 2.0 above is \$ 7,200.00.

We estimate that about 2 to 3 weeks will be required to complete the project if no delays are encountered with respect to weather conditions.

All geotechnical engineering services will be invoiced based on the attached "Schedule of Fees".

4.0 CLOSING REMARKS

We appreciate the opportunity to present this proposal to Cobb, Fendley & Associates, Inc. and would be pleased to discuss the contents of this proposal with you at your convenience.



Your approval of this proposal and your approval of our proceeding with the work may be indicated by your signing/dating this proposal as provided below. We request that a copy of the signed/dated proposal be provided to HTS. We look forward to being of service to you.

Very truly yours,



Terry J. Jackson, P.E.
President

Attachment: Schedule of Fees

AGREED TO THIS ____ DAY OF _____,

BY: _____ TITLE: _____

FIRM: _____

TJJ:cg

h:\word\proposal-11\CF4-3098



HTS, INC. CONSULTANTS
SCHEDULE OF SERVICES AND FEES (Effective 01-01-2011)
GEOTECHNICAL, ENGINEERING, and CONSTRUCTION MATERIALS
ENGINEERING TESTING AND INSPECTION SERVICES



CODE	DESCRIPTION	ASTM Code	TxDOT Code	UNIT	RATE (HTS Basic Fee)
Personnel:					
0001 A	Principal			Hr.	\$167 00
0002 A	Engineer, Senior PE (10+ Years)			Hr.	\$150 00
0002 B	Engineer, Project PE			Hr.	\$123 00
0002 C	Engineer, Staff EIT			Hr.	\$76 00
0002 D	Engineer, Graduate/CMT Manager			Hr.	\$76 00
0003 A	Inspector, Welding Senior (SCWI)			Hr.	\$100 00
0003 B	Inspector, Welding Staff (CWI)			Hr.	\$78 00
0003 C	Inspector, Welding Associate (ACWI)			Hr.	\$56 00
0003 D	Inspector, Welding Staff (CWI) OT			Hr.	\$117 00
0003 E	Inspector, Welding Associate (ACWI) OT			Hr.	\$84 00
0004 A	Inspector, NDT (ASNT III)			Hr.	\$96 00
0004 B	Inspector, NDT (ASNT II)			Hr.	\$52 00
0004 C	Inspector, NDT-ASNT II w/assistant (2 Men)			Hr.	\$101 00
0005 A	Inspector, Steel			Hr.	\$80 00
0005 B	Inspector, Steel OT			Hr.	\$117 00
0006 A	Support Personnel, Drafting			Hr.	\$36 00
0006 B	Support Personnel, Word Processing			Hr.	\$36 00
0006 C	Support Personnel, Other			Hr.	\$36 00
0006 D	Administrative Report Review, Project Manager			Hr.	\$100 00
0006 E	Project Management			Hr.	\$50 00
0007 A	Technician, Non-Certified			Hr.	\$41 00
0007 B	Technician, Non-Certified			Hr.	\$61 50
0007 D	Technician, ACI I/II			Hr.	\$46 00
0007 E	Technician, ACI I/II OT			Hr.	\$69 00
0007 G	Technician, NICET I			Hr.	\$46 00
0007 H	Technician, NICET I OT			Hr.	\$69 00
0007 J	Technician, NICET II			Hr.	\$54 00
0007 K	Technician, NICET II OT			Hr.	\$81 00
0007 M	Technician, NICET III			Hr.	\$80 00
0007 N	Technician, NICET III OT			Hr.	\$90 00
0007 P	Technician, HMA-1A/1B			Hr.	\$47 00
0007 Q	Technician, Non-Certified (4 Hr. Minimum)			Hr.	\$41 00
0007 R	Technician, Laboratory			Hr.	\$47 00
0008 A	Traffic Control			Hr.	Cost + 10%
0009 A	Vehical Trip Charge			Day	\$60 00
0009 B	Vehical Trip Charge			Hr.	\$7 50
0009 C	Vehical Trip Charge (4 Hrs or Less)			Day	\$30 00
0009 D	Vehical* (Minimum Charge)			Day	\$0 00
0100 T	Surveying & Sampling Soils for Highway		100E	Each	
Materials Testing:					
Concrete Aggregates:					
0101 A	Sieve Analysis, Coarse Aggregate	C136	200F	Each	\$46 00
0101 B	Sieve Analysis, Fine Aggregate	C136	200F	Each	\$46 00
0101 T	Sieve Analysis, Pulverization Gradation		101E Part III	Each	
0101 U	Sieve Analysis		401A	Each	
0102 A	Relative Density & Absorption, Coarse Aggregate	C127		Each	\$70 00
0102 B	Relative Density & Absorption, Fine Aggregate	C127		Each	\$85 00
0103 A	Bulk Density & Voids in Aggregate	C29		Each	\$33 00
0104 A	Absorption, Coarse Aggregate	C128		Each	\$39 00
0104 B	Absorption, Fine Aggregate	C128		Each	\$39 00
0105 A	Finer than 75 um, 200 Mesh, Sieve	C117		Each	\$42 00
0106 A	Organic Impurities	C40	408A	Each	\$41 00
0107 A	Scratch Hardness	C851		Each	\$179 00
0108 A	L.A. Abrasion	C131, C535		Each	\$179 00
0109 A	Clay Lumps & Fnable Particles	C142		Each	\$47 00
0110 A	Lightweight Pieces	C123		Each	\$55 00
0111 A	Sand Equivalent	C2419	203F	Each	\$56 00
0112 A	Sodium Magnesium Sulfate Soundness, 5 Cycle			Each	\$304 00
0113 A	Sodium Magnesium Sulfate Soundness, Additional Cycles			Each	\$175 00
0114 A	Petrographic Examination of Concrete Aggregates	C295		By Quote	Cost + 10%

HTS, INC. CONSULTANTS
SCHEDULE OF SERVICES AND FEES (Effective 01-01-2011)
GEOTECHNICAL, ENGINEERING, and CONSTRUCTION MATERIALS
ENGINEERING TESTING AND INSPECTION SERVICES



CODE	DESCRIPTION	ASTM Code	TxDOT Code	UNIT	RATE (HTS Basic Fee)
0115 T	Resistivity of Soil Materials		129E	Each	
0116 T	Free Moisture Aggregate		409A		
0117 T	Calculation of Fineness Modulus of Fine		402A		
Concrete Mix Design Inspection and Testing:					
0201 A	Mix Design Review, Concrete (Excluding Test)	ACI 214		Each	\$115 00
0202 A	Trial Batch Test, Each Batch or Curve Point	C192		Each	\$200.00
0203 A	Cylinder Test, Compressive Strength	C39	418A	Each	\$15.00
0203 B	Cylinder Hold, Compressive Strength	C39	418A	Each	\$15.00
0203 C	Cylinder Compressive Strength Test, Cement Stabilized Sand			Each	\$44 00
0204 A	Beam Test, Flexural Strength	C78, C293	448A	Each	\$23 00
0204 B	Beam Hold, Flexural Strength	C78, C293	448A	Each	\$23 00
0205 A	Coring Concrete 4"x8", includes Personnel, Vehicle, & Patch			Each	\$90.00
0206 A	Coring, Concrete, Measure Thickness	C174		Each	\$11 00
0207 A	Coring, Concrete, Additional Thickness 6" to 12"			Each	\$8.00
0208 A	Coring, Concrete, Additional Thickness 12"			Each	\$10 00
0209 A	Coring, Concrete, Minimum Change, 3 Cores			Each	\$290 00
0210 A	Cores, Preparation, Capping, & Testing	C42, C39		Each	\$67 00
0211 A	Mortar Cubes Test, Compressive Strength, Set of 6, One Age			Set	\$120 00
0212 A	Mortar Cubes Test, Compressive Strength, Set of 6, Two Age			Set	\$127.00
0213 A	Mortar Cube Test, Compressive Strength	C109		Each	\$20.00
0213 B	Grout Cube Test, Compressive Strength	C109		Each	\$20 00
0214 A	Mortar Cube 3"x8" Test, Compressive Strength	C495		Each	\$20 00
0214 B	Grout Cube 3"x8" Test, Compressive Strength	C495		Each	\$20.00
0215 A	Grout Prism Test, Compressive Strength, Set of 3	C1019		Set	\$120.00
0216 A	Coring, Structural			By Quote	Cost + 10%
0217 A	Windsor Probes	C803		Day	\$79 00
0218 A	Bar Linear Shrinkage, Set of 3		107E	Set	\$282 00
0219 A	Unit Weight of Lightweight Cylinders			Set	\$25 00
0220 A	Split Tensile Strength, including preparation	C496		Each	\$94 00
0221 A	Petrographic Examination of Hardened Concrete	C856		By Quote	Cost + 10%
0222 A	Concrete shrinkage Test, Set of 3	C157, C490		Set	\$100 00
0223 T	Decantation, Concrete		406A		
0224 T	Air Content of Freshly Mixed Concrete, Pressure Method (MicroDeval)		461A		
0225 T	Deleterious Materials, Mineral Aggregates		413A		
0226 T	Crushed Face Particle Count		460A		
Brick:					
0301 A	Brick Test, Compressive Strength	C87		Each	\$28.00
0302 A	Brick Absorption, 5 Hr Boiling	C87		Each	\$61 00
0303 A	Brick Absorption, 24 Hr Boiling	C87		Each	\$62 00
Reinforcing Steel:					
0401 A	Tension Test, Size 11 and Under			Each	\$36 00
0402 A	Tension Test, Over Size 11			Each	\$48 00
0403 A	Bend Test, Size 6 and Under			Each	\$29 00
0404 A	Bend Test, Over Size 6			Each	\$35.00
0405 A	Deformation Examination			Each	\$21 00
0406 A	Bolt Tensile Test	A325		Each	\$42 00
Welded Specimens:					
0501 A	Welding Coupon	A370		By Quote	Cost + 10%
0502 A	Magnetic Particle Inspection Equipment	E114, E273, E587		Day	\$78 00
0503 A	Skidmore-Wilhelm Tension Indicator			Day	\$117 00
0504 A	Torque Wrench			Day	\$35 00
0505 A	Discontinuity (Holiday) Equipment			Day	\$82 00
0506 A	Dry Film Thickness Equipment, Tooke Gauge (ASTM D4138)	D4138		Day	\$29 00
0507 A	Dry Film Thickness Equipment, Magnetic (ASTM D7091)	D7091		Day	\$29 00
Tension Tests:					

HTS, INC. CONSULTANTS
SCHEDULE OF SERVICES AND FEES (Effective 01-01-2011)
GEOTECHNICAL, ENGINEERING, and CONSTRUCTION MATERIALS
ENGINEERING TESTING AND INSPECTION SERVICES



CODE	DESCRIPTION	ASTM Code	TxDOT Code	UNIT	RATE (HTS Basic Fee)
0601 A	Tension Test, Without use of Extensometer			Each	\$38 00
0602 A	Tension Test, Without use of Extensometer, with curves			Each	\$67 00
0603 A	Steel Strand cable			Each	\$94 00
Nondestructive Testing (Steel):					
0701 A	Radiographic Films (ASTM E142)	E142		By Quote	Cost + 10%
0702 A	Radiographic Source, Iridium (E-114)	E114		Day	\$106 00
0703 A	Radiographic Source, Cobalt 60			Day	\$122 00
0704 A	Ultrasonic Equipment (AWS D11)	D11		Day	\$78 00
0705 A	Ferro-Scan, Slab, Cabling			Hr	\$175 00
0801 A	Mix Design Review, Asphalt, Excluding Test			Each	\$167 00
Asphalt Concrete Mix Design & Inspection:					
0802 A	Trial Batch Test, Asphalt, Up to 5 Curves Points			Each	\$1,403.00
0803 A	Trial Batch Test, Asphalt, Additional Curve Points			Each	\$202 00
0804 A	Extraction & Gradation Test (ASTM D2172 or C136)	D2172, C136		Each	\$174 00
0804 T	Pulverization Gradation (TxDOT 101E)		101E Part III	Each	\$70 00
0804 U	Gradation		110E		
0805 A	Specific Gravity (ASTM D2401)	D2401		Each	\$62 00
0806 A	Stability, HVEEM, Asphalt Set of 3 (ASTM D1559)	D1559		Set	\$82 00
0806 B	Marshall, Asphalt Set of 3 (ASTM D 1559)	D1559		Set	\$82 00
0807 A	Bulk Density of Core, Set of 3			Set	\$46 00
0808 A	Molding of Specimens, Lab or Field, Set of 3 (ASTM D1580)	D1580	126E	Set	\$54 00
0809 A	Penetration (ASTM D5)	D5		Each	\$74 00
0810 A	Ductility (ASTM D113)	D113		Each	\$99 00
0811 A	Viscosity (ASTM D 2170)	D2170		Each	\$82 00
0812 A	Coring, Asphalt, 4"x8", Includes personnel, Vehicle, & patch			Each	\$80 00
0813 A	Coring, Asphalt, Minimum Charge, 6"			Each	\$290 00
0814 A	Coring, Asphalt, Additional Thickness over 6"			Inch	\$7 00
0815 A	Asphalt Recovery			Each	\$281 00
0816 A	Coring, Asphalt, Measuring Thickness			Each	\$8 00
0817 A	Specific Gravity, Maximum Theoretical			Each	\$78 00
0818 A	Hot Mix Asphalt, In-Place Design			Each	\$1,600 00
0819 A	Specific Gravity, Apparent			Each	\$58 00
0820 A	Moisture Susceptibility Test			Each	\$409 00
0821 A	PMA Extraction/Gradation (ASTM 2171)	D2171		Each	\$234 00
0822 A	PMA Extraction/Gradation by Ignition (ASTM D6307)	D6307		Each	\$145 00
0823 A	Asphalt Content (ASTM D4125)	D4125	236E	Each	\$70 00
0825 T	Boiling & Stripping (TxDOT 530C)		530C	Each	
0826 T	Wet Ball Mill (TxDOT 116F)		116F	Each	
0827 T	Hamburg Wheel Track Test (TxDOT 242F)		242F	Each	
0828 T	Indirect Tensile & Density (TxDOT 226F)		226F	Each	
0829 T	Triaxial, Load Controlled Soil - Test & Molds (ASTM D5311)	D5311		Each	
0829 R	Triaxial, Full Set (TxDOT 117E)		117E	Each	
0829 U	Triaxial, Strength (TxDOT 117E)		117E	Each	
0830 A	HMAC (Combined Asphalt)			Each	\$434 00
0831 T	Decantation of Coarse Aggregate, Asphalt		217F Part II		
0832 T	Asphalt Binder				
0833 T	Density of Compacted Bituminous Mixtures (VMA)		207F		
0834 T	Tack Coat Adhesion		243F		
0835 T	Determining Flat and Elongated Particles		280F		
0901 A	Cut Out Roofing Sample, Evaluation/Analysis (ASTM 2928)	D2928		Each	\$303 00
0902 A	Insulated Concrete, Lightweight, Compressive Strength (ASTM C4)	C4		Set	\$98 00
0903 A	Preparation of Sample for Testing			By Quote	Cost + 10%
Soils Tests:					
1001 A	Atterberg Limits, Liquid & Plastic (ASTM D4318)	D4318	104E, 105E, 106E, 107E	Each	\$53 00
1002 A	Moisture Concrete Only (ASTM D2216)	D2216		Each	\$9 00
1002 T	Moisture Concrete Only (TxDOT 103E)		103E	Each	
1003 A	Sieve Analysis, Mechanical, Through # 200 Sieve (ASTM D422)	D422		Each	\$49 00

HTS, INC. CONSULTANTS
SCHEDULE OF SERVICES AND FEES (Effective 01-01-2011)
GEOTECHNICAL, ENGINEERING, and CONSTRUCTION MATERIALS
ENGINEERING TESTING AND INSPECTION SERVICES



CODE	DESCRIPTION	ASTM Code	TxDOT Code	UNIT	RATE (HTS Basic Fee)
1004 A	Percent Passing # 200 Sieve (ASTM D1140)	D1140		Each	\$41 00
1005 A	Specific Gravity, Soil (ASTM D854 & D204)	D854, D204		Each	\$51 00
1005 T	Specific Gravity, Viscosity, & Sand Content (TxDOT 103E)		130E	Each	
1006 A	OMD Standard Compaction (ASTM D698)	D698	113E, 114E	Each	\$175 00
1006 B	OMD Standard Compaction, No Charge (ASTM D698)	D698		Each	\$0 00
1007 A	OMD Modified Compaction (ASTM D1557)	D1557		Each	\$187 00
		D698, D558			
1008 A	OMD Lime/Cement Stabilized Soil (ASTM D698, D558, D1557)	D1557		Each	\$193 00
1009 A	California Bearing Ratio (ASTM D 1883)	D1883		Each	\$185 00
1010 A	Percent Solids in Lime Slurry (ASTM D2216)	D2216		Each	\$37 00
1011 A	Plasticity Index(PI), Four Point Lime Content Recommendation			Each	\$178 00
1012 A	Cement Content of Freshly Mixed CSS Mixture (ASTM D806)	D806		Each	\$269 00
1013 A	Nuclear Density Gauge Charge			Day	\$60 00
1013 B	Nuclear Density Gauge Charge			Hr	\$9 00
		D1632,			
1014 A	Compressive Test of Cement Stabilized Sand (ASTM D1632, D1633)	D1633		Each	\$61.00
1015 A	Maximum & Minimum Density, Sand (ASTM D4254)	D4254		Each	\$182 00
1016 A	Density & Moisture of Soil Sample			Each	\$19 00
1016 B	Density & Moisture of Soil Sample, U to 3 Lifts			Each	\$350 00
1016 C	Density & Moisture of Soil Sample, 4 Lifts or more			Each	\$200 00
1017 A	Unconfined Compressive (ASTM D2186)	D2186		Each	\$39 00
1018 A	Unconfined Undrained (ASTM D2850)	D2850		Each	\$54.00
1019 A	Consolidated, One Cycle (ASTM D2435)	D2435		Each	\$310 00
1020 A	Consolidated, Additional Increments			Each	\$44 00
1021 A	pH of Soil (ASTM D4972)	D4972		Each	\$15 00
1022 A	Optimum Lime Content pH Method			Each	\$202 00
1023 A	Sieve Analysis, Base Materials (ASTM C136) (TxDOT 110E)	C136	110E	Each	\$82 00
1024 A	Compressive Strength of Cement Stabilized Base Materials (ASTM		120E	Each	\$333 00
1024 T	Thickness of Lime Stabilized Subgrade (TxDOT 140E)		140E	Each	\$45 00
1025 A	Soil Shrinkage Factor (ASTM D4274)	D4274		Each	\$54 00
1026 A	Swell Cohesive Soil One Dimensional			Each	\$251 00
1027 A	Triaxial Testing			By Quote	\$0 00
1028 A	Permeability Test, Constant Head Method (ASTM D2434)	D2434		Each	\$199.00
1029 A	Pinhole Test			Each	\$248 00
1030 A	Crumb Test	D4847		Each	\$28 00
1031 A	Hydrometer, Double	D4221		Each	\$152 00
1032 A	Swell, Free (FHA)			Each	\$75 00
1033 A	Suction, Soil, Filter Paper Method			Each	\$49 00
1034 A	OMD Standard Compaction, One Point	D698		Each	\$70 00
1035 A	Organic Matter Content, Moisture Ash	D2974		Each	\$45 00
1036 A	Sand Cone Expendables			Each	\$5 00
1037 A	Proof Roll			Each	\$350.00
1038 A	Lime Recommendation			Each	\$25 00
Subsurface Field Investigation:					
1101 A	Boring, Soil, Intermittant 3", diameter, 0' to 50'			Foot	\$13 50
1102 A	Boring, Soil, Intermittant 3", diameter, 50' to 100'			Foot	\$15 00
1103 A	Boring, Soil, Continuous 3" diameter, 0' to 20'			Foot	\$15 00
1104 A	Boring, Soil, Over 100' surcharge			Foot	\$5 00
1105 A	Boring, Wash			Each	\$7 00
1106 A	Boring, Auger			Each	\$8 00
1107 A	Boring, Undisturbed-spoon in Wash/Auger			Each	\$29 00
1108 A	Boring, Grouting of Completed			Each	\$4 00
1109 A	Boring, Not Accessible By Truck Mounted Equipment (ATV Surcharge)			Each	\$8 00
1110 A	Minimum Charge			Each	\$575 00
1111 A	Mobilization/ Demobilization			Each	\$250 00
1112 A	Piezometer Installation			By Quote	Cost + 10%
1113 A	TDH Cone Penetration Test			Each	\$20 00
1114 A	A.T.V. Mobilization Surcharge			Each	\$100.00
1115 A	Drilling Rig, Portable, 2 Man Crew			Each	\$132 00
1116 A	Stand By Crew, 2 Men			Each	\$125 00
1117 A	Materials			By Quote	Cost + 10%

HTS, INC. CONSULTANTS
SCHEDULE OF SERVICES AND FEES (Effective 01-01-2011)
GEOTECHNICAL, ENGINEERING, and CONSTRUCTION MATERIALS
ENGINEERING TESTING AND INSPECTION SERVICES



CODE	DESCRIPTION	ASTM Code	TxDOT Code	UNIT	RATE (HTS Basic Fee)
1118 A	Soil Preparation			Hr	\$39 00
Sliplining and Manhole Rehabilitation:					
1201 A	Petrographic Analysis, Micro Silica Content			By Quote	Cost + 10%
1202 A	Coring/Drilling Grout, Manhole			By Quote	\$45 00
1203 A	Coring, Gunite Panels, Includes Compressive Strength Test			Each	\$90 00
1204 A	Liner Material, Thickness (ASTM D2122)			By Quote	Cost + 10%
1205 A	Liner Material, Flexural Strength/Modulus of Elasticity			Coupon	\$120.00
1206 A	Holiday Testing/ Equipment Rental			Each	\$70 00
1207 A	Lightweight 3"x6" Compressive Strength, Elastizer (ASTM			Set	\$200 00
Coating Inspection:					
1301 A	Outside Testing (Coast + 10%)			By Quote	\$0 00
1301 B	Outside Equipment Rental (Coast + 10%)			By Quote	\$0 00
1301 C	Outside Supplies (Coast + 10%)			By Quote	\$0.00
Reimbursable Expenses:					
1401 A	Density of SFRM (ASTM E605)			Each	\$33 00
1402 A	Cohesion/Adhesion of SFRM (ASTM E736)			Each	\$25.00
1403 A	Fireproof Inspection			Hr	\$55 00
Tests Not Included in Series					
1501 A	Cancellation Fee			Day	\$175 00
1503 A	Sample Pick Up			Each	\$175 00

HTS, Inc. Consultants
416 Pickering Street, Houston, TX 77091
www.htshouston.com

Phone 713-692-8373
Fax 713-692-8502
Toll Free 1-800-692-TEST



Excellence in Engineering, Consulting, Testing and Inspection

August 2, 2011

County Of Galveston
c/o Cobb Fendley & Associates, Inc
3027 Marina Bay Drive, Suite 105
League City, Texas 77573

HTS Proposal No. HTS11-02-116

Attn Mr. Brad Matlock, P E

**RE: Cost Estimate Proposal
Construction Materials Testing Services
Fort Travis Promenade Repairs
County Of Galveston**

Dear Mr Matlock:

1.0 INTRODUCTION

HTS, Inc. Consultants appreciates the opportunity to present this proposal to provide Construction Materials Testing at the above referenced site.

2.0 SCOPE OF WORK

It is our understanding that construction materials testing and inspection services will include the following services:

- sampling and testing for moisture/ density properties,
- sampling and testing of in-place fill, utilities bedding and backfill,
- inspection and testing of in-place paving subgrade,
- inspection and testing of stabilized soil or base, and
- concrete inspection and testing.

Galveston County
c/o Cobb Fendley & Associates, Inc.
August 2, 2011

3.0 ESTIMATED COST

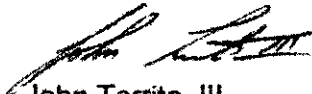
HTS proposed estimated cost to complete the scope of work as defined above is **\$22,727.00**. Fees for our services will be charged based on the unit rates provided in the attached fee schedule. Any additional or unforeseen testing required will be charged based on our standard HTS, Inc Consultants fee schedule.

4.0 CLOSING REMARKS

We appreciate the opportunity to present this proposal and would be pleased to discuss the contents of this proposal with you at your convenience. Your approval of this proposal and your approval of our proceeding with the work may be indicated by your signing/dating this proposal as provided below. We request that an executed copy of the proposal be provided to HTS.

If you have any questions or require additional information, please contact me at your convenience at (713) 692-8373

Sincerely,
HTS, Inc. Consultants



John Territo, III
Vice President
Construction Services

Attachment: Schedule of Applicable Fees

rdw/jp
f:/clientinformation/GalvestonCounty/proposals/hts11-02-116



Galveston County
c/o Cobb Fendley & Associates, Inc.
August 2, 2011

PROPOSAL FOR PERFORMING CONSTRUCTION MATERIALS TESTING FORT TRAVIS PROMENADE REPAIRS

Description of Services	Unit Rate	Unit
Technician RT	\$ 41 00	HOUR
Technician OT	\$ 61 50	HOUR
Steel Inspector RT	\$ 70 00	HOUR
Steel Inspector OT	\$ 105 00	HOUR
Project Engineer	\$ 123 00	HOUR
Project Review and Set Up	\$ 200 00	EACH
Support Personnel	\$ 38 00	HOUR
Vehicle Trip	\$ 60 00	DAY
Soils Testing	ASTM	
Nuclear Density Gauge Rental	- \$	DAY
OMD Standard Proctor	D698 \$	EACH
OMD Stabilized Soil/Base Proctor	D558 \$	EACH
Compressive Strength of CSS Sample	\$	EACH
Stabilization Recommendation	\$	EACH
Atterberg Limits	D4318 \$	EACH
Percent Passing the No. 200 Sieve	D1140 \$	EACH
Percent Solids/Lime Slurry	\$	EACH
Concrete Testing	ASTM	
Concrete Mix Design Review	- \$	EACH
Concrete Cylinders	C39 \$	EACH
Mortar Cubes/Grout Cylinders	C109 \$	EACH
Measuring Core Length	C174 \$	EACH
Coring (4"x6"), Personnel, Vehicle and Patch	\$	EACH
Cores, Prep, Capping and Testing	C42 C39 \$	EACH
Compressive Strength of Lightweight Concrete	\$	EACH
Asphalt Testing	ASTM	
Extraction and Gradation	D2172 \$	EACH
Bulk Density of Core, Set of 3	D1559 \$	EACH
Specific Gravity, Maximum Theoretical	\$	EACH
Molding of Specimens, Set of 3	\$	EACH
Hveem Stability	\$	EACH
Coring, 4"x6", Personnel, Vehicle and Patch	\$	EACH
Coring, Measuring Thickness	\$	EACH

The estimated total cost for these services is \$22,727.00.

Prices for services or tests not listed herein will be furnished upon request. Field Engineer and Technician overtime rates of 1-1/2 times the standard rate will be charged for hours in excess of eight (8) per day, hours worked before 8 00 a.m., after 5 00 p.m., and/or all hours worked on Saturday, Sunday, or Holidays.

For field testing and inspection services requiring the use of a vehicle for travel to and from the job site, use on the job site, or other project related travel; a \$60.00 vehicle/day will be charged. All test result reports requiring a Professional Engineers review and/or seal will be charged at the Project Engineer, PE's hourly rate with a time charge of 10 hours.

Submitted By:
HTS, Inc. Consultants

Accepted By:


John Territo, III
Vice President - Construction Services

County of Galveston
c/o Cobb Fendley Associates, Inc
Brad Matlock, P.E.



HTS, Inc. Consultants
416 Pickering Street, Houston, TX 77091
www.htshouston.com

Phone 713-692-8373
Fax 713-692-8502
Toll Free 1-800-692-TEST



Excellence in Engineering, Consulting, Testing and Inspection

September 1, 2011

Mr. Brad Matlock
Cobb, Fendley & Associates, Inc
3027 Marina bay Drive, Suite 105
League City, Texas 77573

**Re: Proposal
Proposed Environmental Services
Fort Travis Park – Bolivar Peninsula
Galveston County, Texas**

HTS Proposal No.: CFA-3107 Revision No. 2

Dear Mr. Matlock.

HTS, Inc. Consultants (HTS) appreciates the opportunity to provide this proposal for the Wetland Services Delineation and Recordation for the USACE and FEMA as well as the Threatened and Endangered Species Monitoring portion of the project. The subject site is located near the tip of Bolivar Peninsula in Galveston County, Texas.

USACE Wetlands Delineation

The proposed Wetlands and Jurisdictional Waters Determination and Delineation are for the existing Fort Travis Park site located on the tip of Bolivar Peninsula, in Galveston County, Texas. The scope of the project is to determine the nature and extent of any Jurisdictional Waters and Wetlands on the tract which would be under the control of the USACE and subject to Federal Regulations.

We will complete the USACE Delineation effort to GPS Survey in our findings.

Threatened and Endangered Species Monitoring

Based on our discussion, we believe that it would be necessary to have a full time presence on the subject site for approximately 4 days upon initialization of the project. Then once the project layout and work flow are known and ongoing – that periodic evaluation be made. It is anticipated that the periodic evaluations will be approximately 2 days per month for the duration of the project – which is slated for 4 months. Upon completion of the project work, a final report will be developed and submitted to the US Fish and Wildlife Service and/or other relevant agencies.

Please note, it is possible that project impacts to one of the 2 noted endangered species may require full time monitoring. Additionally, it is possible that 1 of the state or federal agencies could require full time monitoring throughout the length of the project. The provided project documents reference monitoring is necessary during ground disturbance activities, but don't specifically state if this monitoring is full time or part time. If more persistent monitoring is required, the project costs will be affected considerably and will only be performed with prior written authorization from the county.

Sincerely,

HTS, Inc. Consultants



Terry J. Jackson, P.E.
President

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WETLANDS AND JURISDICTIONAL WATERS OF THE UNITED STATES ANALYSIS AND DETERMINATION

SCOPE OF WORK

The objective of the Jurisdictional Delineation and Wetland Analysis and Determination is to evaluate the potential for the property site or any portion of the site to be classified as a "Jurisdictional Water or Wetland" under Section 10 and Section 404 of the Clean Water Act and the existence of other selected wetland environmental risks. The following selected evaluations will be considered for this project:

1. **Vegetation Indicators.** The presence or absence of hydrophytic (water plants) vegetation that typically is adapted to wetlands and the determination of vegetative prevalence within the site or specific areas within the site.
2. **Soil Indicators.** The presence or absence of soils which have been classified as Hydric, or they possess characteristics that are associated with reducing soil conditions.
3. **Hydrology Indicators:** The presence or absence of hydrologic indicators which occur in wetlands.
4. **Previous land characteristics** prior to site development from historic aerial reconnaissance which would indicate wetlands prior to recent development activities.

The Jurisdictional Determination and Wetland Analysis and Delineation work will 1) Review of SCS surface and subsurface geologic soil indicators and FEMA map records for indications of Hydric Soils; 2) Site reconnaissance for evaluation and verification of the presence of vegetation indicators and prevalence; 3) Site reconnaissance for indications of hydrologic conditions that occur in wetlands; and 4) Site reconnaissance for evaluation and verification of the presence of hydric soil conditions.

Task 1: Review of Surface Geologic Soil Data and FEMA Map Records. Task 1 will include a review of previous surface soil data published by the U.S. Department of Agriculture, Soils Conservation Service. Flood Maps prepared by the Federal Emergency Management Agency will be reviewed for hydrology information which might pertain to periodic flood inundation.

Task 2: Site Reconnaissance for Vegetation Indicators. Task 2 will include transecting the property under the field procedures outlined in the 1987 Manual for Wetland Determination by the U.S. Army Corps of Engineers.



Task 3: Site Reconnaissance for Indications of Wetland Hydrology. Task 3 will consist of field reconnaissance aided by topographic information and information from other significant sources for the presence of wetland hydrology. Wetland hydrology, if any, will be additionally reviewed for primary and subsequent sources of water and watershed influences.

Task 4: Site Reconnaissance for Hydric Soil Indicators. Task 4 will review the property for the presences of hydric soils and/or indicators of hydric soils.

THREATNED & ENDANGERED SPECIES OBSERVATION PROJECT

SCOPE OF WORK

The objective of the Threatened & Endangered Species Observation Project is to evaluate the potential for the property site or any portion of the site to be hosting the endangered sea turtle and/or the Piping plovers. The qualified observer will report to the project site and perform pre impact assessments of the subject site. The observer will stay on the project site for 2-3 days as the project initiation and work start up efforts commence. Periodic site reviews will occur during the duration of the project – with a site visits initially estimated to occur 1 time every other week.

Should site conditions warrant, or species of concern be identified, the frequency and duration of the on site observation may be dramatically impacted. This impact could possibly result in full time site observation activities and an associated increase in observation costs. However, full time site observation will only be done with prior written authorization from the county.

PROJECT SCHEDULE

USACE Wetlands Delineation

HTS will be able to begin work within approximately 2 weeks with completion of field activities anticipated within 1 additional week. We anticipate the submission of the final reports within 4 weeks of authorization by the client.

Threatened and Endangered Species Monitoring

HTS will be able to begin work within approximately 2 weeks of authorization. We will likely need to report to the project 1-2 days before the initiation of construction activities. Then we will likely remain on the project during the first day or 2 of onsite activities. Periodic observations will occur beyond that time frame for the remaining 4 months of the project duration. If necessary and required for the project, full time observation will be initiated only with prior written authorization from the county.



BASIC COMPENSATION AND METHOD OF PAYMENT

USACE Wetlands Delineation

HTS proposes to provide the Wetland and Jurisdictional Waters of the United States Determination and Delineation for this subject site for the lump sum fee of:

WORK ITEM A

Delineation per USACE Manual & Regional Conditions **\$ 9,600.00**

WORK ITEM B

GPS Survey and Graphics necessary for Delineation **\$ 2,750.00***

WORK ITEM C

USACE Nationwide Permit Application/Recordation Documents Submission **\$ 3,960.00***
and Addressing Comments and Obtaining Permit

* Required only if delineation is necessary.

The above prices are lump sum. The client shall issue payment for work performed within 30 days from the date of invoice.

Threatened and Endangered Species Monitoring

HTS proposes to provide the Threatened and Endangered Species Monitoring for the noted pre construction activities and the ongoing periodic observation activities and the follow up file reports for the project site based on the following costs:

Project Initialization and Layout – Estimated 3-4 days of office preparation and on site activities:

Four Thousand Six Hundred and Twenty Dollars (**\$4,620.00**) includes per diem and travel, reimbursables, and expenses.

Project Finalization Reporting to the State and Federal Agencies as required:

Three Thousand and Twenty-Five Dollars (**\$3,025.00**).

Ongoing Site Monitoring Activities – *8 Additional Site Visits/during 120 day Project Timeframe*



One Thousand Four Hundred and Eighty-Five Dollars (\$1,485/Day) including travel, per diem, re-imburseables, and expenses.

For a Fee of Eleven Thousand Eight Hundred and Eighty Dollars (\$11,880.00).

The above prices for wetlands work only are lump sum. The client shall issue payment for work performed within 30 days from the date of invoice. The project will be progress invoiced on a monthly basis based on the amount of completed work.

FINAL REPORT PROCEDURES

HTS will send 3 copies of the letter report to the client, one copy to each appropriate state and/or federal agency, and will maintain the original in our office.

CONFIDENTIALITY OF ASSESSMENT

USACE Wetlands Delineation

USACE Permitting, Time Line and Associated Costs are extremely varied and are dependent on what impacts to Jurisdictional Waters and Jurisdictional Wetlands will occur. At this time, we are proposing on the delineation efforts necessary to properly classify the property. A major factor in the cost and time of permit activities is the magnitude of the site impacts on Wetlands/ Jurisdictional Waters of the United States and any required Wetland Mitigation Efforts. If required, we will address these items in a separate cost proposal at a later date.

PROPOSAL ACCEPTANCE AND EXECUTION

Your approval of this work scope, budget, and schedule and our notice to proceed with the work may be indicated by your signing/dating this letter as provided below.



We appreciate this opportunity to offer our services to your project. Should you have any questions or require additional information, please do not hesitate to call.

Respectfully submitted,

HTS, Inc. Consultants



Terry J. Jackson, P.E.
President

AGREED TO THIS ____ DAY OF _____

BY: _____ TITLE: _____

FIRM: _____

TJJ/cg

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AGENDA

ITEM

#14

DANNENBAUM ENGINEERING CORPORATION

3100 WEST ALABAMA HOUSTON, TEXAS 77098 P.O. BOX 22292 HOUSTON, TEXAS 77227 (713) 520-9570

ENGINEERING
EXCELLENCE
SINCE
1945

September 7, 2011

Mr. G. Michael Fitzgerald, P.E.
County Engineer
The County of Galveston
722 Moody Avenue
Galveston, Texas 77550

Dear Mr. Fitzgerald:

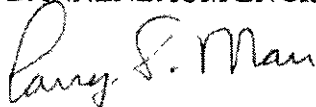
Dannenbaum Engineering Corporation is pleased to offer a proposal to assist Galveston County in conducting the 2011 traffic count for FM 646 North

Dannenbaum proposes to use the services of C. J. Hensch & Associates, Inc. to place tube type traffic counters on FM 646. Once the traffic counts are obtained, Dannenbaum will compile the data to determine the vehicle miles traveled. Dannenbaum will forward the traffic count information to Texas Department of Transportation (TxDOT) for their review.

Our fees for these services would be on a time and material basis not to exceed \$7,664.00 in accordance with our standard fee schedule attached.

Should you have any questions regarding this proposal, please do not hesitate to contact me

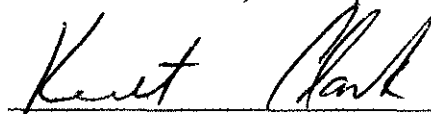
Sincerely,
DANNENBAUM ENGINEERING CORPORATION



Larry S. Marr P.E.
Project Manager

Enclosures: Dannenbaum Proposal
Standard Fee Schedule
C. J. Hensch & Associates, Inc. Proposal

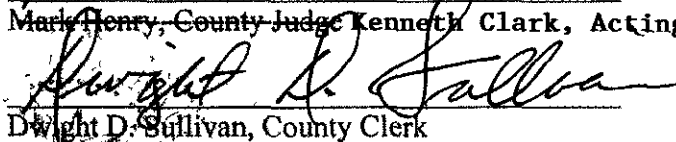
APPROVED BY:



DATE 9/20/2011

Mark Henry, County Judge Kenneth Clark, Acting County Judge

ATTEST BY:



Dwight D. Sullivan, County Clerk

cc. File 4157-10

**PROPOSAL
2011 TRAFFIC COUNT
FM 646 NORTH PROJECT**

DESCRIPTION

Assist Galveston County in conducting the 2011 traffic count for FM 646 North Project

SCOPE

Obtain approval from Texas Department of Transportation (TxDOT)

Conduct traffic counts using conventional tube counting techniques

Locate traffic counting equipment on FM 646

Method of obtaining both adequate data to determine vehicle miles traveled

Contract C. J. Hensch & Associates, Inc. to provide equipment and conduct the traffic counts

Coordinate with Galveston County, C. J. Hensch, and TxDOT

Conduct the traffic count process

Compile vehicle miles traveled

Transmit data to TxDOT

FEE BUDGET

Not to exceed \$7,664.00

FM 646 TRAFFIC COUNTS - NORTH
(2011 COUNT)

SCOPE OF WORK	FEE
TRAFFIC COUNTS	
Coordination and Data Compilation	\$4,650
Direct Expenses	\$0
TOTAL	\$4,650
ADDITIONAL SERVICES	
Traffic Count Subconsultant (C J Hensch & Associates, Inc)	\$3,014
TOTAL ADDITIONAL SERVICES	\$3,014
TOTAL FEES	\$7,664

DANNENBAUM ENGINEERING CORPORATION
SCHEDULE OF HOURLY SALARY COST (INCLUDES MARKUP)

JANUARY, 2010

<u>RANGE OF CLASSIFICATION</u>	<u>SALARY COST PER HOUR</u>		
Clerks, Printers, etc	30 00	-	98 00
Secretaries	30 00	-	110 00
Executive Secretary, Administrative Asst , Proposal Asst	95 00	-	130 00
CAD Manager	97 00	-	150 00
System Analyst, Computer Operators	65.00	-	115 00
Computer Technicians I, Draftsmen I	30 00	-	60 00
Computer Technicians II & III, Draftsmen II & III	30 00	-	100 00
Designers, Grade I & II	55 00	-	100.00
Designers, Grade III	70 00	-	140 00
4 Man Survey Crew	160.00	-	230 00
3 Man Survey Crew	130 00	-	185.00
2 Man Survey Crew	95 00	-	130 00
Party Chief	65 00	-	85 00
Instrument Technicians	30 00	-	50 00
Rodmen, Chainmen	30 00	-	50 00
Project Survey Technician	65 00	-	85 00
Survey Coordinator, Project Surveyor	85 00	-	150 00
Director of Survey, Registered Surveyor, Chief of Surveying	145 00	-	195 00
Architect	130.00	-	150 00
GIS Manager	150.00	-	180 00
Inspectors, Project Representatives	65 00	-	115 00
Engineers I & II, Engineering Assistant	65 00	-	115 00
Engineers III, Engineering Associate	80 00	-	130 00
Engineers IV	95.00	-	165 00
Engineers V, Project Manager	130 00	-	215.00
Engineers VI, Project Director	145 00	-	245 00
Engineers VII, Senior Division Manager	240 00	-	325 00
Engineers VIII, Director, Principal, President	290.00	-	410 00

COMPUTER COSTS (NO MARK-UP INCLUDED).

MICROSTATION/AUTOCAD. \$ 10 per Workstation Hour

GPS RTK \$350 per Day (Survey)

IN HOUSE REPRODUCTION COSTS (NO MARK-UP INCLUDED):

Xerox	\$ 0 05 per Copy (8 ½" x 11")
Xerox Prints	\$ 1 00 per Square Foot
Bluelines	\$ 0 20 per Square Foot
Sepias	\$ 1 50 per Square Foot
Mylars	\$ 3 75 per Square Foot
Vellum	\$ 2 30 per Square Foot

Subconsultants and other miscellaneous expenses at cost plus 10%

Certified _____



Corporate
5215 Sycamore
Pasadena, Texas 77503
281/487-5417
Fax 281/991-8887

Metroplex
209 E Pioneer
Irving, Texas 75061
214/492-6300
Fax 214/441-0197

September 7, 2011

Mr. Keith Fredrickson
Dannenbaum Engineering Corporation
3100 West Alabama
Houston, TX 77098

Re: FM 646 Traffic Data Collection

Dear Mr. Fredrickson,

As requested the following is the cost proposal to place mechanical tube counters on FM 646

2 7-day bi-directional tube counts @ \$1,370.00/location as follows.


1 NB & SB on FM 646 between Brookport and the I-45
Southbound Frontage Road

2 NB & SB on FM 646 south of Diamond Bay

Total, \$2,740.00

If you have any questions or need additional information, please let me know

Cordially,

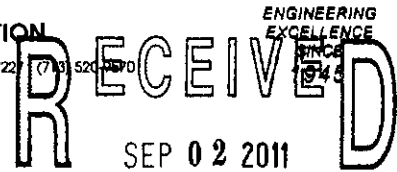

Carol J. Hensch
President

Specializing in Traffic Data Collection

AGENDA

ITEM

#15



August 31, 2011

GALVESTON COUNTY JUDGE

Judge Mark Henry
Galveston County
722 Moody, Suite 200
Galveston, Texas 77550

Re Bolivar Peninsula
SH 87

On April 25, 2011, I sent as suggested a letter requesting to be reimbursed for service rendered relating to preliminary engineering and estimating on the referenced project. Back-up data is attached. I have recently had some positive feedback from individual members of the court that I should ask you to please consider this item for the agenda. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul", written over a large, stylized "F" that also serves as the first letter of the name.

F. Paul Celauro, P.E.
Principal

cc. Ken Clark, Commissioner, Precinct 4
Kevin O'Brien, Commissioner, Precinct 2
Steve Holmes, Commissioner, Precinct 3
Pat Doyle, Commissioner, Precinct 1

Enclosure

DANNENBAUM ENGINEERING CORPORATION

3100 WEST ALABAMA HOUSTON TEXAS 77098 P.O. BOX 22292 HOUSTON TEXAS 77227 (713) 520-9570

April 25, 2011

Mark Henry
County Judge
County of Galveston
722 Moody, Suite 200
Galveston, Texas 77550

RE Bolivar Peninsula

Dear Judge

Per our conversation, please find attached a copy of our fee to date for the SH 87 Project.

Sincerely,

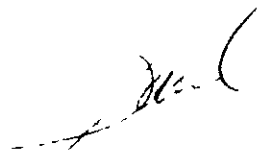

F. Paul Celauro, P.E.
Principal

Enclosure

Judge, would like to
get this resolved sooner
than later, and I don't
expect any help from
TDR's. This is work
we did for the County.

Frank

G:\1120\0044-93 SH 87\Admin\Correspondence\Galveston County\M Henry ltr_042511.docx



DANNENBAUM ENGINEERING CORPORATION

3100 WEST ALABAMA HOUSTON TEXAS 77098 P.O. BOX 22292 HOUSTON TEXAS 77222 (713) 520-9571

October 6, 2010

James D. Yarbrough
County Judge
County of Galveston
722 Moody, Suite 200
Galveston, Texas 77550


RE Bolivar Peninsula

Dear Judge

Per your suggestion, we are submitting herewith our work effort to date and an explanation of work completed. We understand that TDRA will reimburse the County for this once a contract is finalized for the project.

Thank you for your willingness to assist us in the interim.

Sincerely,


F. Paul Celauro, P.E.
Principal

Enclosure

SUMMARY OF DANNENBAUM WORK EFFORT
SH 87 in Galveston County
Prepared by Larry S. Marr, P.E.
September 21, 2010

SUMMARY

Dannenbaum has provided work on five different conceptual improvements to SH 87

(1) Dannenbaum's initial direction from Galveston County was to improve the roadway curve where SH 87 intersects SH 124 south of High Island. A bridge structure was selected as a result of our high water analysis. Several possible alignments were considered based upon vehicle speed around the curve and distance from the coastline (including realigning the roadway along an abandoned RR ROW).

(2) The bridge concept was abandoned for a raised (Elev 8 ft.) and hardened roadway from High Island to Rollover Pass.

(3A) The next concept was to raise and harden the roadway from High Island to Dirty Pelican Pier and to separate the cost of the work between TxDOT (raising the roadway) and TDRA (hardening the roadway).

(3B) In addition, we provided information to extend the raised and hardened roadway from Dirty Pelican to Rollover Pass and to separate the cost of the work between TxDOT (raising the roadway) and TDRA (hardening the roadway).

(4) We provided information for raising the roadway to Elevation 10 feet from High Island to Dirty Pelican Pier and to Rollover Pass.

(5) At the direction of TxDOT, the roadway was changed from a three-lane roadway without shoulders to a typical two-lane roadway with shoulders.

With each of the five concepts, Dannenbaum prepared design and construction cost estimates, typical sections, courses of action for the options, decision matrices, and evacuation timelines. Dannenbaum prepared, updated, and submitted the TDRA Tables for each concept. Dannenbaum prepared for and participated in two conference calls with TDRA, attended six called meetings and three Workshops with Galveston County, made two official site visits, and conducted numerous coordination efforts with the Program Manager, CDM.

Based upon cost and environmental considerations and limitations, the proposed improvements were all contained within the existing 120-foot TxDOT ROW. TDRA directed Galveston County to obtain commitments from TxDOT to raise the roadway. TDRA planned to allow Galveston County to commit their funds to harden the roadway.

Dannenbaum conducted their work at the direction of Galveston County and the CDM Representative. At the direction of Galveston County, the project was reassigned to Round 2.

DOCUMENTS SENT TO TDRA

Dannenbaum prepared and sent to TDRA the following documents and information. These documents and information are part of the Non-Housing Activities Application. All of these documents and information were prepared and sent at the request of the CDM Representative primarily due to the changes in the project scope discussed above. The documents consist of Page 6 – Description of the Need(s) Addressed in this Application & Project Summary, Table 1 – Benefit to Low and Moderate Income Persons, and Table 2 – Budget Justification of Retail Costs. Typically, CDM prepared Table 1 and Dannenbaum prepared Table 2.

June 12, 2009. Prepared Page 6 narrative, Table 1 and Table 2 for a bridge

June 19, 2009. Updated Table 2 for a bridge

July 30, 2009. Updated Table 2 for hardened roadway

August 3, 2009. Prepared detailed cost breakdown

August 4, 2009. Presented detailed cost breakdown and updated Table 2

August 5, 2009. Updated Table 2

August 11, 2009. Updated Table 2

October 15, 2009. Updated Table 2

January 5, 2010. Prepared two Table 2 documents presenting both the short (Dirty Pelican Pier) and the long (Rollover Pass) roadway raising and hardening

March 5, 2010. Updated costs

DANNENBAUM ENGINEERING CORPORATION

3100 WEST ALABAMA HOUSTON TEXAS 77098 P.O. BOX 22292 HOUSTON TEXAS 77227 (713) 520-9570

October 6, 2010

James D. Yarbrough, County Judge
County of Galveston
722 Moody, Suite 220
Galveston, Texas 77550

Invoice Number: 449301/01

Professional Services related to Planning and Preliminary Engineering for the TDRA Funded SH 87 Project to include the preparation of five conceptual improvements including typical sections, quantities, design and construction cost estimates, courses of action, decision matrices, and evacuation timelines. Professional Services included updating TDRA tables for each concept, preparing for and attending six called meetings and three workshops, participating in two conference calls, and making two site visits.

Services Provided Through August, 2010

Labor Charges:

Classification	Hours	Rate	Amount
Engineer VI	174.00	\$ 201.65	\$ 35,087.10
Engineer VI	14.60	231.74	3,383.40
Engineer VI	199.00	230.00	45,770.00
RPLS	2.00	137.50	375.00
Engineer IV	43.15	118.53	5,114.57
Engineer III	12.00	114.56	1,374.72
Engineer III	29.00	116.99	3,392.71
Engineer III	6.00	94.69	568.14
Engineer I	8.00	82.50	660.00
Engineer I	3.00	73.13	219.39
Designer III	2.00	107.25	214.50
Designer III	46.00	96.56	4,441.76
Secretary	1.50	74.43	111.65
Secretary	2.25	68.25	153.56
Clerk	1.50	36.90	55.35
Total Labor	544.00		\$ 100,921.85

Reimbursable Expenses:1,340.19**Total Amount Due This Invoice****\$ 102,262.04**

449301/LSM/II

TIMELINE OF WORK EFFORT

Dannenbaum conducted the following work for SH 87. The work was conducted at the request of the CDM Representative and Galveston County. The work effort is presented in chronological order of major events.

April 23, 2009. TxDOT let roadway raising project (CSJ 0367-02-073) overlay of SH 87. The project consisted of raising SH 87 to Elevation 6 feet (at the roadway centerline) on most of the roadway from Bolivar Roads to the SH 87 curve at SH 124. Dannenbaum visited TxDOT's Area Office to obtain information on this project. Dannenbaum reviewed the project scope, construction items, and bid costs. Dannenbaum used the scope and cost for our future construction cost estimates.

June 10, 2009. Dannenbaum attended initial meeting in Galveston County for SH 87.

June 26, 2009. Conference call made with TDRA, CDM, Dannenbaum, and a number of other firms.

July 2009. Dannenbaum conducted high water analysis to determine water level during an event. Used the high water elevation (Elev. 19 ft.) to estimate bridge height.

July 30, 2009. Dannenbaum conducted site visit to SH 87.

August 2009. Dannenbaum prepared construction cost estimates for curve improvements consisting of three different roadway and bridge alignments.

August 19, 2009. Dannenbaum conducted research on Gulf & Interstate RR Co. to determine availability of RR ROW to realign SH 87 to miss current curve location.

September 24, 2009. Dannenbaum prepared construction cost estimate for roadway options at the curve.

September 29, 2009. Dannenbaum developed courses of action, decision matrices, and evacuation timelines for selected roadway alignments and bridge options at the curve.

September 30, 2009. Dannenbaum met with Commissioner Doyle to discuss the project.

October 7, 2009. Dannenbaum prepared handouts for the bridge and roadway options and attended Galveston County Workshop on SH 87. At this Workshop, Galveston County eliminated the bridge option. The raised (Elev. 8 ft.) and hardened roadway from High Island to Rollover Pass was the selected concept.

October 14, 2009. Conference call made with TDRA, CDM, Galveston County, and Dannenbaum.

October 22, 2009. Dannenbaum prepared construction cost estimate for roadway options.

October 22, 2009 Dannenbaum received survey data for Galveston County prepared by Land Data Surveys, Inc

October 23, 2009. Dannenbaum assisted in preparing wording for the first TxDOT letter to be sent to TDRA signed by TxDOT Houston District Engineer committing funds to SH 87.

October 23, 2009. TxDOT issued their first letter of project support.

December 28, 2009. Dannenbaum attended a meeting with Galveston County, CDM, and TxDOT Galveston County expressed their concern on TxDOT's participation in the project.

January 5, 2010. Dannenbaum prepared construction cost estimates, courses of action, decision matrices, and evacuation timelines for two roadway options – Rollover Pass to High Island and Dirty Pelican Pier to High Island.

January 26, 2010. Dannenbaum attended meeting with Galveston County and CDM. At this meeting, Galveston County directed Dannenbaum to separate costs between raising the roadway (TxDOT funds) and hardening the roadway (TDRA funds). In addition, two concepts were determined: raising the road to Elevation 8 ft and Elevation 10 ft.

January 28, 2010 Dannenbaum provided information to Galveston County for a raised (Elev 8 and 10 ft.) and hardened roadway from High Island to Dirty Pelican Pier and on to Rollover Pass

February 8, 2010. Dannenbaum prepared handouts and attended a second Galveston County Workshop on SH 87.

February 9, 2010. Dannenbaum conducted site visit with Galveston County, TDRA, and CDM representatives.

February 9, 2010 Dannenbaum attended meeting with Galveston County, TDRA, and CDM representatives

February 9, 2010. Dannenbaum assisted in preparing wording for a second TxDOT letter to be sent to TDRA signed by TxDOT Houston District Engineer committing funds to SH 87.

February 16, 2010. Dannenbaum discussed the SH 87 project with TDRA Environmental Representative – Tim Glendening & Associates, Plano, Texas.

March 4, 2010. Dannenbaum assisted in preparing wording for a second TxDOT letter to be sent to TDRA signed by TxDOT Houston District Engineer committing funds to SH 87

March 22, 2010. Dannenbaum provided information to Galveston County consisting of a revised Executive Project Summary, project area map, and evacuation timeline.

March 29, 2010. TxDOT issued their second letter of project support

April 20, 2010. Dannenbaum attended meeting at TxDOT offices. TxDOT requested changing the roadway concept from a three-lane roadway without shoulders to a typical two-lane roadway with shoulders.

April 2010 Dannenbaum was informed that SH 87 project was reassigned to Round 2

July 22, 2010. Dannenbaum reviewed project and prepared for upcoming Workshop.

July 23, 2010. Dannenbaum requested information from CDM and responded to questions from Galveston County.

July 28, 2010. Dannenbaum prepared handouts and attended a third Galveston County Workshop. Residents of Bolivar Peninsula attended the Workshop. Galveston County asked Dannenbaum if there were short-term solutions to allow traffic to cross low water areas on SH 87.

AGENDA

ITEM

#16

NO
BACK – UP
PROVIDED

AGENDA

ITEM

#17

Toni Randall
Email: tonirandall@verizon.net
P.O. Box 835
Kemah, TX 77565
Phone: 281-334-1586

Work Experience:

Kemah Hardware (1986-Present) – Owner and Operator

May, 2008 – May, 2011 – Mayor of League City, Texas

Volunteer Experience:

UTMB Advisory Council for the School of Nursing

Member of League City Chamber

Education:

GED



2011 Platinum Chamber Member

**2011 Chambers
Board of Directors**

Rick Wade
Chair of the Board
RE/MAX Associates

Bridget Bear
Vice Chair of the Board
South Shore Harbour Resort

Heather Fischer
Secretary
Hope Village

Jerrold Graham, Jr
Treasurer
LJA Engineering &
Surveying, Inc.

Johnette Norman
Past Chair
Products Transfer, LLC

Thomas E Brooker

Michael R. Duckworth
HomeTown Bank
of League City

Annette Snow Falks
Norman Frede Chevrolet

Jean Foty
SERVPRO of Clear Lake

Brandy Gates
Big League Dreams
Sports Complex

Olive Murphy Riker, CPA
DRDA, PLLC

Janice Scott
Clear Creek ISD

September 8, 2011

County Judge Mark Henry
Galveston County Commission
722 Moody Avenue, Suite 200
Galveston, Texas 77550

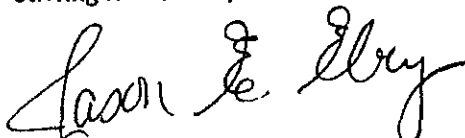
Dear Judge Henry,

It has come to my attention you are considering the nomination of Toni Randall, owner of Kemah Hardware, to the Gulf Coast Workforce Development Board. Allow this letter to serve as our strongest recommendation for this nominee.

Ms Randall is not only a League City Chamber of Commerce member but one of six businesses at our highest membership level. Her dedication to business growth, workforce development and economic development is evident through this membership. It does not take one long after speaking with Ms Randall for any length of time to realize that she is a true and strong business advocate. Possessing a high energy and a persevering spirit, Ms Randall is a person who desires to see action and results.

The League City Chamber of Commerce strongly urges your appointment of her to the Gulf Coast Workforce Development Board. Please feel free to contact me at 281 338 7339 with any additional questions you might have.

Striving for Growth,


Jason E. Ebey
President/CEO

AGENDA

ITEM

#18

NO
BACK – UP
PROVIDED

AGENDA

ITEM

#19

NO
BACK – UP
PROVIDED

AGENDA

ITEM

#20

MODIFICATION AND RATIFICATION OF LEASE AGREEMENT

This Modification and Ratification of Lease Agreement is made and entered into between **Buzbee Properties Inc., a Texas Corporation** ("Landlord"), and **County of Galveston, a political subdivision of the State of Texas** ("Tenant"), for and in consideration of Ten Dollars and No/Cents (\$10 00) and other good and valuable consideration receipt of which is hereby acknowledged.

WITNESSETH

- 1 LANDLORD and TENANT hereby confirm and ratify, except as modified below, all of the terms, conditions and covenants in that certain Lease Agreement dated **August 25, 1997, as modified on June 21, 2000, June 25, 2001, September 18, 2002, October 17, 2005 and November 25, 2008**, between LANDLORD and TENANT, for the rental of the described premises known as **607 S. Friendswood Dr. #30**, having an approximate size of **1,907** square feet, such premises being a part of the **Friendswood Village** Shopping Center, and being a part of:

Being a tract or parcel containing 3 8309 acres of land in the SARAH MCKISSICK LEAGUE or the J R WILLIAMS LEAGUE, Abstract Number 151, Galveston County, Texas and being all of Restricted Reserve "A" of Friendswood Village, a subdivision of record in Book 18, Page 67 of the Galveston County Map Records, said Friendswood Village being a partial plat of FRIENDSWOOD SUBDIVISION as recorded in Volume 238, Page 14 of the Galveston County Deed Records.

- 2 Said Lease Agreement is hereby renewed and extended for a period of thirty six (36) months commencing October 1, 2011 and ending October 1, 2014
- 3 The rent amount will be as follows:
Months 1 through 12 at \$2,611 33 per month
Months 13 through 24 at \$2,689 67 per month
Months 25 through 36 at \$2,770.36 per month
4. All other terms and conditions remain the same.

SIGNED at Friendswood, Texas this _____ day of _____, 2011.

LANDLORD: Buzbee Properties Inc.

By: _____
Peree Griffin, Secretary

TENANT: County of Galveston

By: _____
Mark Henry, County Judge

Attest:

Dwight D. Sullivan
County Clerk

Upon motion of Commissioner Janek, seconded by Commissioner Stuart, and carried, It is Ordered by the Court that the following Lease for Justice Precinct #8 be approved and that County Judge Yarbrough is authorized to sign same

22**RETAIL LEASE FORM****TERMS AND DEFINITIONS**

Date: August 25, 1997

Landlord: Kagan - Edelman Capital Fund Series No. III, a Texas limited partnership

Landlord's Mailing Address:

Kagan - Edelman Capital Fund Series No. III, a Texas limited partnership
8801 Knight Road
Houston, Texas 77054
Harris County

Shopping Center: Friendswood Village

Tenant: County of Galveston, a political subdivision of the State of Texas

Tenant's Mailing Address: Hon. James Woltz
Justice of the Peace, Precinct 8
607 S. Friendswood Drive, Suite 30
Friendswood, Texas 77546
Galveston County

Tenant's Agent: The Honorable James Woltz, Justice of the Peace, Precinct No 8, of Galveston County, Texas

Premises:

Approximate Square Feet: 1,907 square feet, as described on Exhibit A

Name of Shopping Center: Friendswood Village

Street Address/Suite: 607 S Friendswood Drive, Suite 30
Friendswood, Texas 77546

Base Rent (monthly): \$1,561.30 during the period September 1, 1997 through September 30, 1998, \$1,752.00 during the period October 1, 1998 through September 30, 1999, and \$1,942.70 during the period October 1, 1999 through September 30, 2000.

Term (months): 37 months

Operating Hours: 8:00 o'clock A.M. until 5.00 o'clock P.M., or until court session terminates

Commencement Date: September 1, 1997

Termination Date: September 30, 2000, unless terminated sooner in accordance with the terms of this agreement

Use: A courtroom, chambers, and related amenities for the operation of the office of the Justice of the Peace, Precinct No.8, of Galveston County, Texas.

Guarantors: None

"Rent" means base rent plus any other sums of money due Landlord by Tenant.

"Common Areas" means that part of the shopping center intended for the common use of all tenants

"Landlord" means Landlord and its agents, employees, invitees, licensees, or visitors.

"Tenant" means Tenant and its agents, employees, invitees, licensees, or visitors.

"Essential Services" means utility connections reasonably necessary for occupancy of the premises for the use stated above.

LEASE CLAUSES AND COVENANTS

A. Tenant agrees to—

1. Lease the premises for the entire term beginning on the commencement date and ending on the termination date, unless terminated earlier in accordance with this agreement.
2. Once Landlord has made the improvements described on Exhibit B ("Landlord's Alterations") to Tenant's reasonable satisfaction, accept the premises in their present condition "as is". Tenant intends to make alterations to the premises for Tenant's intended use ("Tenant's Alterations"), and will perform Tenant's Alterations as provided in the Tenant Improvements Rider attached to this lease. Upon completion of Landlord's Alterations and Tenant's Alterations, or upon expiration of the time period allowed for completion of Tenant's Alterations, the premises will be deemed suitable for Tenant's intended use.
3. Obey all laws, ordinances, orders, and rules and regulations applicable to the use, condition, and occupancy of the premises, including the rules and regulations of the shopping center adopted by Landlord, so long as such rules and regulations do not unreasonably and materially interfere with Tenant's use of the premises
4. Pay monthly, in advance, on the first day of the month, the base rent to Landlord at Landlord's address. However, rent will be abated until Landlord's Alterations are complete and rent for the month of September 1997 will be equitably prorated and payable on the first day following completion of Landlord's Alterations.

5. Pay a late charge of ten (10%) percent of any rent not received by Landlord by the thirtieth day of the month in which the rent is due.
6. Obtain and pay for all electricity and telephone services used by Tenant. Landlord will provide all other utility services.
7. If Tenant's Agent or his clerk are present or Tenant has waived this requirement, to allow Landlord to enter the premises to perform Landlord's obligations, inspect the premises, and show the premises to prospective purchasers or tenants.
8. Repair, replace, and maintain any part of the premises that Landlord is not obligated to repair, replace, or maintain, normal wear excepted.
9. Repair any damage to the premises caused by Tenant.
10. Submit in writing to Landlord any request for repairs, replacement, and maintenance that are the obligations of Landlord.
11. Continuously and in good faith conduct on the entire premises the type of business for which the premises are leased in an efficient and reputable manner.
12. Vacate the premises on termination of this lease.
13. On request, execute an estoppel certificate that states the commencement and termination dates of the lease, identifies any amendments to the lease, describes any rights to extend the lease term or purchase rights, lists defaults by Landlord, and provides any other information reasonably requested.
14. On request, execute a subordination and nondisturbance agreement in a form reasonably requested by Landlord.

B. Tenant agrees not to--

1. Use the premises for any purpose other than that stated in the basic lease terms and definitions.
2. (a) Create a nuisance, (b) interfere with any other tenant's normal business operations or Landlord's management of the shopping center, (c) permit any waste, or (d) use the premises in any way that is extra hazardous, would increase insurance premiums, or would void insurance on the shopping center.
3. Change Landlord's lock system without Landlord's consent, which will not be unreasonably withheld.
4. Alter the premises without the Landlord's prior written consent.

- 5 Allow a lien to be placed on the premises.
- 6 Assign this lease or sublease any portion of the premises without Landlord's written consent.
- 7 Use the roof above the premises.
- 8 Place any signs on the premises without Landlord's written consent.

C. Landlord agrees to—

- 1 Lease to Tenant the premises for the entire term beginning on the commencement date and ending on the termination date.
- 2 Obey all laws, ordinances, orders, and rules and regulations applicable to the use, condition, and occupancy of the shopping center.
- 3 Provide normal utility-service connections to the premises.
- 4 Repair, replace, and maintain the (a) roof, (b) foundation, (c) HVAC system (d) parking and common areas, and (e) structural soundness of the exterior walls, including windows, store fronts, and doors, unless such windows, storefronts, and doors are damaged by Tenant.
- 5 Insure the shopping center against all risks of direct physical loss in an amount equal to at least 90 percent of the full replacement cost of the shopping center as of the date of the loss and liability; Tenant will have no claim to any proceeds of Landlord's insurance policy.

D. Landlord agrees not to—

- 1 Interfere with Tenant's possession of the premises as long as Tenant is not in default
- 2 Unreasonably withhold consent to a proposed assignment or sublease, or a proposed alteration of the premises

E. Landlord and Tenant agree to the following:

- 1 **Alterations.** Any physical additions or improvements to the premises made by Tenant other than courtroom amenities will become the property of Landlord. Landlord may require that Tenant, at termination of this lease and at Tenant's expense, remove any physical additions and improvements, repair any alterations, and restore the premises to the condition existing at the commencement date, normal wear excepted.
- 2 **Abatement.** Tenant's covenant to pay rent and Landlord's covenants are independent of each other. Except as otherwise provided, Tenant shall not be entitled to abate rent for any reason.

3 **Casualty/Total or Partial Destruction.** (a) If the premises are damaged by casualty and can be restored within ninety days, Landlord will, at its expense, restore the premises to substantially the same condition as they existed before the casualty. If Landlord fails to complete restoration within ninety days from the date of written notification by Tenant to Landlord of the casualty, Tenant may terminate this lease by written notice to Landlord (b) If the premises cannot be restored within ninety days, Landlord has an option to restore or not to restore the premises. If Landlord chooses not to restore, this lease will terminate. If Landlord chooses to restore, it will notify Tenant of the estimated time to restore and give Tenant an option to terminate this lease by notifying Landlord within ten days. If Tenant does not terminate this lease, it shall continue and Landlord shall restore the premises as provided in (a) above. (c) To the extent the premises are untenable after the casualty and the damage was not caused by Tenant, the rent will be adjusted as may be fair and reasonable.

4. **Condemnation/Substantial or Partial Taking.** (a) If the premises cannot be used for the purposes contemplated by this lease because of condemnation or purchase in lieu of condemnation, this lease will terminate. (b) Whether or not any portion of the premises is taken by condemnation or purchase in lieu of condemnation, Landlord or Tenant may elect to terminate this lease if 50 percent or more of the common area is taken. (c) If there is a condemnation or purchase in lieu of condemnation and this lease is not terminated, Landlord will, at Landlord's expense, restore the premises, and the rent payable during the unexpired portion of the term will be adjusted as may be fair and reasonable. (d) Tenant will have no claim to the condemnation award or proceeds in lieu of condemnation.

5. **Default by Landlord/Events.** Defaults by Landlord are (a) failing to comply with any provision of this lease within thirty days after written notice or (b) failing to provide essential services to Tenant within ten days after written notice.

6. **Default by Landlord/Tenant's Remedies.** Tenant's remedies for Landlord's default are to (a) sue for damages and (b) if Landlord does not provide an essential service for ten days after default, terminate this lease, unless Landlord is prevented from doing so by an act of God or other circumstances beyond Landlord's control.

7 **Default by Tenant/Events.** Defaults by Tenant are (a) failing to pay timely rent, (2) abandoning or vacating a substantial portion of the premises, or (c) failing to comply within ten days after written notice with any provision of this lease other than the defaults set forth in (a) and (b) above

8. **Default by Tenant/Landlord's Remedies.** Landlord's remedies for Tenant's default are to (a) enter and take possession of the premises with due process of law, after which Landlord may relet the premises on behalf of Tenant and receive the rent directly by reason of the reletting, and Tenant agrees to reimburse Landlord for any expenditures made in order to relet; (b) enter the premises and perform Tenant's obligations; or (c) terminate this lease by written notice and sue for damages.

9. **Default/Waiver/Mitigation.** It is not a waiver of default if the nondefaulting party fails to declare immediately a default or delays in taking any action. Pursuit of any remedies set forth in this lease does not preclude pursuit of other remedies in this lease or provided by law. Landlord and Tenant have a duty to mitigate damages.
10. **Holdover.** If Tenant does not vacate the premises following termination of this lease, Tenant shall be a tenant at will and shall vacate the premises on receipt of notice from Landlord. No holding over by Tenant, whether with or without the consent of Landlord, will extend the term. Base Rent during any period Tenant is holding over will be equal to the amount of Base Rent payable immediately prior to termination of the lease.
11. **Alternative Dispute Resolution.** Landlord and Tenant shall submit in good faith to mediation before filing a suit for damages.
12. **Attorney's Fees.** If either party retains an attorney to enforce this lease, the prevailing party is entitled to recover reasonable attorney's fees.
13. **Venue.** Venue is in the county in which the premises are located.
14. **Entire Agreement.** This lease, together with the attached exhibits and riders, is the entire agreement of the parties, and there are no oral representations, warranties, agreements, or promises pertaining to this lease or to the expressly mentioned exhibits and riders not incorporated in writing in this lease.
15. **Amendment of Lease.** This lease may be amended only by an instrument in writing signed by Landlord and Tenant.
16. **Limitation of Warranties.** There are no implied warranties of merchantability, of fitness for a particular purpose, or of any other kind arising out of this lease, and there are no warranties that extend beyond those expressly stated in this lease.
17. **Notices.** Any notice required by this lease shall be deemed to be delivered (whether or not actually received) when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to Landlord or Tenant at their addresses.
18. **Use of Common Areas.** Tenant shall have the nonexclusive right to use the common areas subject to such reasonable rules and regulations governing use as Landlord may prescribe.
19. **Abandoned Property.** Landlord may retain, destroy, or dispose of any property left on the premises at the end of the term.
20. **Advertisement of Premises.** During the last thirty days, Landlord may place a sign on the premises advertising the premises for rent or sale.

21. **Limitation of Landlord's Liability.** Landlord has no personal liability with respect to any of the terms, covenants, or conditions of this lease. If Landlord defaults under this lease, Tenant will look solely to Landlord's equity in the shopping center for satisfaction of Tenant's remedies, and Tenant will have no right or claim against Landlord for any deficiency. In no event will Landlord be liable to Tenant for any personal or property damage caused by (i) gas, water, steam, electricity, or oil leaking or escaping into the premises, or (ii) any act or omission of other tenants of the shopping center

22. **Subordination.** This lease is subordinate to any lien created by Landlord that may now or in the future encumber the shopping center, including any modification, renewal, or extension of any such lien, provided each lienholder executes a nondisturbance agreement by the terms of which Tenant's possession of the premises would not be disturbed for so long as Tenant observes every term, covenant, and condition of this lease.

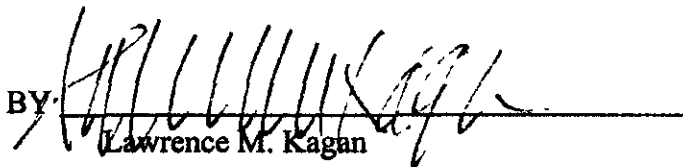
23. **Release of Landlord.** If Landlord assigns its interest in the lease to another person or entity that assumes Landlord's obligations under the lease, Landlord will be released from any further lease obligations and Tenant will look solely to the assignee for performance of any further obligations.

24. **Non-appropriation of Funds.** This lease is subject to the appropriation of funds by the Galveston County Commissioner's Court (the "Court") for the current or any upcoming fiscal year. Nothing in this lease will be deemed to be binding on a future Court. The failure of the Court to appropriate funds for Tenant's obligations under this lease will automatically result in a termination of the lease.

25. **Tenant's Option to Terminate.** Tenant may terminate this lease with or without cause upon no less than 180 days written notice to Landlord of Tenant's intent to terminate. However, if Tenant exercise this option it must reimburse Landlord for the unamortized portion of the cost of Landlord's Alterations, which cost is agreed to be \$3,700.00 (the "Cost of Improvements"). The amount of reimbursement will be equal to the Cost of Improvements multiplied by a fraction, the numerator of which is the number of full months remaining in the term following termination of the lease (calculated as if Tenant had not terminated the lease) and the denominator of which is 37. The reimbursement will be due without demand on the day the lease terminates.


LANDLORD

Kagan - Edelman Capital Fund Series No. III, a Texas limited partnership

BY 
Lawrence M. Kagan
Managing General Partner

TENANT

County of Galveston

BK. 
James D. Yarbrough
County Judge

Attest:



ATTACHMENTS

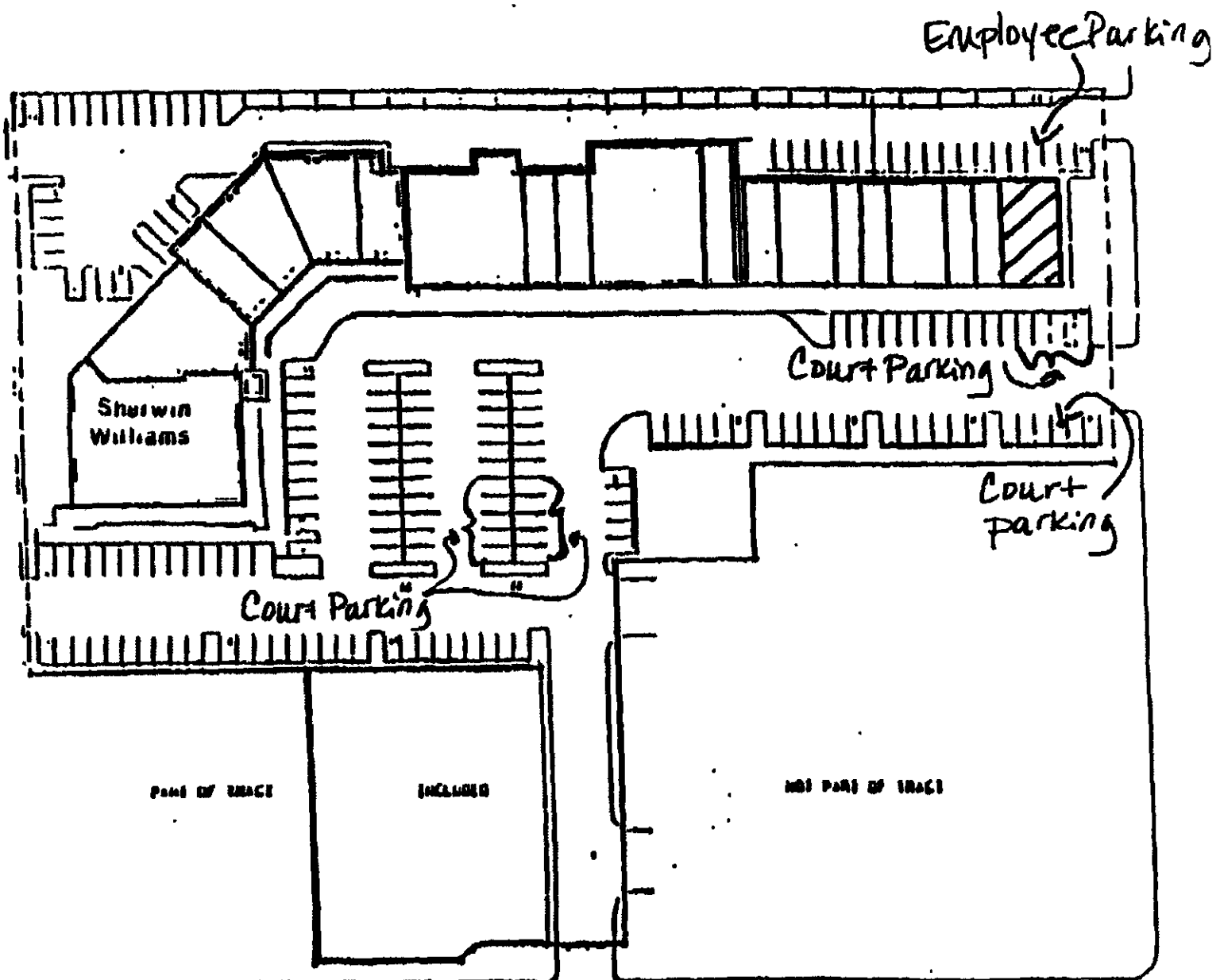
Exhibit A - Description of premises
Exhibit B - Description of Landlord's Alterations
Tenant Improvements Rider

PREPARED IN THE OFFICE OF:

McLeod, Alexander, Powel & Apffel, P C.
P.O. Box 629
Galveston, Texas 77553

EXHIBIT "A"

FRIENDSWOOD VILLAGE



F.H. 518

Tenant Improvements Rider

Work, Plans, and Permits

General description of work:	Construction of a Judge's bench, application of dark tint to front door and adjacent trim, and construction of one wall to close in open space on main room.
Plan preparation:	County of Galveston or Gulf Coast Center employees
Contractor	County of Galveston or Gulf Coast Center

AGREEMENTS

A Preparation of Plans. Within five days from the execution of this Lease, Tenant will prepare plans, specifications, and other material required for completing performance of the work (the "Plans"). The Plans will be delivered immediately to Landlord, who has ten days to approve the Plans or to indicate any objections to the Plans. If Landlord has objection to the Plans, it will communicate them to Tenant within that time. This process will be repeated until the Plans are approved by both Landlord and Tenant. The cost of preparation of the Plans will be borne by Tenant.

B Performance of Work. Tenant will be responsible for retaining the contractor to perform the work. Tenant will obtain all required permits for the work. After approval of the plans, the contractor will be instructed to perform the work in accordance with the approved plans and all applicable laws. The cost of performance of the work will be borne by Tenant.

C Schedules.

1. The parties estimate that the plans will be approved by Landlord no later than September 30, 1997.

2. Tenant will begin the work and prosecute it to completion following approval of the plans by Landlord. As provided in paragraph B Tenant is responsible for retaining the contractor; accordingly any delay in performance of the work that is the contractor's fault will be attributable to Tenant.

D Changes in the Work. Any changes in the Plans or the work after initial approval of the Plans will require approval of the Landlord and Tenant. As part of such approval, the parties must agree on any required changes to the construction schedule and Tenant must bear any increase in cost.

E Relationship of Parties. The relationship of Landlord and Tenant is strictly that of lessor and lessee. No agency relationship, partnership, or joint venture is created or intended to be created by the lease. In no event will Landlord, or any of Landlord's property, including without limitation the shopping center and premises, be liable for the debts or obligations of Tenant.

08/14/1997 10:30

2819965551

JUDGE WOLTZ

PAGE 02

SENT BY:

AUG. 14, 1997 3:10PM

A-18-97 3:48PM
KAGAN-EBELMAN ENT-409 770 5580
NO. 1401 P 2/4

1012/14

COMMERCIAL PROPERTY ADVISORS

8881 KNIGHT ROAD
HOUSTON, TEXAS 77054
(713) 793-5222
FAX (713) 791-1644Via Fax (409) 770-1135
August 14, 1997Mr. Wm. Hulse Wagner
McLeod, Alexander, Powell & Apple
802 Rosenberg
Galveston, Texas 77553

Re: Kagan-Woltz Lease (13090-97001)

Dear Mr. Wagner:

In accordance with the above referenced lease, it is our understanding that we will replace the carpet,* paint the interior walls, add two (2) electrical plugs and remove the walls as shown on the attached exhibit at Landlord's sole cost and expense. The amount of build out will be \$3,700.00 and can be amortized at \$100.00 per month. Also enclosed is a plot plan showing the location and the parking allotment.

If you have any questions, please feel free to give me a call.

Very truly yours,

COMMERCIAL PROPERTY ADVISORS

Michael D. Scheiner

MDS:bn
Enclosures

*Replaced carpet we would like to have as close to what is there.

Things not on this letter:

Take down can lights and put up 6 Fluorescent lights in place.

Hang doors where there are not doors and on 2 doors marked on drawing we would like to request unkeyed knob facing into large room

~~Add one wall where indicated if possible?~~

No.

corrective →

EXHIBIT B

Approved per Mr. Scheiner
on 8-19-97.

C6

Holtz

AUG. 16, 1997 12:34 PM P11

TEL: 409 770 5560

FROM: County Legal Dept



23
 On this the 25th day of August, 1997, the Commissioners' Court of Galveston County, Texas convened in a regularly scheduled meeting with the following members thereof present:

JAMES D. YARBROUGH, County Judge;
 EDDIE BARR, Commissioner, Precinct No. 1;
 EDDIE JANEK, Commissioner, Precinct No. 2;
 WAYNE JOHNSON, III, Commissioner, Precinct No. 3;
 ED STUART, Commissioner, Precinct No. 4; and
 PATRICIA RITCHIE, County Clerk

when the following proceedings, among others, were had, to-wit:

WHEREAS, on August 25, 1980 the Commissioners' Court of Galveston County passed an Resolution approving the Articles of Incorporation for the Galveston County Housing Finance Corporation; and

WHEREAS, V.T.C.A., Local Government Code §394.016 provides that such Articles may be amended upon written application filed with the Commissioners' Court requesting permission to amend the Articles and specifying the proposed amendments; and

WHEREAS, the statute further provides that if, after considering the request, the Commissioners' Court determines that the making of the amendment is wise, expedient, necessary or advisable, it may authorize the amendment and approve its form; and

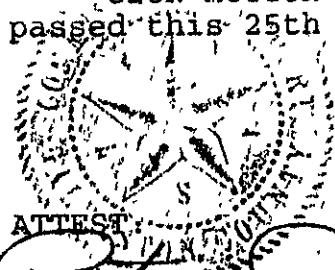

WHEREAS, the Galveston County Housing Finance Corporation's Board of Directors has, by written application attached hereto as Exhibit "A", requested permission to amend its Articles of Incorporation by decreasing the number of its Board of Directors from seven (7) to five (5) and by changing the name and address of its registered agent; and

WHEREAS, it is the opinion of the Commissioners' Court that such requested change is advisable and should be approved.

NOW, THEREFORE BE IT RESOLVED that the Commissioners' Court of Galveston County, Texas does hereby authorize the above amendment request of the Board of Directors and approves the form of such amendments as such form is attached hereto as Exhibit "B".

BE IT FURTHER ORDERED that the Board of Directors may amend its Articles of Incorporation by adopting the above amendment at an upcoming meeting of the Board and submitting such amendment to the Secretary of State of the State of Texas.

UPON MOTION DULY MADE AND SECONDED the above Resolution was passed this 25th day of August, 1997.

ATTEST:


 PATRICIA RITCHIE,
 County Clerk

COUNTY OF GALVESTON, TEXAS

BY: 
 JAMES D. YARBROUGH, County Judge

AGENDA

ITEM

#21

On this the 20th day of September, 2011, the Commissioners' Court of Galveston County, Texas convened in a regularly scheduled meeting with the following members thereof present

Mark Henry, County Judge;
Patrick F. Doyle, Commissioner, Precinct No. 1;
Kevin D. O'Brien, Commissioner Precinct No. 2;
Stephen D. Holmes, Commissioner, Precinct No. 3;
Kenneth Clark, Commissioner, Precinct No. 4; and
Dwight D. Sullivan, County Clerk

when the following proceedings, among others, were had, to-wit

**An Order Setting Civil Citation Fees to be Charged by the
Galveston County Sheriff and Constables for Calendar Year 2012**

Whereas, §118 131 of the Local Government Code authorizes the Commissioners' Court of each county to set reasonable fees to be charged for services by the offices of Sheriffs and Constables, and

Whereas, upon analysis of the projected costs of serving judicial civil process for the upcoming calendar year, a determination has been made as to the level of fees required to recoup the costs to Galveston County for this service, and

Whereas, the Commissioners' Court is of the opinion that the following fees are reasonable and should be established effective January 1, 2012, for this service of civil process in Galveston, and

Whereas, for each person, corporation, or other legal entity upon whom service of citation, precepts, subpoena, summons or process not otherwise provided for, if performed or attempted and return made, including mileage, if any, the Sheriff and Constables shall receive a fee of the following

GALVESTON COUNTY FEES		
Notices:	Subpoenas	\$ 70.00
	Summons	\$ 70.00
	Writ of Attachment	\$ 150.00
	Writ of Garnishment	\$ 150.00
	Writ of Sequestration	\$ 150.00

Notices Continue:	Orders of Sale	\$ 150.00
	Writ of Possession	\$ 200.00
	Forcible Detainer	\$ 55.00
Service Fees:	Small Claims Citation	\$ 55.00
	Justice Court Citation	\$ 55.00
	All Other Courts' Citations	\$ 70.00
Other Service Fees:	Citation	\$ 70.00
	Deposition Subpoena	\$ 70.00
	Posting	\$ 65.00
	Publication	\$ 65.00
	Notice	\$ 65.00
	Execution	\$ 150.00
	Delivery Bond	\$ 65.00
	Replevy Bond	\$ 65.00
	Restitution	\$ 150.00
	Precept	\$ 80.00
	Show Cause	\$ 75.00
	Injunction	\$ 65.00
	Restraining Order	\$ 65.00
	Summons & Complaint	\$ 65.00
	Commitment	\$ 55.00
	Trustee Sale	\$ 85.00
	Certiorari	\$ 75.00
	Habeas Corpus	\$ 65.00
	Scire Facias	\$ 65.00
	Distress Warrant	\$ 70.00
	Any Other Non-Writ	\$ 65.00
	Any Other Writ	\$ 150.00
	Tax Suits (Galveston County)	\$ 70.00

Other	Tax Suits (out of county)	\$ 100.00
Service Fees		
Continue:	Execution: Order of Sale	\$ 150.00

Be It Further Ordered, Adjudged and Decreed that the fees as prescribed above are hereby established by this Commissioners' Court effective January 1, 2012, and that they shall remain in effect until further order of this Court

Be it Further Ordered that beginning no later than October 1st and continuing for 30 thereafter a notice setting out the fees shall be posted both at the Courthouse door and at a public place in each County Commissioner's Precinct

Be it Further Ordered that a notice setting out the fees shall be posted in the offices District and County Clerks, the Sheriff, the various Constables and the various Justices of the Peace and any other County Officials who are authorized to charge the fees

Be it Further Ordered that the County Clerk is to furnish a certified copy of this Order to the Comptroller of Public Accounts before October 15th of this year

It is Further Ordered that the District and County Clerks, the Justices of the Peace, the Sheriff, the Constables and any other affected official or department make appropriate revisions of their fee schedules and deposit requirements to incorporate therein the above fee prescribed by this Court

Upon Motion Duly Made and Seconded, the above Resolution was passed this 20th day of September, 2011

County of Galveston, Texas

By:

Mark Henry, County Judge

Attest:

Dwight D. Sullivan,
County Clerk
 Depts/Commct/Resolut/HB1617 2011 final

The seal of the State of Texas, featuring a five-pointed star in the center, surrounded by a wreath. The words "THE STATE OF TEXAS" are inscribed around the perimeter of the seal.

Reference The 2011 Sheriff's & Constable Fees Texas Comptroller Publication For Additional Fees And/Or Commissions
<https://www.a.coa.state.tx.us/sad/feesSearch.asp>

AGENDA

ITEM

#22a

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date: 09/08/2011 DEPARTMENT REQUESTING EXEMPTION Veteran Service Office

DATE JOB WAS VACANT New Position DATE NEED FILLED Oct 15, 2011

JOB TITLE FOR EXEMPTION REQUEST Asst. Veterans Service Officer POSITION # VS/3

BUDGETED POSITION Y

SALARY GRADE-STEP 15A1 SALARY \$ 34,867.25 GRANT FUNDED N CREATED POSITION Y

JOB DESCRIPTION ATTACHED Y

BRIEF SUMMARY OF JOB Assist Veterans and their widows and orphans to complete applications for Federal, State and County Veterans' benefits

JUSTIFICATION FOR EXEMPTION To fill the position approved in the FY 2012 Budget

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? No IF Y, HOW MUCH WOULD THE OVERTIME COST? \$

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES, MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED

Request 4 pp exemption
REASON NOT RECOMMENDED

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA

APPROVED

DOCUMENT ATTACHED . AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Y

WHO WILL APPEAR Frank Furligh

BUDGET ATTACHMENT MUST BE ATTACHED : NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Assistant Veterans Service Officer
DEPARTMENT: Veterans Service
REPORTS TO: Director of Parks and Senior Services

VS/3

PAY GRADE: 16
PAY STEP: _____

Date Created: October 1, 2011
Date Revised: _____

Approved by: kb
Approved by: _____

FLSA STATUS: ☒ Exempt ☐ Non-Exempt

POSITION SUMMARY: This position is responsible for providing assistance, advice, and counseling to veterans and their families

ESSENTIAL FUNCTIONS

Interviews and counsels veterans and dependents on available benefits programs.
Determines eligibility for benefits programs, including initiating applications and gathering supporting documents
Initiates waivers of overpayment and appeals VA decisions as necessary
Maintains current library of federal, state, and county regulations and resources related to veterans
Assists in the planning and coordination of patriotic events within the county
Coordinates military funerals within the county
Completes applications for government grave markers and funeral reimbursements
Facilitates seminars and training for veterans organization post-service officers
Locates overseas burial sites for family members
Performs other related duties as assigned

REQUIRED KNOWLEDGES AND SKILLS

Comprehensive knowledge of the purposes, principles, terminology, and practices employed in Veteran's Affairs
Comprehensive knowledge of legislation, current problems, and professional literature in the field of Veteran's Affairs
Comprehensive knowledge of local and state law, procedures, and policies as they relate to the mission of the department
Comprehensive knowledge of military service regulations, training requirements, medical requirements, physical examination criteria, and job duties and descriptions.
Comprehensive knowledge of principles, requirements, advantages, and disadvantages of various benefits programs available to veterans
Thorough knowledge of the preparation and interpretation of statistical, technical, and narrative reports regarding department activities
Thorough knowledge of the geography of Galveston County.
Working knowledge of general medical and surgical procedures, including physiology, anatomy, and biology
Working knowledge of other medical concepts including psychology, disabilities, and disorders.
Skill in performing mathematical calculations
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed while sitting, standing, stooping, or walking The work is typically performed in a hospital, nursing home, private residence, or an office setting

SUPERVISORY RESPONSIBILITY

MINIMUM QUALIFICATIONS

Knowledge and level of competency commonly associated with the completion of specialized training in the occupational field, in addition to basic skills typically associated with a high school education
Experience sufficient to thoroughly understand the work of subordinate positions and to be able to answer questions and resolve problems, usually associated with one to three years experience or service
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated



**Veterans Service Officer
Galveston County**

600 59th Street, Room 4300, Galveston, Texas 77551-4180
Telephone (409) 766-2448 or (281) 316-8300 x 2448
FAX (409) 766-2294

**F. W. (Frank) Furleigh
Veterans Service Officer**

May 30, 2011

**Assistant Veteran Service Officer
Personnel Adjustment Justification**

A Describe the need for this request: The Texas Veterans Commission (TVC) had a representative in the Galveston VA Clinic, who retired in February, 2011. Due to the current State of Texas hiring freeze the Commission is unable to replace that counselor. As a result, since the beginning of March, the County Veterans Service Officer (CVSO) is spending each Monday morning in the Galveston VA Clinic, all day each Tuesday in the Texas City VA Clinic, and Wednesday morning, the third Wednesday of each month, at the Crystal Beach Annex. Wednesdays, Thursdays and Fridays are reserved for appointments. Clients are currently waiting five weeks for an appointment to meet with the VSO, and one to two weeks for a response to an e-mail or a voice mail contact. The CVSO is currently working overtime three or four hours per week, on weekdays, and typically spends two Saturdays each month making in-home visits to house bound clients, including nursing homes. Client contacts have more than doubled since March 1. Due to the workload increase, Veterans and Widows are being short-changed when it comes to assistance with follow-up action on their claims. This results in missed deadlines when responding to VA letters and inquiries. The Service Officer has been forced to give up attendance at several monthly meetings, such as the Mainland Medical Center's Senior Network Breakfasts, the Gulf Coast Center Veterans Task Force, and Gulf Coast Homeless Coalition meetings. These meetings provide excellent resource contacts, and this office should be represented.

B Describe how the work in this department would change if this request is approved: Initial and follow-up contacts with clients would eventually double. Appointment waiting periods for response to e-mail and voice mail would be reduced. More time could be allotted to outreach programs, such as the VA Clinics and in-home visits, without having to work after hours and on weekends. With two benefits counselors in the county until the end of February, 2011, the total VA distribution in Galveston County increased in FY 10 by \$8,847,000, while the Compensation and Pension (disposable income) increased by \$2,212,000. Claims for VA benefits are far more successful when the claimant has the benefit of a trained counselor to assist with the claim. It is the task of this office to ensure that these expenditures continue to grow.

C Attach Job Description if this is a request for a new position: The Assistant Veterans Service Officer (AVSO) will assist Veterans, Widows, and the Orphans of Veterans counseling for benefits from the US Department of Veterans Affairs, the State of Texas, and Galveston County. He/She will maintain efficiency in the performance of his or her duties by keeping current with annual accreditation training with the Texas Veterans Commission and the National Association of County Veterans Service Officers. The AVSO will perform all duties commensurate with the County's Veteran Service Office under the direction of the Veteran Service Officer.

D. Attach the current Organization Chart for this department and indicate the change that would occur on the chart if this request is approved. Please see attached.

***Galveston County Veteran Services,
Where customer service is an attitude, not a department.***

AGENDA

ITEM

#22b

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date Sept 20, 2011 DEPARTMENT REQUESTING EXEMPTION _Community Services

DATE JOB WAS VACANT February 2, 2011 _DATE NEED FILLED _October 1, 2011

JOB TITLE FOR EXEMPTION REQUEST Museum Director BUDGETED POSITION Y

SALARY GRADE-STEP 19A SALARY \$ 42,482 GRANT FUNDED N CREATED POSITION ____

JOB DESCRIPTION ATTACHED Y

BRIEF SUMMARY OF JOB Supervises curator, docents, and contract staff Oversees the conservation, interpretation, and program development of the museum Organizes exhibit openings and other special events Handles all marketing and publicity for the museum including website development, as well as writing and distributing press releases, brochures, and other materials

JUSTIFICATION FOR EXEMPTION Position has been left open for most of the year, critical projects are now coming due and finding a skilled manager is important to maintain continuity of the program

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH WOULD THE OVERTIME COST? \$ _____

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES, MAKING THE ADDITIONAL HIRE NECESSARY? Yes

JUSTIFICATION DOCUMENTATION ATTACHED? Yes

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED _____

REASON NOT RECOMMENDED _____

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA _____


APPROVED _____

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Yes

WHO WILL APPEAR Lanny Brown

BUDGET ATTACHMENT MUST BE ATTACHED • NOTIFY DENISE AND MEL TRAMMEL

 COUNTY OF GALVESTON	CLASSIFICATION TITLE: Museum Director DEPARTMENT: Community Services REPORTS TO: Director of Community Services PAY GRADE: 18 Date Created: September 23, 2009 Approved by _____ PAY STEP: _____ Date Revised: _____ Approved by _____ FLSA STATUS: <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-Exempt
POSITION SUMMARY: This position directs and oversees all museum functions for the county	
ESSENTIAL FUNCTIONS	
Supervises curator, docents, and contract staff Manages museum staff and volunteer activities including, hiring, training, scheduling, supervising, and evaluating museum staff and contract labor Oversees the conservation, interpretation, and program development of the museum Responsible for facilities security, visitor safety, and maintenance of facilities and equipment Responsible for developing annual budget and plans with the oversight committee and the Historical Commission, and for their implementation Responsible for maintaining appropriate records, forms, procedures, and practices relating to collections, personnel, purchasing, and general administration Assists the Galveston County Historical Commission with projects including quarterly meetings, special workshops, Texas Historical Commission marker processing, and reports for Commissioners Court Works with the curator to design and install exhibits This includes primary-source research, writing exhibit text, and physical installation Develop and install outreach exhibits at the Galveston County Courthouse and elsewhere Organizes exhibit openings and other special events Handles all marketing and publicity for the museum including website development, as well as writing and distributing press releases, brochures, and other materials Develop and implement educational programs for children and adults including tours, lectures, and other activities Assists with research requests from the public Attends professional training opportunities Represents the museum on appropriate public and institutional committees	
REQUIRED KNOWLEDGES AND SKILLS	
Organizational and administrative ability Ability to initiate programs, train and motivate people, coordinate activities, speak publicly, and deal effectively with community groups and interests Knowledge of and interest in Galveston County history Understanding of museum development	
PHYSICAL DEMANDS AND WORKING CONDITIONS	
The work is typically performed while standing, walking, stooping, bending, crouching, or sitting at a desk or table The employee may be required to occasionally lift light or heavy objects The work is performed in a standard office environment	
SUPERVISORY RESPONSIBILITY	
This position exercises direct and functional supervision over Museum Curator and Museum Docent	
MINIMUM QUALIFICATIONS	
Knowledge and level of competency commonly associated with the completion of a college degree in a course of study related to museum studies or other related field, master's degree preferred Experience sufficient to thoroughly understand the objectives and functions of the department in order to direct and coordinate work within the department, usually interpreted to require a minimum five years experience in museum work History and research background required Previous managerial or supervisory experience and preferred	



RECEIVED
HUMAN RESOURCES DEPT
GALVESTON COUNTY, TX

2011 SEP -9 AM 9:52

County of Galveston

Lanny Brown
DIRECTOR, COMMUNITY SERVICES

To: Jan Piveral, Director of Human Resources
Re: Request for Exemption to Hiring Freeze
From: Lanny Brown, Community Services Director
Date: September 8, 2011

LB 9/8/11

I am requesting that the position of Museum Director be exempted from the Galveston County hiring freeze. The position has been vacant since February 2, 2011 and is now critical to continuation of the Museum services. Currently, the Museum employs a Curator and I anticipate that this employee will seek other employment soon. The several projects that are currently underway, with considerable investment of time and money, will be negatively impacted without a qualified person filling the role of Director.

There is no alternate employee that can take over these duties.

Thanks for your consideration

* Kiosk - movie screen
staircase

#

AGENDA

ITEM

#22c

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date: September 12, 2011

Date Filled: ASAP

DEPARTMENT REQUESTING EXEMPTION County Clerk

JOB TITLE FOR EXEMPTION REQUEST Deputy County Clerk (Misdemeanor CC#3) # 20

DATE JOB WAS VACANT August 28, 2011 (clerk promoted to position vacated 8/8/11)

JOB DESCRIPTION ATTACHED ☒ Y ☐ N

(Grade 10A - \$27,238.23)

BRIEF SUMMARY OF JOB Clerk handles new Bond Forfeiture cases,
daily court docket, cost bills, copies and assists customers.

JUSTIFICATION FOR EXEMPTION Numerous projects pertaining to the
Odyssey System to prepare for a go live in March 2012.

2 positions vacant within same department and clerks are already
working overtime to complete work.

DOCUMENTATION ATTACHED? ☒ Y ☐ N

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

☒ RECOMMENDED

☐ NOT RECOMMENDED

@ Request 4 p.p. exemption

REASON NOT RECOMMENDED _____

DOCUMENT ATTACHED ☒ Y ☐ N

SUBMITTED FOR AGENDA ☒ Y ☐ N DATE ON AGENDA _____

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION? ☒ Y ☐ N

WHO WILL APPEAR Dwight Sullivan



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Deputy County Clerk (Misdemeanor CC #3)
DEPARTMENT: County Clerk
REPORTS TO: Court Supervisor (Misdemeanor)

CC/11

EMPLOYEE NAME: OPEN

PAY GRADE: 10 **Date Created:** October 1, 2007

Approved by: _____

PAY STEP: _____ **Date Revised:** _____

Approved by: _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY: This position is responsible for providing specialized administrative and technical assistance to an assigned department and may perform any or all of the functions outlined below

ESSENTIAL FUNCTIONS

Responds to inquiries and requests from other departments and the general public, resolves problems as appropriate
Answers telephone, directs calls, answers questions, and takes messages as appropriate
Performs research and provides information
Receives payments for searches, copies, etc
Issues and/or files citations, cases, subpoenas, warrants, and other court orders
Prepares cost bills
Prepares, types, and distributes documents on finals
Manages the daily court docket
Provides certified or plain copies to requesting persons, organizations, or municipalities
Scans in documents
Develops and prepares forms and correspondence
Prepares all new cases, issues necessary citations and notices
Provides assistance with county elections
Assists department employees with personal computer and IT questions
Proofs documents
Trains new employees
Receives, sorts, opens, and distributes mail; stamps and mails outgoing mail, performs large-scale mail outs
Performs standard office functions, including faxing, copying, shredding, filing, and typing
Performs other related duties as assigned
Assists in filing various applications, motions, reports, and notices

REQUIRED KNOWLEDGES AND SKILLS

Thorough knowledge of the preparation and interpretation of fiscal, statistical, technical, and narrative reports regarding department and county activities
Thorough knowledge of the purposes, principles, terminology, and practices employed in the field of specialization
Working knowledge of legislation, current problems, and professional literature related to the field of specialization
Working knowledge of local and state law, procedures, and policies as they relate to the mission of the department
Working knowledge of administrative planning, management, and supervision as it applies to the position
Working knowledge of county department operations, organization, accountability, and responsibility
Working knowledge of laws, statutes, and regulations affecting Galveston County and its government
Working knowledge of Galveston County election processes and procedures
Working knowledge of Galveston County government, geography, economics, demographics, society, goals, politics, policies, and procedures
Ability to perform mathematical calculations
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work may be performed while sitting, standing, stooping, bending, crouching, or walking. The employee may lift light or heavy objects, climb ladders, or use tools or equipment requiring a high degree of dexterity. The work is performed in an office, courtroom, darkroom, or other location specific to the functions of the position.

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Knowledge and level of competency commonly associated with the completion of specialized training in the occupational field, in addition to basic skills typically associated with a high school education
Sufficient experience to understand the basic principles relevant to the major duties of the position usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years

AGENDA

ITEM

#22d

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date September 12, 2011 Date Recd Filled: ASAP

DEPARTMENT REQUESTING EXEMPTION County Clerk

JOB TITLE FOR EXEMPTION REQUEST Deputy County Clerk (Misd File Clerk) # 62

DATE JOB WAS VACANT June 24, 2011 Grade 10A - \$ 27,238.23

JOB DESCRIPTION ATTACHED ☒ Y ☐ N

BRIEF SUMMARY OF JOB Clerk handles all filing for Misdemeanor.

Scans court papers and assists in daily court operations.

JUSTIFICATION FOR EXEMPTION Numerous projects pertaining to the

Odyssey System to prepare for a go live in March 2012.

2 positions vacant within same department and clerks are already
working overtime to complete work.

DOCUMENTATION ATTACHED? ☒ Y ☐ N

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

☒ RECOMMENDED

☐ NOT RECOMMENDED

REASON NOT RECOMMENDED _____

DOCUMENT ATTACHED ☒ Y ☐ N

SUBMITTED FOR AGENDA ☒ Y ☐ N DATE ON AGENDA _____

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION? ☒ Y ☐ N

WHO WILL APPEAR Dwight Sullivan



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Deputy County Clerk (Misd File Clerk)
DEPARTMENT: County Clerk
REPORTS TO: Court Supervisor (Misdemeanor)

CC/11

EMPLOYEE NAME: OPEN

PAY GRADE: 10 **Date Created:** August 1, 2002 **Approved by:** _____

PAY STEP: _____ **Date Revised:** _____ **Approved by:** _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY: This position is responsible for providing specialized administrative and technical assistance to an assigned department and may perform any or all of the functions outlined below

ESSENTIAL FUNCTIONS

Responds to inquiries and requests from other departments and the general public; resolves problems as appropriate
Assists in telephones, direct calls, answers questions, and takes message as appropriate
Assists in proofing
Assists in research and provides information
Helps court personnel in providing requested copies of documents, files, etc
Performs scanning of documents for court personnel
Provides assistance for court personnel when needed
Helps pull dockets
Assists in performing standard office functions, including faxing, copying, shredding, filing and typing
Provides assistance with county elections
Performs other related duties as assigned

REQUIRED KNOWLEDGES AND SKILLS

Thorough knowledge of the preparation and interpretation of fiscal, statistical, technical, and narrative reports regarding department and county activities
Thorough knowledge of the purposes, principles, terminology, and practices employed in the field of specialization
Working knowledge of legislation, current problems, and professional literature related to the field of specialization
Working knowledge of local and state law, procedures, and policies as they relate to the mission of the department
Working knowledge of administrative planning, management, and supervision as it applies to the position
Working knowledge of county department operations, organization, accountability, and responsibility
Working knowledge of laws, statutes, and regulations affecting Galveston County and its government
Working knowledge of Galveston County election processes and procedures
Working knowledge of Galveston County government, geography, economics, demographics, society, goals, politics, policies, and procedures
Ability to perform mathematical calculations
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work may be performed while sitting, standing, stooping, bending, crouching, or walking. The employee may lift light or heavy objects, climb ladders, or use tools or equipment requiring a high degree of dexterity. The work is performed in an office, courtroom, darkroom, or other location specific to the functions of the position.

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Knowledge and level of competency commonly associated with the completion of specialized training in the occupational field, in addition to basic skills typically associated with a high school education
Sufficient experience to understand the basic principles relevant to the major duties of the position usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years

AGENDA

ITEM

#22e

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date. 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sheriff

DATE JOB WAS VACANT 9/13/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Entry level Deputy POSITION # 2111330229

BUDGETED POSITION Y

SALARY GRADE-STEP 120 SALARY \$ 32,377.71 GRANT FUNDED N CREATED POSITION Yes

JOB DESCRIPTION ATTACHED Yes

BRIEF SUMMARY OF JOB maintains security at jail

JUSTIFICATION FOR EXEMPTION State law requires staffing

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH WOULD THE OVERTIME COST? \$

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES, MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED

REASON NOT RECOMMENDED

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA

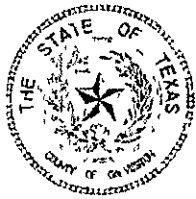
APPROVED

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Yes

WHO WILL APPEAR Freddie Poor - Sheriff

BUDGET ATTACHMENT MUST BE ATTACHED : NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Entry Level
DEPARTMENT: Sheriff
REPORTS TO: Sergeant - Corrections

SD/25

PAY GRADE: 12
PAY STEP: _____

Date Created: August 1, 2002
Date Revised: _____

Approved by kb
Approved by: _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY This position is responsible for maintaining security at the jail

ESSENTIAL FUNCTIONS

Maintains the security of the facility by conducting security checks, settling disputes, and performing cell searches and inspections, conducts outside perimeter checks
Maintains security of the facility by working in the control tower; locks and unlocks gates and doors as needed
Reviews inmates' past and present records and related information for the systematic categorization of detainees
Assists with preparation of classification profiles, which involves interviewing detainees, medical staff, and others to determine proper classification regarding assignment of living quarters and duties
Issues meals, clothing, linens, and personal items to inmates
Supervises inmate programs, including recreational, legal, health care, visitation and religious services
Prepares reports on jail and inmate activities
Supervises inmates performing such assignments as cleaning and maintaining the jail facility
Checks the jail docket, observes locations and activities of inmates
Assists with the cleaning and maintenance of the facility as needed, identifies maintenance problems
Supervises outside and visitation times for inmates
Supervises inmates on work detail
Assists with the transportation of inmates to such locations as medical and other correctional facilities
Entry level-must pass entry-level exam and oral interview-complete orientation period and three (4) weeks on the job training prior to shift assignment
Must perform entry-level work under close supervision with minimal latitude for the use of initiative and independent judgment
Attend Correctional Academy
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of law enforcement and corrections processes, including booking procedures
Knowledge of applicable state and federal laws and county and departmental policies and procedures
Knowledge of basic bookkeeping practices
Knowledge of first-aid and CPR techniques
Skill in basic mathematical calculations
Skill in record-keeping
Skill in the use of audiovisual surveillance equipment
Skill in the use of specialized equipment, including an intoximeter
Skill in interpersonal communication
Skill in the use of physical restraint methods and equipment
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed while sitting, standing, or stooping. The employee must be able to restrain people, occasionally lift light objects, and use tools or equipment requiring a high degree of dexterity. The work is typically performed in a jail. The work may expose the employee to noise and contagious or infectious diseases. The work requires the use of protective devices.

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Correctional Officer License from Texas Commission of Law Enforcement Officers Standards and Education

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date: 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sheriff

DATE JOB WAS VACANT new - 8/9/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Entry level Deputy POSITION # 2111 330 039

BUDGETED POSITION Y

SALARY GRADE-STEP 120 SALARY \$ 32,377.71 GRANT FUNDED N CREATED POSITION Yes

JOB DESCRIPTION ATTACHED Yes

BRIEF SUMMARY OF JOB Maintains security at jail

JUSTIFICATION FOR EXEMPTION State law requires staffing

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH WOULD THE OVERTIME COST? \$ _____

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES, MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED _____

REASON NOT RECOMMENDED _____

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA _____

APPROVED _____

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Yes

WHO WILL APPEAR Freddie Poor - Sheriff

BUDGET ATTACHMENT MUST BE ATTACHED : NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Entry Level
DEPARTMENT: Sheriff
REPORTS TO: Sergeant - Corrections

SD/25

PAY GRADE: 12
PAY STEP: _____

Date Created: August 1, 2002
Date Revised: _____

Approved by kb
Approved by _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY This position is responsible for maintaining security at the jail

ESSENTIAL FUNCTIONS

Maintains the security of the facility by conducting security checks, settling disputes, and performing cell searches and inspections.
conducts outside perimeter checks
Maintains security of the facility by working in the control tower, locks and unlocks gates and doors as needed
Reviews inmates' past and present records and related information for the systematic categorization of detainees
Assists with preparation of classification profiles, which involves interviewing detainees, medical staff, and others to determine proper classification regarding assignment of living quarters and duties
Issues meals, clothing, linens, and personal items to inmates
Supervises inmate programs, including recreational, legal, health care, visitation and religious services
Prepares reports on jail and inmate activities
Supervises inmates performing such assignments as cleaning and maintaining the jail facility
Checks the jail docket, observes locations and activities of inmates
Assists with the cleaning and maintenance of the facility as needed, identifies maintenance problems
Supervises outside and visitation times for inmates
Supervises inmates on work detail
Assists with the transportation of inmates to such locations as medical and other correctional facilities
Entry level-must pass entry-level exam and oral interview-complete orientation period and three (4) weeks on the job training prior to shift assignment
Must perform entry-level work under close supervision with minimal latitude for the use of initiative and independent judgment.
Attend Correctional Academy
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of law enforcement and corrections processes, including booking procedures
Knowledge of applicable state and federal laws and county and departmental policies and procedures
Knowledge of basic bookkeeping practices
Knowledge of first-aid and CPR techniques
Skill in basic mathematical calculations
Skill in record-keeping
Skill in the use of audiovisual surveillance equipment
Skill in the use of specialized equipment, including an intoximeter
Skill in interpersonal communication
Skill in the use of physical restraint methods and equipment
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed while sitting, standing, or stooping The employee must be able to restrain people, occasionally lift light objects, and use tools or equipment requiring a high degree of dexterity The work is typically performed in a jail The work may expose the employee to noise and contagious or infectious diseases The work requires the use of protective devices

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Correctional Officer License from Texas Commission of Law Enforcement Officers Standards and Education

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date. 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sheriff

DATE JOB WAS VACANT 7/18/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Entry level Deputy POSITION # 2111330101

BUDGETED POSITION Y

SALARY GRADE-STEP 120 SALARY \$ 32,377.71 GRANT FUNDED N CREATED POSITION N

JOB DESCRIPTION ATTACHED Yes

BRIEF SUMMARY OF JOB maintains security at jail

JUSTIFICATION FOR EXEMPTION State law requires staffing

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH WOULD THE OVERTIME COST? \$

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES, MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED

REASON NOT RECOMMENDED

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA

APPROVED

DOCUMENT ATTACHED - AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Yes

WHO WILL APPEAR Freddie For

BUDGET ATTACHMENT MUST BE ATTACHED : NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Entry Level
DEPARTMENT: Sheriff
REPORTS TO: Sergeant - Corrections

SD/25

PAY GRADE: 12
PAY STEP: _____

Date Created: August 1, 2002
Date Revised: _____

Approved by kb
Approved by: _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY: This position is responsible for maintaining security at the jail

ESSENTIAL FUNCTIONS

Maintains the security of the facility by conducting security checks, settling disputes, and performing cell searches and inspections, conducts outside perimeter checks
Maintains security of the facility by working in the control tower, locks and unlocks gates and doors as needed
Reviews inmates' past and present records and related information for the systematic categorization of detainees
Assists with preparation of classification profiles, which involves interviewing detainees, medical staff, and others to determine proper classification regarding assignment of living quarters and duties
Issues meals, clothing, linens, and personal items to inmates
Supervises inmate programs, including recreational, legal, health care, visitation and religious services
Prepares reports on jail and inmate activities
Supervises inmates performing such assignments as cleaning and maintaining the jail facility
Checks the jail docket, observes locations and activities of inmates
Assists with the cleaning and maintenance of the facility as needed, identifies maintenance problems
Supervises outside and visitation times for inmates
Supervises inmates on work detail
Assists with the transportation of inmates to such locations as medical and other correctional facilities
Entry level-must pass entry-level exam and oral interview-complete orientation period and three (4) weeks on the job training prior to shift assignment
Must perform entry-level work under close supervision with minimal latitude for the use of initiative and independent judgment
Attend Correctional Academy
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of law enforcement and corrections processes, including booking procedures
Knowledge of applicable state and federal laws and county and departmental policies and procedures
Knowledge of basic bookkeeping practices
Knowledge of first-aid and CPR techniques
Skill in basic mathematical calculations
Skill in record-keeping
Skill in the use of audiovisual surveillance equipment
Skill in the use of specialized equipment, including an intoximeter
Skill in interpersonal communication
Skill in the use of physical restraint methods and equipment
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed while sitting, standing, or stooping. The employee must be able to restrain people, occasionally lift light objects, and use tools or equipment requiring a high degree of dexterity. The work is typically performed in a jail. The work may expose the employee to noise and contagious or infectious diseases. The work requires the use of protective devices.

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Correctional Officer License from Texas Commission of Law Enforcement Officers Standards and Education

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sheriff

DATE JOB WAS VACANT 7/5/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Entry level Deputy POSITION # 2111330123

BUDGETED POSITION Y

SALARY GRADE-STEP 120 SALARY \$ 32,377.71 GRANT FUNDED N CREATED POSITION N

JOB DESCRIPTION ATTACHED Yes

BRIEF SUMMARY OF JOB maintains security at jail

JUSTIFICATION FOR EXEMPTION State law requires staffing

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH WOULD THE OVERTIME COST? \$ _____

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES, MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED _____

REASON NOT RECOMMENDED _____

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA _____

APPROVED _____

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? yes

WHO WILL APPEAR Freddie For

BUDGET ATTACHMENT MUST BE ATTACHED • NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Entry Level
DEPARTMENT: Sheriff
REPORTS TO: Sergeant - Corrections

SD/25

PAY GRADE: 12
PAY STEP: _____

Date Created: August 1, 2002
Date Revised: _____

Approved by: kb
Approved by: _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY This position is responsible for maintaining security at the jail

ESSENTIAL FUNCTIONS

Maintains the security of the facility by conducting security checks, settling disputes, and performing cell searches and inspections, conducts outside perimeter checks
Maintains security of the facility by working in the control tower; locks and unlocks gates and doors as needed
Reviews inmates' past and present records and related information for the systematic categorization of detainees
Assists with preparation of classification profiles, which involves interviewing detainees, medical staff, and others to determine proper classification regarding assignment of living quarters and duties
Issues meals, clothing, linens, and personal items to inmates
Supervises inmate programs, including recreational, legal, health care, visitation and religious services
Prepares reports on jail and inmate activities
Supervises inmates performing such assignments as cleaning and maintaining the jail facility
Checks the jail docket, observes locations and activities of inmates
Assists with the cleaning and maintenance of the facility as needed; identifies maintenance problems
Supervises outside and visitation times for inmates
Supervises inmates on work detail
Assists with the transportation of inmates to such locations as medical and other correctional facilities
Entry level-must pass entry-level exam and oral interview-complete orientation period and three (4) weeks on the job training prior to shift assignment.
Must perform entry-level work under close supervision with minimal latitude for the use of initiative and independent judgment
Attend Correctional Academy
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of law enforcement and corrections processes, including booking procedures
Knowledge of applicable state and federal laws and county and departmental policies and procedures
Knowledge of basic bookkeeping practices
Knowledge of first-aid and CPR techniques
Skill in basic mathematical calculations
Skill in record-keeping
Skill in the use of audiovisual surveillance equipment.
Skill in the use of specialized equipment, including an intoximeter
Skill in interpersonal communication
Skill in the use of physical restraint methods and equipment
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed while sitting, standing, or stooping The employee must be able to restrain people, occasionally lift light objects, and use tools or equipment requiring a high degree of dexterity The work is typically performed in a jail The work may expose the employee to noise and contagious or infectious diseases The work requires the use of protective devices

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Correctional Officer License from Texas Commission of Law Enforcement Officers Standards and Education

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sheriff

DATE JOB WAS VACANT 8/24/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Entry level Deputy POSITION # 2111330169

BUDGETED POSITION Y

SALARY GRADE-STEP 120 SALARY \$ 32,377.71 GRANT FUNDED N CREATED POSITION N

JOB DESCRIPTION ATTACHED Yes

BRIEF SUMMARY OF JOB Maintains security at jail

JUSTIFICATION FOR EXEMPTION State law requires staffing

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH WOULD THE OVERTIME COST? \$

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES, MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED

REASON NOT RECOMMENDED

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA

APPROVED

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Yes

WHO WILL APPEAR Freddie Poor

BUDGET ATTACHMENT MUST BE ATTACHED : NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Entry Level
DEPARTMENT: Sheriff
REPORTS TO: Sergeant - Corrections

SD/25

PAY GRADE: 12
PAY STEP: _____

Date Created: August 1, 2002
Date Revised: _____

Approved by: kb
Approved by: _____

FLSA STATUS ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY: This position is responsible for maintaining security at the jail

ESSENTIAL FUNCTIONS

Maintains the security of the facility by conducting security checks, settling disputes, and performing cell searches and inspections, conducts outside perimeter checks
Maintains security of the facility by working in the control tower, locks and unlocks gates and doors as needed
Reviews inmates' past and present records and related information for the systematic categorization of detainees
Assists with preparation of classification profiles, which involves interviewing detainees, medical staff, and others to determine proper classification regarding assignment of living quarters and duties
Issues meals, clothing, linens, and personal items to inmates
Supervises inmate programs, including recreational, legal, health care, visitation and religious services
Prepares reports on jail and inmate activities
Supervises inmates performing such assignments as cleaning and maintaining the jail facility
Checks the jail docket, observes locations and activities of inmates
Assists with the cleaning and maintenance of the facility as needed, identifies maintenance problems
Supervises outside and visitation times for inmates
Supervises inmates on work detail
Assists with the transportation of inmates to such locations as medical and other correctional facilities
Entry level-must pass entry-level exam and oral interview-complete orientation period and three (4) weeks on the job training prior to shift assignment
Must perform entry-level work under close supervision with minimal latitude for the use of initiative and independent judgment.
Attend Correctional Academy
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of law enforcement and corrections processes, including booking procedures
Knowledge of applicable state and federal laws and county and departmental policies and procedures
Knowledge of basic bookkeeping practices
Knowledge of first-aid and CPR techniques
Skill in basic mathematical calculations
Skill in record-keeping
Skill in the use of audiovisual surveillance equipment
Skill in the use of specialized equipment, including an intoximeter
Skill in interpersonal communication
Skill in the use of physical restraint methods and equipment
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed while sitting, standing, or stooping The employee must be able to restrain people, occasionally lift light objects, and use tools or equipment requiring a high degree of dexterity The work is typically performed in a jail The work may expose the employee to noise and contagious or infectious diseases The work requires the use of protective devices

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Correctional Officer License from Texas Commission of Law Enforcement Officers Standards and Education

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sheriff

DATE JOB WAS VACANT 7/6/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Entry level Deputy POSITION # 211330255

BUDGETED POSITION Y

SALARY GRADE-STEP 120 SALARY \$ 32,377.71 GRANT FUNDED N CREATED POSITION N

JOB DESCRIPTION ATTACHED Yes

BRIEF SUMMARY OF JOB Maintains security at jail

JUSTIFICATION FOR EXEMPTION State law requires staffing

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH WOULD THE OVERTIME COST? \$ _____

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES, MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ☒ NOT RECOMMENDED _____

REASON NOT RECOMMENDED _____

SUBMITTED FOR AGENDA ☒ DATE ON AGENDA _____

APPROVED _____

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? yes

WHO WILL APPEAR Freddie Poor

BUDGET ATTACHMENT MUST BE ATTACHED - NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Entry Level
DEPARTMENT: Sheriff
REPORTS TO: Sergeant - Corrections

SD/25

PAY GRADE: 12
PAY STEP: _____

Date Created: August 1, 2002
Date Revised: _____

Approved by: kb
Approved by: _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY This position is responsible for maintaining security at the jail

ESSENTIAL FUNCTIONS

Maintains the security of the facility by conducting security checks, settling disputes, and performing cell searches and inspections, conducts outside perimeter checks
Maintains security of the facility by working in the control tower; locks and unlocks gates and doors as needed
Reviews inmates' past and present records and related information for the systematic categorization of detainees
Assists with preparation of classification profiles, which involves interviewing detainees, medical staff, and others to determine proper classification regarding assignment of living quarters and duties
Issues meals, clothing, linens, and personal items to inmates
Supervises inmate programs, including recreational, legal, health care, visitation and religious services
Prepares reports on jail and inmate activities
Supervises inmates performing such assignments as cleaning and maintaining the jail facility
Checks the jail docket, observes locations and activities of inmates
Assists with the cleaning and maintenance of the facility as needed, identifies maintenance problems
Supervises outside and visitation times for inmates
Supervises inmates on work detail
Assists with the transportation of inmates to such locations as medical and other correctional facilities
Entry level-must pass entry-level exam and oral interview-complete orientation period and three (4) weeks on the job training prior to shift assignment
Must perform entry-level work under close supervision with minimal latitude for the use of initiative and independent judgment
Attend Correctional Academy
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of law enforcement and corrections processes, including booking procedures
Knowledge of applicable state and federal laws and county and departmental policies and procedures
Knowledge of basic bookkeeping practices
Knowledge of first-aid and CPR techniques
Skill in basic mathematical calculations
Skill in record-keeping
Skill in the use of audiovisual surveillance equipment.
Skill in the use of specialized equipment, including an intoximeter
Skill in interpersonal communication
Skill in the use of physical restraint methods and equipment
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed while sitting, standing, or stooping The employee must be able to restrain people, occasionally lift light objects, and use tools or equipment requiring a high degree of dexterity The work is typically performed in a jail The work may expose the employee to noise and contagious or infectious diseases The work requires the use of protective devices

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Correctional Officer License from Texas Commission of Law Enforcement Officers Standards and Education

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sheriff

DATE JOB WAS VACANT 9/12/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Entry level Deputy POSITION # 2111330064

BUDGETED POSITION Y

SALARY GRADE-STEP 120 SALARY \$ 32,377.71 GRANT FUNDED N CREATED POSITION N

JOB DESCRIPTION ATTACHED Yes

BRIEF SUMMARY OF JOB Maintains security at jail

JUSTIFICATION FOR EXEMPTION State law requires staffing

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH WOULD THE OVERTIME COST? \$

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES, MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED

REASON NOT RECOMMENDED

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA

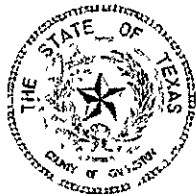
APPROVED

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? yes

WHO WILL APPEAR Freddie Poor

BUDGET ATTACHMENT MUST BE ATTACHED : NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE Entry Level
DEPARTMENT: Sheriff
REPORTS TO: Sergeant - Corrections

SD/25

PAY GRADE: 12
PAY STEP: _____

Date Created: August 1, 2002
Date Revised: _____

Approved by: kb
Approved by: _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY This position is responsible for maintaining security at the jail

ESSENTIAL FUNCTIONS

Maintains the security of the facility by conducting security checks, settling disputes, and performing cell searches and inspections, conducts outside perimeter checks
Maintains security of the facility by working in the control tower; locks and unlocks gates and doors as needed
Reviews inmates' past and present records and related information for the systematic categorization of detainees
Assists with preparation of classification profiles, which involves interviewing detainees, medical staff, and others to determine proper classification regarding assignment of living quarters and duties
Issues meals, clothing, linens, and personal items to inmates
Supervises inmate programs, including recreational, legal, health care, visitation and religious services
Prepares reports on jail and inmate activities
Supervises inmates performing such assignments as cleaning and maintaining the jail facility
Checks the jail docket, observes locations and activities of inmates
Assists with the cleaning and maintenance of the facility as needed, identifies maintenance problems
Supervises outside and visitation times for inmates
Supervises inmates on work detail
Assists with the transportation of inmates to such locations as medical and other correctional facilities
Entry level-must pass entry-level exam and oral interview-complete orientation period and three (4) weeks on the job training prior to shift assignment
Must perform entry-level work under close supervision with minimal latitude for the use of initiative and independent judgment
Attend Correctional Academy
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of law enforcement and corrections processes, including booking procedures
Knowledge of applicable state and federal laws and county and departmental policies and procedures
Knowledge of basic bookkeeping practices
Knowledge of first-aid and CPR techniques
Skill in basic mathematical calculations
Skill in record-keeping
Skill in the use of audiovisual surveillance equipment
Skill in the use of specialized equipment, including an intoximeter
Skill in interpersonal communication
Skill in the use of physical restraint methods and equipment
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed while sitting, standing, or stooping The employee must be able to restrain people, occasionally lift light objects, and use tools or equipment requiring a high degree of dexterity The work is typically performed in a jail The work may expose the employee to noise and contagious or infectious diseases The work requires the use of protective devices

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Correctional Officer License from Texas Commission of Law Enforcement Officers Standards and Education

AGENDA

ITEM

#22f

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sheriff

DATE JOB WAS VACANT 4/13/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Part-time Deputy POSITION # 2111430016

BUDGETED POSITION Y

SALARY GRADE-STEP N/A SALARY \$ 1481.00 GRANT FUNDED N CREATED POSITION N

JOB DESCRIPTION ATTACHED Y

BRIEF SUMMARY OF JOB Serves civil papers & warrants

patrols County, Security for court proceedings

JUSTIFICATION FOR EXEMPTION state laws, assigned duties in
 Jail

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH
WOULD THE OVERTIME COST? \$ _____

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES,
MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ☒ NOT RECOMMENDED _____

REASON NOT RECOMMENDED _____

SUBMITTED FOR AGENDA ☒ DATE ON AGENDA _____


APPROVED _____

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Yes

WHO WILL APPEAR Freddie Boor - Sheriff

BUDGET ATTACHMENT MUST BE ATTACHED . NOTIFY DENISE AND MEL TRAMMEL

 COUNTY OF GALVESTON	CLASSIFICATION TITLE: Deputy –Part-time DEPARTMENT: Sheriff REPORTS TO: Sergeant –Patrol PAY GRADE: _____ Date Created: August 1, 2002 PAY STEP: _____ Date Revised: _____ FLSA STATUS <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt	SD/13
POSITION SUMMARY: This position is responsible for serving civil papers and warrants, patrolling the county to enforce federal, state, and local laws, and providing security at the Justice Center and for court proceedings		
ESSENTIAL FUNCTIONS		
Patrols the county to enforce state, federal, and local laws, responds to radio calls, issues citations as needed Responds to calls relayed by radio, including domestic disputes, assaults, burglaries, traffic accidents, lost or missing persons, and stranded motorists and loose livestock Serves civil papers, warrants, and subpoenas Transports arrestees to correctional facilities or the courthouse Completes all required reports and forms, including accident and incident reports Investigates crimes and accidents, interviews suspects, complainants and witnesses Collects and preserves evidence Provides security and directs traffic for special activities such as funerals, athletic events and fairs Testifies in court as needed Provides assistance to area law enforcement agencies in the processing of individuals with mental health problems. Transports involuntary and voluntary individuals to local health facilities when they meet the Mental Health Code criteria Maintains vehicle fleet, uniforms, and equipment for Galveston County Sheriff's Office Attends training sessions as required Assists other law enforcement agencies as necessary Provides security at the Juvenile Justice Center Provides security for court proceedings Performs other related duties		
REQUIRED KNOWLEDGES AND SKILLS		
Knowledge of federal, state, and local laws, criminal and traffic laws, and departmental policies and procedures Knowledge of the boundaries and geography of the county Knowledge of procedures for logging and docketing warrants and civil papers Knowledge of first-aid and CPR techniques Knowledge of the criminal justice system and court procedures Knowledge of law enforcement and corrections processes, including booking procedures Skill in the use of firearms, communications equipment, photographic equipment, and other standard and specialized equipment Skill in obtaining and preserving evidence Skill in interpersonal relations Skill in operating emergency vehicles Skill in oral and written communication Physical condition commensurate with the demands of the position		
PHYSICAL DEMANDS AND WORKING CONDITIONS		
The work is typically performed with the employee sitting, standing, walking, running, bending, crouching, or stooping. The employee must be able to restrain people, lift light or heavy objects, use tools or equipment requiring a high degree of dexterity, and distinguish between shades of color. The work is typically performed in a vehicle or outside. The work may require the use of protective devices.		
SUPERVISORY RESPONSIBILITY		
None		
MINIMUM QUALIFICATIONS		
Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent No experience requirements Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated Ability to meet current requirements of the Peace Officer License from Texas Commission of Law Enforcement Officers Standards and Education		

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sherry

DATE JOB WAS VACANT 6/22/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Part-time Deputy POSITION # 2111430074

BUDGETED POSITION Y

SALARY GRADE-STEP N/A SALARY \$ 481 GRANT FUNDED N CREATED POSITION N

JOB DESCRIPTION ATTACHED 1

BRIEF SUMMARY OF JOB Serves civil papers & warrants

patrols County, Security for Court proceedings

JUSTIFICATION FOR EXEMPTION State laws, assigned duties

in jail

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH
WOULD THE OVERTIME COST? \$

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES,
MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED _____

REASON NOT RECOMMENDED _____

SUBMITTED FOR AGENDA ☒ DATE ON AGENDA _____

APPROVED _____

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Yes

WHO WILL APPEAR Freddie Por. Sheriff

BUDGET ATTACHMENT MUST BE ATTACHED : NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Deputy -Part-time
DEPARTMENT: Sheriff
REPORTS TO: Sergeant -Patrol

SD/13

PAY GRADE: _____ **Date Created:** August 1, 2002
PAY STEP: _____ **Date Revised:** _____
FLSA STATUS: ☐ Exempt ☒ Non-Exempt

Approved by: _____
Approved by: _____

POSITION SUMMARY: This position is responsible for serving civil papers and warrants, patrolling the county to enforce federal, state, and local laws, and providing security at the Justice Center and for court proceedings

ESSENTIAL FUNCTIONS

Patrols the county to enforce state, federal, and local laws, responds to radio calls, issues citations as needed.
Responds to calls relayed by radio, including domestic disputes, assaults, burglaries, traffic accidents, lost or missing persons, and stranded motorists, and loose livestock
Serves civil papers, warrants, and subpoenas
Transports arrestees to correctional facilities or the courthouse
Completes all required reports and forms, including accident and incident reports
Investigates crimes and accidents, interviews suspects, complainants and witnesses
Collects and preserves evidence
Provides security and directs traffic for special activities such as funerals, athletic events and fairs
Testifies in court as needed
Provides assistance to area law enforcement agencies in the processing of individuals with mental health problems
Transports involuntary and voluntary individuals to local health facilities when they meet the Mental Health Code criteria.
Maintains vehicle fleet uniforms, and equipment for Galveston County Sheriff's Office
Attends training sessions as required
Assists other law enforcement agencies as necessary
Provides security at the Juvenile Justice Center
Provides security for court proceedings
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of federal, state, and local laws, criminal and traffic laws, and departmental policies and procedures
Knowledge of the boundaries and geography of the county
Knowledge of procedures for logging and docketing warrants and civil papers
Knowledge of first-aid and CPR techniques
Knowledge of the criminal justice system and court procedures
Knowledge of law enforcement and corrections processes, including booking procedures
Skill in the use of firearms, communications equipment, photographic equipment, and other standard and specialized equipment
Skill in obtaining and preserving evidence
Skill in interpersonal relations
Skill in operating emergency vehicles
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed with the employee sitting, standing, walking, running, bending, crouching, or stooping. The employee must be able to restrain people, lift light or heavy objects, use tools or equipment requiring a high degree of dexterity, and distinguish between shades of color. The work is typically performed in a vehicle or outside. The work may require the use of protective devices.

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Peace Officer License from Texas Commission of Law Enforcement Officers Standards and Education

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sherriff

DATE JOB WAS VACANT 6/30/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Part-time Deputy POSITION # 211143061

BUDGETED POSITION Y

SALARY GRADE-STEP N/A SALARY \$ 1491 GRANT FUNDED N CREATED POSITION N

JOB DESCRIPTION ATTACHED Y

BRIEF SUMMARY OF JOB Serves civil papers & warrants

patrols County, Security for court proceedings

JUSTIFICATION FOR EXEMPTION state laws, assigned duties

in jail

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH WOULD THE OVERTIME COST? \$

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES, MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED

REASON NOT RECOMMENDED

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA

APPROVED

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Yes

WHO WILL APPEAR Freddie Bar - Sheriff

BUDGET ATTACHMENT MUST BE ATTACHED . NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Deputy -Part-time
DEPARTMENT: Sheriff
REPORTS TO: Sergeant -Patrol

SD/13

PAY GRADE: _____ **Date Created:** August 1, 2002
PAY STEP: _____ **Date Revised:** _____

Approved by: _____
Approved by: _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY: This position is responsible for serving civil papers and warrants, patrolling the county to enforce federal, state, and local laws, and providing security at the Justice Center and for court proceedings

ESSENTIAL FUNCTIONS

Patrols the county to enforce state, federal, and local laws, responds to radio calls, issues citations as needed
Responds to calls relayed by radio, including domestic disputes, assaults, burglaries, traffic accidents, lost or missing persons, and stranded motorists, and loose livestock
Serves civil papers, warrants, and subpoenas
Transports arrestees to correctional facilities or the courthouse
Completes all required reports and forms, including accident and incident reports
Investigates crimes and accidents, interviews suspects, complainants and witnesses
Collects and preserves evidence
Provides security and directs traffic for special activities such as funerals, athletic events and fairs
Testifies in court as needed
Provides assistance to area law enforcement agencies in the processing of individuals with mental health problems
Transports involuntary and voluntary individuals to local health facilities when they meet the Mental Health Code criteria
Maintains vehicle fleet, uniforms, and equipment for Galveston County Sheriff's Office
Attends training sessions as required
Assists other law enforcement agencies as necessary
Provides security at the Juvenile Justice Center
Provides security for court proceedings
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of federal, state, and local laws, criminal and traffic laws, and departmental policies and procedures
Knowledge of the boundaries and geography of the county
Knowledge of procedures for logging and docketing warrants and civil papers
Knowledge of first-aid and CPR techniques
Knowledge of the criminal justice system and court procedures
Knowledge of law enforcement and corrections processes, including booking procedures
Skill in the use of firearms, communications equipment, photographic equipment, and other standard and specialized equipment
Skill in obtaining and preserving evidence
Skill in interpersonal relations
Skill in operating emergency vehicles
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed with the employee sitting, standing, walking, running, bending, crouching, or stooping. The employee must be able to restrain people, lift light or heavy objects, use tools or equipment requiring a high degree of dexterity, and distinguish between shades of color. The work is typically performed in a vehicle or outside. The work may require the use of protective devices.

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Peace Officer License from Texas Commission of Law Enforcement Officers Standards and Education

REQUEST FOR EXEMPTION TO HIRING FREEZE

Date: 9/12/11 DEPARTMENT REQUESTING EXEMPTION Sheriff

DATE JOB WAS VACANT 6/22/11 DATE NEED FILLED ASAP

JOB TITLE FOR EXEMPTION REQUEST Part-time Deputy POSITION # 2111430056

BUDGETED POSITION Y

SALARY GRADE-STEP N/A SALARY \$ 1461 GRANT FUNDED N CREATED POSITION N

JOB DESCRIPTION ATTACHED Y

BRIEF SUMMARY OF JOB Serves civil papers & warrants

patrols County, Security for court proceedings

JUSTIFICATION FOR EXEMPTION state laws, assigned duties
in jail

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH
WOULD THE OVERTIME COST? \$ _____

DO YOU ATTEST THAT YOU CANNOT DISTRIBUTE THESE RESPONSIBILITIES WITH CURRENT EMPLOYEES,
MAKING THE ADDITIONAL HIRE NECESSARY? Y

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDATION TO GRANT EXEMPTION REQUEST FROM HR DIRECTOR

RECOMMENDED ✓ NOT RECOMMENDED _____

REASON NOT RECOMMENDED _____

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA _____

APPROVED _____

DOCUMENT ATTACHED AGENDA AND BUDGET AMENDMENT

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Yes

WHO WILL APPEAR Freddie Bor - Sheriff

BUDGET ATTACHMENT MUST BE ATTACHED : NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Deputy -Part-time

DEPARTMENT: Sheriff

REPORTS TO: Sergeant -Patrol

SD/13

PAY GRADE:

Date Created: August 1, 2002

Approved by: _____

PAY STEP: _____

Date Revised: _____

Approved by: _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY: This position is responsible for serving civil papers and warrants, patrolling the county to enforce federal, state, and local laws, and providing security at the Justice Center and for court proceedings

ESSENTIAL FUNCTIONS

Patrols the county to enforce state, federal, and local laws, responds to radio calls, issues citations as needed
Responds to calls relayed by radio, including domestic disputes, assaults, burglaries, traffic accidents, lost or missing persons, and stranded motorists, and loose livestock
Serves civil papers, warrants, and subpoenas
Transports arrestees to correctional facilities or the courthouse
Completes all required reports and forms, including accident and incident reports
Investigates crimes and accidents, interviews suspects, complainants and witnesses
Collects and preserves evidence
Provides security and directs traffic for special activities such as funerals, athletic events and fairs
Testifies in court as needed
Provides assistance to area law enforcement agencies in the processing of individuals with mental health problems
Transports involuntary and voluntary individuals to local health facilities when they meet the Mental Health Code criteria
Maintains vehicle fleet, uniforms, and equipment for Galveston County Sheriff's Office
Attends training sessions as required
Assists other law enforcement agencies as necessary
Provides security at the Juvenile Justice Center
Provides security for court proceedings
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of federal, state, and local laws, criminal and traffic laws, and departmental policies and procedures
Knowledge of the boundaries and geography of the county
Knowledge of procedures for logging and docketing warrants and civil papers
Knowledge of first-aid and CPR techniques
Knowledge of the criminal justice system and court procedures
Knowledge of law enforcement and corrections processes, including booking procedures
Skill in the use of firearms, communications equipment, photographic equipment, and other standard and specialized equipment
Skill in obtaining and preserving evidence
Skill in interpersonal relations
Skill in operating emergency vehicles
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed with the employee sitting, standing, walking, running, bending, crouching, or stooping. The employee must be able to restrain people, lift light or heavy objects, use tools or equipment requiring a high degree of dexterity, and distinguish between shades of color. The work is typically performed in a vehicle or outside. The work may require the use of protective devices.

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Peace Officer License from Texas Commission of Law Enforcement Officers Standards and Education

Date 9/12/11 DEPARTMENT REQUESTING EXEMPTION Shawley

JOB TITLE FOR EXEMPTION REQUEST Part-time Deputy POSITION # 2111430.54

SALARY GRADE-STEP N1A SALARY \$ 1461 GRANT FUNDED N CREATED POSITION N

BRIEF SUMMARY OF JOB Serves civil papers & warrants

JUSTIFICATION FOR EXEMPTION state laws / assigned duties

CAN OVERTIME FILL THIS SPOT WITHOUT HIRING ADDITIONAL EMPLOYEE? N IF Y, HOW MUCH WOULD THE OVERTIME COST? \$ _____

JUSTIFICATION DOCUMENTATION ATTACHED? Y

RECOMMENDED ☒ NOT RECOMMENDED ☐

SUBMITTED FOR AGENDA ✓ DATE ON AGENDA _____

PARTIES CONTACTED TO APPEAR TO DISCUSS JUSTIFICATION FOR EXEMPTION IN CC? Yes

BUDGET ATTACHMENT MUST BE ATTACHED : NOTIFY DENISE AND MEL TRAMMEL



COUNTY OF GALVESTON

CLASSIFICATION TITLE: Deputy -Part-time
DEPARTMENT: Sheriff
REPORTS TO: Sergeant -Patrol

SD/13

PAY GRADE:

Date Created: August 1, 2002

Approved by: _____

PAY STEP: _____

Date Revised: _____

Approved by: _____

FLSA STATUS: ☐ Exempt ☒ Non-Exempt

POSITION SUMMARY: This position is responsible for serving civil papers and warrants, patrolling the county to enforce federal, state, and local laws, and providing security at the Justice Center and for court proceedings

ESSENTIAL FUNCTIONS

Patrols the county to enforce state, federal, and local laws; responds to radio calls, issues citations as needed
Responds to calls relayed by radio, including domestic disputes, assaults, burglaries, traffic accidents, lost or missing persons, and stranded motorists, and loose livestock
Serves civil papers, warrants, and subpoenas
Transports arrestees to correctional facilities or the courthouse
Completes all required reports and forms, including accident and incident reports
Investigates crimes and accidents, interviews suspects, complainants and witnesses
Collects and preserves evidence
Provides security and directs traffic for special activities such as funerals, athletic events and fairs
Testifies in court as needed
Provides assistance to area law enforcement agencies in the processing of individuals with mental health problems
Transports involuntary and voluntary individuals to local health facilities when they meet the Mental Health Code criteria
Maintains vehicle fleet, uniforms, and equipment for Galveston County Sheriff's Office
Attends training sessions as required
Assists other law enforcement agencies as necessary
Provides security at the Juvenile Justice Center
Provides security for court proceedings
Performs other related duties

REQUIRED KNOWLEDGES AND SKILLS

Knowledge of federal, state, and local laws, criminal and traffic laws, and departmental policies and procedures
Knowledge of the boundaries and geography of the county
Knowledge of procedures for logging and docketing warrants and civil papers
Knowledge of first-aid and CPR techniques
Knowledge of the criminal justice system and court procedures
Knowledge of law enforcement and corrections processes, including booking procedures
Skill in the use of firearms, communications equipment, photographic equipment, and other standard and specialized equipment
Skill in obtaining and preserving evidence
Skill in interpersonal relations
Skill in operating emergency vehicles
Skill in oral and written communication
Physical condition commensurate with the demands of the position

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed with the employee sitting, standing, walking, running, bending, crouching, or stooping. The employee must be able to restrain people, lift light or heavy objects, use tools or equipment requiring a high degree of dexterity, and distinguish between shades of color. The work is typically performed in a vehicle or outside. The work may require the use of protective devices.

SUPERVISORY RESPONSIBILITY

None

MINIMUM QUALIFICATIONS

Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
No experience requirements
Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated
Ability to meet current requirements of the Peace Officer License from Texas Commission of Law Enforcement Officers Standards and Education

AGENDA


ITEM

#23

Galveston County, Texas
Consideration of Budget Amendments for
Tuesday, September 20, 2011
As Submitted by the Budget Officer

Fiscal Year	Amendment #	Description
2011	11-142-0920-A	Sheriff's Office - Budget request to transfer funds from Corrections – Jail Food Service Contract to Administration – Auto Maintenance and Warrants – Prisoner Extradition Travel.

Approved by


Mel Trammell, Director of
Finance and Administration

Date

9/14/2011

AGENDA

ITEM

#23a

COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER

Department	Sheriff's Office	Amendment No 11-142-0920-A
Date Submitted	September 12, 2011	(Assigned by Budget Office)

COMMISSIONER'S COURT ACTION

Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

THIS PORTION MUST BE FILLED OUT

GENERAL EXPLANATION

Budget request to transfer funds from Corrections - Jail Food Service Contract to Administration - Auto Maintenance and Warrants - Prisoner Extradition Travel. This budget amendment does not increase the budget for FY 2011.

Transfer FROM	Account Description	Amount Annualized	Auditor Use Only Acct Balance Sufficient? (Y/N)
Acct No General Fund 1101-211133-5481200	Line Item Jail Food Service Contract	55,000	
TOTAL - Transfer Amount		\$55,000	

Transfer TO	Account Description	Amount Annualized	Auditor Use Only Acct Balance Sufficient? (Y/N)
Acct No General Fund 1101-211101-5423110	Line Item Auto Maintenance	30,000	
1101-211150-5496156	Prisoner Extradition Travel	25,000	
TOTAL - Transfer Amount		\$55,000	

ADDITIONAL COMMENTS

This budget amendment is requested by the Sheriff's Office. The line item "Auto Maintenance" actual expenditures will exceed the FY2011 Adopted Budget but the 2011 actual expenditures will be lower by approximately \$10,000 than the FY 2010 actual expenditures (\$274,270). The line item "Prisoner Extradition Travel" actual expenditures have exceeded the 2011 Adopted Budget by \$20,037. When comparing these actual expenditures to FY2010 actual expenditures, there was an increase of \$3,000 over prior year expenditures.

	Jail Food Services Contract	Auto Maintenance	Prisoner Extradition Travel
2011 Adopted Budget	\$1,339,100	\$235,000	\$55,000
2011 Amendments (Vehicles and Overtime)	(\$137,600)	\$0	\$0
2011 Expenditures and Encumbrances to-date	\$1,146,100	\$234,507	\$75,037
Expenditures through the end of the fiscal year	\$0	\$30,000	\$4,900
Budget Request	\$55,400	(\$29,507)	(\$24,937)

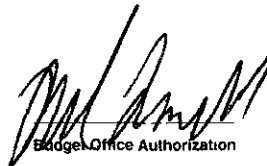
Upon approval, the remaining unencumbered balance in the Jail Food Service Contract will be \$400

See Attached

Departmental Authorization _____ Date _____

N/A _____ Date _____

Human Resources Department

 9/19/2011
Budget Office Authorization _____ Date _____

AUDITOR'S REVIEW

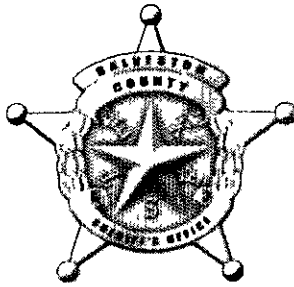
This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by _____ Date _____

Auditor's Remarks _____

COMMISSIONERS COURT APPROVAL

Date Submitted _____ Date Approved **9/20/11**



FREDDIE POOR
Sheriff
Galveston County

September 12, 2011

TO The Honorable Mark Henry, County Judge, and Members of the Commissioner's Court of Galveston County

RE Budget Amendment, Sheriff's Office

Gentlemen

On behalf of Sheriff Poor, please accept this letter as our request for a budget amendment to address two areas where shortfalls exist

This proposed amendment calls for the internal transfer of funds to and from the following

- 1 Transfer \$30,000 from Corrections – Jail Food Service Contract (1101-211133-5481200) to Administration – Auto Maintenance (1101-211101-5423110) to address current and projected shortage of funds for Sheriff's vehicle repairs, and
- 2 Transfer \$25,000 from Corrections – Jail Food Service Contract (1101-211133-5481200) to Warrants – Prisoner Extradition Travel), addressing both a current negative balance in the account and class, as well as providing funds for necessary prisoner extradition(s) for the remainder of the fiscal year

This internal transfer represents a net zero effect on the current fiscal year's budget, and no future negative budget impact is anticipated

Your favorable consideration of this matter is appreciated, and as always, you may contact me at x2369 should you have any questions or concerns

A handwritten signature in black ink, appearing to read "Ray Tuttoilmondo".

Maj Ray Tuttoilmondo
Bureau Commander, Support Services & Administration

cc Mel Trammel, Budget Office

To Protect and Serve

AGENDA

ITEM

#24

GALVESTON COUNTY COOPERATIVE EVACUATION PLAN

APPROVAL & IMPLEMENTATION
The County of Galveston
Cooperative Evacuation Plan

This emergency management plan is hereby approved This plan is effective immediately
and supersedes all previous editions



ACTING COUNTY JUDGE KENNETH CLARK

9/20/11

DATE

MAYOR, BAYOU VISTA

DATE

MAYOR, CLEAR LAKE SHORES

DATE

MAYOR, DICKINSON

DATE

MAYOR, FRIENDSWOOD

DATE

MAYOR, GALVESTON

DATE

MAYOR, HITCHCOCK

DATE

MAYOR, JAMAICA BEACH

DATE

MAYOR, KEMAH

DATE

MAYOR, LA MARQUE

DATE

MAYOR, LEAGUE CITY

DATE

MAYOR, SANTA FE

DATE

MAYOR, TEXAS CITY

DATE

MAYOR, TIKI ISLAND

DATE

RECORD OF CHANGES

GALVESTON COUNTY COOPERATIVE EVACUATION PLAN

CHANGE #	DATE OF CHANGE	CHANGE ENTERED BY	DATE ENTERED

GALVESTON COUNTY COOPERATIVE EVACUATION PLAN

I. PURPOSE

The purpose of this plan is to guide the safe and orderly evacuation of Galveston County prior to an approaching hurricane. For the purposes of this plan the following terms will apply:

- A **Capital Area Shelter Hub Plan:** The plan which describes how the City of Austin, Travis County and surrounding counties will accommodate evacuees, including those with medical and functional needs, who have been evacuated from Galveston County as a result of a mandatory evacuation.
- B **Decision-maker:** The mayor of each City and the County Judge, each of whom has the authority to recommend evacuation or call a mandatory evacuation of his/her jurisdiction. Each jurisdiction must have the name of a decision-maker and an alternate on file with the Galveston County Office of Emergency Management.
- C **Disaster District Committee:** A regional organization of state agencies chaired by a ranking Department of Public Safety officer ("Disaster District Chairman") to which requests for assistance and situational data from that region's Cities and Counties may be transmitted.
- D **Point-to-Point Shelter Plan:** A plan developed between a coastal area and a host inland City or County to provide shelter accommodations for evacuees involved in mass transport operations.
- E **Reception Center:** A designated location where evacuees are received by a host community. Upon arrival they are triaged, registered, and assigned a shelter within the hub region.
- F **Regional Liaison Officer:** The Texas Division of Emergency Management representative serving the Texas Division of Emergency Management Disaster District Sub 2A, which encompasses Galveston and Brazoria counties.
- G **Multi-Agency Coordinating Committee:** The group comprised of the mayor of Houston, the mayor of Galveston, and the County judges of the 13-County Houston-Galveston Area Council region, or their appointees, responsible for coordinating evacuations and responding to catastrophic events. Also referred to under the National Incident Management System as the Multi-Agency Coordinating Group.
- H **State Operations Center:** The emergency operations center within the Texas Department of Public Safety/Division of Emergency Management facility in Austin from which state coordination of disaster operations occurs.

II. SITUATION

Galveston County lies on the Upper Texas Gulf Coast and from time to time must evacuate some or all of its residents to protect them from dangerous winds, accumulated rainfall, and storm surge associated with hurricanes. The Texas

Legislature gave mayors and County judges the authority to order mandatory evacuations in 2005

Though the Galveston County Cooperative Emergency Management Program has enabled City and County decision-makers to effectively evacuate the County on numerous occasions, the traffic jams, fuel shortages and deaths related to the evacuation of the Houston-Galveston region as Hurricane Rita approached in September 2005 exposed numerous problems

In an attempt to address these problems, the Texas Governor's Office mandated in March 2006 the creation of regional organizations across the state to provide coordination for catastrophic events, including hurricanes (*RP-57*). The organization representing the Houston-Galveston area, referred to as the Multi-Agency Coordinating Committee or Group, includes a representative from each of the 13 counties in the Houston-Galveston Area Council region, plus one representative each from the Cities of Houston and Galveston

The State of Texas also developed a new contra-flow plan (reverse-laning of traffic), fuel surge plan and shelter plans as a result of the lessons learned from Hurricane Rita

This Cooperative Evacuation Plan incorporates these and other changes spelled out in the State of Texas Hurricane Evacuation and Mass Care Plan issued on June 1, 2006, as amended. Copies of the state plan can be found on the Texas Division of Emergency Management web site. Specific procedures enacted by the Cities and County as they relate to evacuation of functional/medical needs populations are explained in Attachment A

III. ASSUMPTIONS

When a hurricane threatens to strike the Upper Texas Gulf Coast, Galveston County's decision-makers will meet or participate in conference calls to discuss appropriate actions to protect lives and property

Evacuation decisions for most hurricanes approaching the Houston-Galveston area will be coordinated with the Multi-Agency Coordinating Committee according to the procedures spelled out in Attachment B

Priority will be given to evacuating the following low-lying areas of Galveston County: Bayou Vista-Omega Bay, San Leon-Bacliff, Kemah-Clear Lake Shores, Tiki Island, West Galveston Island including Jamaica Beach, and all of the Bolivar Peninsula. Due to ferry access and other issues, the peninsula may be asked to evacuate well in advance of other areas of the county

Preparations for an approaching hurricane will be made as if they are one category stronger than projected by the National Weather Service

The American Red Cross will not open shelters in the County before or during a hurricane event. Shelters may be opened as soon as feasible following the storm.

Each jurisdiction will educate its residents, including medical/functional-needs populations, regarding their individual responsibilities when an evacuation is recommended or mandated.

Each jurisdiction will be responsible for maintaining a list of medical/functional needs residents within their geographic area, and for notifying them of potential emergencies as well as coordinating any transportation needs.

IV. EVACUATION FROM ZIP CODE ZONES

Jurisdictions in the Houston-Galveston-Brazoria Study Area adopted a Zip Code Evacuation Plan for the 2007 Hurricane Season to replace the old surge zone maps. The plan calls for evacuation of Galveston County for major hurricanes by groups of zip code zones, beginning with the coast and moving inland. In subsequent years, Chambers and Matagorda counties were added to the map. See Attachment C for a depiction of these zones.

The zip zones generally follow the Evacuation Study Area surge zones and are identified as **"Zip Zone Coastal"** (Island, Bolivar Peninsula, and coastal Brazoria and Matagorda counties), **"Zip Zone A"** (all of the Galveston County mainland except for portions of Friendswood and Santa Fe, and southern Chambers County), **"Zip Zone B"** (portions of Friendswood and Santa Fe, and large portions of Brazoria, Chambers and Matagorda counties), and **"Zip Zone C"** (Southeast Houston and Harris County, and northern Brazoria County).

Evacuation of Galveston County will be conducted with the assistance of local, regional and state law enforcement, as outlined in the Texas Department of Public Safety's Traffic Management Plan. The latest version is available on the Texas DPS-DEM web site.

V. PRIMARY EVACUATION ROUTES

- A Interstate 45
- B Highway 146
- C Highway 6
- D Highway 124

The primary evacuation routes for Galveston County are Interstate 45, Highway 146, Highway 6 and Highway 124. Galveston Island and mainland

Galveston County residents should use I-45, Hwy 146 and Hwy 6 to evacuate the area. Residents of Bolivar Peninsula should evacuate via Highway 87 to Highway 124 through Chambers County.

Highways and bridges may not be safe in winds that exceed tropical storm intensity (39 mph) and when heavy rainfall persists. Additionally, the Texas Department of Transportation ferry service between Bolivar Peninsula and Galveston will cease operations when tides reach 4.5 feet above normal.

Traffic along various evacuation routes will not be controlled, with the exception of Hwy 146, where traffic may be diverted to Spur 330 just north of the Fred Hartmann Bridge. From Spur 330, motorists will be allowed to proceed to other routes, including Interstate 10 West, Beltway 8, I-45, etc. This diversion may depend on overall traffic patterns and the direction of the land-falling storm. Traffic may still be diverted for everyday reasons, such as accidents or construction.

The State of Texas will provide wrecker assistance and comfort stations with emergency food, ice and fuel along I-45, I-10, U.S. 290, and Highway 59. These services may not be available to evacuees who choose routes other than the primary evacuation routes, such as Farm-to-Market roads.

The state will "contra-flow" or reverse-flow, as conditions warrant, Interstate 10 west of Brookshire, Interstate 45 north of FM 1488 in Conroe, U.S. 290 west of FM 1960 in Houston, and Highway 59 north between Humble and Cleveland, to facilitate evacuation of the Houston region. Contra-flow typically will be implemented by Houston and Galveston authorities with the input of the MACC/MACG and the State Operations Center. The state plans to implement contra-flow no later than H-36 when a major storm is threatening.

VI. GENERAL EVACUATION STRATEGY

Tropical weather activities are monitored by the Houston-Galveston forecast office of the National Weather Service. The NWS will be the primary source of weather information and interpretation for Galveston County's decision-makers.

The NWS will continuously update local officials on weather conditions. Any perceived weather threat will be brought to the attention of the Galveston County Office of Emergency Management (GCOEM) for further action, if any.

When a hurricane approaches the Upper Texas Gulf Coast, the GCOEM will alert the decision-maker in each jurisdiction and will coordinate and conduct an initial meeting to be chaired by the County Judge approximately 96 hours prior to 39-mph winds reaching the Galveston County coastline. If possible, this meeting will be conducted in-person at the GCOEM facility, 1353 FM 646 in League City. The decision-makers will determine times and locations for additional meetings. For storms developing in the Gulf, this timeline may shrink considerably.

Confidence in a particular storm's forecast track is likely to be low at H-96 (four days prior to T S winds reaching the coast) or even H-72 (three days). However, conditions may require decision-makers to meet as early as H-120 (five days) ahead of landfall for the purpose of procuring transportation assets.

Galveston County and several municipalities in the County have contracted with local school districts to obtain buses for evacuation purposes. The primary school district with this capability is the Clear Creek Independent School District. In the event buses are not available from the state of Texas (for example, when a fast-forming storm does not allow enough lead time), Galveston County may activate its bus transportation plan with CCISD. Copies of the CCISD bus agreement are available from GCOEM.

Each jurisdiction retains the right to order, or not to order, a mandatory evacuation. Jurisdictions have the responsibility to communicate, cooperate and keep other jurisdictions informed of all decisions that may affect other geographic areas.

When an evacuation order is made, the public information officers of the County and Cities will use all available means to alert the public. For traffic safety reasons, evening evacuations will be avoided if possible.

Prior to the call for evacuation, decision-makers will request implementation by the Texas Department of Public Safety of the District Sub-2A Traffic Management Plan. The Plan includes traffic control assignments for local jurisdictions, which must be familiar with these assignments and related responsibilities.

Evacuation assistance and rescues will cease when weather conditions pose a risk to first responders.

Coordination with the MACC/MACG on all evacuation decisions will occur according to the procedures spelled out in Attachment B. GCOEM will work with surrounding counties to emphasize the need for Galveston County's coastal residents to evacuate in advance of inland areas.

Evacuation activities will be conducted pursuant to the National Incident Management System (NIMS) and the National Response Framework (NRF). Evacuation operations will include work in an Incident Command System (ICS) environment.

VII. CONFERENCE CALL SCHEDULE

In general, and when time does not allow for face-to-face meetings, the Galveston County Cooperative Emergency Management Group (County Judge,

Mayors, Emergency Management Coordinators and other essential decision-makers) will coordinate evacuation activities via regular conference calls

Experience has shown that it is helpful to have the latest weather information prior to conducting a Local Call. Therefore the decision-makers will first participate in the National Weather Service's call with its 23-county area, or will arrange a call with the NWS exclusive to Galveston County.

The County will then conduct a call with local jurisdictions, and if there are any unmet needs, these needs will be discussed at a subsequent call with the State Operations Center.

Conference calls typically will occur at 10 AM (NWS call), 10:30 AM (Local call) and 11 AM (State call). As a storm approaches and the risk to the Houston-Galveston region increases, the NWS will poll emergency managers or decision-makers if an afternoon call is warranted. If so, the NWS may conduct a 4 PM call, which would be followed by a Local call at 4:30 PM and a State call at 5 PM. Additional calls throughout the evening and early morning hours also may be warranted, especially just prior to landfall.

Often local jurisdictions decide not to participate in the State calls as they may not contain information specific to them or they may have no unmet needs. However, GCOEM will always monitor the State calls and will pass along important information to the County's jurisdictions.

Notice of conference calls will typically come by email or through mass-notification services such as Blackboard Connect. Jurisdictions are responsible for ensuring GCOEM has the latest contact information for conference call participants.

VIII. EVACUATION OF CITIZENS WITH MEDICAL & FUNCTIONAL NEEDS

Hundreds of Galveston County citizens have been identified as having functional or medical needs, and may need assistance evacuating from the path of a potentially devastating hurricane when a mandatory evacuation order has been issued. Hundreds of others may have no functional or medical needs but merely lack transportation.

The State of Texas in April 2011 released a "tool kit" to help communities better plan for the evacuation, sheltering and repatriation of citizens with functional needs. Jurisdictions planning to evacuate residents with functional or medical needs can familiarize themselves with the tool kit posted on the Texas Department of Public Safety/Division of Emergency Management web site.

The County and Cities have knowledge of functional/medical needs individuals who may need assistance evacuating. The State of Texas 2-1-1 Registry assists with registration of these individuals in coastal counties. The state will from time to time forward information on special needs individuals to the County and Cities for their planning purposes. GCOEM also will extract this data and distribute to local jurisdictions regularly.

Despite the best efforts of local officials, it is impossible to determine in advance how many citizens may need assistance with evacuation. The County and Cities will use their best efforts to approximate how many medical or functional needs residents will need evacuation assistance to ensure proper planning prior to the start of Hurricane Season each year. The County will coordinate with the Galveston County Health District regarding citizens with medical needs in the unincorporated areas. Cities should coordinate with their health/medical providers, nursing homes, EMS, etc.

Galveston County and the City of Galveston contract with the City of Austin for shelter space for medical and functional needs individuals. Copies of these agreements are available from the City or the County. Each city in Galveston County has specific responsibilities related to the evacuation of medical/functional needs residents to Austin. Those responsibilities are outlined in Attachment A.

IX. SANTA FE HIGH SCHOOL FIRST-RESPONDER SHELTER

Under an agreement signed by the Santa Fe Independent School District (SFISD), Galveston County and local jurisdictions in 2011, SFISD will allow use of portions of Santa Fe High School and parking lots to house first-responders and store equipment prior to landfall. Galveston County is installing a large generator at the school and will provide meals for first-responders through a separate contract. The school will be vacated as soon as feasible after the storm passes, or when SFISD resumes classes. Signatories to the agreement will not allow the possession or use of drugs or alcohol, or harbor pets, while on school property.

X. RE-ENTRY

Each jurisdiction will decide when it is safe for its evacuees to return, and will coordinate and communicate these efforts with the assistance of GCOEM. When re-entry plans involve return routes that impact multiple jurisdictions, the jurisdictions will use their best efforts to determine a mutually acceptable method for allowing coordinated access to impacted communities along the route, first-responder vehicles, utility company vehicles, and critical businesses. When situations warrant, the County Judge may preside over a Unified Command that jointly makes decisions about command and control, checkpoint locations, staffing and equipment. Impacted jurisdictions will be expected to participate in the Unified Command. One agency may be designated the lead agency at a checkpoint, but

tactical decisions impacting multiple jurisdictions will be made by the Unified Command

XI. COORDINATION OF LOCAL, REGIONAL & STATE EVACUATION PLANS

Evacuation of functional and medical needs individuals, as well as the general population, requires a coordinated effort by local, regional and state officials. Emergency management officials will use their best efforts to follow the evacuation procedures spelled out in Attachment A.

X. ATTACHMENTS

Attachment A Evacuation of Medical/Functional Needs Residents

Attachment B Coordination with the MACC/MACG

Attachment C Zip Code Evacuation Map

ATTACHMENT A

PROCEDURES FOR EVACUATION OF MEDICAL/FUNCTIONAL NEEDS POPULATIONS

Galveston County is home to many residents who cannot self-evacuate. These individuals who for medical, financial or other reasons cannot evacuate on their own are described by the State of Texas as medical or functional needs residents.

Hurricanes Katrina and Rita in 2005 revealed the critical need for local communities to identify and assist functional/medical needs residents with evacuation when a Category 4 or 5 storm approaches. Local emergency managers have developed the following procedures to help ensure a safe and effective evacuation of transportation-dependent individuals from Galveston County when the next major storm threatens.

IDENTIFICATION OF MEDICAL/FUNCTIONAL NEEDS RESIDENTS

Each community in Galveston County is responsible for maintaining a list of medical/functional-needs residents. Each City will follow its own procedures for development and maintenance of a data base, and for contacting residents in the event a catastrophic storm approaches.

The State of Texas 2-1-1 Registry offers Texans an opportunity to register in advance for medical/functional-needs assistance. Local jurisdictions receive this confidential data via email and are responsible for adding this information to their databases. Inclusion in the data base is not a promise of transportation. The State data-entry process will typically shut down approximately 24 hours prior to landfall, with calls then routed to 911.

NOTIFICATION OF MEDICAL/FUNCTIONAL NEEDS RESIDENTS

Galveston County and each City within the County will strive to notify their medical/functional-needs citizens of the urgency to evacuate from an approaching hurricane. All means of communication will be used to contact those who have no personal transportation. This includes local media, various mass-notification phone and email systems, Internet and cell phone alerts, and other technologies.

Citizens who need transportation out of Galveston County will be advised to go to a pickup point in their community, or directly to one of the two evacuation (departure) points in the County. Each City will be responsible for transporting evacuees from the pickup points in their community to the evacuation points.

In many cases, citizens will have no means of transport to their pickup point or evacuation point. The Cities and County will use their own transportation resources (cars, buses, vans, etc.) and personnel (police, fire, etc.) to transport these individuals to the appropriate locations.

Each City and the County will advise residents of luggage restrictions and pet requirements in accordance with their established procedures. It is the policy of

Galveston County and its cities to accommodate service animals as well as family pets. However, each City and the County reserve the right to deny passage for animals that are not restrained and/or deemed a threat to evacuees.

PUBLIC ASSEMBLY POINTS (FOR TRANSPORT TO EMBARKATION HUBS)

The following pickup points have been designated for individuals who need transportation out of Galveston County when a mandatory evacuation is imminent. The Cities and County may revise or eliminate these locations based on circumstances at the time of evacuation.

Cities will be responsible for transporting mainland residents from city pickup points to the Doyle Center in Texas City. Island residents will be directed to use Island Transit to reach the Island Community Center in Galveston. The Galveston County Parks & Senior Services Department will assist with pickup of citizens at unincorporated county pickup points. Bolivar residents will be taken to the Island Community Center; mainland residents will be taken to the Doyle Center.

Bayou Vista/Freddieville, Hitchcock	Hitchcock Public Library, 8005 Barry Ave
Bolivar Peninsula	Crystal Beach County Annex, 946 Noble Carl Road, Crystal Beach
Clear Lake Shores, Kemah, League City	Johnnie Arolfo Civic Center, 300 W Walker St, League City
Dickinson	McAdams Junior High School, 4007 Video St, Dickinson
Dickinson (unincorporated)	Dickinson Community Center, 2714 Hwy 3, Dickinson
Friendswood	Friendswood Library, 416 S Friendswood Drive, Friendswood
Galveston, Jamaica Beach	Island Community Center, 4700 Broadway Ave, Galveston
San Leon-Bacliff	Bacliff Community Center, 4500 10 th St, Bacliff
Santa Fe	Santa Fe Junior High School, 4200 Warpath Ave, Santa Fe

Texas City, La Marque, Tiki Island

Doyle Convention Center, 2010 5th Ave N ,
Texas City

EMBARKATION HUBS

The Cities and the County will transport citizens from the **pickup points** above to one of two **embarkation hubs** the Island Community Center, 4700 Broadway in Galveston, or the Charles T Doyle Convention Center, 2010 5th Ave N in Texas City

Citizens will be encouraged to go directly to the evacuation points, but in many cases that will not be possible for those with no means of transportation, medical issues, etc. These individuals will be transported by any and all available means public bus (Galveston Island only), police patrol car, Constable or Sheriff's deputy vehicle, senior citizen bus, friends and relatives, etc. In some cases, Connect Transportation may be able to assist as well.

The embarkation hubs will be the only two official departure points for medical-needs evacuees from Galveston County. Citizens who need a ride from Galveston County to a safe location inland must be on a bus at one of the two embarkation hubs by the designated departure times.

MEDICAL TRIAGE AT EMBARKATION POINTS

Triage at the embarkation points will be provided by a team deployed by the Texas Department of State Health Services. Individuals who present at the Island Community Center or Doyle Center with major medical issues will be transported to a state medical shelter in San Antonio. Individuals who board a bus to Austin and develop medical problems en route will be directed to a medical shelter in Austin.

TRANSPORTATION ASSETS

Buses for use in evacuating medical-needs residents may come from one or more sources: the State of Texas, Clear Creek Independent School District, Galveston Independent School District, Texas City Independent School District, Houston Metro, and other providers.

Galveston County anticipates it may need as many as 200 buses from local and State resources for this purpose.

The Texas Division of Emergency Management's timeline for beginning procurement of buses is approximately 120 hours (five days). Confidence in National Weather Service forecasts beyond 72 hours (three days) is low, however, and it will be difficult for local officials to make decisions about evacuation beyond the three-day forecast.

Accordingly, Galveston County and the 13 incorporated cities have entered an agreement with Clear Creek ISD to provide up to 125 buses for evacuation of medical-needs citizens should weather conditions dictate a shortened event timeline.

A combination of CCISD, GISD, TCISD and Metro buses ultimately may be used for evacuation. The number of available drivers, maintenance issues, the school calendar and school events, and concurrent disasters all may affect the availability of local and state resources.

BUS DISPATCH TO EMBARKATION HUBS

Galveston County will be responsible for coordinating with the State of Texas to obtain and dispatch buses to the Doyle Convention Center and the Island Community Center. Requests for buses will be made by the Cities to the County, and then submitted per State of Texas guidelines to the MACC and DDC. Should the Houston-Galveston MACC be unable to fulfill a request for resources, the MACC will pass the request through the local Disaster District Committee to the State. The County's RLO may assist with this process.

If the evacuation planning timeline is too short to await State buses, Galveston County will coordinate the procurement of buses from CCISD. Concurrently, Galveston and Texas City officials will activate their contracts for transportation resources from TCISD, GISD, Metro and others.

The County and Cities will contact representatives of their bus providers according to each jurisdiction's established procedures.

EMBARKATION HUB PROCEDURES

Texas City (Doyle Center) and Galveston (Island Community Center) officials, in cooperation with County and State responders, will establish procedures for the safe and orderly identification, triage and departure of medical/functional-needs evacuees and their pets.

Procedures will address traffic ingress and egress, parking of evacuation buses and private vehicles, staging areas for people, pets, luggage and supplies, public safety and security, and coordination with on-scene agencies.

If requested and provided, State resources including members of the Texas Military Forces may assist with loading of supplies and luggage, and check-in of evacuees, including attachment of a wrist-band tracking device on each individual.

Cities and the County must ensure that their citizens arrive at the embarkation hubs on time for check-in, and that they have followed each jurisdiction's guidelines regarding luggage and pets.

Cities and the County may provide water and snacks for their evacuees, as well as an employee or volunteer to accompany each bus to the host shelter community. A medical representative provided by the University of Texas Medical Branch also may ride each bus to monitor the health of the passengers en route and to alert emergency responders in the event a medical emergency arises.

To the extent feasible, pets departing from Texas City will ride on the same buses as their owners. (Separate pet buses have been arranged for evacuees leaving Galveston.) In general, individuals with medical needs will be grouped on the same buses, as will those with no medical needs, no pets, etc.

All buses will be loaded as fully as possible to ensure all resources are utilized to their maximum capability, unless a shortened timeline mandates the buses leave as quickly as possible. Surplus buses will be released for other purposes.

All evacuees will be asked to provide personal contact information to either the Texas Military Forces or local City employees/volunteers, or both, in order to properly track them while en route and after they arrive at their designated shelter. Buses will not depart the embarkation points without an accurate manifest showing all passengers and pets.

Copies of the manifests will be retained by the embarkation hub staff and the driver of each bus. Galveston County will assist the embarkation hub staff with transmitting manifest information to the shelter hub via the Texas evacuee tracking system and/or other means.

ATTACHMENT B

PROCEDURES FOR COORDINATION WITH THE MACC

A Multi-Agency Coordination Committee (MACC) has been established in the Houston-Galveston region to assist jurisdictions with response to large-scale events. Under ICS, MACC organizations come together to help prioritize requests and share valuable resources.

The MACC, also known as the Multi-Agency Coordinating Group, is not part of the on-scene incident command organization and does not develop incident strategy or tactics. However, the MACC is a useful tool for identifying, locating and directing regional resources in the most efficient manner, and/or forwarding requests to the state through the Disaster District Chair.

Gov. Rick Perry, in RP-57, mandated in 2006 the creation of MACC organizations statewide to correspond with Council of Government jurisdictional lines. The Governor also required each COG region to name a single incident commander. The 13-County Houston-Galveston Area Council region elected instead to name a committee of decision-makers. The Houston-Galveston MACC is comprised of representatives from each of the 13 counties, plus the mayors of the City of Houston and the City of Galveston. Each representative also has an alternate.

ACTIVATION OF THE MACC

When an event of regional significance occurs (including the approach of a Category 4-5 hurricane), the MACC will activate according to the procedures of the Unified Area Coordinating Committee, comprised of emergency management coordinators and senior staff in the H-GAC region. Based on anticipated or actual impacts, MACC members may choose not to participate in an activation (for example, counties located to the extreme north or east of an approaching hurricane's impact area may not need to participate).

The MACC is a "virtual" organization whose members participate in conference calls rather than meet face to face. The organization receives administrative support from the staff of H-GAC, where a conference call bridge has been established for this purpose, and from the City of Houston, which has designated the Houston Emergency Center at 5320 North Shepherd as the location for MACC-related manpower to stand up. The HEC also will house the Catastrophic Medical Operations Center or C-MOC, which assists in transporting medical-needs patients by ambulance and locating facilities for their care and treatment.

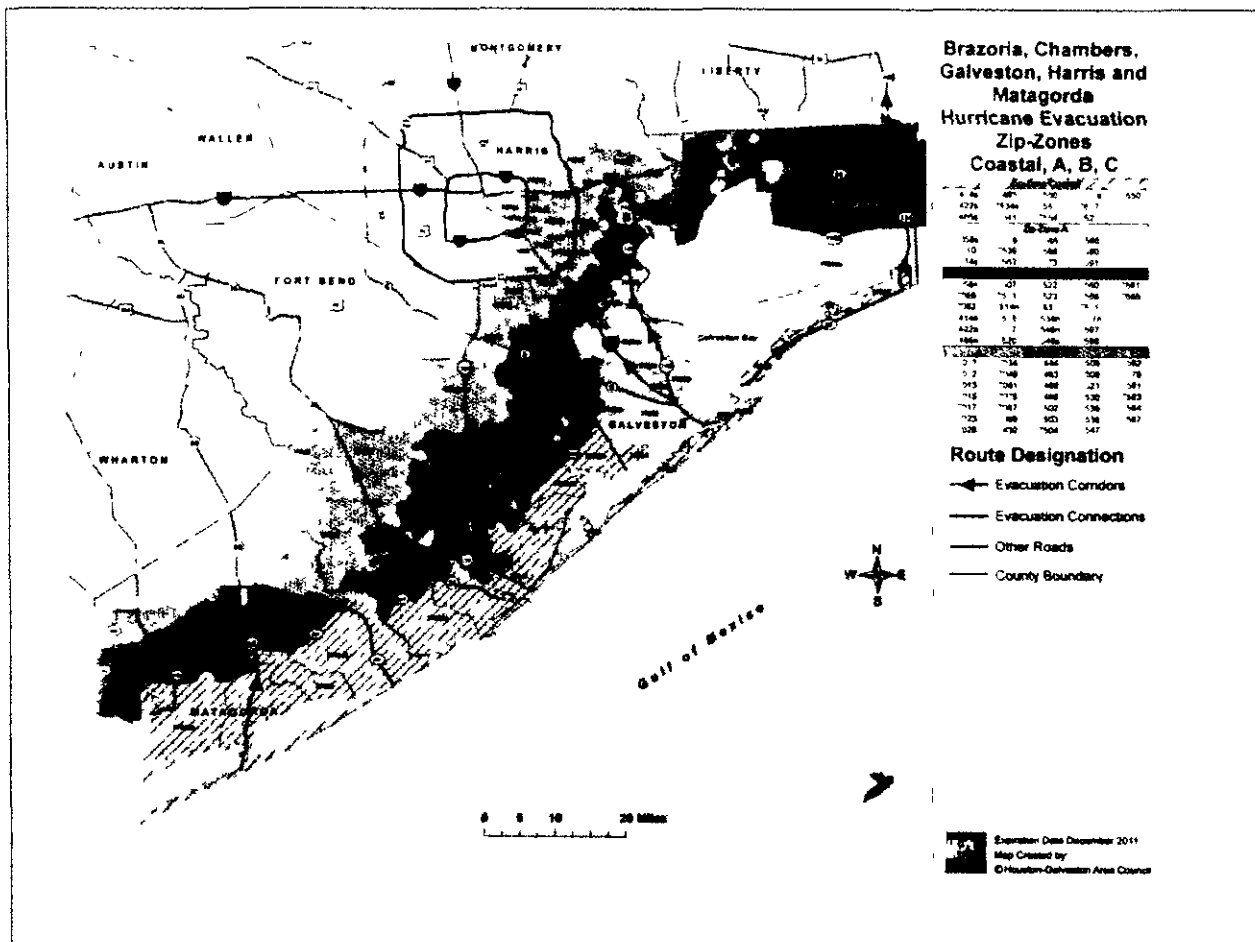
COORDINATION WITH GALVESTON COUNTY

Galveston County has two representatives on the MACC – a representative for the County, and a representative for the City of Galveston. The County's MACC representatives or their alternates will participate in conference calls with the Region when a disaster occurs or is imminent. The MACC will most likely be activated to

discuss evacuation issues and to ensure Galveston County can safely evacuate prior to the mandatory evacuation of surrounding counties

The MACC organization and staff at H-GAC will be responsible for notifying Galveston County's MACC representatives of conference calls, meetings, etc. MACC conference calls will be conducted after Galveston County jurisdiction conference calls to ensure the latest information is conveyed to the Houston region about local planning efforts

ATTACHMENT C



The regional Zip Zone Evacuation Map is updated annually by the staff of the Houston-Galveston Area Council and is available for download from their website, www.h-gac.com

AGENDA

ITEM

#25a

NO
BACK – UP
PROVIDED

AGENDA

ITEM

#25b

CONFLICT OF INTEREST AFFIDAVIT

THE STATE OF TEXAS

COUNTY OF GALVESTON

I, Patrick F. Doyle, as a member of Commissioners' Court of Galveston County, make this affidavit and hereby on oath state the following: I, and/or a person or persons related to me in the first degree by consanguinity or affinity, have a substantial interest as such term is defined in Chapter 171 of the Local Government Code of the State of Texas in a business entity or in real property that would be affected by a vote or decision of the Commissioners' Court

(Select One)

The business entity is South Land Title

The real property is _____

BUSINESS ENTITY CONFLICT

* Patrick F. Doyle, (~~have~~/has) a substantial interest in this business entity for the following reasons (Check all which are applicable)

(☒) Ownership of 10% or more of the voting stock or shares of the business entity.

(☒) Ownership of 10% or more of the fair market value of the business entity

(☒) Ownership of \$15,000 or more of the fair market value of the business entity.

**

(☐) Funds received from the business entity exceed 10% of _____ gross income for the previous year

(☐) A person related to me in the first degree by consanguinity or affinity has a substantial interest in the business entity that would be affected by a decision of the Commissioners' Court

REAL PROPERTY CONFLICT

* _____ (have/has) a substantial interest in this real property for the following reasons (Check all which are applicable)

- () Real property is involved and _____ have an equitable or legal ownership with a fair market value of at least \$2,500
- () A person related to me in the first degree by consanguinity or affinity has a substantial interest in the real property that would be affected by a decision of the Commissioners' Court

Upon the filing of this affidavit with the County Clerk, I affirm that I will abstain from voting on any decision involving this business entity or the real property and from any further participation on this matter.

This Affidavit is being executed on Claim No. 25b dated September 20, 2011 (Fill in if applicable.)

Signature of Official

County Commissioner, Precinct 1
Title

Before me, the undersigned authority, on this day personally appeared Patrick F. Doyle and on oath stated that the facts herein above stated are true to the best of his knowledge or belief

Sworn to and Subscribed before me on this 20th day of September, 2011



DWIGHT D. SULLIVAN, County Clerk
Galveston County, Texas

By: Brandy Chapman
Brandy Chapman Deputy

(I or name of relative or relationship)
** (my, his, her)
*** (I, he, she)

COMMISSIONER'S COURT BUYOUT LIST OF AMENDED CONTRACTS 09/20/2011 COURT ACTION DATE

No	New Court Action Date	GCAD Number	Property ID	Owner's Last Name	Owner's First Name	Damaged Property Address	Presented Offer Date	Original Court Action Date
1	9/8/2010	4215-0000-0003-000	R125372	Rice	William R	16925 Jamaica Beach Rd Jamaica Beach, TX 77554	8/26/2010	5/26/2010
2	9/8/2010	3550-0013-0005-000	R178853	Taylor	Michael	3016 Cedar Lane Crystal Beach TX 77650	8/18/2010	4/21/2010
3	9/8/2010	4050-0000-0336-000	R179213	Mullins	Katherine J & Robert W	2596 Holiday Crystal Beach TX 77650	8/27/2010	5/12/2010
4	9/8/2010	5335-0000-0008-000	R179580	Arnold	William	2188 Noy Waves Ln Crystal Beach TX 77650	8/27/2010	5/12/2010
5	9/8/2010	6040-0000-0034-000	R179926	Brown	James N, DDS	2918 Tropicana Dr Crystal Beach TX 77650	8/13/2010	4/14/2010
6	9/8/2010	6363-0001-0007-000	R180300	Cordts	E G, Jr	3550 Smiths Point Crystal Beach TX 77650		5/12/2010
7	9/8/2010	7120-0010-0004-000	R180999	Bridwell	Ronald P	2764 Tradewind Ln Crystal Beach TX 77650	8/5/2010	4/14/2010
8	9/8/2010	3956-0000-0010-000	R217396	Aleman	Sixto	1964 Avenue J Crystal Beach TX 77650	8/27/2010	4/21/2010
9	9/15/2010	4215-0000-0007-000	R125376	Van Vulpen	Pauline&Betty F Wallace	16913 Jamaica Beach Rd Jamaica Beach, TX 77554		4/14/2010
10	9/15/2010	7335-0002-0007-000	R178180	Marks	Frank R	994 Beaumont St Gilchrist TX 77617	8/31/2010	6/30/2010
11	9/15/2010	7335-0003-0006-000	R178196	Broussard	Harry L	988 Austin Dr Gilchrist TX 77617	8/30/2010	8/25/2010
12	9/15/2010	3201-0003-0046-000	R216553	Sansone	Philip	2030 Seaside Dr Crystal Beach TX 77650	9/3/2010	5/21/2010
13	9/22/2010	2957-0002-0006-000	R177209	Oehlers	Betti	986 Elizabeth St Gilchrist TX 77617	9/7/2010	4/21/2010
14	9/22/2010	2957-0002-0007-000	R177210	Oehlers	Betti	980 Elizabeth St Gilchrist TX 77617	9/3/2010	4/21/2010
15	9/22/2010	7071-0000-0057-000	R178731	McClenan	James D & Ellene	3388 Sand Castle Crystal Beach TX 77650	9/13/2010	4/21/2010
16	9/22/2010	3956-0000-0006-001	R386179	Criswell	Harold W & Mary E	1948 Avenue J Crystal Beach TX 77650	9/3/2010	4/21/2010
17	9/22/2010	1825-0004-0019-000	R510022	Taylor	Michael & Debra	973 Caplen Gilchrist TX 77617	9/3/2010	4/21/2010
18	10/6/2010	1825-0004-0011-000	R176923	Rosales-Motola	Ysidoro	998 Marjorie Gilchrist TX 77617	9/23/2010	5/12/2010
19	10/6/2010	3587-0021-0006-000	R177788	Heinrich	Paul Ray	1036 Black's Slip Rd Gilchrist TX 77617	8/22/2010	4/21/2010
20	10/6/2010	4467-0001-0001-000	R179222	Albrecht	Stephen & Robin	3266 Treasure Ln Crystal Beach TX 77650	8/22/2010	5/12/2010
21	10/6/2010	2700-0001-0005-000	R291679	O'Brien	Doris M	3096 James St Crystal Beach TX 77650	9/23/2010	4/21/2010
22	10/13/2010	6550-0006-0016-000	R185432	Nichols	H.G., Sr. estate of R.Allan	3594 Tarpon Way Crystal Beach TX 77650	9/30/2010	5/7/2010
23	10/13/2010	3200-0000-0293-000	R216295	Unruh	James & Eulalia	903 Surfview Emerald Beach, TX 77650	9/29/2010	5/11/2010
24	10/13/2010	3200-0000-0295-000	R216297	Follis	Ed B	1336 Emerald Dr Crystal Beach TX 77650	9/30/2010	5/7/2010
25	10/13/2010	5655-0001-0017-000	R217948	Proff	Theodore	1990 Gulf Rd Crystal Beach TX 77650	9/28/2010	4/20/2010
26	10/20/2010	2286-0000-0290-000	R172505	Carney	Little M	1412 Van Sant Gilchrist TX 77617	10/6/2010	5/5/2010
27	10/20/2010	0054-0049-0000-000	R176666	Sisk	Dorothy	1608 Hwy 87 Gilchrist TX 77617	10/1/2010	5/19/2010
28	10/20/2010	2957-0003-0003-000	R177224	Roberts	Marilyn	969 Elizabeth St Gilchrist, TX 77617		4/21/2010
29	10/20/2010	5195-0000-0043-000	R179477	Hebert	Alton John	849 Meyning Ln Crystal Beach TX 77650	10/6/2010	5/5/2010
30	10/20/2010	7120-0011-0008-000	R181011	Sultan	Syed	2808 Tradewind Crystal Beach TX 77650	10/6/2010	4/21/2010
31	10/20/2010	6280-0010-0001-000	R218028	Plum	Beth & Russell	1762 Red Fish Ln Crystal Beach TX 77650	9/30/2010	6/2/2010
32	10/20/2010	6280-0010-0008-000	R218031	Rogers	Douglas	1782 Redfish Ln Crystal Beach TX 77650	10/1/2010	6/2/2010
33	10/27/2010	1204-0000-0021-000	R172205	Glossi	David	2762 Hwy 87 Gilchrist TX 77617	10/14/2010	7/28/2010
34	10/27/2010	1825-0002-0004-001	R176880	Beerer	Larry D	970 Dolly St Gilchrist TX 77617	10/12/2010	6/2/2010
35	10/27/2010	3585-0014-0004-000	R177539	Stoneham	Mark & Caroline	989 Kirkpatrick Gilchrist, TX 77617	10/12/2010	5/26/2010
36	10/27/2010	3956-0000-0011-000	R217397	Henley	Terry	1937 Avenue J Crystal Beach, TX 77650	10/15/2010	5/5/2010
37	10/27/2010	3956-0000-0012-000	R217398	Henley	Terry	1939 Avenue J Crystal Beach, TX 77650	10/15/2010	5/5/2010
38	10/27/2010	7315-0000-0049-000	R218272	Langtree	John A	830 Alma Ln Crystal Beach, TX 77650	10/14/2010	6/2/2010

COMMISSIONER'S COURT BUYOUT LIST OF AMENDED CONTRACTS 09/20/2011 COURT ACTION DATE

No	New Court Action Date	GCAD Number	Property ID	Owner's Last Name	Owner's First Name	Damaged Property Address	Presented Offer Date	Original Court Action Date
39	11/3/2010	1640-0000-0001-000	R170266	Kennett	Lyn Pfland	937 James Rd Gilchrist TX 77617	10/14/2010	6/16/2010
40	11/3/2010	4107-0000-0020-000	R170400	Gelewsky	Harry	958 James Rd Gilchrist TX 77617	10/7/2010	6/2/2010
41	11/3/2010	2205-0000-0447-000	R172655	Boudreaux	David	1118 Mabry Gilchrist TX 77617	10/21/2010	5/19/2010
42	11/3/2010	0054-0022-0000-000	R173821	Moore, Jr.	Teddy	1188 Bryants Ln Caplen TX 77617	10/5/2010	5/5/2010
43	11/3/2010	2210-0003-0014-000	R176955	Gregory	Richards B & Marcia	1375 Keith Caplen TX 77617	10/15/2010	5/19/2010
44	11/3/2010	2957-0002-0003-000	R177207	Oehlers	Betti Lanell & Eddie	994 Elizabeth St. Gilchrist TX 77617	10/6/2010	4/21/2010
45	11/3/2010	2957-0002-0005-000	R177208	Oehlers	Betti Lanell & Eddie	990 Elizabeth St. Gilchrist TX 77617	10/6/2010	4/21/2010
46	11/3/2010	5670-0000-0176-000	R179886	Eakins	Gary W	2478 Gilmore Crystal Beach TX 77650	10/21/2010	6/9/2010
47	11/3/2010	6363-0001-0009-000	R180302	Streety	Steven	3530 Smiths Point Crystal Beach TX 77650	10/21/2010	5/12/2010
48	11/3/2010	3755-0001-0004-000	R216767	MacMillan	Scott & Patricia	1988 Avenue J Crystal Beach TX 77650	10/13/2010	5/26/2010
49	11/3/2010	5655-0001-0001-004	R217945	MacMillan	Scott & Patricia	840 Gulf Shores Dr Crystal Beach TX 77650	10/13/2010	5/26/2010
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62	12/1/2010	6755-0002-0004-000	R180594	Robach	Patrick & Michelle	2906 Cedar Ln Crystal Beach TX 77650	11/12/2010	8/18/2010
63								
64								
65								
66								
67	1/5/2011	7120-0016-0000-000	R180258	Lanning	Michael	12758 Tradeville Crystal Beach TX 77650	12/10/2010	9/4/2010
68	1/5/2011	1865-0000-0134-001	R214702	Jacobs	Dan	1142 Gulfview Rd. Crystal Beach TX 77650	10/10/2010	5/5/2010
69	1/5/2011	3856-0000-0009-000	R217593	Neal	Paul	1340 Avenue J Crystal Beach TX 77650	12/8/2010	5/5/2010
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COMMISSIONER'S COURT BUYOUT LIST OF AMENDED CONTRACTS 09/20/2011 COURT ACTION DATE

No	New Court Action Date	GCAD Number	Property ID	Owner's Last Name	Owner's First Name	Damaged Property Address	Presented Offer Date	Original Court Action Date
84								
85								
86								
87								
88								
89								
90								
91								
92								
93								
94	3/8/2011	0054-0000-0000-000	R173798	Bauer	Arthur R & Gail E	980 Gordon Dr Caplen TX 77617	4/30/2010	5/18/2010
95	3/8/2011	5485-0000-0022-000	R222017	Mansha	Joyce	113 Ocean Shores Crystal Beach TX 77650	8/12/2010	9/1/2010
96	3/15/2011	4215-0000-0008-000	R125377	Bank of American Home Loan Servicing LP		18805 Jamaica Beach Rd Jamaica Beach TX 77554	2/15/2011	7/7/2010
97								
98								
99								
100	5/17/2011	4040-0000-0006-000	R172874	Connolly	Thomas	2406 Hwy 87 Gilchrist TX 77617	4/18/2011	1/15/2011
101	5/17/2011	7120-0001-0020-000	R180753	Porter	Charles F & Betty	907 Sandkne Dr Crystal Beach TX 77650	4/21/2011	12/15/2010
102								
103	6/7/2011	2857-0002-0015-000	R177218	Montgomery	Fredrick & Melinda	985 Margaret Rd Gilchrist TX 77617	5/13/2011	6/25/2010
104	6/7/2011	3567-0013-0021-000	R177704	Zawacki	Edward	1080 Faggards Rd, Gilchrist TX 77617	5/9/2011	2/22/2011
105	6/7/2011	3956-0000-0007-001	R366181	Bruce	Catalina	1952 Avenue J Crystal Beach TX 77650	5/16/2011	6/30/2010
106	6/28/2011	3201-0003-0048-000	R216555	Fichtner	Shella & Arthur	2026 Seaside Crystal Beach TX 77650	5/4/2011	5/24/2011
107	7/12/2011	5295-0000-0016-000	R180007	Kline	Sandra	2740 Gilchrist Crystal Beach TX 77650	5/28/2011	9/1/2010
108								
109	9/20/2011	2118-0000-0002-002	R170276	Hearling	Samuel	947 Ball Ln Gilchrist TX 77617	1/7/2011	2/9/2011
							Revised Contracts to be signed on 09/20/2011	
							Total Revised Contracts	
							1	
							109	

FLOOD DAMAGED PROPERTY CONTRACT FOR SALE

THIS AGREEMENT is made and entered into this 28th day of July, 2011, by and between **Galveston County a political subdivision of the State of Texas ("County")**, and **Samuel Hearring, ("Seller")**, regardless of the number of signatories

County is acting under a federal grant from the Texas Division of Emergency Management (TDEM) and /or Texas Department of Housing and Community Affairs (TDHCA) desires to purchase from **Seller** all that certain tract or parcel of land together with all improvements located thereon located in Galveston County, Texas ("Premises") more particularly described as follows, to-wit. 947 Ball Ln, Legal Description ABST 31 R BARROW 130 FT X 190 FT PT OF LOT 2 CADE SD

DIV 2 & IMPS and ABST 31 R BARROW PTS LOTS 1 & 2 CADE S/D DIM IRREG

Seller represents and understands

- The **Premises** was damaged by flood,
- **Seller** qualifies for the assistance being granted under the federal grant,
- The **Seller** has no obligation to sell the **Premises** under this program and does so voluntarily; and
- That if **Seller** withdraws from this sale, **County** will not exercise its power of eminent domain but will release **Seller** from the terms and conditions of this Contract for Sale

The parties agree as follows

- 1 **Seller** agrees to sell the **Premises** described above to **County** for the sum of **\$225,000 00** and to execute and deliver a good and sufficient General Warranty Deed conveying marketable title to said **Premises** in fee simple, clear of all liens and encumbrances.
- 2 **County** agrees to pay **Seller** for said **Premises** the sum of **\$225,000 00** payable at closing after the acceptance of this Agreement and approval of **Seller's** title
- 3 **Seller** acknowledges that the price to be paid for the property is seventy-five percent (75%) of the pre-flood value of **\$300,000 00** with deductions for any insurance payment received by **SELLER** for structural damage from flood insurance of **\$0.00** and structural damage from wind insurance of **\$0 00** and **\$0 00** for any Disaster Housing Assistance program (DHA) (structural repairs) and/or **\$0.00** for Other Needs Assistance (ONA) for which **SELLER** cannot document as expended on repair of the damaged structure, and a reimbursement of **\$0 00** for certain repairs for which receipts were provided have been added.
- 4 **Seller's** proceeds from the sale of the **Premises** shall first be applied to satisfy all liens on the property, including real estate taxes, which are due and payable to the date of settlement
- 5 **Seller** understands that **Hazard Mitigation Grant Program** funds being used for the purchase of the **Premises** cannot and will not duplicate benefits received by **Seller** for the same or from any other funds **Seller** agrees to return any disaster aid monies received if such monies amount to a duplicity of benefits
- 6 **Seller** will execute all necessary documents to transfer good and marketable fee simple title to the **Premises** to **County** **Seller** also agrees to execute now and in the future, any and all documents required by **County** and/or **GDEM** to complete this transaction and to comply with **County**, state or federal regulations relating to the federal grants
- 7 **Seller** will not, without prior written notification to and written approval received from **County**, remove any improvements on the **Premises** Upon application to remove such improvements **Seller** must provide appraisals of such improvements as is required by **County** The value of the improvements allowed to be removed by **County**, as unilaterally determined by **County**, will be deducted from the purchase price at closing or, if post closing, paid by **Seller** to **County** within ten (10) days after removal
- 8 **Seller** agrees that no fixtures materials or improvements to the real estate may be removed by **Seller** or by anyone acting under his direction or with his permission from the **Premises**
- 9 **Seller** also agrees that due to the price he is paid for the **Premises** and due to third party liability concerns, he will not be permitted by **County** to salvage any materials now or at time of demolition Should such materials be removed, the purchase price for the **Premises** will be reduced to correspond with the fair market value of the **Premises** less the fair market value of the materials removed
- 10 **Seller** understands this is a voluntary transaction Accordingly, **Seller** further understand that he is not entitled to relocation benefits provided by the **Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA)**, and will not claim any such benefits

R170276(F)

11 Seller acknowledges that he has had an opportunity to review this **Contract for Sale**, that he has had an opportunity, if he so chose, to engage the services of an attorney of his choice to review this document, that he has executed this **Contract for Sale** fully understanding its terms and conditions and the nature thereof and that he **Saves and Holds Harmless** County, TDEM and TDHCA incurred by Seller as a result of executing this **Contract for Sale**, and/or for selling the **Premises** to County.

12 This **Contract for Sale** is binding upon Seller's and County's heirs, executors, successors and assigns

DATED this 28th day of July, 2011

X Samuel Thomas Chester Hearring
Seller Signature

Samuel Hearring
Seller Printed Name

Galveston County

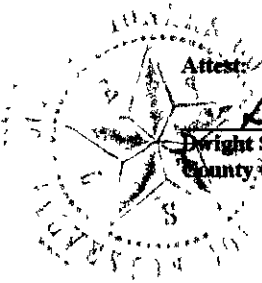
By

Mark Henry Kenneth Clark
~~Mark Henry~~ Kenneth Clark

Acting County Judge

Attest:

Dwight Sullivan
County Clerk



R1702761F

AGENDA

ITEM

#25c

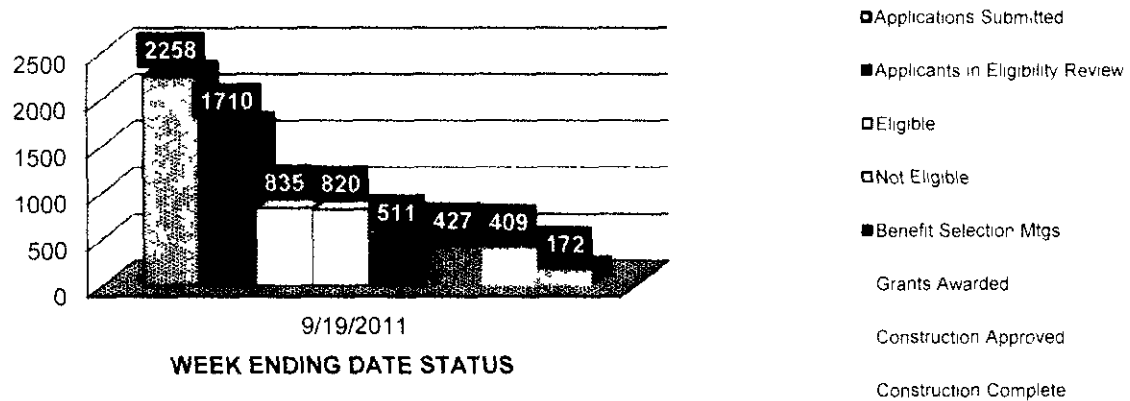
To: Commissioners Court
From: Brenda Bock
 Galveston County Director of Housing



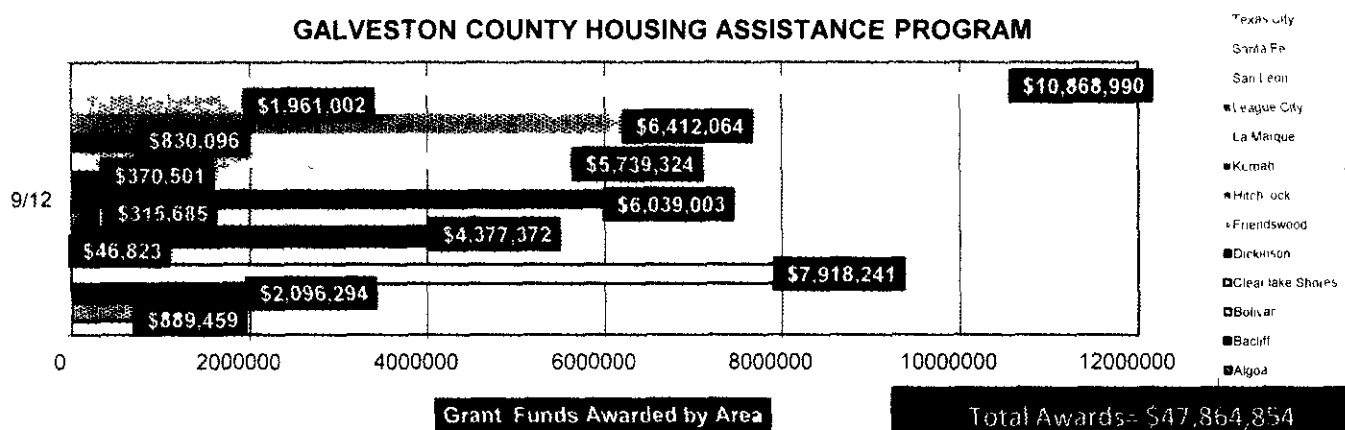
Date: Monday, September 19, 2011

Subject: Project Status Report – thru Friday September 16, 2011

GALVESTON COUNTY HOUSING ASSISTANCE PROGRAM



GALVESTON COUNTY HOUSING ASSISTANCE PROGRAM



Accomplishments – Tasks accomplished during the reporting period

2258 applications initiated since Dec 2, 2009

1710 applicants provided required information to be qualified for eligibility review

1655 determinations of ineligibility and eligibility complete (1655=835+820)

855 determined eligible

820 Do not Qualify (DNQ)

55 new files for eligibility review

826 Environmentals submitted to TDHCA. 787 environmental reviews approved.

511 Benefit Selection Meetings completed

427 grants awarded to date totaling over \$47.8 million

227 homes in construction, 172 homes completed & 16 need final construction paperwork = 415 total homes

172 applicants have keys in hand & 210 homes have a completed final inspection

Over **\$47.8 MILLION** in **GRANTS AWARDED** to date

GCHAP SUMMARY

Date	Sept 19,2011
Construction Projects with a Notice-to-Proceed(NTP) and building Complete	172(210finals)
Construction Projects with a Notice-to-Proceed and building In-Process	188
Construction Projects with Notice-to-Proceed but not yet started	39
Total Construction projects with Notice-to-Proceed	399
Projects Approved by TDHCA but Awaiting Bond/Insurance	2
Projects Awaiting State/TDHCA Approval	14
Total Projects approved with NTP, plus projects approved but awaiting bond/insurance plus projects submitted that are awaiting TDHCA approval	415
Projects with Builder Assignment and Benefit Selection Meeting in-process, or Benefit Selection Meeting completed, or signing event complete	104
Total projects between the builder assignment stage and construction complete stage	519
Project pending builder assignment, pending rehab sow, pending rehab bid	70
Total Projects on Construction Pipeline	589

Date	Algoa	Bacliff	Bolivar	Clear Lake Shores	Dickinson	Friendswood	Hitchcock	Kemah	La Marque	League City	San Leon	Santa Fe	Texas City	Galveston County	% in construction to complete
9/19/2011	8	22	55	1	43	4	48	3	59	10	53	17	104	427	68.3%
9/19/2011	19%	5.2%	12.9%	0.2%	10.1%	0.9%	11.2%	0.7%	13.8%	2.3%	12.4%	4.0%	24.4%	100.0%	
Dollars 9/19/11	19%	4.4%	16.5%	0.1%	9.1%	0.7%	12.6%	0.8%	12.0%	1.7%	13.4%	4.1%	22.7%	100.0%	56.7%

